

Item #3Bi:
September 22, 2014 Board Meeting Minutes



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Monday, September 22, 2014 at 7:05 P.M.
Kildeer Countryside Elementary School
3100 RFD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:05 P.M., Village President Underwood called the September 22, 2014 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President: Underwood
Trustees Present: Barry, Borys, Lyman, Marshall, Yaeger
Trustees Absent: Wachs
Village Manager: Lothspeich
Village Clerk: Locker-Scheer
Village Planner: Hogue
Also present: Economic Development Committee members

Call To Order: Recitation of the Pledge of Allegiance

VISITOR'S BUSINESS

Homeowner Associations: Representative Deb Gammon in attendance from Estates of Oak Hills.
The following homeowner associations were invited to the meeting but did not have a representative: Oak Hills.

Lake County Sheriff's Report

Update: Not in attendance.

ITEMS FOR OMNIBUS VOTE CONSIDERATION:

Item #1: Special Event & Temporary Signage Applications.

Discussion: Question from Trustee Borys about security needs, which are included under previous applications. The Long Grove Business and Community Partners (LGBCP) Board approved the following Special Event & Temporary Signage applications during their September 16, 2014 Board Meeting:

- Long Grove Cafe: Applefest - Sept. 26-28.
- Broken Earth Winery: Applefest - Sept. 26-28.
- Fountain Square: Applefest - Sept. 26-28.
- Long Grove Cafe: Octoberfest - Oct. 4-5.
- Turkey Trot: Thanksgiving Day - Nov. 27

Motion included in Omnibus Vote: To approve the Special Event Applications and Temporary Signage for: Long Grove Cafe Applefest; Broken Earth Winery Applefest; Fountain Square Applefest; Long Grove Cafe Octoberfest and Turkey Trot: Thanksgiving Day.

Item #2: Report of the September 15, 2014 Architectural Commission Meeting.

Discussion: The Architectural Commission (AC) considered the following items during their Meeting:

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- A. Signage for 4194 Route 83; Building “C” (Sherwin Williams) Unit A Sunset Grove PUD.
- B. Façade Improvements to “The Arlington”, LaSavanne Subdivision PUD, 1666 Checker.

Included in Omnibus Vote

Item #3: Resolution Approving Exceptions To Fence Regulations For Fence At 3228 IL Rt. 53.

Discussion: Village Manager Lothspeich recommended moving to the next meeting’s agenda, as there is pending information from applicant.

Not included in Omnibus Vote

Item #4: Ordinance Amending Village Code Re: Uses & AC Jurisdiction For B-1 Historic District.

Discussion: As directed during the September 9, 2014 Village Board Meeting, Village Counsel prepared a draft ordinance approving amendments to the Village Code Regarding: 1) Permitted Uses; 2) Special Uses and 3) Architectural Commission (AC) Jurisdiction within the B-1 Historic District as recommended by the Plan Commission & Architectural Commission.

Motion included in Omnibus Vote: To approve an Ordinance approving an amendment to the Village Code regarding Permitted Uses; Special Uses and Architectural Commission Review Within The B-1 Historic District.

Item #5: Ordinance Amending Zoning Code Re: Maximum Non-Retail Uses Allowed In H-1 District.

Discussion: As directed during the September 9, 2014 Village Board Meeting, Village Counsel prepared a draft ordinance for Sunset approving amendments to the Village Code Regarding Architectural Commission Jurisdiction within the B-1 Historic District as recommended by the Planning Commission during their September 2, 2014 meeting.

Motion included in Omnibus Vote: To approve an Ordinance approving an amendment to the Zoning Code to increase the maximum percentage of Non-Retail uses allowed in the HR 1 Highway Retail Zoning District.

Item #6: Ordinance Amending Zoning Code Re: Maximum Non-Retail Uses Allowed In H-1 District.

Discussion: As directed during the September 9, 2014 Village Board Meeting, Village Counsel prepared a draft ordinance approving amendments to the Village Code Regarding Architectural Commission Jurisdiction Within The B-1 Historic District as recommended by the Plan Commission during their September 2, 2014 meeting.

Motion included in Omnibus Vote: To approve an Ordinance approving an amendment to the Zoning Code to increase the maximum percentage of Non-Retail uses allowed in the HR 1 Highway Retail Zoning District.

Item #7: Approval of Board Meeting Minutes

September 9, 2014 Board Meeting Minutes – Amendments provided by Attorney Filippini.

Motion included in Omnibus Vote: To approve the amended September 9, 2014 Board Meeting Minutes.

Omnibus Vote

Trustee Lyman moved to approve the six (6) omnibus items as presented; seconded by Trustee Barry.

ROLL CALL VOTE:

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry - aye; Trustee Lyman – aye; Trustee Borys - aye.

(Motion carried 5 – 0; 1 absent trustee).

Item #8: Resolution Waiving Bids & Approving Agreement For Purchase & Installation Of Street Signs.

Discussion: Village staff has been working with Ela Township on the street sign design and installation and obtaining quotes. Ela Township has received quotes from two companies that range in cost from roughly \$38,000 to \$85,000. Staff reviewed the proposals and is recommending the approval of a contract with Hi-Viz for the manufacture and installation of all public street signs (including the private street signs where they intersect with public streets) for an amount not to exceed \$41,650.

Two signs were on display at the meeting to show the two options.
Signage on display at the meeting. Posts should be below frost line.

Trustee Lyman moved to approve a resolution waiving bids and award a contract with Hi-Viz for the purchase and installation of replacement Village street signs throughout the Village for an amount not to exceed \$45,000.00; seconded by Trustee Yaeger.

ROLL CALL VOTE:

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry - aye; Trustee Lyman – aye; Trustee Borys - aye.

(Motion carried 5 – 0; 1 absent trustee).

Item #9: Ordinance Approving A Special Use Permit For Long Grove Senior Care, IL 53

Discussion: As directed during the September 9, 2014 Village Board Meeting, Village Counsel prepared a draft ordinance approving a Special Use Permit (SUP) and additional relief necessary for a senior living center with memory care and assisted living facilities for Long Grove Senior Care Center. This is being continued to the October 14, 2014 meeting.

Item #10: Review of fire codes by B&F Construction

Discussion: Board provided approval for staff to pursue the review of the codes by B&F Construction.

Trustee Lyman moved to continue the remaining items of the meeting agenda until the conclusion of the workshop; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)

**SPECIAL BOARD MEETING – INFRASTRUCTURE REVIEW WORKSHOP –
SEPTEMBER 22, 2014 AT 7:30 P.M.**

Workshop facilitator Greg Kuhn provided the ground rules for the sequence of topics and discussions to the representatives in attendance from the Economic Development Committee. This is the second in the series of meetings (first workshop was held on 8/16th). The goal of these sessions is for the Committee to come to group consensus regarding directions to be taken by the Village of Long Grove.

Tonight's topic: Economic Development

Gewalt-Hamilton Associates (GHA) representative Mike Shrake provided a summary of the roadway pavement analysis. Discussion included patching activities, timing, and overlays. Board participant Scott Werntz requested an estimate be put together for 20 year plan. Trustee Borys asked about clarification of road rating chart (p. 8 of documentation).

Summary of Economic Development study, including Peer Community Budget review conducted by consultant Bridget Lane and her staff from Business Districts, Inc. Comparison communities used in the study: Bannockburn, Clarendon Hills, Oakbrook, Mettawa and Lincolnshire. Discussion topics:

- Potential for large acreage areas
- Annexation of land along Lake Cook
- Inquiries about multifamily residential zoning; current comprehensive plan/code do not provide for this
- Mixed use development – quicker to development, provides higher tax revenue
- Review process for development
- Most powerful way to attract developers (approach developers jointly by Village and property owner)
- Gas stations in Village; current zoning does not allow due to environmental impact
- Understanding brand, relevancy, vision, comprehensive plan of Village (Michael Sarlito), not just about land use, more determining what we want to be, saturation
- Assessment of existing businesses to see if they are producing as efficiently as they could (Scott Werntz).
- Occupancy: Outside downtown: near maximum. Historic village area: approximately 40-50% range
- Village area, although not a huge tax generator, is part of the brand.
- B1A was a vision for the downtown area (Rick Rubenstein). Do we have the ability to pursue opportunities?

- Streamlining of development approval process – open for review
- Additional revenue sources
- Intergovernmental cooperation opportunities
- Long Grove’s sales tax mechanics – ways to increase sales tax is through more retail establishments, potential high volume uses of properties, outlots, mixed use site match (10-15 acres).

Deliverable for these sessions is a compiled list of action items and associated completion dates.

At 9:55 p.m., Village President Underwood announced that the regular Board meeting will now reconvene at Kildeer Countryside Elementary School.

Executive Session

At 9:55 P.M., Trustee Lyman moved to go into Executive Session to discuss (1) Executive Session Minutes; and (2) Acquisition and Disposition of Property; seconded by Trustee Marshall.

ROLL CALL VOTE:

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry - aye; Trustee Lyman – aye; Trustee Borys - aye.

(Motion carried 5 – 0; 1 absent trustee).

Approval of Executive Board Meeting Minutes.

September 9, 2014 Executive Board Meeting Minutes – Amendments provided by Village Attorney Filippini.

Trustee Marshall moved to approve the September 9, 2014 Executive Board Meeting Minutes as amended; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)

Adjournment.

At 10:13 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)