

Visitors' Business:
Special Event Application
Long Grove Turkey Trott - November 28th



FOR OFFICE USE ONLY

- Site Plan
- Raffle Application
- Temp. Liquor License App.

SPECIAL EVENT APPLICATION

PLEASE COMPLETE THIS FORM IN ITS ENTIRETY. THIS APPLICATION MUST BE SUBMITTED A MINIMUM OF 90 DAYS PRIOR TO THE EVENT.

Applications should be mailed, faxed or e-mailed to the Long Grove Business and Community Partners (LGBCP) and the Village of Long Grove:

John Maguire
 LGBCP
 146 Old McHenry Road
 Long Grove, IL 60047
 847-634-0888
 Fax: 847-634-3673
jmaguire@longgrove.org

Sherry Shlagman
 Village of Long Grove
 3110 RFD
 Long Grove, IL 60047
 847-634-9440
 Fax: 847-634-9408
sshlagman@longgrove.net

Submittal Date: 9/30/13 Date Received by LGBCP: _____

EVENT INFORMATION

Event Name & Location(s): LONG GROVE TURKEY TROT

Description/Type of Event: RUN/WALK

Event Date: 11/28/2013 Hours: 8:00AM to 10:30 AM
 Event Date: _____ Hours: _____ to _____
 Event Date: _____ Hours: _____ to _____

Set Up for Event
 Event Date: 11/28/2013 Hours: 4:00AM to 8:00AM
 Event Date: _____ Hours: _____ to 8
 Event Date: _____ Hours: _____ to _____

Dismantling of Event
 Event Date: 11/30/2013 Hours: 10:30AM to 12:00 PM
 Event Date: _____ Hours: _____ to _____
 Event Date: _____ Hours: _____ to _____

Estimated Number of Participants: 3000

Estimated Number of Vendors: 4
 AT CURRENT TIME

John Maguire, Executive Director
 Long Grove Business and Community Partners
 307 Old McHenry Road, Long Grove, IL 60047
 Direct Line: 847-634-0888 Direct Fax: 847-634-3673
jmaguire@longgrove.org

Sponsoring Organization: ALL COMMUNITY EVENTS
 Street Address: 2355 S. ROBERT CT
 City: ROUND LAKE State: IL Zip Code: 60073
 Phone Number: 847-344-0861 Fax Number: _____
 Contact Person: PETER STARYKOWICZ Phone Number: 847-344-0861
 E-mail Address: PSTARYK@ALLCOMMUNITYEVENTS.COM

Additional Information

Include with this application the following:

1. A site plan of all areas of the B-1 District covered by the event. On the plan, mark the sanitary facilities and auxiliary parking lots (if applicable).
2. Written permission from property owners
3. Certificate of insurance naming both Long Grove Business and Community Partners and Village of Long Grove as additionally insured.
4. Indicate the requested areas of the roadway and parking that will need to be closed and barricaded for this event if it applies.
5. Provide the number of security and police officers required and the times for each (Cost for security: \$70/hour per deputy. Payment must be submitted with application):

A. Security officers	<u>As Req'd</u>	Hours _____ to _____
B. Traffic officers	_____	Hours _____ to _____
C. Parking Assistants	_____	Hours _____ to _____

6. Indicate whether there will be any of the following:

- | | | |
|--------------------|---|-----------------------------|
| A. Banners | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| B. Temporary Signs | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| C. Other (specify) | _____ | |

If you answered yes provide a design, location, time to be posted and written permission of the owner(s) where these items will be posted.

7. Indicate promotional materials and advertising to be used (check all that apply):

- | | | |
|---|---|---|
| <input type="checkbox"/> Newspapers | <input type="checkbox"/> Cable T.V. | <input checked="" type="checkbox"/> Internet |
| <input checked="" type="checkbox"/> Newsletters | <input type="checkbox"/> Commercial T.V. | <input checked="" type="checkbox"/> Radio |
| <input type="checkbox"/> Direct Mailings | <input checked="" type="checkbox"/> Trade Magazines | <input checked="" type="checkbox"/> Other (specify) |
| | | <u>EMAIL</u> |

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 Long Grove Business and Community Partners
 307 Old McHenry Road, Long Grove, IL 60047
 Direct Line: 847-634-0888 Direct Fax: 847-634-3673
 jmaguire@longgrove.org

8. Please provide specifics as to the use of any mechanical or electronic rides, demonstrations, displays, music, etc. **ANNOUNCER w/ MUSIC**

9. Services provided at event:

Service	Contact Name	Company	Address	Phone Number
Sanitation/Portable Restrooms	KATH KAY	SERVICE SANITATION		219-313-9235
Waste Disposal/Garbage	CHUCK BERDMAN	GROOT		847-677-2700
Tents				
Music	RYCK STEVENS	OLD TOWN VANDERS	RICHARD STEVENS@COMCAST.NET	
Other				

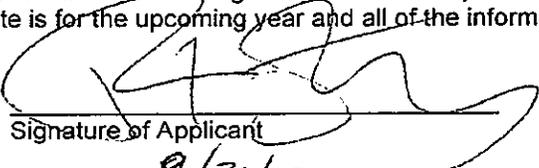
10. Provide a list of all vendors and their Illinois sales tax identification number. Provide each vendor with notice or form indicating they are filing all sales occurring in the Village of Long Grove. **Food vendors should contact the Lake County Department of Health (847-360-6700) to apply for a permit.** **NONE AT THIS TIME**

11. If there is a charity involved or benefiting from this event, please provide the name of the charity, contact name and a phone number. **SPECIAL OLYMPICS IL
LGBCP - MARI SMILL**

12. Raffle – Submit "Application for License to Conduct Raffle." Raffle must be approved by the Village Board prior to the event.* **NONE**

13. Liquor – Submit "Temporary Liquor License" Application. **Please note that a State of Illinois Liquor License is also required. Applications may be downloaded at www.illinois.gov/license.cfm.**

All the above information is submitted as part of an application to the Long Grove Business and Community Partners to obtain their recommendation to the Village Board to hold a specific event in the B-1 Historic Business District. The event date is for the upcoming year and all of the information is accurate to the best of my knowledge.


Signature of Applicant

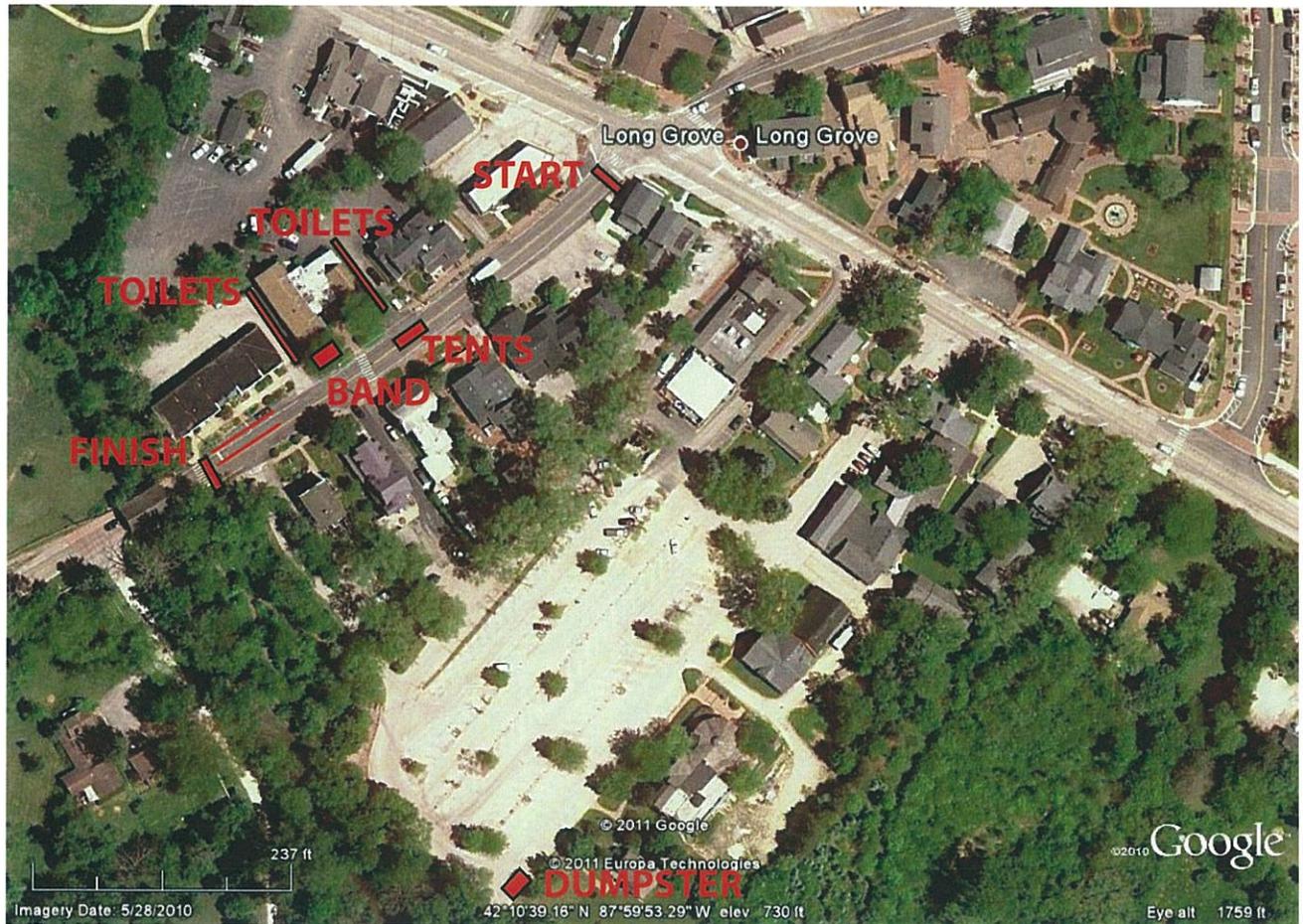
9/30/13
Date

* For additional copies of the Event Application or to obtain an Application for License to Conduct Raffle, or Temporary Liquor License Application please visit the Village of Long Grove website at www.longgrove.net. Applications can be found under the heading "Administration."

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LONG GROVE TURKEY TROT - SITE PLAN

ALL COMMUNITY EVENTS



So much fun through the historic streets!!!



Thanksgiving Day 2011

4th Annual

Long Grove Turkey Trot

5k & 8k Run/Walk & Kid's Dash

New 2011

5k Course Map

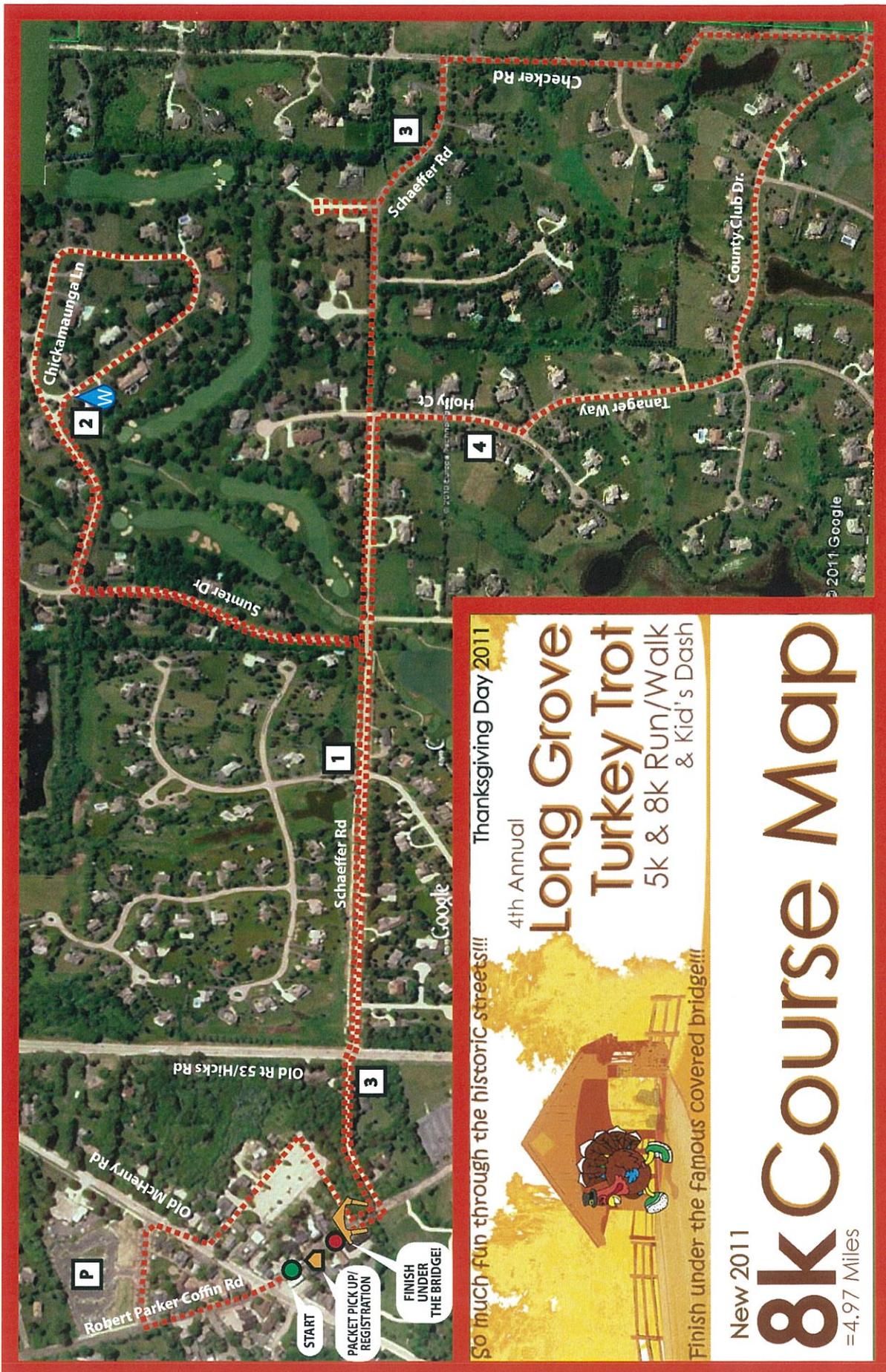
=3.1 Miles

Finish under the famous covered bridge!!!



Map is not to scale or true proportions and locations are approximate
Kids event will start and finish at the bridge

Course subject to change w/out notice



So much fun through the historic streets!!!

Thanksgiving Day 2011

4th Annual

Long Grove Turkey Trot

5k & 8k Run/Walk & Kid's Dash

Finish under the famous covered bridge!!!

New 2011

8k Course Map

=4.97 Miles

Map is not to scale or true proportions and locations are approximate
 Kids event will start and finish at the bridge
 Course subject to change w/out notice



All Community Events

Official 2013 Chicago Area Events

Events

Volunteer

Contact



Naperville Trails Half Marathon
Naperville, IL
September 15, 2013



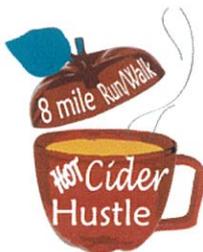
Prairie State Marathon & Half Marathon
Libertyville, IL
Oct 12, 2013



WORLD'S LARGEST CORN MAZE RUN

5K RUN/WALK THROUGH A CORN MAZE!

World's Largest Corn Maze Run
Spring Grove, IL
October 20, 2013

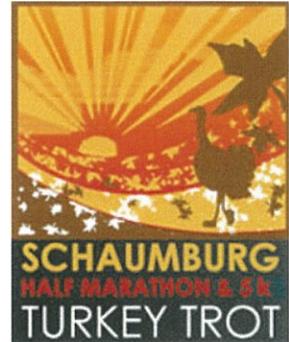


Hot Cider Hustle 8 Mile Run/Walk
Wheaton, IL
November 2, 2013

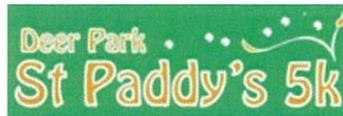


Long Grove Turkey Trot

5k & 8k Run/Walk & Kids Dash
Long Grove Turkey Trot
Long Grove, IL
Thanksgiving Day
November 28, 2013



Schaumburg Half Marathon & 5k
Schaumburg, IL
November 30, 2013



Deer Park St Paddy's 5k
Deer Park, IL
March 2014



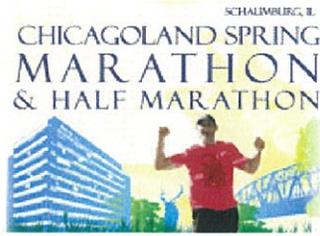
Turkey Trot 5k Run/Walk
at Grant Park Chicago
November 30, 2013



Chi Town Half Marathon & 10k
Chicago, IL
April 2014



Mother's Day 5k Run/Walk
Barrington, IL
May 11, 2014



Chicagoland Spring Marathon
& Half Marathon
Schaumburg, IL
May 18, 2014



The Glo Run Chicago
Chicago, IL
2014



Alexian Brothers Fitness For America Sports Fest
Sunset Half Marathon, 10k and 5k
Hoffman Estates, IL
July 19, 2014



Chicagoland Inline Marathon
Half Marathon & 10k
July 20, 2014



Chicago Half Marathon Series
2013

All Community Events, Inc. - Event Management



www.AllCommunityEvents.com

So much fun through the historic streets!!!

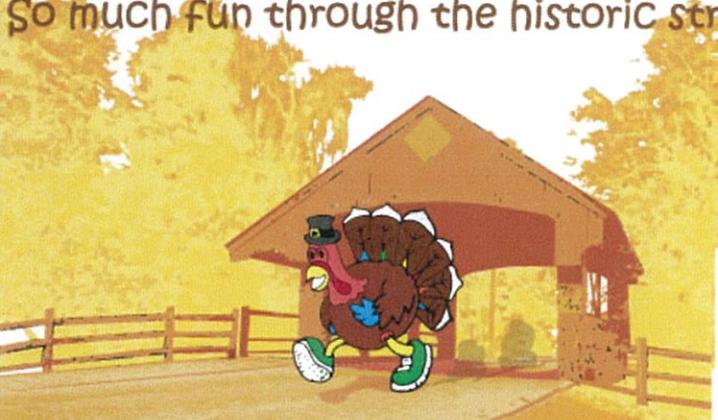
Thanksgiving Day 2013

6th Annual

Long Grove Turkey Trot

5k & 8k Run/Walk & Tiny Trot

Finish under the famous covered bridge!!!



[Home](#)

[Information](#)

[Charity](#)

[Volunteer](#)

[All Community Events](#)

[Results & Photos](#)

[Register](#)

Live Band!

Beer & Hot Cider...

Historic Streets
covered bridge

5k & 8k

Run/Walk & Kids Dash



www.AllCommunityEvents.com



Special Olympics

Illinois

Be a fan.

SWAG

FLEECE HOODIE



www.AllCommunityEvents.com

So much fun through the historic streets!!! Thanksgiving Day 2013

6th Annual

Long Grove Turkey Trot

5k & 8k Run/Walk & Tiny Trot

Finish under the famous covered bridge!!!



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INFORMATION



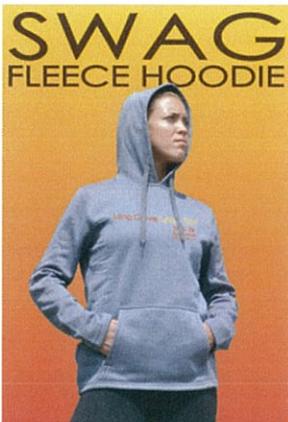
www.AllCommunityEvents.com

LONG GROVE TURKEY TROT
Thanksgiving Day, November 28, 2013

5k & 8k Run/Walk & Tiny Trot

Come Thanksgiving morning and run the downtown historic streets of Long Grove finishing under the famous covered bridge! The diverse and very beautiful course is USATF certified. Wake up, have fun with family and friends while working up a big appetite for your Thanksgiving turkey. This event is for everyone: walkers and runners, young and old.

PARTICIPANTS PERKS



PolyFleece Hooded Pullover

www.allcommunityevents.com/long_grove_turkey_trot/lgtinfo.html



- Start & Finish in Downtown Long Grove
- Finish Under the Covered Bridge
- Live Band
- Chip Timing
- Event Photography
- Souvenir Bib Number
- Beer & Hot Cider at the finish

COURSE INFORMATION

Run downtown on the famous streets lined with the quaint shops of Long Grove. Finish under the historic covered bridge! The course is mostly flat with a water station along the way. Portable toilets are located at the start/finish line. See course map for all information.

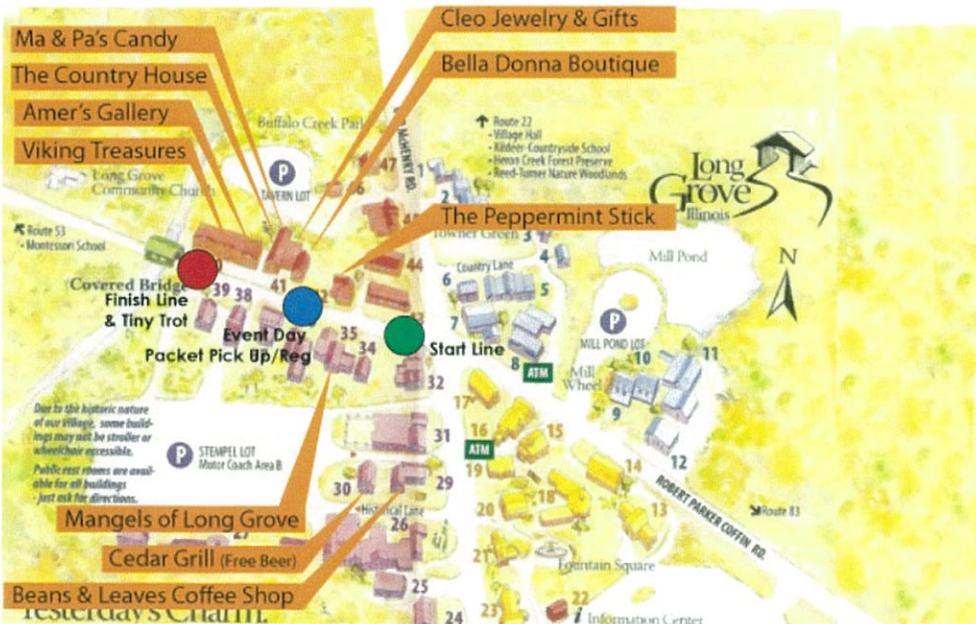
[5k Course, click here](#)

[8k Course, click here](#)

[Listing of Road Closures](#)



Long Grove Stores Open During the Event!



SCHEDULE (THURSDAY, NOV. 28)

- 7:30 a.m. Packet Pick Up Open
- 7:30 a.m. Gear Check Opens
- 8:30 a.m. Packet Pick Up Close
- 8:45 a.m. Tiny Trot 100 Meter Dash (age 8&under)

9:00 a.m. 5k & 8k Start

9:50 a.m. 5k Awards

10:10 a.m. 8k Awards

Course Open for 1 hr. 5 min.

PACKET PICK UP

Wednesday(11/27) from 11:00am to 7:00pm at

Santa's Workshop

421 Robert Parker Coffin Rd.

Long Grove, IL 60047

OR...

Event morning at start/finish area

Picking up someone else's packet?... Don't forget to bring their signed waiver.

[Waiver, click here](#)

CATEGORY/AWARDS

Custom medal awards will be awarded to the top 3 participants male and female overall and top 3 in each age group.

14 & under, 15-19, 20-24, 25-29, 30-34, 35-39, 40-44, 45-49, 50-54, 55-59 & 60-64, 65+

Tiny Trot finisher award to all participants.

PARKING

Convenient parking is located at the northeast and southeast corner of Robert Parker Coffin Rd and Old McHenry Rd just behind the shops.

SPECIAL OLYMPICS, IL

This event helps to raise funds for Special Olympics Illinois.

EVENT PHOTOGRAPHY

Professional event photos will be made available online after the event. Smile for the camera!

GENERAL NOTES

Event will start rain, shine or snow. Event could be delayed do to lightning or other possibly dangerous conditions.

Event is Chip Timed. Your bib contains your timing chip. You must wear your bib on your front across your stomach to be electronically timed.

Course conditions on event day could be variable including the potential for water, ice & snow. It is the participants responsibility to take proper caution.

All participants are required to sign a waiver to be considered a participant.

Dogs are not allowed.

Their is no age limit for the 5k & 8k run. It is the participant's or participant's parents responsibility to determine whether they are healthy enough to complete the distance safely.

Walkers with strollers are allowed on course and it is the participants responsibility to take proper caution.

Headphones/iPod/mp3 devices are strongly not recommended. It is the participant's responsibility to make sure that they do not impair their ability to hear and detect present or potential hazards and dangers.