



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, October 14, 2014 at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Underwood called the October 14, 2014 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Underwood
Trustees Present:	Barry, Borys, Marshall, Wachs, Yaeger
Trustees Absent:	Lyman
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Planner:	not in attendance
Also Present:	Village Attorney Filippini

**Call To Order: Recitation of the Pledge of Allegiance**

**VISITOR'S BUSINESS**

**New Artwork:** Watercolors of Long Grove buildings are on display throughout the Village Hall building. The artwork was donated by Mangels to the Long Grove Historical Society.

**Homeowner Associations:**

The following homeowner associations were invited to the meeting but did not have a representative: **Towner**.

**Mardan:** West Mardan Drive: Puddles and flooding along Mardan Drive. The culvert in front of the home for sale is not being maintained.

**Oakwood Creek:** Representatives attended meeting to get an update on patching plans. Village Manager Lothspeich said that the Board will be reviewing and voting on patching during this evening's meeting (as a result of discussion, Board agreed to move Item #5 up in agenda). Bridge repair is slow, tight, difficult, but glad that the bridge is being repaired. Amazed that the trash trucks are able to get through. Recent incident with ambulance not being able to get through on Rosos Parkway (covered by Countryside Fire Protection District).

**Lake County Sheriff's Report**

*Update:* No major incidents since last meeting report. Working on improving communications between Sheriff's Department and Village, per request from Village Manager Lothspeich.

**Item #5: Consideration of a Resolution awarding the 2014 pavement patching contract to Chicagoland Paving for the base bid amount of \$47,895.00 with the option of increased patching in the amount of \$6,816.00 for a total Contract value of an amount not to exceed \$54,711.00 (Res. #2014-R-19).**

*Discussion:* Village Manager Lothspeich provided background and explained that this is being done in conjunction with Ela Township and will cover the areas with potholes. Results should be fairly permanent.

**Trustee Marshall moved to approve a Resolution awarding the Fiscal Year 2014/15 road patching contract to the apparent lowest responsible bidder Chicagoland Paving in the amount not to exceed**

\$54,711.00 subject to IDOT confirmation of prequalification; seconded by Trustee Wachs.

**ROLL CALL VOTE:**

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Borys-aye.

(Motion carried 5 – 0; 1 absent Trustee).

**Item #1: Report of the October 1, 2014 Conservancy Scenic Corridor Committee (CSCC) Meeting.**

*Discussion:* Met regarding meeting dates, vacancies in positions, new development activities and Sunset Grove expansion.

**Item #2: Report of the October 7, 2014 Plan Commission & Zoning Board of Appeals (PCZBA) Meeting.**

**Amendments to the Zoning Code whether to include State-Authorized Medical Cannabis Dispensing Organizations and Medical Cannabis Cultivation Centers as special uses in Non-Residential Zoning Districts.**

*Discussion:* Village Manager Lothspeich gave overview of Illinois legal changes since 2012. Jeff Kazmer from the Plan Commission was in attendance to provide background about the Commission's discussions. The downtown area was excluded from possible locations, as it was not considered suitable. Possible areas would still need special use permits from the Board. Village Attorney Filippini provided summary of State regulations; the State allows this type of business. Recommends having regulations in place regarding this type of business. The Plan Commission representative in attendance shared that this was not looked upon negatively. The text of the zoning changes are available in draft form for review. Plan Commission in approval of this zoning being amended.

**Trustee Yaeger moved to direct Village Counsel to prepare the necessary ordinance amending the village zoning code to include state-authorized medical cannabis dispensing organizations and medical cannabis cultivation centers as special uses in non-residential zoning districts for consideration during the October 28, 2014 Village Board Meeting; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – nay; Trustee Borys-aye.

(Motion carried 4 – 1; 1 absent Trustee)

**Item #3: Consideration of a Resolution approving the Fence Regulations to allow a Privacy Fence as follows:**

**I). Exception of the 70% Open Air (Non-Material) Requirement; & II) Placement within 100' Feet of a State Scenic Road for 3228 IL Rt. 53, Olmos (*Res. #2014-R-18*)**

*Discussion:* Per Village Manager Lothspeich, the petitioner, Mr. Olmos, is not amendable to an easement. Mr. Olmos was not in attendance. He still has to provide (1) legal notice and other fees and (2) site plan satisfactory to the Village. Board reviewed wording changes and decided to continue with approval based on Mr. Olmos meeting the two contingencies. Discussion about maintenance of fence/property and easement.

**Trustee Borys moved to approve A Resolution Approving The Request For The Installation Of A Six Foot Tall (6'-0") Solid Type Fence Located Within 100' Of Highway (IL Route 53) And The Front Yard Of The Existing Residence Located At 3228 IL Route 53, Olmos, contingent upon satisfaction of contingencies being (i) payment of public notice fee, (ii) delivery of a satisfactory site plan, (iii) no pathway easement, and (iv) incorporation of fence maintenance and recordation requirements as presented in Exhibit D; seconded by Trustee Yaeger.**

**ROLL CALL VOTE:**

Trustee Yaeger – nay; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Borys-nay.

(Motion carried 2 – 3; 1 absent Trustee)

**Trustee Barry moved to approve the original resolution subject to the contingencies of payment of public notice cost and delivery of the site plan; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

Trustee Yaeger – nay; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Borys-

nay.  
(Motion carried 2 – 3; 1 absent Trustee)

**Item #4: Consideration of an Ordinance amending the Village Code to permit Video Gaming on a limited basis in the Village of Long Grove (Ord.#2014-O-22)**

*Discussion:* Originally, the Village approved a six month trial period, which would end on December 31st. Long Grove Café had their machines in first, now Broken Earth, Chatterbox, and Village Tavern have machines. Purpose of trial was to have in place to see how residents feel about the machines. Discussion about whether or not the trial has been in place long enough for the establishments to have their trial. Extension recommended to go to April 14, 2015. Trustee Marshall went to all of the establishments to see where they are situated, hear the sound, and ask whether there had been community response to machines.

**Trustee Yaeger moved to approve an Ordinance temporarily amending Chapter 1 of Title 10 of The Long Grove Village Code regarding Gambling; seconded by Trustee Wachs.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – nay; Trustee Wachs – aye; Trustee Borys-aye.**

**(Motion carried 4 – 1; 1 absent Trustee).**

**Item #6: Report on Infrastructure Projects & Reviews.**

- A. Request for Bids for Striping & Sealcoat of Downtown Parking Lots (Archer & Stempel).  
*Discussion:* Bids due October 31<sup>st</sup>. Options will be considered at the next meeting, e.g., whether to stripe, whether to sealcoat and stripe.
- B. Lake County Division of Transportation Old McHenry Road Public Hearing - *November 18, 2014.*  
*Discussion:* Discussion about road parking.
- C. Report of Village Infrastructure Roundtable Meeting #2 Economic Development - *September 22, 2014.*  
*Discussion:* Bridget Lane’s roundtable report provided. Discussion about Menard outlot plat configuration review. Trustee Wachs suggested changing the “highway retail” zoning and special use regulations. Village Manager Lothspeich will review options with Village Attorney Filippini and plans to contact Menards for discussion about options for potential developers. Village of Long Grove: 1% municipal tax; non-home rule: additional 1% with exclusions on some items.
- D. Upcoming Village Infrastructure Roundtable Meeting #3 Finances - *October/November TBD, 2014.*  
*Discussion:* Dates will be distributed by Village Manager Lothspeich based on availabilities provided by participants.
- E. Robert Parker Coffin Road Bridge Restoration or Replacement.  
*Discussion:* Per Village President Underwood, at some point, the Board will have to determine a direction and proceed. ESI started process of applying for Federal grant option. New Village Engineer firm in place and is getting up to speed on Village needs, including the bridge. Trustee Wachs recommends Board waiting for Gewalt Hamilton & Associates (GHA) to provide recommendation of options and costs. Trustee Borys requested criteria by which Johnson Lasky Architects made recommendation for “Full restoration with removal of wood cover to new location” for consideration in future options. Trustee Yaeger expressed concerns about present maintenance of bridge and appearance. Trustee Marshall provided estimate of repairs. Options: Federal option (rebuild), Locally-funded restoration option. Staff directed to perform minor repairs to the Bridge in advance of the holiday foot traffic.
- F. **New – Village Hall paint project** – discussion about needs and options for repainting.

**Item #7: Village President Underwood.**

Administration & Legislation

- A. Village Electric Aggregation Program - \$1.4 M Savings for Long Grove Residents. On June 1, 2014, the Village of Long Grove's Aggregation Rate through Constellation is 6.529 and Com Ed's recently released rate is 7.48. Since its inception in February 2013, more than 1,887 Long Grove residents and small businesses enrolled in the Village's Electric Aggregation Program and collectively saved more than \$1.4 million as compared to what residents would have paid ComEd.
- B. Board/Commission/Committee Appointments - Discussion. Resident Jeanne Sylvester has indicated her interest in serving as a member of the Architectural Commission. Jeanne is an attorney and lives at 6230 Pine Tree Court (NE Corner Gilmer Road & Diamond Lake Road). Candidate considered very qualified and Board gave Village President

Underwood their backing on nomination.

**Trusteed Wachs moved to approve the nomination of Jeanne Silvester; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)**

- C. Illinois Business Consulting (IBC), University of Illinois at Urbana-Champaign Downtown Study - Update. The Illinois Business Consulting (IBC) contacted Village President Underwood offering their assistance to the Village to study the historic downtown. Please refer to the enclosed Project Executive Summary from IBC for details. *Discussion:* Group made a field trip to Long Grove over the Apple Festival weekend, met with Village President Underwood during that time and continues with weekly phone call interviews. Team put together a village survey from the University of Illinois that is ready for distribution. Cover letter to be provided from the Village of Long Grove. Sam Quinn is a resident and heads this team, which includes Trustee Lyman’s daughter, a Buffalo Grove resident and a Vernon Hills resident.
- D. Cancellation of November 25, 2014 Village Board Meeting. *Discussion:* With the Thanksgiving Holiday being Thursday, November 27th, the Village Board discussed and decided to cancel the regularly scheduled meeting on November 25th, depending upon the anticipated agenda items for this meeting.

Other: Village President Underwood participating in “Stand Strong Coalition” created by moms from Stevenson to combat underage drinking, marijuana use; meet once a month. The need for a “social hosting” ordinances discussed. Village Attorney Filippini given guidance to review the State ordinance to determine whether or not the Village accepts it as is or not. And, then, communication to residents about ordinance.

Metropolitan Mayors Conference: Illinois EPA has increased sampling requirements. Another discussion on this topic requested by attendees.

Historical Society Meeting: Trustee Barry and Village President Underwood are participating in their 2<sup>nd</sup> annual “Ghost Walk” on Friday, October 24<sup>th</sup>. Encourage everyone to attend!

**Item #8: Village Trustee Barry.**

**Finance / Pathways**

- A. Treasurer Report for September 30, 2014.  
*Discussion:* Depository 2 page 3 of 3 – represent reinspections fees. Salt purchase placed but not received to date.

**Trustee Marshall moved to approve the Treasurer’s Report for September 30, 2014; seconded by Trustee Barry.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Borys – aye.**

**(Motion carried 5 – 0; 1 absent Trustee).**

- B. Actual and Budget Comparisons for Period Ending September 30, 2014.
- C. Pathways Committee Meeting - October 17, 2014.
- i. Transfer of Pathway Grant Funds to Infrastructure Fund. The Village has two (2) separate grants. \$45,701.00 of Grant #10-203906 is eligible to be claimed by the Village for reimbursement of prior pathway expenses. By transferring these funds from the Grants Fund Account to the General Fund Capital Infrastructure Fund these funds will be closed out with the State of Illinois and will officially become Village funds.

**Trustee Barry moved to approve the transfer of \$45,701.00 from the Grant Funds Account to the**

**Capital Improvement Fund for the purpose of the engineering and construction of Village pathways; seconded by Trustee Wachs.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Borys- aye.**

**(Motion carried 5 – 0; 1 absent Trustee).**

- ii. Hey & Associates Phase III Construction Engineering proposal for the planned south Schaeffer Road connection to Buffalo Creek Forest Preserve District in the amount of \$11,500.00.  
Discussion: ComEd wanted full-size drawings, which were picked up last week. Village has provided all materials needed by ComEd.

**Trustee Marshall moved to approve the proposal from Hey & Associates for the Phase III construction engineering services in the amount of \$11,500.00 for the preparation of the construction drawings and construction management of the south Schaeffer Road pathway segment connecting to the Buffalo Creek Forest Preserve; seconded by Trustee Barry.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Borys- aye.**

**(Motion carried 5 – 0; 1 absent Trustee).**

**Item #9: Village Trustee Borys.**

**Environmental and Communications**

Mosquito Abatement Program/West Nile Virus

No report.

**Item #10: Village Trustee Lyman.**

**Economic Development**

**LGBCP Board and Downtown Board and Economic Development Committee Meetings**

Historic Downtown Long Grove Business & Community Partners (LGBCP) Meetings

Not in attendance

*Discussion:* Since the last Trustee meeting, Village Trustee Lyman and staff attended LGBCP Eco Devo and Board meetings. In addition, Village President Underwood and Village Trustee Lyman attended a sharing meeting with the Libertyville administration; e.g., Economic Development Commission (volunteers that meet monthly discussing revitalization ideas). Discussion about possibility of such a group in Long Grove, building upon talents of Long Grove residents. Possibility of a one-time Think Tank task force to get participant input, which may evolve to something more. Questions and materials must be prepared and provided in advance of the session. This could not be an official Board activity. Discussion about an Economic Development Coordinator position. List of 20 people to be compiled – names should be sent to Village Manager Lothspeich.

**Item #11: Village Trustee Marshall.**

**Monthly Building Department Report**

*Discussion:* 93 building permits this past month (4<sup>th</sup> highest in 53 months). Active homes in progress: 37. Lots remaining in subdivisions: over 50 for building a new house.

**Item #12: Village Trustee Wachs.**

**IL Route 53 and Old Hicks Road Intersection Improvements**

*Discussion:* No report.

Trustee Wachs attended the 10/11 gubernatorial panel discussion. Attendees included Rauner, Dold, and Schneider.

**Item #13: Village Trustee Yaeger.**

**Security and Sustainability**

Village Board Meeting Minutes

October 14, 2014

SWALCO

*Discussion:* Next meeting at beginning of November.

**Item #14: Village Clerk Locker-Scheer.**

*Elections:* Petition packets are available for potential candidates running in the April 2015 election. Forms available through the Village Clerk and in Village Hall. Petitions must be submitted during the 12/15-22 submission period.

**Item #15: Village Manager Lothspeich.**

No report.

**Item #16: Village Planner Hogue.**

Not in attendance.

**Item #17: Village Attorney Filippini.**

No report.

**Item #18: Approval of Board Meeting Minutes**

*August 18, 2014 Board Meeting (Workshop #1) Minutes* – Amendments provided by Village President Underwood.

**Trustee Marshall moved to approve the amended August 18, 2014 Board Meeting Minutes; seconded by Trustee Barry.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)**

*September 22, 2014 Board Meeting Minutes* – Amendments provided by Village President Underwood.

**Trustee Marshall moved to approve the amended September 22, 2014 Board Meeting Minutes; seconded by Trustee Barry.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)**

**Executive Session**

**At 10:07 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Minutes, (2) Acquisition and Disposition of Property, and (3) Personnel Matters; seconded by Trustee Barry.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Borys- aye. (Motion carried 5 – 0; 1 absent Trustee).**

**Approval of Executive Board Meeting Minutes.**

*September 9, 2014 Executive Board Meeting Minutes* – No discussion.

**Trustee Wachs moved to approve the September 9, 2014 Executive Board Meeting Minutes as amended; seconded by Trustee Barry.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)**

**Adjournment.**

**At 11:25 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Barry.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)**