



MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, May 27, 2014 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613

CALL TO ORDER:

At 7:00 P.M., Village President Underwood called the May 27, 2014 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Barry, Borys, Lyman, Marshall, Wachs, Yaeger
Trustees Absent:	none
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Planner:	Hogue
Also Present:	Village Attorney Filippini
Special Guests:	Members of the Boy Scout Troop from Country Meadows Elementary

Call To Order: Recitation of the Pledge of Allegiance

VISITOR'S BUSINESS

Visitors' Business: Homeowner Associations:

Fields Of Long Grove – Representative: Lenore Simmons. Questioned whether or not mosquito abatement is going to occur. Village Manager confirmed that it had started.

Indian Creek Club – Representative: Bill Jacob. Thanked the Board for passing the Infrastructure ordinance and planning for work with the homeowners going forward. Subdivision is situated on the northern edge of Long Grove. Interested in additional signage identifying the area as "Long Grove". Village President Underwood said that they can include this in the plans during the signage replacement this summer.

Lake County Sheriff's Report

Update: Lake County depends upon grants which was received. Had an additional detail set up during a recent period of time as well as a DUI watch.

Item: Visitors' Business: Special Event & Temporary Signage Applications:

The Long Grove Business and Community Partners (LGBCP) recommended approval of the following Special Events & Temporary Signage during their May 20, 2014 Board Meeting:

Strawberry Fest (Long Grove Cafe): June 20–22.

Venus de Miles Bicycle Ride Event - July 28.

Porsche Club Concours: June 8.

Strawberry Fest (LGBCP Amended Application): June 20–22.

Discussion: Trustee Borys asked about additional security needs during any of the events. Confirmation that there will be security during the Strawberry Festival. Wording changes needed in the agreement to identify this need. Agreement will be resubmitted with specifics. Trustee Marshall confirmed that payment to the security is

covered by the LGBCP. Village President Underwood noticed that the signage says outside music until 9:00 and previous discussions said 6:00 p.m. Village Manager Lothspeich said that typically the duration of external events is through the time of the event. Trustee Yaeger questioned the timing restrictions.

Village Trustee Lyman moved to approve the Special Event Applications and Temporary Signage for Strawberry Fest – Long Grove Café until 8:00 p.m. Saturday and 6:00 p.m. Friday and Sunday (based on Strawberry Fest hours), Venus de Miles Bicycle Ride Event, Porsche Club Concours, Strawberry Fest (LGBCP Amended Application) pending Village Staff approval of all documents; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

Item: Visitors' Business: Raffle License Application & Waiver Of The Bond Requirement.

Discussion: The Chicago Area Chapter of Meeting Professionals International (MPI) submitted a Raffle License Application and is requesting waiver of bond requirements for their event on June 16, 2014 at The Grove Country Club. Discussion about this organizations group designation.

Village Trustee Lyman moved to approve a raffle license and waive the bond requirements to conduct a raffle as part of the MPI event at The Grove Country Club on June 16, 2014; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

Item #1: Report Of The May 19, 2014 Architectural Commission Meeting.

Discussion: The Architectural Commission (AC) considered the following items during their May 19, 2014 Meeting:

- A. Signage For “*Broken Earth Winery*” 219-239 Robert Parker Coffin Road, New Midwest Capital. Entitled to 20 square feet signage; asking for 9 square feet. AC recommends approval.
- B. Hardscape Improvements (Bike Racks) Within The Downtown B-1 Historic District, LGBCP. AC feels that the rack has a clean look. Recommend approval in color black.
- C. Landscape Lighting At 6211 Pine Cone Court, Gabe & Vicki Lorenzo. Similar lighting to neighbor. AC recommends approval.

Discussion: Trustee Wachs asked about For Sale signage in Village area. Large signage has maximum of 16 square feet. Village Planner Hogue will check the existing signage.

Item #2: Referral Of Text Amendment(s) To PCZBA - Downtown Buildings Exterior Improvements.

Discussion: The request for referral of amendment(s) to the Village Zoning Code considered by the Village Board in response to requests from downtown building owners wanting to replace their existing wood deck and railing with a high density plastic (wood looking) material. Their goal is to replace the deck with something that doesn't require frequent maintenance and to comply with the Village's recent and ongoing property maintenance inspections. Based on Village Code, the replacement of existing materials of similar appearance would require review by the AC. This type of replacement seems to be an upgrade and the current process of requiring application to and review by the Architectural Commission (AC) is burdensome and may actually discourage property owners from making this type of improvement. The proposed amendment to the Zoning Code would

allow these sort of changes subject to administrative review which could approve if the materials/colors are close to existing and refer to the AC if not consistent.

Village Trustee Marshall moved to refer Amendments to Village Code regarding Replacement of Similar Materials in the B-1 Business District by Building Permit Only; seconded by Trustee Lyman.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

Item #3: Report on Infrastructure Funding.

Discussion: Outside peer reviews of the various suggestions from the public are on-going, including:

- A. Sikich LLP For Resident Engagement & Strategic Planning. Greg Kuhn Of Sikich LLP provided the following preliminary outline and schedule for "community involvement":
1. Context. Develop, refine and finalize, the context of the public policy discussions on the Village's infrastructure needs.
 2. Pre-workshop Management Team discussion session. Since Long Grove does not have staff as "Department Directors," these roles are envisioned to be filled by the Village Trustees in their respective assigned areas, i.e. Finance, Economic Development, Infrastructure; Public Works; and Village Attorney; Village Engineer; and Economic Development Consultant BDI.
 3. Phase I - Opening Policy & Brainstorming Workshop (May - June 2104). Participants include Village Board, Village staff and interested community members. Staff envisions working with Greg Kuhn to review this list along with other Residents that participated in the Task Force meetings and prior Village discussions to identify the participants.
 4. Phase II - Sequential Policy Exploration Workshop (June - August 2014). Participants include representatives of Village Board, Village staff and topic-specific community members. Three or four modified groups are envisioned to cover the three or four policy areas identified.
 5. Phase III - Closing Policy Alternatives & Brainstorming Workshop (Aug - Sept 2014). This last phase will review the outcomes and findings of each of the sub-group discussions in Phase II with the goal of finalizing census steps and opportunities for further, positive policy discussions.
 6. Final Report (October 2014). Sikich will synthesize and summarize the information generated and develop and prepare preliminary listings of consensus recommendations and findings.

The following "three key issues" previously identified were: (1) Infrastructure - road paving (Trustee Wachs); (2) Finances (Trustee Barry) and (3) Economic Development (Bridget Lane).

The fourth key issue "resident involvement/communication" is being facilitated by Greg Kuhn from Sikich. Staff and Greg Kuhn have been in preliminary conversations since approval of the proposal by the Board and is coordinating a meeting with Trustee Wachs, Trustee Barry, Village Counsel Filippini; Village Planner Hogue and Bridget Lane to confirm the goals/objective and process for moving forward in addressing these key issues with the Village Board and the community.

Discussion about approving the engineering proposal from Gewalt-Hamilton Associates for road repair estimates and assessment.

Village Trustee Lyman moved to direct to put on the agenda ratification of a proposal from Gewalt-Hamilton Associates to be ratified during June Board meeting; seconded by Trustee Wachs.

VOICE VOTE:

Five ayes, One nay (Motion carried 5 – 1)

- B. Robert Parker Coffin Road Bridge Replacement Options & Funding Report.** As directed during the May 13, 2014 Board Meeting, Village Engineer ESI filed the application for possible Federal Funding for the replacement of the Robert Parker Coffin Bridge. The rough cost estimates for the options: (1) 80/20 federal/local funding and (2) 100% local funding (without any other grants or funding sources) were provided Discussion about what the costs include; what is covered, and the probability of Federal funding being received.

Item #4: Ord. Approving Amendments To Zoning Code Re: Permitted & Special Uses Downtown.

Discussion: As directed during the May 13, 2014 Board Meeting, Village Counsel Filippini prepared a draft ordinance amending the Zoning Code for Permitted & Special Uses in the Downtown B-1 Historic Business District. Village President Underwood recommended postponing approval of the ordinance until the June 24, 2014 Village Board meeting in order to provide the LGBCP Economic Development Committee (June 9) and the LGBCP Board (June 17) an opportunity to review and make recommendations to the Village Board. Guidance to staff to send the amendments to Bridget Lane for review. Plan is to include this on the next agenda and for all Trustees to review the wording in advance of the next meeting.

Item #5: Ord. Approving Minor Amendments To Sunset Grove PUD.

Discussion: As directed during the May 13, 2014 Board Meeting, Village Counsel Filippini prepared a draft ordinance approving minor amendments to the Sunset Grove Planned Unit Development (PUD): (A) Alternative Landscaping Materials; (B); CVS Pharmacy Parapet Lighting & (C) Addition Of Patio & Parking Lot Modifications For Building A.

Representation from Sunset Grove shared the landscaping changes being made. These are considered more than minor amendments, but not something that requires major changes.

Village Trustee Barry moved to approve minor Amendments to the Sunset Grove PUD for (A) Alternative Landscaping Materials; (B) CVS Pharmacy Parapet Lighting and (C) Addition of Patio and Parking Lot modifications for Building A; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

Item #6: Ordinance Approving Lease Of Village Owned Soccer Fields To Ela Soccer.

Discussion: As directed during the May 13, 2014 Board Meeting, Village Counsel Filippini prepared a draft ordinance and revised lease between the Village and the Ela Soccer Club regarding the Village soccer fields. The lease is for a 12 year period. In the event of the property being taken by eminent domain for the extension of Highway 53, whatever is spent and certified for pavement, the Village would reimburse the amount based on a scale included in the paperwork. The Village retains ownership of the property. Per Attorney Filippini, the Ela Soccer Club is taking this property in 'as is' condition.

Village Trustee Wachs moved to approve a Lease for the Village-owned Soccer Field property to the Ela Soccer Club; seconded by Trustee Lyman.

ROLL CALL VOTE:

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.

(Motion carried 6 – 0).

Item #7: Village Of Long Grove National Pollutant Discharge Elimination System (NPDES) II – MS4 Year 11 Report.

Discussion: The proposed National Pollutant Discharge Elimination System (NPDES) II – MS4 Year 11 Report continues the approach followed for the first 10 years, developing a plan for implementing various goals toward final compliance. The NPDES permit needs to be submitted to the IEPA. Most of this continues to piggyback on the countywide efforts. This is related to storm water quality. Indian Creek and Buffalo Creek have watershed. The Lake County Storm Water Management Commission is bringing together the water quality test from various locations to determine where pollutants are being introduced, if any.

Village Trustee Barry moved to approve the Village of Long Grove National Pollutant Discharge Elimination System (NPDES II) – MS4 Year 11 Report; seconded by Trustee Wachs.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Item #8: Village President Underwood.

Administration & Legislation

- A. IL Route 53 Extension Finance Committee - Midterm Report. Update: Chairman of Finance Committee submitted a mid-term finance report to the Committee. Tollway Committee considered it and provided comments back from their last meeting. Comments included that Highway 53 will be an “enhancement and amenity” (upgrades to normal road) to the community. Concerns that the recommendations of the Blue Ribbon Committee will be compromised for cost savings.
- B. Legislative Update. Lake County Mayors Caucus: State Senator Don Harmon (Oak Park) is attempting to require local governments to only award contracts for public works projects to "responsible bidders". The committee is requesting people to contact their State Senator as soon as possible to vote "No" to the Responsible Bidder Amendment. For Long Grove, the impact is that it would restrict who can bid on a contract.

Item #9: Village Trustee Barry.

Finance / Pathways

- A. TIF Reserve's Bond Investment – Update: Staff met last week with Brad Lukens of the Arbitrage Management Group (AMG) to review the Village's TIF Bond Reserve Fund and to discuss possible investment options to increase the interest rate. Currently, our reserve funds are with Amalgamated Bank and are currently earning nearly zero interest (2013 dividends & interest = \$4.84). Mr. Lukens approached the Village suggesting that the Village reinvest these funds into three U.S. Government Agency Bonds laddered maturities of 2017, 2018 and 2019. Two of the bonds are Fannie Mae bonds, and a T note. Short terms: 2, 3 and 4 year terms. Would make approximately \$13,000 net interest income. This additional income is restricted for and will be used for paying down the TIF bonds. Board is in agreement for pursuing this. Trustee Yaeger questioned the level of risk and ability to move funds in the future. Risk was considered low.
- B. Report Of Pathways Committee Meeting - May 16, 2014. Update: Village Trustee Barry, Village Trustee Wachs and Village Planner Hogue met with Park District Board Member Borg Borg and Hey Associates representative to discuss the proposed pathway connection between Buffalo Creek Forest Preserve and Checker Road. Staff contacted Com Ed requesting review for relocation of the poles at their expense as

provided for under the Village's franchise agreement and is awaiting their response. Village Planner Hogue sent correspondence to the Illinois Department of Natural Resources (IDNR) providing an update on the project and noting the possible changes to the project from what was originally contemplated at the time the grant application was filed. The Pathway Committee also continued discussions of other possible purchases of improved pathway easements from the Long Grove Park District, including Long View Meadow which would extend the existing pathway from IL Route 83 underpass North to IL Route 22. Village Trustee Barry shared that he is impressed with the Engineering firm. The Grant is expected to cover the cost of the path. Amendment with the state is to change the location of the path intersection with the LCFP District path. Anticipate getting this installed this summer. In discussions with path through Long Grove Meadow and the connections. All considered doable, but need village funds for a small section east of the County lift section. Spread the last seed in the Skycrest area. All looking very good. Many thanks to Trustee Barry for his hard work in this area.

Item #10: Village Trustee Borys.

Environmental and Communications

Discussion: Lake County Stormwater Management Practice meeting: Attended meeting on storm water management. Conclusion: ongoing maintenance will lower long term costs. Trustee Borys will provide Village Staff with the links to the websites used. Low Impact Design (LID) is the trend for managing storm water. Discussion about whether the Village should require ongoing maintenance to deter some of the long-term issues.

Item #11: Village Trustee Lyman.

Economic Development

- A. *LGBCP Board & Downtown Board & Economic Development Committee Meetings - Report.* Village President Underwood, Village Trustee Lyman and Staff attended the May 20, 2104 LGBCP Board Meeting. Other items already covered with the upcoming events/festivals.

Item #12: Village Trustee Marshall

- A. *Residential Driveways Maximum Width - Discussion.* Village President Underwood shared that she had received a recent call from a resident who wanted to put decorative bricks along the side of her driveway, similar to what her neighbors have. She was being told of the road requirements, which would not allow her to proceed. Currently, standard two-car garage door widths range from 16' to 20', with the larger vehicles today (SUV's) the garage door width has increased. Driveways for two car garages are typically 20' wide to leave a 1'-2' additional pavement width for when entering/exiting the vehicle. With shorter driveway lengths, such as Ravenna and Indian Creek Club, reducing the width to the maximum of 18' at the street can create the practical challenge of having to reduce the width in areas where vehicles are parked outside the garage not leaving enough space for the second vehicle to pass and/or for the occupants to access their vehicle while still being on pavement. In reviewing a recent request for a 20' wide driveway it was brought to the Village's attention that many of the driveways installed in Ravenna are 20' wide at the street. For the reasons noted previously, the Village Board may wish to amend the Village Code to increase the maximum width at the street from 18' to 20'. Discussion that you need to have restrictions of maximum and minimum width of driveways. Regulations are front yard setback requirements. Long Grove has a restrictions wherever driveway extends. Direction provided by Board for staff to proceed with changes to 20' width.
- B. *Historic Downtown Property Maintenance & Code Inspections - Update.* B&F has performed an additional round of inspections. Discussion of specific enforcement letters. It has been difficult to get into some of the buildings for inspections; typically based on the condition of the building. If not able to get access, they would go to the prosecutor for admittance. Trustee Wachs recommended that for those that have not provided admittance, to provide a list of external violations and to provide a fine for those that do not comply. Village Manager Lothspeich will check into the timing of the inspection letters. All are given 30 days to come into compliance.

Item #13: Village Trustee Wachs.

A. IL Route 53 & Old Hicks Road Intersection Improvements - Update. IDOT is planning a 3 lane intersection (middle turning lane at Old Hicks and 53). Village Manager Lothspeich will check into a reported path in the area.

Item #14: Village Trustee Yaeger

Security and Sustainability

SWALCO – *Discussion:* A SWALCO chemical waste pickup event is coming up on June 14, 9:00 a.m. - Noon, Westfield Hawthorn Mall Southwest Parking Lot. Information will be included in The Bridge. The June SWALCO meeting was cancelled.

Item #15: Village Clerk Locker-Scheer

No report.

Item #16: Village Manager Lothspeich

Discussion about the Gridley’s Restaurant property. Timeline: Gridleys closed in 2010; received County approval for drive relocation in October 2012 received County approval of drive relocation, Village Board approved in 2013, Permit issued in 2014.

Item #17: Village Planner Hogue

No report.

Item #18: Village Attorney Filippini

No report.

Item #20: Approval of Board Meeting Minutes

April 22, 2014 Board Meeting Minutes – Amendments provided by Village Attorney Filippini, Trustee Barry and Village President Underwood.

Trustee Marshall moved to approve the amended May 13, 2014 Board Meeting Minutes; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0).

Executive Session

At 9:42 P.M., Trustee Marshall moved to go into Executive Session to discuss

(1) Executive Session Minutes; (2) Litigation; (3) Personnel and (4) Acquisition and Disposition of Property; seconded by Trustee Barry.

ROLL CALL VOTE:

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs - aye; Trustee Lyman - aye; Trustee Borys- aye.

(Motion carried 6 – 0).

Approval of Executive Board Meeting Minutes.

June 11, 2013 Executive Board Meeting Minutes – No discussion.

Trustee Marshall moved to approve the June 11, 2013 Executive Board Meeting Minutes; seconded by Trustee Barry.

VOICE VOTE:

All ayes, No nays (Motion carried 6 - 0).

May 13, 2014 Executive Board Meeting Minutes – No discussion.

Trustee Marshall moved to approve the May 13, 2014 Executive Board Meeting Minutes as amended; seconded by Trustee Lyman.

VOICE VOTE:

All ayes, No nays (Motion carried 6 - 0).

Personnel.

Trustee Yaeger moved to continue the services of Village Attorney Victor Filippini; seconded by Trustee Barry.

VOICE VOTE:

All ayes, No nays (Motion carried 6 - 0).

Adjournment.

At 11:54 P.M., Trustee Wachs moved to adjourn the meeting; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, No nays (Motion carried 6 - 0).