



MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, May 26, 2015 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613

CALL TO ORDER:

At 7:00 P.M., Village President Underwood called the May 26, 2015 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Borys, Jacob, Marshall, Sarlitto, Yaeger
Trustees Absent:	Lyman
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Attorney:	Filippini
Village Planner:	Not present

Call To Order: Recitation of the Pledge of Allegiance

VISITOR'S BUSINESS

Homeowner Associations:

Indian Creek Club – Bill Jacob.

The following homeowner association was invited to the meeting but did not have a representative in attendance:

Fields of Long Grove.

Visitors' Business.

Special Event & Temporary Signage Applications:

The Long Grove Business and Community Partners (LGBCP) Board approved the Special Events & Temporary Signage for the annual Long Grove Rotary Heritage Run/Walk. Layout identical to last year.

Trustee Marshall moved to approve the Special Event Application and Temporary Signage for: Rotary Heritage Run/Walk on September 12, 2015; seconded by Trustee Yaeger.

VOICE VOTE:

All ayes, no nays (Motion carried 5 –0; 1 absent Trustee)

The LGBCP approved the Special Events and Signage Application for *Beans & Leaves Outdoor Music* during their May 20, 2015 meeting. Staff requests direction from the Village Board. This item will be included on the June 9th Board Agenda for formal approval. In the meantime, the events will be allowed, as the Board is agreeable with allowing activities to proceed.

Chocolate Fest Report & Extended Hours:

Long Grove Business & Community Partners (LGBCP) President Ryan Messner and Director Sharon Fine provided individual reports about this Spring's Chocolate Fest. Historically, this festival had the lowest attendance of the 3 festivals. This year's Chocolate Fest exceeded the attendance of the largest events from prior years. Changes were made, like the test of later hours of operation, which created a new genre of people attending to the Festival. Mr. Messner shared that there were many positive comments about the music selections/groups performing. Planning to build from this; new sense for Long Grove festivals as far as the ages that the venues attracted. Many food vendors ran out of food, especially those that based inventory on past experience. Many Long Grove businesses had 20% increases in sales. Highlights:

- No calls complaining about music noise.
- Almost 15,000 guests attended.
- The night events, financially, were like having 2 additional fest days!
- Believe that expenses were recouped.
- Sheriff liked the through traffic on Old McHenry.

Chocolate Fest was granted permission to extended hours to 10:00 pm on a temporary basis. Would like to request to have this continued. Closure of Robert Parker Coffin made this feel like a true "street festival".

Trustee Yaeger moved to approve the extended hours until 10:00 pm on Friday and Saturday and 8:00 pm on Sunday for the 2015 Strawberry and Apple Fests 2015; seconded by Trustee Sarlitto.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)

Sharon Fine shared that there was a lot of publicity on television and radio. Even road closure of Robert Parker Coffin was on the news and provided publicity of reasoning for road closure. Unfortunate that these festivals only occur 9 days out of the year. Need Village assistance with the downtown area, e.g., bathrooms, Season's building, enforcement / adjudication, lack of tourism draw due to supply of businesses. Board had further discussion about Village's ability to issue cease and desist orders, citations, etc.

Board discussed the Village providing contracted services of having a deputy assigned to monitor festival setup and compliance to guidelines. Board agreed to provide this assistance at the upcoming Strawberry Festival.

Trustee Yaeger recommended having a banner on the Long Grove Bridge so that people know where they are and it is in the background behind the stage. Sharon Fine said that they have a graphic designer that could work on a banner, which could be included in the temporary signage. Cost estimate: \$200. Festival fence was put up which can be used for future festivals. Same will apply to the banner. Board in agreement with having staff work with LGBCP on banner design and conduct review. Discussion about inflatables and proposed future rides for children.

Board discussed Seasons of Long Grove property. ComEd cut off the electricity so the pumps are not working and there is mold and smells coming from the building. Village Prosecutor has been contacted for enforcement. Health Department to be included. Limit of \$750 per day per violation for offenders. Village staff will continue to find legal means for conducting a building inspection.

Lake County Sheriff's Report

Not in attendance.

Item #1: Ordinance Granting Variation of Corner Yard Setback, 6714 Indian Lane:

Discussion: During their May 5, 2015 meeting, the Plan Commission & Zoning Board of Appeals (PCZBA) recommended approval of the request for a variation of the corner yard setback requirement for 6714 Indian Lane. Village Planner Hogue prepared a draft ordinance approving the requested variation.

Trustee Jacob moved to approve an ordinance granting a variation of the corner yard setback requirement of 75 feet down to 72 Feet (Diamond Lake Road frontage) to allow for an addition to an existing single family residence and an existing encroachment (concrete staircase) to remain on property located at 6714 Indian Lane; seconded by Trustee Sarlitto.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 5 – 0; 1 absent Trustee).**

Item #2: Ordinance amending Village Code regarding liquor license for Unwined of Long Grove.

Discussion: Draft ordinance written amending the Village Code to increase the allowable number of Class H “Winetasting, Package Sales, and On Site Consumption” liquor licenses to allow for the issue of a license to Unwined of Long Grove at 132 Old McHenry Road. New owners in attendance and introduced themselves. Looking at having wines by the glass including a small menu that pairs well with wine; with foods enjoyed in business as well as on patio. Planning to open in time for Strawberry Festival. Clarification provided by Village Attorney Filippini: It is part of Village Code to vote for each liquor license, as each is a change to the code. Trustee Sarlitto recommended the creation of a table identifying the current costs for each classification that includes fees, counts, description of classifications.

Trustee Marshall moved to approve an ordinance amending the Village Code regarding liquor licenses; seconded by Trustee Jacob.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 5 – 0; 1 absent Trustee).**

Item #3: Resolution authorizing Cost Sharing Agreement for LED Traffic Signal at Robert Parker Coffin Road.

Discussion: The Illinois Department of Transportation (IDOT) is proposing to upgrade the traffic signals on state highways with LED modules. The LED upgrade program requires cost participation with State funds for 90% of the traffic signal upgrade cost with the remaining 10% split based upon the proportionate share of the approach leg jurisdiction. IDOT is requesting the Village's approval of the draft IGA to extend this program to the warning flasher light located on the T-intersection sign located on IL Route 53 for Robert Parker Coffin Road. The total cost for the Village of Long Grove would be \$75.90. Village Board approval is required since the program requires approval of an IGA with IDOT. Note: The Village does pay for its proportionate share of the electricity serving these traffic signals and will recoup a portion of these costs through reduced electricity and maintenance costs.

Trustee Sarlitto moved to approve a resolution authorizing an agreement with the Illinois Department Of Transportation (IDOT) to participate in cost sharing for the installation of Light-Emitting-Diode (LED) modules for the existing traffic signal at IDOT intersection IL

53 & Robert Parker Coffin Road; seconded by Trustee Marshall.

ROLL CALL VOTE:

Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Sarlitto - aye.

(Motion carried 5 – 0; 1 absent Trustee).

Item #4: Historic Downtown Capital Improvements Financing Options - Continued Discussion.

Discussion: Village President Underwood shared the history of discussions on this topic. Due to the Village's requests to the County, construction is being moved up to Spring 2017. They would like Village Board to provide status on Streetscaping improvements (by the end of June) and considerations for bringing water into the Village to support businesses (e.g., for potential future microbrewery).

Discussion around where income comes from; review of financial statement. Income from TIF account for the geographic area; TIF expenditures have to be for the benefit of the TIF. Receiving 4% interest. Only monies borrowed to date are for Sunset Grove. Request for staff to provide materials for review of statement to assess income line items.

Village Engineer Geoffrey Perry from firm Gewalt Hamilton Associates, Inc. provided a draft analysis of watermain connection fees / downtown watermain Loop along Robert Parker Coffin Road and Old McHenry Road through the Village of Long Grove. Discussion about options for funding. Need for discussion with property owners. Recommendation to remove subdivisions from the "Benefitted Properties" usage count, as they will not be required to tap into the watermain.

Recommendation of having an integrated plan that includes list of (1) priority projects, (2) funding options, stakeholders. Between now and the next meeting, Trustee Sarlitto, staff and committee will develop a draft plan. Trustee Borys to lead effort summarizing finances. Agreement by Board to have these discussions occur. Next meeting should have a more channeled discussion.

Regarding water allocation for Long Grove: the IDNR reviews water usage every 5 years against projected usage. Permit was granted in 2011.

Item #5: Approval of the final draft Residents Opinion Survey.

Discussion: This item was continued from the May 9, 2015 Board Meeting in order to provide Trustee George Yaeger; Trustee John Marshall, PCZBA Chair Fred Phillips; Village Planner James Hogue and Staff an opportunity to meet with the National Research Center (NRC). Meeting took place on May 21, 2015 to review the most recent draft based upon the comments received for possible further modifications to the DRAFT survey for the Village Board's consideration during the May 26, 2015 Board Meeting. A revised draft survey was provided for review, titled "05i - NRC Long Grove Survey Draft 05262015". Village President Underwood thanked all participants that were involved in the development of the survey.

Board reviewed each question and discussed individually. Changes recommended for the following questions: 10, 11, 12 (Highway 53 changes), 14 (web search), 17 (reference in cover letter, map included in Appendix), add new 22 (potential improvements for downtown; "water system improvements").

Next step: Revised version will be sent to Board as a complete package for final review (including cover, survey and Appendix). Residents will receive a postcard that a survey is arriving. Bridge will include wording about survey coming. Electronic notification to be used. Surveys are anonymous. Survey company will compile responses and provide some analysis. Survey being sent out one per household.

Item #6: Village President Underwood.

Administration & Legislation

- A. IL Route 53 Extension. Village President Underwood shared that she has received resident correspondence since the Hawthorn Woods mayor began speaking to the media. Village President Underwood has been participating in the Highway 53 meetings for over a year and has been involved.
- B. Aptakisic Road Widening – LCDOT Public Hearing held May 20, 2015. Village Manager Lothspeich attended and shared highlights from the meeting. Many residents provided comments; discussion of pathway designs and need for the path.
- C. Village Board Goals Setting Workshop – Discussion: Typical to have a Goals Setting Workshop (approximately 4 hours) for each newly seated Board to be conducted over the summer. Board in agreement to have the Workshop, including Planning Commission (approximately 1 hour before as a separate meeting). Village Manager Lothspeich will look at upcoming meeting schedules.

Item #7: Village Trustee Borys.

Environmental and Communications

Discussion: No report.

Item #8: Village Trustee Jacob.

Discussion: No report.

Item #9: Village Trustee Lyman.

Historic Downtown & Economic Development.

LGBCP Board & Downtown Board & Economic Development Committee Meetings

Not in attendance.

Discussion: The LGBCP Board met on May 19, 2015.

Item #10: Village Trustee Marshall.

Building & Finance

- A. Shared Code Enforcement & Adjudication Services.

Update: Staff continues to work with the Village of Buffalo Grove on shared services with plans to have ready for consideration by the Village Board during the June 9, 2015 Board Meeting. Please refer to the following background materials that are included under the "Misc. Items" folder for details: (M1) Legal Summary Of Enforcement Options; (M2) Seasons Of Long Grove, 314 Old McHenry Road and (M3) Various Enforcement Matters Throughout The Village

- B. Transfer of Unspent Capital Finds from FY2014-15 Budget to Capital Improvement Fund.

Item #11: Village Trustee Sarlitto.

Discussion: No report.

Item #12: Village Trustee Yaeger.

Security and Sustainability

Discussion: No report.

Item #13: Village Clerk Locker-Scheer.

Discussion: No report.

Item #14: Village Manager Lothspeich.

Discussion: No report.

Item #15: Village Planner Hogue.

Not in attendance.

Item #16: Village Engineer Shrake.

Discussion: No report.

Item #17: Village Attorney Filippini.

Discussion: No report.

Item #18: Approval of Board Meeting Minutes

May 12, 2015 Board Meeting Minutes – Amendments provided by Village President Underwood.

Trustee Marshall moved to approve the May 12, 2015 Board Meeting Minutes as amended; seconded by Trustee Sarlitto.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)

Executive Session

At 10:05 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; and (3) Litigation; seconded by Trustee Sarlitto.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 5 – 0; 1 absent Trustee).**

Approval of Executive Board Meeting Minutes.

May 12, 2015 Executive Meeting Minutes – No discussion.

Trustee Marshall moved to approve the May 12, 2015 Executive Board Meeting Minutes; seconded by Trustee Sarlitto.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)

Moratorium.

Discussion: Village contemplating options for development of Ballybunion / Omans. Staff will be meeting with a potential buyer. Developers would hook into water line. Zoning amendment needed. Planning Commission will need the consensus of the Board. Timeframe: approximately 180 days. Board direction to have Village Attorney Filippini proceed. Discussion about other properties and uses; CLC Extension, CF, Menards.

Adjournment.

At 11:11 P.M., Trustee Sarlitto moved to adjourn the meeting; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)