



MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, May 13, 2014 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613

CALL TO ORDER:

At 7:00 P.M., Village President Underwood called the May 13, 2014 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Barry, Borys, Lyman, Marshall, Wachs, Yaeger
Trustees Absent:	none
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Planner:	not present
Also Present:	Village Counsel Betsy Gates

Call To Order: Recitation of the Pledge of Allegiance

VISITOR'S BUSINESS

Visitors' Business: Homeowner Associations:

The Long Grove Woods and White Oaks HOAs were invited to the Board meeting but did not have a representative present.

Lake County Sheriff's Report

Discussion: Major incident in Long Grove with the 4/25 explosion at Trenton Court in Royal Melbourne. Presentation provided by Investigator Jacob Novak, who was assigned along with the Countryside Fire Department and the State of Illinois investigation teams. Resident had smelled gas and called Royal Melbourne Security; Peoples Gas was on site checking out the gas smell when the explosion occurred. Significant amount of damage. Amazing that no one was seriously injured. Scene has been secured and is under investigation. Primary insurance company is keeping area secure and leads coordination of the investigation. Currently, incident has an "undetermined" status. Anticipate that this will be a long investigation. People Gas did a tremendous amount of testing of gas lines to determine the circle radius of damage. If you feel that you have damage, contact your insurance company to have them assess your property. If you are interested in a copy of the report, under the Freedom of Information Act, you can request Incident Report #14-4551.

There are at least 8 families that are displaced. Village President Underwood called Royal Melbourne Association President Andy Maggio to ask what support is needed to get the word out to the community. At the time of the call, all families had places to go. Trustee Charlie Wachs recommended that the

Village should monitor how these families are doing.

Item #1: Report of the May 6, 2014 PCZBA Meeting.

Discussion: The Plan Commission & Zoning Board Of Appeals considered the Continued Public Hearing; Amendments To The Zoning Code Of The Village Of Long Grove Regarding Permitted And Special Uses In The B-1 Historic District. Village Planner Hogue provided a brief report: Rather than listing uses, we are now including NAICS listing of uses which allows more detail on the types of uses. Want to make the business district include service uses as well as retail uses (the prior emphasis). Adjusting non-retail/service usage from 15% to 20% (applicable to first floors only). The LGBCP suggestions for uses were included in the ordinance. Planning Commission recommends for the Board of Trustees to approve their ordinance as submitted. Trustee Lyman asked that the Board wait on voting until it can be reviewed by the Economic Planning Committee. Tonight's vote will be about directing Village Counsel to do preparations of paperwork but is not a vote for or against the approval of the ordinance. Discussion ensued from Trustee Yaeger's question about the limit on service usage, as we want to draw more people into the downtown area. Trustee Lyman shared that the limitation has been there because the tax revenue comes from the retail businesses. Village Manager Lothspeich said that changes could be built into the draft ordinance. Depth of definition was discussed.

Village Trustee Lyman moved to direct the Village Counsel to prepare an approval ordinance amending the Village Zoning Code Re: Permitted Uses and Special Uses in the B-1 Zoning District as recommended for approval by the Plan Commission & Zoning Board of Appeals for Village Board consideration during the May 27, 2014 Board Meeting; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

Item #2: Report on Infrastructure Funding.

Discussion: Outside peer reviews of the various suggestions from the public are on-going. Proposals and updates on the following for consideration during the upcoming Board Meeting:

- A. Proposal from Sikich LLP for Resident Engagement & Strategic Planning.** Greg Kuhn of Sikich LLP provided a proposal that would follow an approach designed to foster participation and dialogue, and an exchange of ideas among the task force team members with the focus for this process being on the village's recent infrastructure and key policy discussions. The approach would include the following phases:
1. *Context.* Develop, refine and finalize, the context of the public policy discussions on the Village's infrastructure needs.
 2. *Pre-workshop Management Team discussion session.* Since Long Grove does not have staff as "Department Directors", these roles are envisioned to be filled by the Village Trustees in their respective assigned areas, i.e. Finance, Economic Development, Infrastructure; Public Works and The Village Attorney; Village Engineer; and Economic

Development Consultant BDI.

3. Phase I - Opening Policy & Brainstorming Workshop (May - June 2104). Participants include Village Board, Village staff and interested community members. Staff envisions working with Greg Kuhn to review this list along with other Residents that participated in the Task Force meetings and prior Village discussions to identify the participants. .
4. Phase II - Sequential Policy Exploration Workshop (June - August 2014). Participants include representatives of Village Board, Village staff and topic-specific community members.
5. Phase III - Closing Policy Alternatives & Brainstorming Workshop (Aug - Sept 2014). This last phase will review the outcomes and findings of each of the sub-group discussion in Phase II with the goal of finalizing census steps and opportunities for further, positive policy discussions.
6. Final Report (October 2014). *Sikich* will synthesize and summarize the information generated and develop and prepare preliminary listings of consensus recommendations and findings.

Village Trustee Lyman moved to approve a Proposal for Resident Engagement and Strategic Planning submitted by Sikich LLP for review of infrastructure costs as laid out in the 5/6 Sikich proposal for the Village of Long Grove; seconded by Trustee Barry.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

B. 2014 Road Paving/Maintenance Program. The current FY 2014/15 Village Budget includes \$650,000 (General fund = \$450,000 + Motor Fuel Tax fund = \$200,000) for road paving & maintenance. Based upon the Village's Road Paving Prioritization Policy, the Village's Engineering firm ESI Consultants, Ltd. recommended:

- Repaving of N. Krueger Road (1.11 miles) plus the remainder of Checker Road (0.13 miles) at a total estimated cost of \$516,300. In addition, ESI has included \$87,655 for maintenance of the Stemple and Archer Parking Lots. Total estimated cost = \$603,955.
- If funding available based on bids: Repaving of Indian Creek Road (0.75) miles at a total estimated cost of \$365,975 has been included as an alternate bid in case the bids are lower than estimated in order to maximize the length of street repaved and to take advantage of lower prices. If unable to be repaved this year, Indian Creek Road would be recommended for repaving under next year's program.

- The repaving of Cuba Road under a pending application for Highway Safety Improvement Program (HSIP) funding (90% federal/10% Village), based on accident history on this road. The bids are expected to be ready for Village Board approval in June with paving completed during the summer to minimize impact on school traffic.

Trustee Wachs shared background about HSIP funding being based on type of accident, count and fatalities. Joe Chicowski ESI explained the process; anticipate shaving vertical profile and some shoulder work. Due to the length of time required for review and approvals, this will be a 2015 road improvement program.

Trustee Yaeger asked about review of North Krueger Road, but representative felt that based on the numbers, this would probably not be a road that would be approved. An option could be a widening of North Krueger at the time of repaving. Also asked about whether or not there are other maintenance options that would be beneficial at this time. Example: crack filling with tar, ultra-thin overlay to provide a riding surface and seal the underpavement.

Consensus of the Board to go forward with the HSIP funding application.

Discussion: Trustee Borys shared that he wanted to make sure that we are not proceeding as business as usual. Village Manager Lothspeich shared that there is an option to postpone program this season, but in doing that, some roads would further degrade to the point of reconstruction.

Village Trustee Wachs moved to accept the recommended 2014 Road Paving Program submitted by Village Engineer ESI; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- abstain.
(Motion carried 5 – 0; 1 abstention).**

- C. Oakwood Road Bridge Replacement Funding. During the January 28, 2014 Meeting, the Village Board approved the following resolutions:

2014-R-03. A Resolution Approving Phase II Supplement & Phase III Engineering Services Agreement With ESI Consulting, Ltd. For The Replacement Of The Oakwood Road Bridge In The Amount Of \$62,669.00. Of this amount \$50,135.20 would be reimbursed with the final Village cost for these services of \$12,533.80.

2014-R-04. A Resolution Authorizing A Local Agency Agreement With The Illinois Department Of Transportation (IDOT) For The Replacement Of The Oakwood Road Bridge.

IDOT and Springfield have since approved the final documents. ESI prepared and went out for bids through the IDOT letting and received four (4) bids, with the low bid of \$668,976

(ESI's Opinion of Construction Cost was \$435,000 (\$233,976 increase). Village Engineer Joe Chiczewski provided a May 6, 2014 memorandum which provides further detail on the bids and possible reasons for the higher prices. Typically when bids come in higher the local agency is responsible for this additional cost. Through working with IDOT, ESI has been able to obtain a commitment from IDOT to pay for 80% of the increase (\$187,181) with the Village being responsible for the additional 20% of the increase (\$46,795).

History.

Oakwood Road Bridge was constructed in 1960. In 2008, Village Engineer ESI reported that during bridge inspections it was noted that there were failures to the concrete span bridge deck. The Illinois Department Of Transportation (IDOT) recently updated their rating of the Oakwood Bridge, which was found to have a potentially critical crack. The replacement was eligible for Federal Highway Bridge Program (HBP) funds which cover 80% of engineering and construction.

In 2009, ESI confirmed available funding and the Village Board approved Resolution 2009-R-24 "A Resolution Approving A Preliminary Engineering Services Agreement For Phase I and Phase II Engineering For The Replacement Of Oakwood Bridge in an amount not to exceed \$48,958.09. ESI completed the Phase I and Phase II Preliminary Engineering and the Village has been reimbursed \$39,166.47 (80% of the \$48,958.09) though the HBP funds with the Village's 20% share totaled \$9,791.62.

In 2013, ESI confirmed that the project was scheduled to begin in the Fall and Staff requested that the project be postponed so that the majority of the construction could take place during the Summer of 2014 to minimize the impact on traffic. The Village also asked ESI to review other possible options for the replacement of the Bridge in an effort to further reduce the overall cost of the project. ESI completed these reviews and although these alternatives were not viable, incurred additional costs as part of their Phase II engineering. As a result, ESI is requesting payment of \$14,669.00, of which the Village will be reimbursed \$11,735.20 (80%) of these costs.

With Phase I and Phase II engineering being completed, ESI has submitted an Engineering Services Agreement for Phase III engineering in the amount of \$48,000.00, of which the Village will be reimbursed \$38,400.00 (80%). The costs for Phase II (supplement) and Phase III engineering total \$62,669.00, of which the Village will be reimbursed \$50,135.20 (80%). After reimbursement the final Village costs for Phase II and Phase III engineering will be \$12,533.80.

<u>Est. Total Cost</u>	<u>Federal Participation</u>	<u>Local Participation</u>
\$35,931.00	\$28,745.00	\$7,186.00
\$27,720.00	\$22,176.00	\$5,544.00
\$435,000.00	\$348,000.00	\$87,000.00
\$48,000.00	\$38,400.00	\$9,600.00

Discussion about increased cost: ESI shared some of the possible reasons that the bids came in over estimates - Bids were a reasonably comparative market, the firms understood what was needed and all understood based on being relatively close. Another reason is that because there is a lot of I-90 work, they do not have to be as competitive. Other factors that could impact cost: closing road completely; included timeframe and tight constraints; ComEd power lines in the area which increase risk due to having to work around the lines; material prices up.

This vote is an approval of acceptance of the bid. IDOT has a limit on the timeframe allowed. If the Village asks Herons Landing to open their gate, they would consider the request. There is also a concern about fire risk at Oakwood Circle, as they would have to go through Herons Landing.

Village Trustee Wachs moved to accept the Martam Construction bid for \$668,976 and that the Village of Long Grove fund that additional \$46,795 from the Infrastructure Sinking Fund; seconded by Trustee Lyman.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

D. Robert Parker Coffin Road Bridge Replacement Options & Funding Report. As of March, the following documents and information was provided for the RPC Bridge:

1. IHPA Letter evaluating historic significance of the bridge.
2. Hydraulics and Permitting Study for the bridge, prepared by H.W. Lochner. Based on the assessment, there is no immediate repair necessary. Recommended repairs can be completed in the proposed rehab project in 2015. If the process is delayed, shimming the east and west abutments where there is lost bearing area should be considered as a separate work item in 2015.

Trustee Wachs shared that Phase 1 is complete and Phass II is in process. The next step is to come forward with a proposal. Believe that it will take a month to finalize, but no date at present. They are looking at restoration and current safety.

ESI provided background on Federal funding and funding request process. Federal program covers 80%; Village would cover 20%.

Question as to whether we want to move forward with a possible Federal funding assistance for the bridge to get in queue, or wait two weeks for the evaluation results. Village Manager would like to know if we have the option. Consensus by the Board to give direction to ESI to get the ball rolling on possible federal funding.

E. Village Engineer Request for Qualifications (RFQ) Update. As directed during the April 22, 2014 Board Meeting, the Public Notice and RFQ were posted at the Village Hall and

on the Village's web page on May 2, 2014. In addition, the RFQ was emailed to sixteen (16) engineering firms. The submittals are due by June 2, 2014 with the selection process and interviews to follow shortly thereafter. The goal is to have the process completed for consideration by the Village Board during the June 24, 2014 meeting.

Item #3: Resolution Approving a Conflict of Interest Policy.

Discussion: As directed during the April 22, 2014 meeting, Village Counsel Filippini prepared a draft resolution and Conflict Of Interest Policy. Village President Underwood shared that this came out of April focus group discussions. She read the content of the resolution to the audience. Trustee Barry shared that we currently have a State conflict of interest, but this adds a Common Law Standards conflict of interest component. Per Village Counsel Betsy Gates, conflicts of the State standards require individual to divest interest or leave office. Recommendation for the resolution to be updated with examples. The State Conflict of Interest is already enforceable for the Trustees. Trustee Wachs concerned about wording not precluding individuals to being able to vote on topics that everyone has an interest in, e.g., infrastructure. This is a ratification of the implementation of conflicts of interest.

Trustee Lyman moved to approve a resolution approving a Conflict of Interest Policy; seconded by Trustee Barry.

VOICE VOTE:

Six ayes, No naves (Motion carried 6 – 0)

Item #4: Ordinance Amending Village Code To Permit Video Gaming On 6-Month Basis.

Discussion: As directed during the April 22, 2014 meeting, Village Counsel Filippini prepared a draft Ordinance temporarily (6 months) amending Chapter I of Title 10 Of The Long Grove Village Code (Liquor Code) Regarding Gambling. Full text is posted on the Long Grove website. Village Council summarized the ordinance changes. This ordinance would allow video gaming in certain establishments for a 6 month period. This would automatically expire at the end of 2014. There is a blank in the ordinance related to the fee, which would have to be included if moving forward.

Resident comments:

- Village President Underwood shared a letter from Barbara Reed Turner (original founding family member) who was not in favor of this ordinance.
- John McCarthy: Which communities do we compare ourselves to?
- Lisa: Did on-line investigation and did not find data that supports that revenue development comes from this (e.g., Quad cities). In favor of referendum to make decision binding.
- Have 140 signatures on petition in favor of video gaming.
- Carolyn: Courage to vote against video gaming.
- Question as to how we determine whether this has been effective. Per Village Council: the state has regulatory standards for the evaluation of video gaming.

History.

April 18, 2014 Manager Report.

Ordinance Initiating Advisory Referendum Re: Video Gambling. As directed during the April 8, 2014 Board Meeting, Village Counsel Filippini prepared a draft Resolution Initiating an Advisory (Non-binding) Referendum Re: Video Gaming, as follows:

An advisory public question shall be submitted to the voters of the Village of Long Grove, County of Lake, State of Illinois, at the November 4, 2014 general election (or at the next available election permitted by the general election law), as follows:

Should the Village of Long Grove authorize video gaming within its corporate limits subject to the requirements of the Illinois Video Gaming Act, 230 ILCS 40?	YES _____	NO _____
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February 11, 2014. The Village Board accepted the recommendation by the PCZBA and did not direct Village Counsel to prepare the necessary approval ordinance.

February 4, 2014. The Plan Commission & Zoning Board Of Appeals (PCZBA) recommended denial of the request for a text amendment to allow video gaming within the B-1 Historic District, New Midwest Capital.

January 14, 2014. Anita Bedell, Executive Director of the Illinois Church Action on Alcohol & Addiction Problems (ICAAAP), made a presentation on Video Gambling.

December 10, 2013. At the request of property owner Jerry Forsythe and downtown businesses that have liquor licenses (Long Grove Cafe, Village Tavern, Chatterbox Of Long Grove - New, and Broken Hearth Winery - Proposed), the presentation on Video Gambling will be presented by Robert and Monica Breslow of Universal Gaming, LLC.

July 13, 2009 Governor Pat Quinn signed the Video Gaming Act (Public Acts 096-0034, 096-0037 and 096-0038) (the “Act”) making Licensed Video Gaming Terminals legal in Illinois. The Act allows for Licensed Video Gaming Terminals to be placed in certain liquor establishments, truck stops and fraternal/veterans clubs throughout the State. The Illinois Gaming Board (the “IGB” or “Board”) has the responsibility of implementing and regulating video gaming in Illinois. Under this Act, a municipality may pass an ordinance prohibiting video gaming within the corporate limits of the municipality. A county board may pass an ordinance prohibiting video gaming within the unincorporated areas of the county. Video gaming is not allowed in these communities.

September 2009, the Village Board unanimously approved ordinance 2009-O-33 amending the Village Code to prohibit gambling within the Village except with respect to such activities allowed under the Charitable Games Act, PA 84-1303.

Amendment of Chapter 1, Title 10 of the Village Code. Chapter 1, entitled "General Offenses," of Title 10, entitled "Police Regulations," of the Long Grove Village Code is hereby amended by adding a new Section 10-1-8, which new section shall hereafter be and read as follows:

10-1-8 GAMBLING PROHIBITED.

Except as expressly permitted pursuant to Chapter 9 of this Title 10, there shall be no gambling of any kind allowed within the Village of Long Grove, including use of any gambling device. A "gambling device" is any clock, tape machine, slot machine or other machines or device for the reception of money or other thing of value on chance or skill or upon the action or which money or other thing of value is staked, hazarded, bet, won or lost, including but not limited to, any video gaming terminal, as defined in the Video Gaming Act, 230 ILCS 40/5; or any mechanism, furniture, fixture, equipment or other device designed primarily for use in a gambling place. A "gambling device" does not include:

- (a) A coin-in-the-slot operated mechanical device played for amusement which rewards the player with the right to replay such mechanical device, which device is so constructed or devised as to make such result of the operation thereof depend in part upon the skill of the player and which returns to the player thereof no money, property or right to receive money or property.
- (b) Vending machines by which full and adequate return is made for the money invested and in which there is no element of chance or hazard.

Board Discussion:

Trustee Wachs shared that he had voted against initially and had proposed more rules, e.g., no sound and no lights, 6 months from the issue of the first license, in favor of a survey of the village that includes a question about video gaming. Reasoning is to assist the businesses in the Village through the difficult winter months. The Village would need to submit a letter to the State before businesses can apply for licenses. Village Manager Lothspeich is concerned about authority to enforce the machines once they are in place. Trustee Barry does not see the benefit to the Village because of the limited fees that will be generated for the Village; in favor of non-binding referendum and Gallup poll. Trustee Marshall thinks that it deserves a trial period. Trustee Borys wonders about the trial period and objective criteria for video gaming assessment. Trustee Lyman encouraged the determination of evaluation criteria, e.g., financial criteria, police report review, citizen input, visual review. Village Manager Lothspeich said that he anticipates a new tax that will allow the tracking of this gaming revenue.

Village Trustee Wachs moved to approve an ordinance temporarily amending Chapter 1 of Title 10 of the Long Grove Village Code regarding Gambling with the following changes to the ordinance:

- Addition of wording that there will not be flashing lights - top light will be disabled, other than from the screen or sound that cannot be heard five feet beyond the machine, and
- No distraction to diners, and
- Ordinance shall expire on December 31, 2014, and
- Up to 5 machines per location allowable (applicable village-wide), and
- Fee schedule: \$250 per license;

Seconded by Trustee Lyman.

ROLL CALL VOTE:

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – nay; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.

(Motion carried 5 – 1).

Item #5: Resolution Approving Tenth Amendment To Village Manager's Employment Agreement.

Discussion: This resolution amends the existing agreement to renew the Employment Agreement for Village Manager Lothspeich. This will be the tenth amendment to the agreement in twelve years.

Village Trustee Barry moved to approve a resolution approving the Tenth Amendment to the Village Manager's Employment Agreement; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

Item #6: Village President Underwood.

Administration & Legislation

- A. *Electric Aggregation Update.* On June 1, 2014, the Village of Long Grove's Aggregation Rate through Constellation is 6.519 and Com Ed's recently released rate is 7.48. Village Aggregation Consultant NIMEC estimates that based upon 75% of Long Grove Residents choosing Constellation, the aggregation savings for the next year is \$350,000. As reported in the April Bridge Newsletter, since February 2013, more than 1,887 Long Grove residents and small businesses enrolled in the Village's Electric Aggregation Program and collectively saved more than \$1.20 million as compared to what residents would have paid ComEd
- B. *IL Route 53 Extension - May 8, 2014 Finance & Land Uses Meetings.* Village Manager Lothspeich represented Long Grove during the May 8, 2014 Finance Committee and Land Use Committee Meetings. They are continuing discussions on finding funding. Village President Underwood has provided names of Stakeholders for Focus Groups. Trustees asked for names of people in the community.
- C. *Legislative Update.* Village Manager Lothspeich shared that there is a push on by Illinois Municipal League to increase the percentage of the LGDF revenue received by municipalities. We continue to wait to hear.

Item #7: Village Trustee Barry.

Finance / Pathways

- A. *Treasurer Report for April 30, 2014.*
Discussion: Bills included in Trustee packet.

Village Trustee Barry moved to approve the April 30, 2014 budget; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

- B. *Actual and Budget Comparisons for Period Ending April 30, 2014.* Note that Report shows Net

Income of \$634,266 with the Total General Fund Balance of \$3,754,140 does NOT reflect the approved \$600,000 (RPC Bridge \$500,000 + LM Water Connection \$100,000) transferred to the Infrastructure Fund and the proposed additional \$26,000 (LGAMC \$11,000 + Village Hall Office Improvements \$15,000) under items #7C & 7D. When included, the Net Income is reduced to \$8,266. New home building permits up, number of citations are down, employee compensation down due to volunteer supplementation, Legal expenses below budget.

Trustee Wachs discussion tax funds (believe this is 4.5%) from telephone companies and the collection of these fees. All Board members asked to review their telephone bills and to call their carriers if Long Grove is not specified on the bill.

C. Ratify \$11,000 Contribution To LGAMC From 2013-14 Budget.

Village Trustee Barry moved to ratify the decision to contribute \$11,000 to the Long Grove Arts & Music Council (LGAMC) from the FY2013-14 Village budget; seconded by Trustee Wachs.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

D. Transfer \$15,000 Of Unused Office Improvement Funds From 2013-14 Budget. Discussion: Due to timing constraints, the planned improvements to the Village Offices have not yet been started. A proposal was offered for direction and if acceptable, would be included on the upcoming May 27, 2014 Board Agenda.

Village Trustee Barry moved to move \$15,000 from the FY2013-14 Village budget to the Infrastructure Fund earmarked for office improvement funds; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

Pathways: Discussion: Pathways meeting is this upcoming Friday.

Charging Stations: Tesla contacted Trustee Barry about a possible Tesla charging station in Long Grove – site would be included on their charging station map. Trustee Lyman agreed to pursue State of Illinois incentive program for installing charging stations.

Item #8: Village Trustee Borys.

Environmental and Communications

Discussion: County Stormwater Management Practice meeting was moved. Report to follow.

Item #9: Village Trustee Lyman.

Economic Development

- A. Long Grove Business & Community Partners (LGBCP) Board and Economic Development Committee Updates. Update: Village Trustee Lyman and Staff attended the LGBCP meetings. As part of her work with the Eco Devo Committee, Trustee Lyman developed a draft survey for distribution to the downtown property owners and merchants. Before distribution, she requested review by the Village Board.

- B. Downtown Improvements Survey. Discussion: Reviewed results of the Downtown Improvements Survey. Ranking of improvements: #1 – upgrading of walkways, #2 – lighting, #3 – beautification (e.g., flowers, bike racks), #4 – signage. Trustee Lyman plans to send a letter to the businesses to share the results of this survey, what Village is doing (e.g., approval of ordinance for Video Gaming), etc. Plans to continue sending quarterly correspondence. Correction made that the Park is owned by the Park District and not the Village.

Recommend including LGBCP in future Village planning sessions.

Item #10: Village Trustee Marshall

- A. Monthly Building Department Report.
Discussion: 33 building permits issued, most popular permits were tree removal. Approximately \$892,000.

- B. CVS Pharmacy Exterior Parapet Lighting.
Discussion: Since opening, CVS Pharmacy has had white lights along the top of the rooftop parapet. Staff has informed CVS and Sunset Grove that the lights were not included on the approved plans and therefore are not permitted. CVS complied for short periods of time but eventually turned the lights back on. There are concerns about viability for CVS and the lighting allows the store to be more visible. There have not be complaints from neighbors. Based on consensus of the Board, there will be a minor amendment made to allow for this lighting.

- C. Historic Downtown Property Maintenance & Code Inspections.
Update: B&F has performed three rounds of inspections. The enforcement letters are the result of the first two inspections. Inspector Jan Yates has noted that with a few exceptions the merchants have been very supportive of the Village's efforts. Staff will be meeting with LGFPD Fire Marshal Mike Schmitt and Inspector Yates early next week to discuss coordination concerns. Thought is that we want to preserve the character of the town; can put together all the plans into a packet to provide to potential builders as a “guide book”; to be compiled by Trustee Lyman, Village Planner Hogue, Village staff. After, it will be offered for review to other groups e.g., historical society. Architectural Committee, realtor, builder. Discussion of “scenic architectural” areas; possible designation of specific intersections (e.g., Old McHenry and Robert Parker Coffin).

- D. Downtown Historic Preservation Task Force - Update. Trustee Marshall and Planner Hogue are continuing to work together on the draft Historic Preservation Ordinance and will distribute the draft ordinance to the Task Force for comment.

Item #11: Village Trustee Wachs.

Ordinance Proposing The Establishment Of A SSA To Extend Public Water Into The Historic Downtown IL Route 53 & Old Hicks Road Intersection Improvements

Discussion: Plan is to bring waterline down Robert Parker Coffin Road. Needs to be planned and

funding before 2016. New estimates and funding plans are being reviewed.

Item #12: Village Trustee Yaeger

Security and Sustainability

SWALCO – Discussion: No report

Item #13: Village Clerk Locker-Scheer

Lake County Clerk’s Office is offering multiple deputy registrar training classes this summer. Training is open only to those appointed by: established political parties; bona fide organizations on file with Illinois State Board of Elections; municipal, township and road district clerks; unions; corporations; libraries; and schools.

Schedule is:

Lake County Courthouse and Administrative Complex
18 N. County St, 10th Floor Assembly Room, Waukegan, IL 60085
5/15 (Thursday) 3 p.m.
6/13 (Friday) 3 p.m.
7/11 (Friday) 3 p.m.

Lake County Central Permit Facility
500 W. Winchester Road, Meeting Room, Libertyville, IL 60048
5/21 (Thursday) 6 p.m.
6/19 (Friday) 6 p.m.
7/21 (Monday) 6 p.m.

Item #14: Village Manager Lothspeich

No report.

Item #15: Village Planner Hogue

No report.

Item #16: Village Counsel Betsy Gates

No report.

Item #17: Approval of Board Meeting Minutes

April 22, 2014 Board Meeting Minutes – Amendments provided by Trustee Barry for changes to p.5: funding, p. 5 income – “recommends making an increase in revenue ...”,

Trustee Marshall moved to approve the amended April 22, 2014 Board Meeting Minutes; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0).

Executive Session

At 11:14 P.M., Trustee Marshall moved to go into Executive Session to discuss

(1) Executive Session Minutes; (2) Litigation; (3) Personnel and (4) Acquisition and Disposition of Property; seconded by Trustee Barry.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs - aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

Approval of Executive Board Meeting Minutes.

April 22, 2014 Executive Board Meeting Minutes – No discussion.

Trustee Marshall moved to approve the April 22, 2014 Executive Board Meeting Minutes; seconded by Trustee Lyman.

VOICE VOTE:

All ayes, No nays (Motion carried 6 - 0).

Adjournment.

At 12:43 P.M., Trustee Lyman moved to adjourn the meeting; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, No nays (Motion carried 6 - 0).