



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE**  
**Tuesday, May 12, 2015 at 7:00 P.M.**  
**3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Underwood called the May 12, 2015 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Underwood
Trustees Present:	Borys, Jacob, Lyman, Marshall, Sarlitto, Yaeger
Trustees Absent:	None
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Attorney:	Filippini
Village Planner:	Hogue

**Call To Order: Recitation of the Pledge of Allegiance**

**Installation of Board:** The following individuals took the oath of office:

Clerk – Heidi Locker-Scheer                      Trustees - Stan Borys, Bill Jacob, Michael Sarlitto

**VISITOR’S BUSINESS**

**Homeowner Associations:**

**Long Grove Woods** – Association representative Marcia Marshall in attendance. Discussion: Request for Village to request State to put a traffic light at the intersection of North Krueger and Half Day Road. Privilege to be the first to stand before the board.

The following homeowner association was invited to the meeting but did not have a representative in attendance:

**White Oaks.**

**Lake County Sheriff’s Report**

*Update:* Sergeant Scot Kurek in attendance. No new report. Left handouts in Village Hall regarding security.

Public comments:

Maria Rodriguez, previous Long Grove Village President, offered sincere congratulations to the Board and encourages the Board to work together; on the cusp of great things.

**Item #1: Report of the Architectural Commission (AC) Meeting - April 28, 2015:**

- A. Railing replacement (Front Porch) with a composite material for “Cigars & More” 445 Robert Parker Coffin Road, Julie Neuman. Material reviewed. (Approved)
- B. Signage for “Fidelity Wes Builders,” 203 Robert Parker Coffin Road, Mike Demar. (to be reviewed at next meeting)

- C. Signage for the “Long Grove Senior Care” located on the south side of Route 53 between Mardan Drive and Long Grove Road, the Long Grove Senior Care LLC. Double-faced ground-mounted LED-illuminated sign (Approved). Discussion about how the process works for signage review in the process with this being a new building (others are existing buildings).
- D. Signage for “Property Tax Consultants Inc.” 114 Old McHenry Road.

**Item #2: Report of the Plan Commission & Zoning Board of Appeals (PCZBA) Meeting - May 5, 2015.**

- A. Request for variation of the corner yard setback requirement of 75 feet down to 72 feet (Diamond Lake Road frontage) to allow for an addition to an existing single family residence and an existing encroachment (Concrete Staircase) to remain on property located at 6714 Indian Lane, Bret Zacher. (Recommended Approval)

**Trustee Yaeger moved to direct Village Counsel prepare the necessary approval ordinance(s) for consideration by the Village Board during the May 26, 2015 Village Board Meeting; seconded by Trustee Lyman.**

**ROLL CALL VOTE:**

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Lyman - aye; Trustee Sarlitto - aye.  
(Motion carried 6 – 0).**

- B. Request for a special use permit and/or additional relief necessary and/or appropriate under the Zoning Code to allow construction of a second monopole telecommunications tower on property located at 5105 Arlington Heights Road, T-Mobile Central L.L.C.

*Discussion:* Village Planner Hogue shared that there are setback and count zoning restrictions that apply to properties. Ordinance changes would be required for the desired location. Request for this to be a shortened process as the wording has been written. It will be 80 feet from tower to tower. Seventy-five residents, all within 250 square feet of the tower, were notified about plans. Majority impacted are Buffalo Grove residents. Since the tower will be on the church property, the revenues will be paid to the church.

**Item #3: Report of the Conservancy Scenic Corridor Committee (CSCC) Meeting - May 6, 2015.**

- A. Grant Availability for Conservancy Activities.
- B. Conserve Lake County; Follow-Up.
- C. Improved Communication Regarding Conservancy Areas.
- D. Service Resolution – Bob Borg.

**Item #4: Consideration of an Ordinance Amending Section 5-9-6 of the Long Grove Zoning Code Regarding Personal Wireless Services Antennae and Support Structures.** (Ord. #2015-O-

07) Allow the Installation of a Second Monopole on a Single Property As a Special Use Permit.

*Discussion:* Village President shared that this is a request by Harbor Chase to expedite the ability to proceed with construction. Clarification that this item is an amendment to the zoning code and if passed, it will lead to Item #5. If this does not pass, there is no need to discuss Item #5.

**Trustee Lyman moved to approve an Ordinance amending Section 5-9-6 of the Long Grove Zoning Code regarding personal wireless services antennae and support structures to allow the installation of a second monopole on a single property as a Special Use Permit; seconded by Trustee Jacob.**

**ROLL CALL VOTE:**

Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye;  
Trustee Lyman - aye; Trustee Sarlitto - nay.  
(Motion carried 5 – 1).

**Item #5: Consideration of an Ordinance granting a special use and side yard setback variation permit to authorize the establishment of personal wireless service facilities and second monopole at 5105 Arlington Heights Road.** (Ord. #2015-O-08).

Trustee Lyman moved to approve an ordinance approving a special use permit for a second telecommunications monopole at 5105 Arlington Heights Road; seconded by Trustee Marshall.

**ROLL CALL VOTE:**

Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye;  
Trustee Lyman - aye; Trustee Sarlitto - nay.  
(Motion carried 5 – 1).

**Item #6: Consideration of an ordinance updating and amending the building and fire codes.** (Ord. 2015-O-09).

*Discussion:* This is the third time discussed by the Board. Fire Department representatives, including Sargent Schmitt, in attendance to ask questions. Village Manager Lothspeich shared that there are a number of people that have asked about the cost of sprinkler systems. There appears to be a range of pricing for these systems (approximately \$1500 - \$3000 for a typical building in the downtown area). Village owner shared that he has a high bid (\$10,000) and is very concerned about the burden being placed on property owners. Discussion about the permit process and waste burns. Applications have been submitted for individual properties requesting their property burn this summer. Residents must submit separate applications each year.

Trustee Yaeger moved to approve an ordinance adopting the 2015 building and fire codes effective date June 1, 2015; seconded by Trustee Marshall.

**ROLL CALL VOTE:**

Trustee Jacob - nay; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye;  
Trustee Lyman - aye; Trustee Sarlitto - aye.  
(Motion carried 5 – 1).

**Item #7: Consideration of a resolution approving the recapture amount relating to the Sunset Grove Redevelopment Agreement and authorization to finalize Recapture Agreement.**  
(Res. 2015-R-21)

*Discussion:* Owner of Sunset Grove installed a pipe. This is a request for reimbursement of expenses (\$73,612). Village Engineer provided estimates and documentation. If put in place today, the cost would be significantly more. There are several benefiting properties, but there are no requirements for properties to tap into the water supply. Clarification from Village Attorney Filippini that this is a resolution. In the future, an ordinance would be created to specify the fee structure. A tracking process would have to be developed for capturing payments. Sunset Grove received information from the Village Engineer. There are many items in process that were included in redevelopment agreement.

Trustee Yaeger moved to approve a Resolution approving the recapture amount for Public Watermain Improvements relating to the Sunset Grove Redevelopment Agreement;

seconded by Trustee Marshall.

**ROLL CALL VOTE:**

Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye;  
Trustee Lyman - aye; Trustee Sarlitto - aye.  
(Motion carried 6 – 0).

**Item #8: Historic Downtown capital improvements financing options - Kevin McCanna, Speer Financial.**

*Discussion:* Presentation of TIF-funding options provided by Kevin McCanna for a non-home rule government, being: (1) general obligation alternative revenue bonds, (2) debt certificates, and (3) special service area (SSA) bond. Process typically takes 60-90 days once the Village decides that they need to borrow money. TIF freezes the assessed value of the TIF. Current TIF is in year 7, with 16 years left. During the April 14, 2015 and April 28, 2015 Village Board Meetings, Village Engineer Gewalt-Hamilton & Associates (GHA) presented updates on the options and estimated costs for the following downtown/TIF eligible projects:

- 1) Robert Parker Coffin Road Covered Bridge, repair or replacement;
- 2) Extension of public water (firefighting and domestic) into the historic downtown; and
- 3) Old McHenry Road and Robert Parker Coffin Road streetscape improvements.

The estimated costs for all these projects total up to a maximum of \$8.7M (not including the burial of overhead utilities estimated in excess of \$2.0M).

Discussion that this is currently for informational purposes for a better understanding going forward on project financing mechanisms. Examples of projects that these may be considered for - downtown water, covered bridge, Streetscape. Options for businesses: Could have the owners join together as a special service area (SSA), which would be overseen but the Village.

Trustee Sarlitto recommended having a white board that would track the projects in process.

**Item #9: Approval of the final draft Residents Opinion Survey.**

*Discussion:* This discussion was continued from the April 28, 2015 Board Meeting in order to provide Trustee George Yaeger; Trustee John Marshall, PCZBA Chair Fred Phillips; Village Planner James Hogue and Staff an opportunity to meet with the National Research Center (NRC). The group met earlier today to review the comments received by the Village Board Members for possible further modifications to the draft survey for the Village Board's consideration during the May 12, 2015 Board Meeting. Trustee Yaeger shared the changes made during this review and thanked PCZBA Chair Fred Phillips for his insight during the discussion. Trustee Jacob providing additional comments.

**Item #10: Village President Underwood.**

*Administration & Legislation*

- A. IL Route 53 Extension.
- B. Economic Development Task Force (EDT).
- C. Proposed Reduction to State-Shared Income Tax Revenue to Municipalities

*Discussion:* No report.

**Item #11: Village Trustee Borys.**

*Environmental and Communications*

*Discussion:* No report.

**Item #12: Village Trustee Jacob.**

*Discussion:* No report.

**Item #13: Village Trustee Lyman.**

*Historic Downtown & Economic Development.*

LGBCP Board & Downtown Board & Economic Development Committee Meetings

*Discussion:* No report.

**Item #14: Village Trustee Marshall.**

*Building & Finance*

- A. Monthly Building Department Report – *April 2015*. Building permits are up and Harbor Chase to begin soon. Royal Melbourne construction going well and most are either complete or in process. The lot where the house exploded was for sale; possibly sold. Cause is still under review.
- B. Shared Code Enforcement & Adjudication Services.
- C. Treasurer’s Report for April 30, 2014 as reported on May 12, 2015.

**Trustee Lyman moved to approve the Treasurer’s Report for April 30, 2015; seconded by Trustee Yaeger.**

**ROLL CALL VOTE:**

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Lyman - aye; Trustee Sarlitto - aye.  
(Motion carried 6– 0).**

- D. Actual & Budget Comparisons for the period ending April 30, 2015.
- E. Fiscal year end transfers of unspent capital funds to the Capital Project Improvement Fund. This will be discussed in the future.

**Item #15: Village Trustee Sarlitto.**

*Discussion:* Happy to be here and to see the audience in attendance.

**Item #16: Village Trustee Yaeger.**

*Security and Sustainability*

*Discussion:* Commercial Franchise Ordinance – open for recycling – not a requirement but an option. Village Attorney Filippini shared how other municipalities are applying this ordinance (e.g., all residential).

**Item #17: Village Clerk Locker-Scheer.**

*Discussion:* No report.

**Item #18: Village Manager Lothspeich.**

*Discussion:* No report.

**Item #19: Village Planner Hogue.**

*Discussion:* Nothing further.

**Item #20: Village Engineer Shrake.**

*Discussion:* No report.

**Item #21: Village Attorney Filippini.**

*Discussion:* No report.

**Item #22: Approval of Board Meeting Minutes**

*April 28, 2015 Board Meeting Minutes* – Amendments provided by Village President Underwood.

**Trustee Marshall moved to approve the April 28, 2015 Board Meeting Minutes as amended; seconded by Trustee Jacob.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6 –0)**

**Executive Session**

**At 9:09 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; and (3) Litigation; seconded by Trustee Lyman.**

**ROLL CALL VOTE:**

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Lyman - aye; Trustee Sarlitto - aye.  
(Motion carried 6 – 0).**

**Approval of Executive Board Meeting Minutes.**

*April 28, 2015 Executive Meeting Minutes* – No discussion.

**Trustee Marshall moved to approve the April 28, 2015 Executive Board Meeting Minutes as amended; seconded by Trustee Lyman.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6 – 0)**

**New - Comprehensive Plan / Moratorium.**

Certain properties in the path of Hwy. 53 may be desirable for acquisition. Discussion of options. Northwest Water Commission water on Arlington Heights to Aptakisic should be happening this summer.

**Adjournment.**

**At 10:22 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Lyman.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6 – 0)**

**Village Board Training Session**

Village Counsel Filippini provided an orientation program for the new Village Board.