



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, March 10, 2015 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:00 P.M., Village President Underwood called the March 10, 2015 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Barry, Borys, Lyman, Marshall, Wachs
Trustees Absent:	Yaeger
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Attorney:	Filippini
Village Planner:	Not present

Call To Order: Recitation of the Pledge of Allegiance

VISITOR'S BUSINESS

Homeowner Associations: The following homeowner associations were invited to the meeting but did not have a representative in attendance: **Cobblestone** and **Indian Creek Estates**.

Lake County Sheriff's Report

Update: Now carrying carry Naloxone in Lake County Police cars (used for heroin overdoses).

Item: Special Events and Temporary Signage applications:

Downtown LGBCP Events (2015):

Chocolate Fest: May 15–17

Strawberry Fest: June 26–28

Apple Fest - Sept. 25-27

Status: The Long Grove Business and Community Partners (LGBCP) recommended approval of the Special Events & Temporary Signage during their February 17, 2015 Board Meeting. All of the possible materials that LGBCP can provide have been submitted. This application includes the closing of Robert Parker Coffin for a period of time. Gas station family owner for the past 57 years, Randy, said that his business can't withstand 12 days without access. For 25 years, the festivals have existed without having to close the road. Sharon Fine spoke on behalf of the LGBCP, saying that they have hired Ravenswood Event Management to manage the festivals. She shared where funding comes from, reasoning for festivals, recommendations by Ravenswood for a street festival and resident / business opinions shared at recent Trustee election gatherings. Proposing to close road from Archer to Robert Parker Coffin to Old

McHenry. The County would not allow Old McHenry to be closed. Safety concerns with pedestrians crossing Old McHenry. LGBCP plans to provide fair compensation to the gas station for lost business.

Trustee Lyman moved to approve the Special Event Applications and Temporary Signage for Year 2015 as recommended by the Long Grove Business and Community Partners during their February 17, 2015 meeting, subject to each event complying with all Village Codes and Regulations and Applications (amended: allowing the road to remain open on Thursday and allowing a 5:00 a.m. setup); seconded by Trustee Marshall.

Additional discussion: LGBCP and Randy said that there will be continuing discussions. Trustee Borys suggested having a discussion about compensation. Trustees and parties have had discussions about this. Further discussions about the Friday evening event requiring setup earlier than weekend. Discussions about not closing on Thursday which would move the setup to 5:00 a.m. on Friday and open time of approximately 4:00 p.m. Friday. Trustee Borys

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee).

**Item: Raffle License Applications & Waiver of the Bond Requirement:
 Village Tavern – Free Pig Roast Benefiting Veterans.**

Trustee Barry moved to approve the application from The Village Tavern for a raffle license and waive the bond requirements to conduct a raffle as part of the free Pig Roast Benefiting Veterans on July 26, 2015; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 5 – 0; 1 absent trustee).**

Long Grove Living - Royal Melbourne Country Club. *Status:* Event this weekend.

Trustee Barry moved to approve the application from Long Grove Living for a raffle license and waiving the bond requirements to conduct a raffle as part of their events at Royal Melbourne Country Club on March 15, 2015; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 5 – 0; 1 absent trustee).**

Item #1: Report of the Long Grove Business & Community Partners (LGBCP) Downtown Historic Business District.

Discussion: Long Grove Business & Community Partners (LGBCP) Director Sharon Fine provided the groups stand regarding festivals earlier in the meeting.

Item #2: Consideration of a resolution opposing the reduction of distributive revenues proposed by the State of Illinois (Res. #2015-R-10).

Discussion: If this proposal is passed, Long Grove would lose approximately \$400,000 in expected income. If our opposing resolution passes, it will be shared with neighboring communities. If

communities choose to oppose this, there is a rumor that individual budgets will be reviewed. Trustee Marshall emphasized that this is a larger percentage impact for Long Grove and as a Home Rule Community we have less say.

Trustee Wachs moved to approve a resolution opposing the reduction of distributive taxes proposed by the State of Illinois; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee).

Item #3: Public Hearing Re: Draft Village of Long Grove Budgets Fiscal Year 2015/16.

Trustee Marshall moved to open the Village Budget public hearing; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee).

Discussion: Trustee Wachs discussed the discretionary income and expenses in the budget. Mike Shrake from Gewalt Hamilton Engineering shared that the bids should be coming in beginning 3/24/15. Engineering recommendation should be available at the next meeting. Trustee Borys discussed the adjustment timing to the budget. Concerns about the possible \$400,000 income not coming from the State if Governor Rauner's proposed Distributive Revenues reduction passes in Springfield. Discussion about salt and snow plowing expenses. Approval of the budget is set for April 14th, 2015.

Trustee Barry moved to close the Village Budget public hearing; seconded by Trustee Lyman.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee).

Item #4: Consideration of a Resolution authorizing an Intergovernmental Agreement with the County of Lake for the placement of Village street name signs within County right of way. (Res. #2015-R-11).

Discussion: Agreement about replacement of street signs along county roads. This will formalize the activity. Estimated cost: \$50,000. Additional expenditure transferred out of prior year's budget; being pulled from General to Capital Funds.

Trustee Lyman moved to approve the authorization to enter into an Intergovernmental Agreement with the County of Lake for the placement of Village street name signs within the County right of way; seconded by Trustee Wachs.

ROLL CALL VOTE:

**Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 5 – 0; 1 absent trustee).**

Item #5: Consideration of a proposal from Hey & Associates for a preliminary engineering and routing study for a pathway connection from Schaeffer Road and IL Route 53 to Old McHenry Road and IL Route 53.

Discussion: This is for an engineering route study and the engineering to construct a pathway from

Schaeffer to Old McHenry for as far as budget allows. This is proposed as a gravel pathway as asphalt option is too expensive. Trustee Borys confirmed that this study is for this specific pathway. This will be funded with a combination of Village and Grant funding. Construction will be from Grant monies. If not constructed, the Grant is restricted and will go away.

Trustee Lyman moved to approve the following proposals from Hey & Associates, Inc. for preliminary engineering and route study for a Village pathway connection between Schaeffer Road to Fremont Way/Old McHenry Road for a total amount of \$34,750; seconded by Trustee Wachs.

ROLL CALL VOTE:

**Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 5 – 0; 1 absent trustee).**

Item #6: Village President Underwood.

Administration & Legislation

- A. IL Route 53 Extension - *Upcoming Finance Committee Meeting - March 12, 2015 – Update:* This is the final meeting of the finance committee. Feasibility report was shared with the Board of Trustees. Vote to be taken this Thursday. Based on previous discussion, Board recommended that Village President Underwood abstain from the vote. There will be two votes/two questions. Discussions about the impact of abstaining and how this is read. Trustee consensus to abstain on both votes.
- B. Village President Underwood shared examples included in Lake County Board Chairman Aaron Lawler’s publication listing suggestions for saving opportunities for Lake County communities.
- C. Village Board Goals – *Quarterly Status Report – Discussion:* Read through the Board’s goals. This is the final review of the goals of the current seated board and their statuses. Wording changes: Historic Preservation Guidelines.

Item #7: Village Trustee Barry.

Finance / Pathways

- A. Treasurer’s Report for February 28, 2015 as reported on March 10, 2015 – *Update:* No discussion.

Trustee Barry moved to approve the Treasurer’s Report for February 28, 2015; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 5 – 0; 1 absent trustee).**

- B. Actual and Budget Comparisons for Period Ending February 28, 2015.
- C. Village Auditor Request for Proposals (RFP) – *Update:* RFPs submitted and proposals received from three accounting firms: (1) Baker-Tilly; (2) Crowe Horwath and (3) Sikich. Trustee Borys expressed concern that the Village has been with the same auditor for over five years. Discussion about the number of accounts and need for consolidation and guidance from auditors about this. Discussion about the need for financial consulting; this may be something that could be assigned to one of the firms that is not selected. RFP is for a three year contract. Direction to staff: Proceed with document for retaining Baker-Tilly.

Item #8: Village Trustee Borys.

Environmental and Communications

Village-wide Residents Opinion Survey – *Update*: Survey meeting scheduled for 3/11/15.

Item #9: Village Trustee Lyman.

LGBCP Board & Downtown Board & Economic Development Committee Meetings – Report: Sign inventory taken by Village Planner Hogue. Administrative Adjudication: Village Manager Lothspeich should have an update at the next meeting. Village Communications to be discussed at the next Board meeting.

Item #10: Village Trustee Marshall.

Building, Planning & Zoning

Monthly Building Department Report – *February 2015 – Update*: \$53,000 brought into building department. There are approximately 20 renovation projects and 3 new single family homes. Good start through February comparing to a year ago. Recommends review of “bulk codes” to next meeting’s discussion. Discussion about pending building code violations; no adjudication, several violations pending.

Item #11: Village Trustee Wachs.

- A. Bulk Road Salt - *Update*: Historically the Village purchased bulk road salt through the State of Illinois Joint Bid procurement process. They were going to charge \$138.45 / ton, nearly three times the rate from the prior year. Now, salt can be purchased in bulk through Lake County at a competitive price which must be committed to by March 27th. Agreement by Board to purchase through County.
- B. Snow Removal
- C. Video Gaming - *Update*: Initially, the Board decided not to enforce and not to change zoning ordinances until after a trial period (which is currently in effect). Trustee Wachs recommends working on a permanent ordinance for video gaming. Agreement to extend the license until the board has had the opportunity to decide whether or not a permanent ordinance is approved. Procedurally, this should go to the Planning Commission. Formal referral/direction to be addressed at the 3/24/15 Trustee meeting. Notice should be published in anticipation of vote at the 3/24/15 meeting. Village President Underwood reviewed the timing of a vote based upon the upcoming election as well as the upcoming resident poll (complete by the end of May). Recommendation to extend the date out so that this vote is taken when the new Board is in place (first meeting in May – 5/12). Needs to be sent to the Planning Commission as soon as possible. Direction to ask for permission of the Planning Commission to make video gaming permanent and to extend the trial period for 120 days.

Item #12: Village Trustee Yaeger.

Security and Sustainability

Not in attendance.

Item #13: Village Clerk Locker-Scheer.

Discussion: Important Dates for April 7, 2015 Consolidated Election (includes: Election of Township, Municipal, Park District, Library District, School District and Fire District officials):

March

- 10 Last day to register with deputy registrar
- 11 Grace Period Registration begins at County Clerk's office
- 13 First day to mail ballots to those requesting a vote-by-mail ballot (open to Military, Snowbirds, Absent Students)**
- 23 Early voting begins in Lake County**

April

- 2 Last day to request a ballot by mail**

- 4 **Early voting** and Grace Period Registration **ends**
- 6 Voting by mail ballots must be postmarked by this date
- 7 Election Day

<https://countyclerk.lakecountyil.gov/ElectionInfo/Voter-Services/Pages/default.aspx>

Item #14: Village Manager Lothspeich.

Discussion: No report.

Item #15: Village Planner Hogue.

Not in attendance.

Item #16: Village Attorney Filippini.

Discussion: No report.

Item #17: Approval of Board Meeting Minutes

February 24, 2015 Board Meeting Minutes.

Trustee Marshall moved to approve the February 24, 2015 Board Meeting Minutes as amended; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)

Executive Session

At 9:40 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition of Property; and (3) Litigation; seconded by Trustee Barry.

ROLL CALL VOTE:

Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman – aye; Trustee Borys - aye.
(Motion carried 5 – 0; 1 absent trustee).

Approval of Executive Board Meeting Minutes.

February 24, 2015 Executive Meeting Minutes – No discussion.

Trustee Marshall moved to approve the February 24, 2015 Executive Board Meeting Minutes as amended; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)

Adjournment.

At 10:31 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Wachs.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)