



MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, March 8, 2016 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613

CALL TO ORDER:

At 7:00 P.M., Village President Underwood called the March 8, 2016 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Borys, Jacob, Lyman, Marshall, Sarlitto, Yaeger
Trustees Absent:	None
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Attorney:	Filippini
Village Planner:	Not in attendance
Village Engineer:	Not in attendance

VISITOR'S BUSINESS

Call To Order: Recitation of the Pledge of Allegiance

Proclamation:

Girl Scouts of America Week 2016

Proclamation recognizing Girls Scouts of America Week 2016. Troops 41041 and 40465 were in attendance to assist with the Pledge of Allegiance. Village President Underwood declared it Girl Scout Week in Long Grove. Also very appropriate that today is International Women's Day. A copy of the Proclamation was provided to each troop.

Homeowner Associations:

Cobblestone: Michael Kiefer.

Discussion: Question about the status of possible Lake Michigan Water. Village Manager Lothspeich said that this is driven by the individual residential areas. If an association is next to or close to an area that has water, like Herons Landing, they may choose to pursue tapping into it. Can contact Village Manager Lothspeich for cost examples. A second question regarding solicitors. The Village can't prohibit solicitors, but Long Grove requires a permit which involves background checks. Trustee Jacob shared the communication process and recommends including the wording of why notifications are being sent out. Majority of association is against 53.

The following homeowner association was invited to the meeting but did not have a representative in attendance:

Indian Creek Estates.

ComEd Smart Meters Program:

Mike McMahan, VP, AMI Deployment, ComEd.

Darren Boundy, External Affairs Manager, ComEd.

Discussion: Plan is to complete implementation by end of 2018. Presentation on the plan to replace existing electric meters with smart meters starting in June 2016. Will be in Long Grove from June through October of this year. Provided a map of the implementation. There will be a mailing, then postcard, then a letter (30 days in advance to call for appointment), robocall 10 days in advance, day of will check home and leave door hanger behind that the installation is complete. 30 days after, mailing to sign up on www.comed.com and listing benefits of the new meters. If there isn't a badge provided to a resident or anyone asks for money, close the door and call the police. Will not enter residence unless the meter is inside the house (typically an older home). Has 2 small radios which "chirps" and send signals back and forth. Total on time is less than 5 minutes per day. Meter is new but socket is owned by the homeowner, so sockets may be older and need repair. If this is required, it will be taken care of by an electrician whose cost is covered by the implementation (no direct cost to the homeowner). There is an outage during the time of

installation, estimated at approximately 15 to 30 minutes. By putting in the meters, the cost is built into the rates, with breakeven at about Year 8. Trustee Yaeger asked about homes that are on real-time pricing: The smart meter are enabled to work with real-time pricing. No longer need manual meter readers. At the end of deployment, expect to have a visual inspection, and then it will be repeated every four years. Signal sends back voltage, temperature levels and other diagnostics. Meter to access point (white antenna) to cellular backhaul (like Verizon). Trustee Borys confirmed that this is a matter of law that the meters are to be replaced. Flat rate to time of use rate can be selected by the homeowner, but does not have a requirement with the smart meters. Individuals have right to opt out of aggregation agreement available to Long Grove. Refusal reasons heard: Data privacy, data security (all encrypted data), health effects (unsupported), just don't want the new meter. High cost of keeping the older meters. Regarding data, all that is being passed is encrypted kilowatt hour usage/voltage measurements and meter serial number. Commercial and residential properties are all being changed to smart meters. These meters are set up to handle "net metering". *Public discussion:* Question about fires that were heard of. Response that there had been 3 fires during beta testing which were due to outside blocks which will now be replaced. Can poll the temperature of a meter. If the alarm goes off, this is because of degrading condition in meter, which would prompt a visit to check it out. Question about security systems and interference, which is not anticipated to interfere; may require checking with security companies. Estimate the lifespan of these meters to be 20 years (based on depreciation period).

Lake County Sheriff's Report:
Unusual Incident Reporting Protocol.

Discussion: Three officers in attendance to discuss some of the incidence in the past couple months. Officer Burn attended. Detective Bennett in attendance who investigated. Trustee Yaeger thanked the officers for visiting the businesses to provide crime prevention tips. Detective Bennett summarized three incidents in Long Grove; 7 incidents in Lake County. December 29th was the first incident; DNA was found. Investigation is still ongoing. Pulled DNA profile of an unknown offender; indicated that instances were linked. There was another individual that was the driver. Person is in custody.

Village Trustee Yaeger and Staff met with Lake County Sheriff Representatives on Monday, February 15, 2016 to review the Sheriff's reporting procedures, thresholds and capabilities. Trustee Yaeger thanked Sheriff for the meeting. The Sheriff does not provide the Village with the individual reports for various reasons such as confidentiality and privacy and is currently having challenges with their IT department that is responsible for providing crime data reports. Village Manager Lothspeich shared that if there is any concern that neighbors should know about regarding threat issue, it would be communicated.

Public Discussion: Question about agendas no longer being distributed. Staff will check into this.

Item #1: Public Hearing regarding draft Village of Long Grove Budgets Fiscal Year 2016/17.

Trustee Jacob moved to open the Village Budgets public hearing; seconded by Trustee Lyman.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Public Discussion: Have been working on this budget since December. Published 2 weeks ago.

Trustee Jacob moved to close the Village Budgets public hearing; seconded by Trustee Sarlitto.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Item #2: Consideration of a resolution approving an annexation agreement for the proposed PUD R-2 Residential Subdivision Karen's Corner, northwest corner of Old Hicks and Checker Road. (Res. #2016-R-05).

Discussion: Village Counsel prepared a Resolution and Ordinances for the annexation and preliminary subdivision approvals for the Karen's Corner R-2 Residential PUD. Village Attorney Filippini shared that there were comments from Fidelity West. One was regarding eliminating a path along Old Hicks Road. Mr. DeMar, builder, shared that they are open to increasing the path. Explained that they are not looking to make changes and are all for the paths; more a question of whether they should keep the existing berm or start from scratch. Guidance for staff to work with developer on the details/options.

Trustee Lyman moved to approve a resolution approving an Annexation Agreement subject to changes included in email from Village Attorney Filippini, for the proposed PUD R-2 Residential Subdivision Karen's Corner, located at northwest corner of Old Hicks and Checker Road; seconded by Trustee Jacob.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto – aye Village President Underwood - aye.
(Motion carried 7 – 0).**

Item #3: Consideration of an Ordinance annexing territory (Karen's Corner). (Ord. 2016-O-07).

Discussion: No additional discussion. Motions consolidated for one vote by request of the Trustees.

Trustee Sarlitto moved to approve an ordinance annexing territory, rezoning property and approve preliminary R-2 PUD Residential Subdivision Karen's Corner territory (Karen's Corner); seconded by Trustee Jacob.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

Item #4: Consideration of an Ordinance rezoning property into the R-2 District (Karen's Corner). (Ord. 2016-O-08).

Discussion: Moved to Item 3.

Item #5: Consideration of an Ordinance approving the preliminary R-2 PUD Residential Subdivision Karen's Corner. (Ord. 2016-O-09).

Discussion: Moved to Item 3.

Item #6: Consideration of an Ordinance amending Section 12-1-2 of the Long Grove Village Code regarding Water System User Rates (Ord. #2016-O-10) reducing water rates and minimum quarterly bills by 25%.

Discussion: None.

Trustee Lyman moved to approve an ordinance amending Section 12-1-2 of the Long Grove Village Code regarding Water System User Rates; seconded by Trustee Sarlitto.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

Item #7: Village President Underwood.

Administration & Legislation

Report of the Village Board Strategic Planning Session - February 27, 2016, Village Planning Session spent together 2 Saturdays ago.

Discussion: Review of letter to the Village from Governor Rauner regarding LGDF payments to the village. Income tax just over \$1M that would not be coming to the Village. Village Manager Lothspeich shared view that we can communicate to our residents. The Village will send a letter to the Governor and our area representatives; all will receive the same letter.

Resolution to be written for review at next meeting. Letter to residents via HOA list and ConnectCTY.

Item #8: Village Trustee Borys.

Finance

A. Treasurer's Report for February 29, 2016 as reported on March 8, 2016.

Discussion: Trustee Jacob asked about the two sales taxes listed. Original sales tax - 1%, and infrastructure sales tax an additional 1%, not covering food or drugs.

Trustee Lyman moved to approve the Treasurer's Report for February 29, 2016; seconded by Trustee Jacob.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys - aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

B. Actual vs Budget Comparisons for the period ending February 29, 2016.

Discussion: Summary page reviewed; taxes lagging in payment, State has slid to a two-month delay (had been one month). Transfer of \$176K for Sunset Grove TIF paid into fund and rebated to Sunset Foods. Sunset Foods is celebrating their 5 year anniversary;

Taxes: real estate taxes (TIF paying off bonds), sales tax (TIF paying off bonds and sales tax rebate which is ½ over), infrastructure maintenance tax, business district tax. Village is in good shape, especially considering the uncertainties with the state.

Item #9: Village Trustee Jacob.

Roads, Bridges & Pathways

Homeowners Associations Roads & Stormwater Informational Workshop - February 29, 2016.

Report: Workshop was held with 19 HOAs in attendance. Good questions. Presentations posted on the Village website. Follow-up communication to be sent to participants. Standard RFPs and recommended services should be shared. Other future topics: snowplowing, salting. Possible timing for next session: July. Article regarding the session to be provided for theBridge.

Item #10: Village Trustee Lyman.

Economic Development & Environmental Concerns

Discussion: Request for summary of water costs to share with the LGBCP. Staff plans to have available at next meeting. Request for person on staff for economic development, which corresponds with recommendations from Bridget Lane. Request to put plan review on agenda for next month. Ryan Messner in attendance and asked for Board's interest in Saturday morning auto show each month (5 times each summer) and featured in Vintage Days. If successful, farmer's market would come back Year 2. For Strawberry Fest, looking at satellite parking due to the loss of the Harbor Chase property no longer being available. Wondering about interest in a Ferris wheel, carnival rides which would cover the cost of shuttle to satellite parking. Village would need insurance and existing processes in place. Board in agreement that they are open to these ideas. In the process of rebranding; will have new website. Name: "Historic Downtown Long Grove".

Item #11: Village Trustee Marshall.

Building, Water & Sewer

Monthly Building Department Report – February 2016

Report: Second highest month out of seven years. Harbor Chase delay and Dunkin Donuts delay impacting building. Permits not obtained. Preschool next to Dunkin Donuts, planned opening this spring. Discussion about charges for building permits: Alterations based on cost of project, but not done this way for room additions and new houses. Discussion regarding permit pricing options. Long Grove fees considered to be higher. Don't want to discourage people from getting permits. Board agreement that we need to do a cost analysis on whether we are covering expenses on permits. Trustee Borys recommended the possibility of having a discussion about tree replacement and putting in an ordinance. Board gave direction to Village Attorney to document an ordinance.

Item #12: Village Trustee Sarlitto.

Planning & Zoning

Comprehensive Plan Updates

Community Outreach

Report: Postcard mailing is scheduled for delivery to all Long Grove addresses (residents and businesses) by Tuesday, March 8th. Staff will be sending out companion blast via email, ConnectCTY and Constant Contact on Monday, March 7th with additional notifications leading up to the March 18th business survey deadline and throughout the Comprehensive Plan process. March 16th proposal of evening meeting. Considered that it was a very good kickoff; many opinions provided, many groups represented. Next meeting tbd. Vacancies: Stevenson student, former HOA.

- Strategic planning session
- Getting at true cause of vacancy rates
- \$3000 parking lot.

Item #13: Village Trustee Yaeger.

Security, Sustainability & Communications

Solid Waste Agency of Lake County (SWALCO) Emergency Board Meeting - March 3, 2016.

Report: Staff represented Long Grove during the meeting and voted with the majority (26-1) in favor of discontinuing the SWALCO electronics recycling program due to costs as an unfunded mandate. Coming to an end on May 1, 2016. Waste Management has a program, but the cost is unknown. Believe that all residents would be charged the same. Village Trustee Yaeger and Staff will be preparing a communication with the Residents informing them of the discontinued program on May 1st and encouraging the recycling of electronics at the current sites before they are closed. Staff is working with Waste Management to ensure that our contract provides the Residents with the option of electronics recycling and will be presenting options for consideration at the March 22nd Board Meeting.

Discussion about Bridge articles provided by Trustees and process for vetting and publishing. Should the Trustee's name appear below the article as byline. Discussion about article written by Trustee Borys. Discussion about staff review of content to determine whether the content is appropriate. Discussion about how to be informative; keep factual. Legal review of all content. Village Attorney Filippini shared that because theBridge is using public funds, there cannot be advocacy, with respect to Village Board members you work collectively and not individually. Village President is Chief Executive Officer of the Village ("fills in mortar between the bricks" of Village as needed). Discussion about the board being a part of editorial review and/or having review by Village President and Trustee in Charge of Communications.

Process: Sherry receives an article > asks Village Manager > if unusual, it is routed to Communications Trustee > if unusual, it will go through the circulation review by the Board.

Long Grove Cleanup Day being planned in April. More to come.

Item #14: Village Clerk Locker-Scheer.

Elections

Discussion: Early voting in process and runs through 3/14. Primary elections next Tuesday, 3/15/2016.

Residents can use any of the early voting sites regardless of where they live in Lake County. For Lake County residents who still need to update their voter registration record or register for the first time, voter registration can be done at the same time.

New machinery working well.

Item #15: Village Manager Lothspeich.

Discussion: No report.

Item #16: Village Planner Hogue.

Discussion: Not in attendance.

Item #17: Village Engineer Shrake.

Discussion: Not in attendance.

Item #18: Village Attorney Filippini.

Discussion: No report.

Item #19: Approval of Board Meeting Minutes

February 23, 2016 Board Meeting Minutes. Amendments provided by Village President Underwood.

Trustee Sarlitto moved to approve the February 23, 2016 Board Meeting Minutes as amended; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Executive Session

At 10:30 P.M., Trustee Jacob moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; (3) Investments and (4) Litigation; seconded by Trustee Sarlitto.

ROLL CALL VOTE:

**Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

New item –CF PROPOSAL.

Discussion – Discussion regarding whether or not we should pursue current interest in developing this higher density housing project.

Approval of Executive Board Meeting Minutes.

February 23, 2016 Executive Meeting Minutes.

Trustee Jacob moved to approve the February 23, 2016 Executive Board Meeting Minutes as amended; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Adjournment.

At 11:18 P.M., Trustee Lyman moved to adjourn the meeting; seconded by Trustee Yaeger.