



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE**  
**Tuesday, June 23, 2015 at 7:00 P.M.**  
**3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Underwood called the June 23, 2015 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Underwood
Trustees Present:	Borys, Jacob, Lyman, Marshall, Yaeger
Trustees Absent:	Sarlitto
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Attorney:	Filippini
Village Planner:	Not in attendance
Village Engineer:	Shrake

**Call To Order: Recitation of the Pledge of Allegiance**

**VISITOR'S BUSINESS**

**Homeowner Associations:**

**Lakes of Long Grove** – Jack Demes. *Discussion:* Southbound traffic on Route 83 blocks Robert Parker Coffin Road during rush hour as it is backing up from Old 53. As a result, drivers can't exit Robert Parker Coffin. Requesting a Do Not Block sign for the intersection. Also, requesting blockades at entrance to subdivision during festivals.

The following homeowner association was invited to the meeting but did not have a representative in attendance:

**Fairfield Village.**

**Primrose School** – Signage business representative in attendance asking about temporary signage for school. Attorney Filippini shared that this is something that goes to the Architectural Committee. Village President Underwood will pass along information.

**Long Grove Park District** – President Jane Wittig gave an awareness campaign on teasel (a weed that intrudes on land in our area). She showed examples of live and dried teasel, which grows tall and has white flowers and dries to look similar to a thistle. Park District representative shared that everyone should try to remove teasel when it is young. Can be sprayed with Roundup or similar weed killer (Note: OK to use weed killers in conservancy areas for these weeds). Once flowered it is too late to spray. It cannot be composted, as the seeds will not die. It can be burnt. Can't just be cut as it typically has a 2 foot long root in the ground. Information about teasel on the Park District website - <http://lgparks.org/teasel-a-serious-invasive-plant-heres-how-to-control-it/>. If a homeowner association (HOA) would like someone to meet with them to identify teasel, they can contact the Park District. Staff instructed to send materials to HOAs.

**Visitors' Business:**

**Special Events & Temporary Signage Applications:**

*Cigars & More "Special Olympics Car Show"* - July 12, 2015.

*Venus de Miles Bicycle Ride Event* - July 25, 2015.

*European Autoschau* – September 19, 2015.

*Discussion:* The Long Grove Business and Community Partners (LGBCP) Board reviewed these applications during their March 17, 2015 Board Meeting and recommends that the Board approve.

**Trustee Lyman moved to approve the Special Event Applications and Temporary Signage for: Cigars & More Special Olympics Car Show; Venus de Miles Bicycle Ride Event; and the European Autoschau, dependent upon confirmation of the dates; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)**

**Raffle License Application:**

***Cigars & More "Special Olympics Car Show"* – July 12, 2015.**

*Discussion:* None.

**Trustee Lyman moved to approve the Cigars & More "Special Olympics Car Show" Raffle License Application waiver of \$25.00 application fee and bond requirements for Sunday, July 12, 2015; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Lyman - aye.  
(Motion carried 5 – 0; 1 absent Trustee).**

**Lake County Sheriff's Report**

*Discussion:* Officer Eckenstahler in attendance. He shared that there has been an increase in ruse burglaries. No victims in Long Grove yet, but there has been 1 attempt when someone attempted to lure the homeowner away from their home, during which helper(s) would have entered the home for burglary. Frequency increasing near the southern portion of Long Grove. Trustee Jacob brought up need for a process for this type of information to be disseminated to residents. Sheriff's office has contracts to get the word to the Village. Village of Long Grove will look into how to get the flow of information out to the residents. Recommend that all residents be vigilant in monitoring visitors in neighborhoods.

**Item #1: Report of the Architectural Commission (AC) Meeting – June 22, 2015:**

- A.** Signage for "Fidelity Wes Builders," At 203 Robert Parker Coffin Road, Demar;
- B.** Signage for "Unwined Of Long Grove" , 132 Old McHenry Road;
- C.** Signage for "Avantara" (Formerly The Arlington), 1666 Checker Road;
- D.** Subdivision identification signs for Oakwood Creek Subdivision,
- E.** Signage for "Scout & Forge", 427 Robert Parker Coffin Road.

*Discussion:* Village President Underwood reviewed the AC discussion concerning the above signage during their June 22<sup>nd</sup> meeting.

**Item #2: Ordinance granting SUP for permanent Outdoor Dining at 215 Robert Parker Coffin Road. (Ord.#2015-O-12).**

*Discussion:* None.

**Trustee Marshall moved to approve an Ordinance granting a Special Use Permit to allow**

permanent outdoor dining at “Broken Earth Winery”, 215 Robert Parker Coffin Rd; seconded by Trustee Jacob.

**ROLL CALL VOTE:**

Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Lyman - aye.

(Motion carried 5 – 0; 1 absent Trustee).

**Item #3: Consideration of an Ordinance amending Village Code regarding Administrative Adjudication. (Ord. #2015-O-13).**

*Discussion:* Amendments to the Village Code are required in order for the Village to utilize the administrative adjudication process considered under the Intergovernmental Agreement with the Village of Buffalo Grove. Agreement approved previously did not include the necessary code wording changes, so this is the next step. Village Attorney Filippini shared a current State Supreme Court statute review that could impact this ordinance in the future.

**Trustee Yaeger moved to approve an Ordinance amending the Village Code regarding Administrative Adjudication of Village code violations; seconded by Trustee Jacob.**

**ROLL CALL VOTE:**

Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Lyman - aye.

(Motion carried 5 – 0; 1 absent Trustee).

**Item #4: Consideration of a Resolution waiving the public notice requirements and the 120-day waiting period for the demolition of a single family home at 2748 IL Route 53, Toni. (Res. #2015-R-25).**

*Discussion:* Property owners Mark and Alina Toni submitted an application to demolish an existing residence located at 2748 IL Route 53. The Historical Society has been informed of the application and did not have issues with this demolition. The draft resolution waives the publication of the demolition public notice in the newspaper and the 120-day waiting period. Property owners were in attendance and confirmed that there are not any neighbors to be notified.

**Trustee Lyman moved to approve a resolution granting a waiver from the public notice requirements and the 120-day waiting period for issuance of a demolition permit for 2748 IL Route 53; seconded by Trustee Jacob.**

**VOICE VOTE:**

All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)

**Item #5: Consideration of a Resolution waiving the public notice requirements and the 120-day waiting period for the demolition of a single family home at 3506 Surrey Lane, Steinmann. (Res. #2015-R-26).**

*Discussion:* Property owner Denice Steinmann submitted an application to demolish an existing residence located at 3506 Surrey Lane. The Historical Society has been informed of this application as well and did not have opposition.

**Trustee Jacob moved to approve a resolution granting a waiver from the public notice requirements and the 120-day waiting period for issuance of a Demolition Permit for 3506 Surrey Lane; seconded by Trustee Lyman.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)**

**Item #6: Consideration of a resolution ratifying the proposed Capital Improvement Plan (CIP) for Old McHenry Road and Downtown Infrastructure/Streetscape Improvements. (Res. #2015-R-27).**

*Discussion:* A draft resolution approves the Village's intent to proceed with the capital improvements for the IL Route 83 Downtown TIF that were selected during the June 9, 2015 Board Meeting. Village Engineer Shrake reviewed change in the amounts which will be amended in the final papers. These estimates are required to provide to Lake County before they proceed on improvements to Old McHenry Road. Discussion about whether there are additional items to identify now to include in TIF; agreement that known items are included at this point in time.

06ii. Com Ed Estimates For Burial Of Overhead Old McHenry Road and Robert Parker Coffin Road. Staff requested updated cost estimates to be sure and confirm the current costs. The estimated costs included in prior discussions were based upon prior estimates plus inflation for a total of \$2.0M. The updated/current costs from Com Ed came in at more than \$2.2M.

**Trustee Marshall moved to approve a resolution approving the proposed Capital Improvement Plan for Old McHenry Road and related Downtown Infrastructure and Streetscape Improvements as amended; seconded by Trustee Lyman.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)**

**Item #7: Consideration of a Resolution expressing the intention of the Village regarding reimbursement of certain eligible redevelopment project costs from future TIF bond proceeds. (Res. #2015-R-28).**

*Discussion:* Village Attorney Filippini shared that if the Board decides that this is desired, this would allow reimbursement of expenses through the bond proceeds. If no monies are borrowed, this will not be needed. Trustee Borys provided recommended wording changes which were reviewed with Village Attorney Filippini and Board. Trustee Borys asked that the minutes reflect that this resolution does not bind the Village in the type of, or security for, bonds that may be issued. Board discussion about the timing of this resolution and impact on reimbursements to the Village of Long Grove. Applicable expense items, e.g., bridge studies, are identified as TIF reimbursable.

**Trustee Lyman moved to approve a resolution expressing the intention of the Village regarding reimbursement of certain eligible redevelopment project costs from future TIF bond proceeds; seconded by Trustee Jacob.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)**

**Item #8: Village President Underwood.**

**Administration & Legislation**

*Discussion:* Breakfast with the Villages: The Breakfast with the Villages will be held on Thursday, July 30th. Village President Underwood will be speaking. All Trustees are encouraged to attend, as this is an opportunity to hear about what is happening in our neighboring villages.

*Discussion:* Highway 53 - Land Use group has had discussions wanting an intergovernmental

agreement. There has been concern by some of the neighboring communities. Village President Underwood has had correspondence from representatives in the past couple days, including Hawthorn Woods, Vernon Hills, Aaron Lawler, etc. Agreement by the Board that there should be representation at the upcoming meeting by Village President Underwood and Village Manager Lothspeich. Agreement that we should be listening and providing Village input but not making any agreements, as decisions would require a vote by the Board. Other recommended items that should be shared at gathering: TIF impact, environment and open space issues, Blue Ribbon Report recommendations. Village President Underwood will abstain from voting until there is a complete Board of Trustees vote giving her direction.

**Item #9: Village Trustee Borys.**  
*Environmental and Communications*  
*Discussion:* No report.

**Item #10: Village Trustee Jacob.**  
*Discussion:* Request for assignment of committees. Village President Underwood shared that the committee assignment are under review and expected to be available at the next meeting.

**Item #11: Village Trustee Lyman.**  
*Historic Downtown & Economic Development.*  
LGBCP Board & Downtown Board & Economic Development Committee Meetings  
*Discussion:* Trustee Lyman summarized the LGBCP Board meeting on May 19, 2015. Strawberry Festival this weekend. Weather should be good. New antique shop opening this weekend. Coupons being sent to residents in close proximity to the downtown area. Board requested signage for entrance to various subdivisions.

**Item #12: Village Trustee Marshall.**  
*Building & Finance*  
*Discussion:* No report.

**Item #13: Village Trustee Sarlitto.**  
*Discussion:* Not in attendance.

**Item #14: Village Trustee Yaeger.**  
*Security and Sustainability*  
*Discussion:* No report.

**Item #15: Village Clerk Locker-Scheer.**  
*Discussion:* No report.

**Item #16: Village Manager Lothspeich.**  
*Discussion:* No report.

**Item #17: Village Planner Hogue.**  
*Discussion:* Not in attendance.

**Item #18: Village Engineer Shrake.**  
*Discussion:* Water Service Area projection map distributed to Board for connection fee review. This was put together to identify fair tap-on fees for wells or Lake Michigan water for the various current and proposed businesses. Existing properties are based on current usage; future businesses have assumed projected usage so the numbers could be higher or lower. Review of costs and discussion of various

scenarios e.g., change in use, businesses (restaurants / non-restaurants). All connections are TIF-eligible. Special Service Area (SSA) discussed. Fire hydrants are designed into the costs provided. Discussion with LGBCP representative and concern about additional expenses for merchants while in the rebuilding period of downtown area. Committee of Village Manager Lothspeich, Village President Underwood and Trustee Marshall to meet with Mr. Finch to review options and bring back to Board. Trustee Lyman volunteered to review with LGBCP when appropriate. Process to deliver water is estimated at 15 months. Harbor Chase is planning to open in 2017. Timeline approvals needed in July 2015 to stay on schedule. Road program expected to begin at the time of the next meeting. Review of culvert planned. Village Manager Lothspeich reviewed proposed improvements with Buffalo Creek Forest Preserve, which included review of properties into Country Club Estates.

**Item #19: Village Attorney Filippini.**

*Discussion:* No report.

**Item #20: Approval of Board Meeting Minutes**

*June 9, 2015 Board Meeting Minutes* – No amendments.

**Trustee Marshall moved to approve the June 9, 2015 Board Meeting Minutes; seconded by Trustee Jacob.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)**

**Executive Session**

**At 9:07 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; and (3) Litigation; seconded by Trustee Lyman.**

**ROLL CALL VOTE:**

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Lyman - aye.**

**(Motion carried 5 – 0; 1 absent Trustee).**

**Approval of Executive Board Meeting Minutes.**

*June 9, 2015 Executive Meeting Minutes* – No discussion.

**Trustee Lyman moved to approve the June 9, 2015 Executive Board Meeting Minutes as amended; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)**

**New business: Discussion of Vacancy Violations.**

*Discussion:* – Trustee Jacob asked about fines for vacancy violators. Village Attorney Filippini provided guidance on what can and can't be done due to the Village of Long Grove not being under "home rule".

**Adjournment.**

**At 9:48 P.M., Trustee Lyman moved to adjourn the meeting; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent Trustee)**