



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, June 10, 2014 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:00 P.M., Village President Underwood called the June 10, 2014 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Barry, Borys, Lyman, Marshall, Yaeger
Trustees Absent:	Wachs
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Planner:	Hogue
Also Present:	Village Attorney Filippini
Special Guests:	Greg Kuhn of Sikich LLP

Moment of Silence: Village President Underwood requested a moment of silence for the victim of today's vehicle accident near the intersection of Half Day Road and North Krueger.

Call To Order: Recitation of the Pledge of Allegiance

VISITOR'S BUSINESS

Lake County Sheriff's Report

Update: Traffic incident and fatality occurred this morning in Long Grove. Unusual Occurrence Report distributed to the Board covering the details known to date.

Introduction of Deputy Andrews who will be covering Long Grove during afternoons. During his introduction, he shared that he was born and raised in Long Grove; his grandfather was the Long Grove fire chief. He was welcomed home by the Board.

Explosion at Royal Melbourne: No updates. The insurance company is overseeing the investigation.

Visitors' Business: Homeowner Associations:

Country Club Estates – Represented by Chuck Nora, incoming HOA President.

Woods End – Invitation extended but no representative present.

Item: Visitors' Business: Special Event and Temporary Signage Applications:

Discussion: The Long Grove Business and Community Partners (LGBCP) recommended approval of the following Special Events & Temporary Signage:

Strawberry Fest (LGBCP Amended Application): June 20–22, 2014. The Village Board approved the Strawberry Fest Application during the May 27, 2014 Board Meeting subject to review and approval by

Staff. Proper insurance and changes are now in place. Discussion about the number of security officers specified on the application. Decision made to have the LGBCP review the count with the Lake County Sheriff to determine the appropriate count to include on the application. Discussion about inflatables on the property. LGBCP Director Sharon Fine provided insight into the recent inflatable incident and provided background on the owners of the AMJ inflatable company. Discussion of the placement of the children's area without being on Long Grove property. Village Attorney Filippini provided guidance on the liability of Village. Request for the LGBCP Board to increase the insurance umbrella from \$2M to \$5M.

Trustee Lyman moved to reapprove the Strawberry Fest Special Event Application and Temporary Signage for the Strawberry Fest (LGBCP Amended Application) based on the LGBCP requesting and receiving verification of a \$5M umbrella policy including inflatables; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5– 0, 1 absentee)

Bentleys Corner Barkery - Blue Buffalo Sale: Special event planned for July 1, 2014.

Trustee Lyman moved to approve the Special Event Application and Temporary Signage for Bentleys Corner Barkery - Blue Buffalo Sale on July 1, 2014; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0, 1 absentee)

Midas Auto Service Car Show: Applied for a hobby car show on July 12-13, 2014.

Trustee Barry moved to approve the Special Event Application and Temporary Signage for the Midas Auto Service Car Show on July 12-13, 2014; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0, 1 absentee)

Item #1: Report of the June 3, 2014 Plan Commission and Zoning Board of Appeals Meeting.

Discussion: The Plan Commission & Zoning Board of Appeals (PCZB) considered the following items during their June 3, 2014 Meeting:

- A. Request for Variation of the Rear Yard Set-Back Requirement (North Side) from the Required 40 Feet Down to 8 Feet within the R-2 District for the Construction of a Deck and Retaining Wall and to allow the pre-existing Pool to remain for the Property at 1509 Sumter Drive, Peradotti. Village Planner Hogue provided a summary of the history for the planning and permitting of the property.

Trustee Lyman moved to direct Village Counsel to prepare approval ordinances for the Peradotti Variation as recommended for approval by the Plan Commission & Zoning Board of Appeals for Village Board consideration during the June 24, 2014 Board Meeting.; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Lyman - aye; Trustee Borys- aye. Trustee Wachs – not in attendance.
(Motion carried 5 – 0; 1 absentee).**

- B. Request For An Amendment To The Previously Approved Special Use Permit and Planned Unit Development Approval known as *The Fairfield Village Planned Unit Development* and with the R-2 PUD District and/or Additional Relief Necessary and/or Appropriate under the Zoning Code including but not Limited to Building Height, and Parking to provide for a Senior Living Center with Memory Care and Assisted Living Facilities on the Property and Temporary Relocation of the Existing T-Mobile Wireless Antenna currently located in the existing building to the Northwest Corner of the site until March 2015 for the Property located at 1190 Old McHenry Road, Harbor Retirement Associates. Village Planner Hogue discussed the zoning issues regarding access and height. Parking would default to 5 spaces per 1000 feet of floor area. This would result in 400 parking spaces being required. Research says that this is not a high parking use business, as most parking is for staff. Estimate the need to be closer to 1 space per 3 beds (parking much smaller than what is currently there for the bank, resulting in more green space). Number of employees is estimated to be between 90-100; maximum per shift is 45 with overnight shift estimated at 12. A change of use would be required. Plans are to reconfigure the berms on the property. At the public meeting, there was only one resident present and that individual expressed being pleased with the plans and landscaping. The Planning Commission recommends approval of the plans. Village President Underwood met with the developers. The developers also met with the local merchants and have been making efforts to reach out to the community. Trustee Marshall discussed a long desired Long Grove monument sign at the corner and recommended including this in the agreement. Discussions about the antenna embedded in a cupola in 2010; the petitioners would like this to be relocated until March 2015 as a temporary site and are requesting relief during this time. The antenna owner has the right to exercise their right to extend their lease after March 2015. Trustee Lyman requested any restrictions on the property if anything should happen to the assisted living, e.g., being able to transition to offices. Confirmation that residents of the facility will be residents of Long Grove, which will increase various revenues. Question about the impact of the population of this facility increasing the age of the voting population. Anticipate that they will be applying for a liquor license. Discussion about video gaming and other restrictions being stipulated in the final legislation.

Trustee Lyman moved to direct Village Counsel to prepare approval ordinances for the Harbor Retirement as recommended for approval by the Plan Commission and Zoning Board of Appeals for Village Board consideration during the June 24, 2014 Board Meeting and to reflect the conversation of the Board; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Lyman - aye; Trustee Borys- aye. Trustee Wachs – not in attendance.
(Motion carried 5 – 0; 1 absentee).**

- C. Amendments To The Zoning Code Of The Village Of Long Grove In Light Of The Adoption Of The Illinois Compassionate Use Of Medical Cannabis Pilot Program Act, 430 ILCS 130/1 Et Seq., Including Specifically Whether To Include State-Authorized Medical Cannabis Dispensing Organizations And Medical Cannabis Cultivation Centers As Special Uses In Non-Residential Zoning Districts In The Village. Village Planner Hogue said that there had been a public hearing to discuss this topic. The General Assembly of Illinois has not ruled on this to date and this will come back for review in the future.

Item #2: Request For Partial Waiver Of Tree Replacement Requirements.

Discussion: Applicant *Long Grove Senior Care* (Alberts family) submitted an application for a senior care center for the Alberts property located at the southwest corner of Old Hicks and IL Route 53. Applicant representative Jordan Glazov submitted a request for a partial waiver of the Village Code requirements for tree replacement of protected tree species. Per Village President Underwood, the Alberts met with the Village about a year ago. Looking for direction on allowances on fees as it would be prohibitive if they need to follow the standard

guidelines. Property has been unused to date. They submitted a petition to the Architectural Committee who will be acting on this based on the Board's recommendation.

Number of trees on property: 2,570 (protected variety).

Fee in lieu of planting: \$1, 310,000.

Looking to Village to waive the fee for 169 trees that are rated poor or lower (below a 3). Trustee Borys expressed concern about the toll of the cost of this initiative on a Business. After much discussion, it was decided that there was reluctance on the part of the Board to allow the removal of this volume of trees from Long Grove.

Item #3: Report on Infrastructure Funding.

Discussion: Outside peer reviews of the various suggestions from the public are ongoing. Proposals and updates are:

- A. Gewalt-Hamilton Associates Proposal Ratification to Review Village Road Paving Costs. During the April 22, 2014 Meeting, the Village Board considered the approval of a proposal from Gewalt-Hamilton Associates for the evaluation of the village roads. During the discussion of this item, it was noted that the Village of Long Grove did not have a prior relationship with GHA and Village Counsel Filippini confirmed that the Village therefore did not have the ability to approve the proposal without seeking competitive proposals through the Request for Qualifications (RFQ) process. As directed, Village staff initiated the RFQ process and expects the Village Board to be in a position to consider proposals from engineering firms by the June 24 Board Meeting. In further discussing the Statute limitations, Village Counsel Filippini confirmed under State law the Village Board does have the authority to Waive the RFQ process for projects if it determines, by resolution that it's an emergency OR if the cost of the services for the project is expected to be less than \$25,000. Since the proposal cost submitted by GHA was less than \$25,000, the Village Board provided the direction to proceed with the proposal from GHA for ratification during the upcoming June 10, 2014 Board Meeting in order to minimize the time-frame for having this evaluation completed as part of the Village's other efforts to evaluate our Infrastructure Funding.

Trustee Lyman moved to approve a Resolution accepting a Proposal submitted by Gewalt Hamilton Associates for review of road paving costs for The Village of Long Grove for an amount not to exceed \$24,750; seconded by Trustee Barry.

ROLL CALL VOTE:

**Trustee Yaeger – nay; Trustee Marshall – aye; Trustee Barry – aye; Trustee Lyman - aye; Trustee Borys- aye. Trustee Wachs – not in attendance.
(Motion carried 4 – 1; 1 absentee).**

- B. Business Districts Inc. (BDI) Review Village-wide Economic Development Opportunities
Update: Staff will be meeting with Bridget Lane of BDI, Michael Shrake of GHA and Greg Kuhn of Sikich to introduce everyone and coordinate their reviews before the June 24, 2014 Board Meeting.
- C. Sikich LLP for Resident Engagement & Strategic Planning.
Discussion: Mr. Kuhn of Sikich LLP was in attendance and presented the draft schedule for planning the Long Grove Strategic Plan. He reviewed the suggested outline of planned sessions and approach based on the likely starting window in July. A general description of the format, group composition and location was provided to the Board. The approach includes the entire Board in all meetings rather than breaking out into subgroups in order to provide all with equal opportunity for participation. Trustee Borys discussed the public hearings to date and expressed desire to include more of the residents in the discussions. Agreement by the Board that this warrants more consideration of including more residents in the forum. Issue of how you select the individuals to be included in these meetings.

The preliminary outline and schedule for community involvement is:

1. *Context.* Develop, refine and finalize, the context of the public policy discussions on the Village's infrastructure needs.
2. *Pre-workshop Management Team discussion session.* Finance, Economic Development, Infrastructure; Public Works;
3. *Phase I - Opening Policy & Brainstorming Workshop (July 2104).* Participants include Village Board, Village staff and interested community members. Staff envisions working with Greg Kuhn to review this list along with other Residents that participated in the Task Force meetings and prior Village discussions to identify the participants.
4. *Phase II - Sequential Policy Exploration Workshop (August 2014).* Participants include representatives of Village Board, Village staff and topic-specific community members. Three or four modified groups are envisioned to cover the three or four policy areas identified.
5. *Phase III - Closing Policy Alternatives & Brainstorming Workshop (Sept 2014).* This last phase will review the outcomes and findings of each of the sub-group discussions in Phase II with the goal of finalizing census steps and opportunities for further, positive policy discussions.
6. *Final Report (October 2014).* Sikich will synthesize and summarize the information generated and develop and prepare preliminary listings of consensus recommendations and findings.

Agreement by the Board that this is the correct direction to go.

Item #4: Ordinance amending Village Code Re: Residential Driveway Maximum Width.

Discussion: As directed during the May 27, 2014 Board Meeting, Village Counsel Filippini prepared a draft ordinance amending the Village Code increasing the maximum residential driveway width from 18' to 20'. Resident in Ravina originally approached the Board about this. Long discussion about this at the last Board meeting.

Trustee Marshall moved to approve an Ordinance approving amending section 7-1-1-5 of the Village Code regarding driveway widths; seconded by Trustee Barry.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Lyman - aye; Trustee Borys- aye. Trustee Wachs – not in attendance.
(Motion carried 5 – 0; 1 absentee).**

Item #5: Ordinance approving Amendments to Zoning Code regarding Permitted and Special Uses Downtown.

Discussion: As directed during the May 13, 2014 Board Meeting, Village Counsel Filippini prepared a draft ordinance amending the Zoning Code for Permitted & Special Uses in the Downtown B-1 Historic Business District. Village President Underwood provided copies of the draft ordinance to the LGBCP Board during their May 20, 2014 meeting with the request that the Eco Devo Committee and LGBCP Board review the draft ordinance amending the zoning code for permitted and special uses in the downtown. This will be held over to the next meeting after which the other groups will have reviewed the ordinance amendments. Confirmation that once approved or amended, it will be effective. Question arose about the schedule, as there is a potential interested tenant but the use is not included in the listing.

Item #6: Resolution ratifying Contract with Filippini Law Firm for Legal Services.

Discussion: Victor Filippini has served as the Village Attorney since April 2003. As directed during the May 27, 2014 Board Meeting, Village Counsel Filippini prepared a draft resolution ratifying the contract with Filippini Law Firm for legal services.

Trustee Marshall moved to approve a Resolution ratifying a Contract with Filippini Law Firm for legal services; seconded by Trustee Lyman.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Lyman - aye; Trustee Borys- aye. Trustee Wachs – not in attendance.
(Motion carried 5 – 0; 1 absentee).**

Item #7: Village President Underwood.

Administration & Legislation

- A. *IL Route 53 Extension Finance Committee - Midterm Report. Update:* Next meeting is June 30th (the week of the 4th of July). Village Manager Lothspeich will be attending. Trustee Barry expressed concern about the Blue Ribbon recommendations being considered during planning and the desire to charge the communities that are requesting extras to meet the expenses.
- B. *Legislative. Update:* Budget approved by the State so will be using other funding to bridge the gap between funds and expenses. Distributed fund left intact.
- C. *Village Board Goals Review. Discussion:* Board jointly reviewed the status of the list of the Village goals. It is a little less than a year since the goals were put together but a lot of activity has occurred.

Item #8: Village Trustee Barry.

Finance / Pathways

- A. Budget review – Long list of bills provided. Added a line for Capital Infrastructure Fund - \$615K for bridge replacement, street sign replacement for monitoring earmarked funds.

Trustee Barry moved to approve a Long Grove budget as presented; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Lyman - aye; Trustee Borys- aye. Trustee Wachs – not in attendance.
(Motion carried 5 – 0; 1 absentee).**

- B. Report Of Pathways Committee Meeting – scheduled for this Friday at 10:30 a.m. - noon.
- C. The Long Grove Arts & Music Council and the Long Grove Historical Society are presenting a program featuring a tribute to Old Glory this Saturday, June 14th, from 2-3:00 p.m. They are also planning a Flag Day Invitational Art Show from Jun 14th through July 6th. On June 14th – scheduled for this Friday at 10:30 a.m. - noon.

Item #9: Village Trustee Borys.

Environmental and Communications

Discussion: No report.

Item #10: Village Trustee Lyman.

Economic Development

- A. LGBCP Board & Downtown Board & Economic Development Committee Meetings
Discussion: No additional discussion beyond what has already been addressed.
- B. There is a young individual going door to door soliciting funds
- C. Fountain Square property will be going up for auction at the end of June.
- D. Gaming update: Licensing in process.
- E. Farmer’s Market opening this Sunday through October. Times: 9:00 a.m. through 1:00 p.m.
- F. BNF inspections need to be consistent between properties. Concerns about signage being enforced. Letters went out related to large For Sale signage.
- G. Lemonade Stand: There were complaints about the Italian ice cart. Concerns about aesthetics. For this

summer, the permit will stand.

Item #11: Village Trustee Marshall

- A. 73 building permits issued during the month of May (significant increase). Still nowhere near fees collected one year ago.
- B. Street Sign Replacements: Cuba Township will be doing the work for Long Grove and is in the process of determining when the installations fit into their schedule.

Item #12: Village Trustee Wachs.

- A. IL Route 53 & Old Hicks Road Intersection Improvements
Update: Not in attendance.

Item #13: Village Trustee Yaeger

Security and Sustainability

SWALCO – *Discussion:* Recycle Bank emails received. Report to be provided at the next meeting.
Sustainability – *Discussion:* Interested in putting electricity into Portfolio Manager to see where we fit in the continuum.

Item #14: Village Clerk Locker-Scheer

No report.

Item #15: Village Manager Lothspeich

No report.

Item #16: Village Planner Hogue

No report.

Item #17: Village Attorney Filippini

No report.

Item #18: Approval of Board Meeting Minutes

May 27, 2014 Board Meeting Minutes – Amendments provided by Village President Underwood and Village Trustee Barry.

Trustee Barry moved to approve the amended May 27, 2014 Board Meeting Minutes; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0, 1 absentee)

Executive Session

At 9:58 P.M., Trustee Barry moved to go into Executive Session to discuss (1) Executive Session Minutes; (2) Litigation; (3) Personnel and (4) Acquisition and Disposition of Property; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Lyman - aye; Trustee Borys- aye. Trustee Wachs – not in attendance.
(Motion carried 5 – 0; 1 absentee).**

Approval of Regular and Executive Board Meeting Minutes.

Village Board Meeting Minutes
June 10, 2014

May 27, 2013 Executive Board Meeting Minutes – No discussion.

Trustee Marshall moved to approve the May 27, 2014 Executive Board Meeting Minutes; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0, 1 absentee)

Adjournment.

At 10:15 P.M., Trustee Lyman moved to adjourn the meeting; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0, 1 absentee)