



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, June 28, 2016 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:00 P.M., Village President Underwood called the June 28, 2016 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

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| Village President: | Underwood |
| Trustees Present: | Borys, Jacob, Lyman (electronic attendance), Marshall and Yaeger (electronic attendance) |
| Trustees Absent: | Sarlitto |
| Village Manager: | Lothspeich |
| Village Clerk: | Locker-Scheer |
| Village Attorney: | Filippini |
| Village Planner: | Not in attendance |
| Village Engineer: | Shrake |

VISITOR'S BUSINESS

Call To Order: Recitation of the Pledge of Allegiance

Item #0: Recognition of Village Trustee Lyman and Trustee Yaeger's Electronic Attendance Notice:

Village Trustees Lyman and Yaeger notified Village Clerk Locker-Scheer that, due to employment requirements, they are unable to attend tonight's meeting. They requested permission from the Board to attend the meeting electronically via speakerphone. Board in agreement to allow Trustees Lyman and Yaeger to attend electronically. Trustees Lyman and Yaeger were then called and conferenced in.

Proclamations:

Barbara Turner as Citizen of Distinction.

Village President Underwood read the proclamation to our distinguished citizen, Barbara Reed Turner for her lifetime of community service.

Honoring Retiring Deputy Kevin McHugh.

Homeowner Associations:

Fairfield Village – Peter Summerson. *Discussion:* Issue regarding Harbor Chase development – drainage pipe built through one of the homeowner's lots. No one had ever contacted the homeowner about the issue. Village Engineer Shrake shared that there is a stormwater management easement. Question regarding the water that is flowing near subdivision. Currently well water but this will soon be Lake Michigan water. Information will be provided to homeowners in near future. There have been issues with cars parking on the corners of this subdivision during festivals; request for cones on the corners so

that accidents don't occur. Cars aren't obeying the construction and festival signage. Concerns about parking on both sides of the road and pedestrians walking. There hadn't been a cleanup after Chocolate Festival. Only occurred right before Summer Fest.

Lakes of Long Grove – Jack Demes. *Discussion:* Also has concerns about parking and security for walking pedestrians. Some neighbors have expressed concerns about lateness and loudness of festivals. Have requested “Do Not Block” signage from IDOT. Village Manager Lothspeich will again put in a request for signage at intersection. Residents on East Lake that will be requesting being added to agenda regarding Stormwater drainage and lake maintenance. Receptive to receiving any materials that are available in advance.

Lake County Sheriff's Report & Long Grove Fire District's Report.

Discussion: Fire Department shared that there were no issues with the festival; uneventful. Lake County Sheriff not in attendance.

Special Events & Signage:

Special Olympics Fundraiser – 07/10/2016.

Craft Beer Festival - 07/22 - 07/23/2016.

Vintage Days - 08/20 – 08/21/2016.

Authors & Artists on Towner Green – 09/17/2016.

Discussion: Village President Underwood questioned request to close off of the covered bridge for the local festivals. Village Manager Lothspeich shared that there isn't an impact and cost is nominal. Authors and Artists event confirmed to not be conflicting with any other events (occurring from 10 am – 5 pm). Discussion regarding the date of Saturday, 9/17, being the same date as the Long Grove anniversary festivities. Confirmation that this has been discussed with the Long Grove Business Community Partners (LGBCP). Agreement with the plans.

Trustee Marshall moved to approve the 2016 Special Event Applications for: (1) Cigars & More Special Olympics Fundraiser; (2) Craft Beer Festival; (3) Vintage Days (4) Long Grove Irish Days; and (5) Authors & Artists on Towner Green; seconded by Trustee Jacob.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance)

Public Comment

Resident Peter Summerson: Question about the people that trim the branches on Old McHenry dirt path from Fire Department.

Ryan Messner: First festival that used remote parking. Summer Fest was successful, not as many people due to heat. Audio and additional speakers used with less bass. Ryan thanked for all of his efforts. Merchants do a great job and are appreciated. Question regarding matching grant: Could the funds be used toward monument signage separate from the signage being put up by Harbor Chase. Village Manager Lothspeich will explore; request to have this added to the agenda for the next meeting.

Item #1: Report of the Architectural Commission (AC) Meeting - June 20, 2016:

- A. Signage for “*Bentley's Pet Stuff*”, 4196 Route 83, Suites D &E, Sunset Grove.
- B. Alteration (Demolition & Replacement), Signage & Hardscape for “*Red Oaks*”, 340 Old McHenry Road.
- C. Final Plans, Including: Landscaping and Signage for the Proposed *Karen's Corner PUD/ Subdivision* In conjunction with the petition for a SUP/PUD development.

Discussion: The Architectural Commission approved all of the above applications. Board in agreement with decision.

Item #2: Consideration of a Resolution waiving the public notice requirements and 120-day waiting period for 6521 Saddle Ridge Lane. (Res. #2016-R-17)

Discussion: House from the 1940s being demolished. Historical Society does not feel that this is of importance.

Trustee Jacob moved to approve a Resolution granting a waiver from the Public Notice Requirements and the 120-day waiting period for issuance of a demolition permit for the building located at 6521 Saddle Ridge Lane; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance)

Item #3: Consideration of a Resolution waiving the public notice requirements and 120-day waiting period for 3699 Cuba Road. (Res. #2016-R-17)

Discussion: House destroyed by fire on March 31st of this year. Historical Society did not feel that there was anything to save.

Trustee Jacob moved to approve a Resolution granting a waiver from the Public Notice Requirements and the 120-day waiting period for issuance of a demolition permit for the building located at 3699 Cuba Road; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance)

Item #4: Consideration of a Resolution approving Change Order for Robert Parker Coffin Bridge Repairs

Discussion: Change order for the repairs to get us through until the full replacement. Additional work needed which adds this amount to the already approved amount.

Trustee Jacob moved to approve a Resolution approving a change order in the amount of \$14,359.25 to the approved contract with Crossroad Construction, Inc. for repairs to the Robert Parker Coffin Road Bridge; seconded by Trustee Marshall.

ROLL CALL VOTE:

Trustee Jacob – aye; Trustee Marshall – aye; Trustee Yaeger – aye; Trustee Lyman - aye; Trustee Borys - aye.
(Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance).

Item #5: Consideration of a Resolution approving a one-time \$3,600 annual bonus to the Village Manager.

Discussion: No discussion.

Trustee Marshall moved to approve a Resolution approving a one-time annual bonus in the amount of \$3,600 to Village Manager Lothspeich; seconded by Trustee Jacob.

ROLL CALL VOTE:

Trustee Jacob – aye; Trustee Marshall – aye; Trustee Yaeger – aye; Trustee Lyman - aye; Trustee Borys - aye.
(Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance).

Item #6: Consideration of an Ordinance amending code regarding water rates (reduction in minimum quarterly bill)

Discussion: Minimum changed to \$100 per quarter.

Trustee Marshall moved to approve an Ordinance amending Section 12-1-2 of the Long Grove Village Code regarding water system user rates; seconded by Trustee Lyman.

ROLL CALL VOTE:

Trustee Jacob – aye; Trustee Marshall – aye; Trustee Yaeger – aye; Trustee Lyman - aye; Trustee Borys - aye.

(Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance).

Item #7: Consideration of an Ordinance authorizing the transfer of Depository IV Bonds to the general fund.

Discussion: Discussed at the last Village Board meeting. Trustee Borys shared that there is issue with balance sheet with funds accruing for restricted fund (Open Space Fund) if moved to balanced fund (General Fund). Village Attorney Filippini shared legal – bonds never intended to be sold on open market. Could take into account value of interest. Difficult to determine value of the bonds in order to buy them back. This is a policy decision for the Board. Village Manager Lothspeich needs time to review the numbers. Buying back would put us under the year’s reserve amount. Village Attorney Filippini shared background on the TIF funds coming from a separate entity. It was the Village’s intent to pay these off. Trustee Jacob asked whether the Village could buy the bonds back at \$0; no loss of principle and other considerations. TIF monies are there but have over \$1M in commitments (e.g., water mains). Village Manager Lothspeich shared that there will be additional TIF funds needed to meet these commitments, but different funds. Board agreed to put this decision off so that Trustee Borys and Village Manager Lothspeich can meet to review the numbers, how it affects the Village’s bottom line and reserves.

Item #8: Proposed Downtown Public Water and potential Downtown TIF Incentives

Continued Discussion: Issue of water rates addressed the SSA issue with the downtown property owners. Village Manager Lothspeich shared that alternatives will be brought before the Board at the next meeting. Trustee Jacob said that the goal is to incent the property owners to invest in their properties. If sales tax increases, they would be able to get 50% back toward their investments; could apply to new and existing business property owners. Trustee Lyman shared that there will be examples provided to explain the scenarios. Refining the details.

Item #9: Village President Underwood.

Administration & Legislation

A. IL Route 53 Extension

Discussion: Nothing new to report. Press release sent out to residents by Long Grove and Hawthorn Woods. Picked up by the Daily Herald.

B. July Meeting Schedule / Cancellation

Discussion: Typically try to take a time in summer schedule to allow for vacations. Village Manager Lothspeich shared that if the Planning Commission has any items approved that are to come before the Board, an option is to have Council prepare the ordinances to be discussed on 7/12. Contingency options in case of an emergency situation needing approvals. Board agreement to cancel the 7/26 meeting.

Trustee Jacob moved to cancel the July 26, 2016 Board meeting; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance)

Trustee Marshall moved to direct Village Counsel to prepare ordinances for Village Board consideration on 7/12/16 to the extent that the PCZBA makes a final recommendation on matters during its 7/5/16 meeting; seconded by Trustee Jacob.

ROLL CALL VOTE:

**Trustee Jacob – aye; Trustee Marshall – aye; Trustee Yaeger – aye; Trustee Lyman - aye; Trustee Borys - aye.
(Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance).**

Item #10: Village Trustee Borys.

Finance

Financial System Software

Discussion: Village Manager has been reviewing Financial Software. At the point to review references. Additional time needed for review.

Item #11: Village Trustee Jacob.

Roads, Bridges & Pathways

A. IL Route 22 Widening

Update: Village Manager Lothspeich provided update of conversations with IDOT, including status of acquisition of properties. First step is the appraisal process. Explained that White Fringed Orchid property is already designated as a nature preserve. There is wetland on the property. Mitigation stated in 1995 letter about infringement on Route 22. IDOT has concerns about accessing the property with existing driveway. Residents Pendergast shared that Illinois Nature Society is the purchasing party and that they had not received a copy of the 1995 letter submitted to previous owner. Trustee Jacob shared that the pursuing party is IDOT; how Village can assist and not impede traffic through Long Grove – private preserve, easements. Per Village Attorney Filippini, according to the Constitution, the Government has ability to acquire property by eminent domain for public purpose. Village Manager Lothspeich shared that because of regulatory confines to protect a threatened species on the site, from regulatory standpoint, they have to mitigate any damage to the property to save the flower/site. Need to improve drainage of road for wetland mitigation. IDOT hasn't completed appraisal process. If parties don't come to an agreement, then there could be a court order. Trustee Borys agreed that the Village needs to assist residents to the extent that it is able. Board agreement that IDOT needs to complete its appraisal process to know the value and try to make sure that residents are not damaged. Flower that is being attempted to be preserved - Eastern Prairie-fringed Orchid. Village cannot be the mediator; this is a private matter between IDOT and the property owners. Village Attorney Filippini shared that he has seen several instances when a deal is struck to the benefit of both parties. Only in the instance where the agreement can't be made that the matter of eminent domain comes into play and at that point the resident has an opportunity for time in court. Trustee Jacob and Village Manager Lothspeich interested in meeting with the Pendergasts to discuss alternatives. Village Attorney Filippini shared that it is at too early a point for the Village to be involved. The Village doesn't have control over IDOT's direction on widening of Route 22. There are 9 acres being considered; with additional acreage owned by Pendergasts. Resident requested resolution to not accept property acquisition by the State of Illinois in the name of a flower.

B. Old McHenry Road Downtown Improvements

Update: No discussion

C. Village Snow Removal Contractor

Update: Reviewed pricing of proposals received, from Fleet Service, Buffalo Grove. Comparison of

service levels, flat rate or per instance including salt, etc. Board discussed options of renegotiating with Art or going out for RFP. Board direction to negotiate with Art. Board OK with looking at either payment option. Current program is pay per push.

- D. Bridge kickoff meeting delayed due to State of Illinois budget. Signed first week of June and received 6/27. But, based on the State budget, all projects expected to be funded by the State will not proceed.
- E. Road program: Engineer Shrake shared that additional shoulder work expected. Baker did a great job with the roads. Agreement by Board and audience that the roads “look great”. Under budget by approximately \$40,000. Striping completed today. Oakwood resident shared that they did a great job.
- F. Building signage: Property owner has 5 temporary “For Sale” signs on properties. Trustee Jacob would like to review Village code for signage to make sure that this type is not installed in the future and wonders what can be done with the current signage. Village Manager Lothspeich shared that there had been a violation about the signage being too large. Replaced signage was the same but just smaller and within the size guidelines. Village signage hasn’t been reviewed in many years so it is something that it may be time to review. Village isn’t able to affect the current signage. Changes in code would only apply to signage in the future. No guidance in the current code on how the signage is affixed. There are ways of amortizing inappropriate use, but would have to have the process in place. Trustee Jacob requested referring this to the Planning Commission for the August meeting. Village doesn’t have the ability to regulate the content of the signage.

Item #12: Village Trustee Lyman.

Economic Development & Environmental Concerns

Update: Question regarding Old McHenry Road buildout. Village Manager Lothspeich shared that the construction may start in 2017 but principle construction in 2018.

Item #13: Village Trustee Marshall.

Building, Water & Sewer

No report.

Item #14: Village Trustee Sarlitto.

Planning & Zoning

Not in attendance.

Item #15: Village Trustee Yaeger.

Security, Sustainability & Communications

- A. Solid Waste of Lake County (SWALCO) Board Meeting – June 16, 2016

Discussion: At the meeting, the Chairman announced that he is moving out of state and that there is a new Chair. Waukegan moving out of SWALCO program. Transition to new recycling vendor moving along. Food scrap collection picked up with waste.

- B. Proposed Overweight Truck Enforcement Pilot Program

Discussion: Village of Buffalo Grove has approached Long Grove about enforcing overweight trucks for a trial period (running May through October). Example: Village of Palatine has this in place and it slows traffic when they are monitoring this traffic. Trustee Yaeger shared experience of being stuck in traffic when checks are being done on trucks. Village Manager Lothspeich shared that he had been in a previous municipality where the funds were covered by the revenue generated. Proposing 1 day a week from May through October. Enforcement officers trained in identifying overweight vehicles. Revenue generation discussion with Board split. Board agreement in having Staff get more details for future review. If this is pursued, the Village would have to have an agreement with Buffalo Grove and adopt an Overweight Truck Ordinance.

Item #16: Village Clerk Locker-Scheer.

Discussion: No report.

Item #17: Village Manager Lothspeich.

Discussion: No report.

Item #18: Village Planner Hogue.

Discussion: Not in attendance.

Item #19: Village Engineer Shrake.

Discussion: Watermain installed to Archer lots. Binder patch to be installed. Surface patching still to be done. Fire hydrants have been installed where previously specified. Watermain extension proposal shared with Board for extension on Old McHenry. Board could extend line up Old McHenry only or extend up Old McHenry plus Studio extension. Village Manager Lothspeich shared that Red Oaks property closing tomorrow and the Studio property for brewery closing in a month. Significant savings if project is approved before paving company moves out of town. Board in agreement to have Staff contact property owners about this opportunity to extend the line.

Item #20: Village Attorney Filippini.

Discussion: No report.

Item #21: Approval of Board Meeting Minutes

June 14, 2016 Board Meeting Minutes. Amendments provided by Trustee Jacob and Village Attorney Filippini.

Trustee Jacob moved to approve the June 14, 2016 Board Meeting Minutes as amended; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance)

Executive Session

At 9:20 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; (3) Personnel Matters and (4) Litigation; seconded by Trustee Jacob.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Jacob – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Lyman - aye.
(Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance).**

Approval of Executive Board Meeting Minutes.

June 14, 2016 Executive Meeting Minutes.

Trustee Marshall moved to approve the June 14, 2016 Executive Board Meeting Minutes; seconded by Trustee Jacob.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance)

Adjournment.

At 10:15 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Jacob.

ROLL CALL VOTE:

Trustee Yaeger – aye; Trustee Jacob – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Lyman - aye.

(Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance).