



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, July 14, 2015 at 7:05 P.M.  
625 FOREST EDGE DRIVE, VERNON HILLS, IL  
(GEWALT HAMILTON ENGINEERING OFFICES)**

**CALL TO ORDER:**

At 7:05 P.M., Village President Underwood called the July 14, 2015 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Underwood
Trustees Present:	Borys, Jacob, Marshall, Yaeger
Trustees Absent:	Lyman, Sarlitto
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Attorney:	Filippini
Village Planner:	Not in attendance
Village Engineer:	Shrake

**Call To Order: Recitation of the Pledge of Allegiance**

**VISITOR'S BUSINESS**

**Homeowner Associations:**

**Herons Landing** – *Bill Kenyon*. *Discussion:* Question about Park District/conservancy land (30-50 acres around the neighborhood), wondering about relationship/responsibilities when Association has shared land maintenance. There are approximately 20 homeowners that share creek and culvert with Oakwood. There is a bridge and culvert in question, both on Park District land. Response from Board: In general, maintenance is the responsibility of the party that owns the property. Exception would be if there is wording in the Association's bylaws.

Like the new Village signs, but wonder why a homeowner association is responsible for new signage. Want new signs but didn't expect to have to purchase the signage. Having unified signage encourages community atmosphere. Answer: Village Manager Lothspeich shared previous discussions and considerations about signage and that there is the same signage price being provided to associations as to the Village. Trustee Yaeger discussed "branding" and recommended that this be readdressed in future.

**Lake County Sheriff's Report**

*Discussion:* Sergeant Scot Kurek in attendance. Since the last meeting there have not been any major developments. Trustee Yaeger received an email about future demolition from Officer Beckinsale; tactical team may want to use the property for exercises before demolition.

**Item #1: Report of the Plan Commission & Zoning Board Of Appeals (PCZBA) Meeting - July 7, 2015:**

- A. Temporary moratorium on development applications for certain properties (*3 month moratorium*).

*Discussion:* This will be addressed again at the next meeting (topic continued). Representative from Fidelity West Builders shared that there wasn't a clear understanding on the 'moratorium' during the PCZBA meeting. Confirmation that the approach taken follows legal guidelines. Trustee Sarlito provided a note that he is concerned about the message being delivered to developers. Trustee Yaeger shared the reasoning why the "moratorium" was put in place so that zoning wouldn't change after a developer purchases and then impact the developer's investment. Village Manager explained that if there are allowed uses and a developer purchases a property and it is in the middle of acreage that may be changed, the developer would have a property that they can't act upon. This moratorium is only expected to apply to three areas in the Village that are detailed in a map available through Village Hall. Discussion about how the 'moratorium' was discussed at the Plan Commission and wording used by the attorney present at that meeting. Staff directed to make sure that there is clarification provided to the Plan Commission. Anyone with questions is encouraged to contact Village Hall with questions.

- B. Updates to the Long Grove Comprehensive Plan - Planning Consultant RFQ - *Update:* This will be addressed again at the next meeting (topic continued).

**Item #2: Consideration of a resolution waiving the public notice requirements and the 120-day waiting period for the demolition of the former Midwest Bank Building, 1190 Old McHenry Road. (Res. #2015-R-29).**

*Discussion:* Property Owner Harbor Chase submitted an application to demolish the existing commercial building (former Midwest Bank building) located at 1190 Old McHenry Road. The draft resolution waives the publication of the demolition public notice in the newspaper and the 120-day waiting period. Trustee Jacob questioned the need for a public hearing; Village Manager Lothspeich shared that this had gone through the Plan Commission which was a public hearing and other groups, e.g., historical society, are aware of the plans. Agreement that there has been sufficient amount of time and communications for people to be aware.

**Trustee Yaeger moved to approve a resolution granting a waiver from the public notice requirements and the 120-day waiting period for issuance of a demolition permit for 1190 Old McHenry Road; seconded by Trustee Marshall.**

**VOICE VOTE:**

All ayes, no nays (Motion carried 4 – 0; 2 absent Trustees)

**Item #3: Consideration of a Resolution reducing and releasing the Letter of Credit for Executive House Subdivision (Res. #2015-R-30).**

*Discussion:* None.

**Trustee Yaeger moved to approve a resolution reducing and releasing the Letter of Credit for the Executive House planned unit development/subdivision, 4180 IL Route 83, from \$93,941.25 to 00.00 (Zero); seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

Trustee Yaeger – aye; Trustee Jacob - aye; Trustee Marshall – aye; Trustee Borys - aye. (Motion carried 4 – 0; 2 absent Trustees).

**Item #4: Consideration of a resolution supporting the planned Buffalo Creek Forest Preserve Improvements. (Res. #2015-R-31).**

*Discussion:* Staff met with Lake County Division of Transportation representatives on June 22nd to review the status of the plans for the planned wetland restoration project for the westernmost portion of the Buffalo Creek Forest Preserve. As part of the discussions, Staff offered to suggest that the Village

Board consider approving a resolution supporting the project. The current conceptual plans appear to provide various benefits to those that live in the area (storm water, pathways, improved forest preserve, extension of the existing) and would reduce the likelihood of this property being used for other uses that may negatively affect our residents. Trustees Yaeger and Marshall's properties are adjacent and do not feel that there is an impact to their subdivisions.

**Trustee Yaeger moved to approve a resolution supporting the planned Buffalo Creek Forest Preserve improvements; seconded by Trustee Jacob.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 4 – 0; 2 absent Trustees)**

**Item #5: Consideration of an ordinance amending the building code regarding permit duration.**  
**(Ord.#2015-O-15).**

*Discussion:* The Village Code does not limit the amount of time that an approved permit application can remain active if not picked up by the applicant and only includes a provision to charge a one-time additional fee of \$100.00 if not picked up within 30 days. There is no wording regarding termination of the permit. This proposal adds wording that the permit ends after 6 months and fees are not reimbursable. Trustee Marshall shared that the Village may have made an investment regarding the permit and then not have it collected. Technical regulations were reviewed previously and this came up since.

**Trustee Jacob moved to approve an ordinance amending the Building Code regarding permit duration; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Jacob - aye; Trustee Marshall – aye; Trustee Borys - aye. (Motion carried 4 – 0; 2 absent Trustees).**

**Item #6: Consideration of a proposal from Village Engineer Gewalt-Hamilton & Associates for the design of the public water system into the Historic Downtown.**

*Discussion:* With the approval of the Downtown TIF Capital Improvement Plan, the engineering design for the planned extension of public water into the downtown needs to begin in July in order to have the water system operational in time for the planned opening of Harbor Chase Senior Living in February 2017. Gewalt-Hamilton's engineering design is to connect with the Lake Michigan water extension down Robert Parker Coffin Road up Old McHenry and down to Old 53, including the Harbor Chase property. If interested, map is on the Village website.

**Trustee Marshall moved to approve a proposal from Village Engineer Gewalt-Hamilton & Associates for the design of the public water system into the Historic Downtown not to exceed fee amount of \$149,770.00; seconded by Trustee Yaeger.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Jacob - aye; Trustee Marshall – aye; Trustee Borys - aye. (Motion carried 4 – 0; 2 absent Trustees).**

**Item #7: Village President Underwood.**

**Administration & Legislation**

- A. IL Route 53 Extension Updates. *Discussion:* Activity since last Board meeting, including letters and responses, meeting in Hawthorn Woods with Kildeer, Hawthorn Woods, Round Lake and Mundelein mayors / presidents regarding course of the planning committee discussions. Village President Underwood and Village Manager Lothspeich were in

attendance, acting under the direction of the Board. A joint letter from the community leaders was written and sent to CMAP (Chicago Metropolitan Agency for Planning), Illinois Tollway and Governor Rauner. After discussion, the Board agreed that it is important to continue attendance at these meetings and is waiting for the responses from the community survey to have more information to know the community's desired direction. Village Manager Lothspeich shared that the southern communities are also having similar discussions about how the road planning is being conducted. Trustee Borys questioned compensation to communities from tolls and negative impacts to community. Recommendation of some kind of compensation to make the impact more agreeable. If benefit to all of County, should the cost be shared outside the 4 mile corridor currently considered. If public is interested, there is a group called "Livable Lake County" (formed by the Sierra Club).

- B. Trustees Committee Appointments. *Discussion:* Assignments of committees distributed. Plan is to have a more fluid committee assignment, so no secondary assignments made.
- C. August Meetings Schedule/Cancellation. *Discussion:* Typically, difficulty in having quorum in August. Workload reviewed as to expected items coming on agenda. Consensus not complete and it will be discussed at the next meeting.

**Item #8: Village Trustee Borys.**  
*Environmental and Communications*  
*Discussion:* No report.

**Item #9: Village Trustee Jacob.**  
*Discussion:* No report. Questioned the results of the survey; Village Manager Lothspeich shared that there has been good response but does not have the counts from the 3<sup>rd</sup> party. Question about the anonymity of the survey and whether there is a concern about multiple parties submitting. Village Manager Lothspeich shared that the survey firm has algorithms that should be able to check for redundant responses. Audience member shared that people are finding the survey (1) long, as well as (2) having confusing construction and consistency of questions. Board hopes that there is interest by residents in providing input in the Village's direction.

**Item #10: Village Trustee Lyman.**  
*Historic Downtown & Economic Development.*  
*Not in attendance.*

**Item #11: Village Trustee Marshall.**  
*Building & Finance*

- A. Monthly Building Department Report – June, 2015. *Discussion:* 1 new single family home request and 1 new single family home permit. Running slightly below average. Need to determine how to subsidize Village without this income.
- B. Treasurer's Report for June 30, 2015 as reported on July 14, 2015. Discussion about revenue being below budget.

**Trustee Marshall moved to approve the Treasurer's Report for June 30, 2015; seconded by Trustee Jacob.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Jacob - aye; Trustee Marshall – recused; Trustee Borys - aye.**

**(Motion carried 3 – 0; 2 absent Trustees; 1 Trustee recused).**

- C. Actual & Budget Comparisons for the Period Ending June 30, 2015. *Discussion:* None.

**Item #12: Village Trustee Sarlitto.**

*Not in attendance.*

**Item #13: Village Trustee Yaeger.**

**Security and Sustainability**

Solid Waste Agency of Lake County (SWALCO) Board Meeting - June 25, 2015. *Discussion:* Not able to have an attendee at this meeting. Pharmaceuticals can be dropped off at Police stations; encourage everyone to take advantage of this. Closest facilities are Village of Lake Zurich, Buffalo Grove and Lincolnshire. There is a secure box at each facility. Will be corresponding with Lake County Sheriff about their interest in abandoned building exercises.

**Item #14: Village Clerk Locker-Scheer.**

*Discussion:* Attending the Municipal Clerks of Lake County luncheon on 7/15 representing Long Grove. Will provide an update at the next Village Board meeting.

**Item #15: Village Manager Lothspeich.**

*Discussion:* Trustees should review draft ordinances in their packets in preparation for consideration at the next meeting. Also being reviewed by Mr. Finch, representative for proposed microbrewery.

**Item #16: Village Planner Hogue.**

*Not in attendance.*

**Item #17: Village Engineer Shrake.**

North West Water Commission (NWWC) Lake Michigan Water. *Update:* Hope to have agreement with NWWC in place for next meeting. Letters out to residents in area.

**Item #18: Village Attorney Filippini.**

*Discussion:* No report.

**Item #19: Approval of Board Meeting Minutes**

**June 23, 2015 Board Meeting Minutes** – Amendments provided by Village President Underwood and Village Attorney Filippini.

**Trustee Marshall moved to approve the June 23, 2015 Board Meeting Minutes as amended; seconded by Trustee Yaeger.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 4 – 0; 2 absent Trustees)**

**Executive Session**

**At 8:38 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; and (3) Litigation; seconded by Trustee Yaeger.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Jacob - aye; Trustee Marshall – aye; Trustee Borys - aye. (Motion carried 4 – 0; 2 absent Trustees).**

**Approval of Executive Board Meeting Minutes.**

**June 23, 2015 Executive Meeting Minutes** – No discussion.

**Trustee Marshall moved to approve the June 23, 2015 Executive Board Meeting Minutes; seconded by Trustee Yaeger.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 4 – 0; 2 absent Trustees)**

**Adjournment.**

**At 10:26 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Jacob.**