



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, January 28, 2014 at 7:07 P.M.
Long Grove Village Hall
3110 RFD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:07 P.M., Village President Underwood called the January 28, 2014 Village Board Meeting to order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Barry, Borys, Lyman, Marshall, Wachs, Yaeger
Trustees Absent:	none
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Attorney:	Filippini
Village Planner:	not present

Call To Order:

Recitation of the Pledge of Allegiance

VISITORS' BUSINESS:

Lake County Sheriff's Report. *Discussion:* Two instances in past month of purses being taken out of cars at Sunset Foods (one had window broken). Recommend not having purses visible. Feels that theft is stable in Lake County. Thanks given to Sheriff from attendees for protection.

Mardan Woods: representative - Karen Schmidt. *Discussion:* Homeowners meeting this past Sunday. People are very concerned which galvanized a group to attend this meeting. They would be willing to be a focus group for the Village. They understand that homeowners will be contacted by Village staff. Board said that they will be discussing related issues this evening and will be setting up meetings soon. If the roads become private, they questioned coverage of roads by sheriff. Village Manager Lothspeich responded that the goal of the Village is not to vacate roads from protection, it is related to funding of the roads. Trustee Wachs said that what was put into the wording about roads has created a lot of discussion. It is not our intention to get up to the deadline and then immediately privatize the roads. He expressed that there are other options that the Village is reviewing in addition to privatization. The Village will be working through the transition. Much of how the road ownership will be handled is based upon the original plats. Village Attorney Filippini said that typical homeowners insurance will say that you own your lot and with privatization, part of the road would typically become

part of the lot (pending plat wording). Trustee Borys expressed to attendees that the details are still being worked through and mechanisms are being put in place for maintenance of the roads. Mardan Woods is unique in that there are private roads beyond the public roads in the subdivision.

Questions: What document covers the maintenance of the roads? If privatization occurs, what currently exists to oversee the roads? *Answers:* Per Attorney Filippini: With respect to Mardan Woods, the subdivision plat will govern. Currently, they are public roads and would require the Village to vacate. Village is not at that point, so right now, the only valid document is the subdivision plat. Per Village Manager Lothspeich: Later subdivisions are governed by their homeowner associations and the wording of how monies are collected and designated for maintenance of roads and subdivision. Village President Underwood said that unique situations like Mardan Woods are why the Board is working through the details before going to the individual subdivisions.

Question: In order to go to privatization, does it have to go to referendum. Per Attorney Filippini: No, the privatization is a result of vacation of the roads.

ACTION/DISCUSSION ITEMS:

Item #1: Consideration Of A Resolution Designating The Robert Parker Coffin Road Covered Bridge A Local Village Landmark Historic Designation (Res. #2014-R-02)

Discussion: Continuation of discussion from the last meeting. The bridge is in need of repairs and maintenance. Per Village President Underwood, having a historic landmark designation is felt to be beneficial when applying for grants. Trustee Wachs said that the upside is that if we go to the DOT, it makes the process a bit easier, e.g., IDOT may allow it to remain as it is as a two lane bridge with this designation. Trustee Borys wondered what would happen if another party is interested in the bridge, e.g., Lake County. Would they not want the road because of this designation? Per Attorney Filippini, if there was felt to be a detriment, the Board could then vote to remove the designation. Trustee Yaeger asked if there are any other landmarks like this in Long Grove. Response: This is the first with this designation. Confirmed that there are not any known downsides with this approval.

Trustee Wachs moved to approve the ordinance designating the Robert Parker Coffin Road Covered Bridge as an historic landmark; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs - aye;
Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

Item #2: Consideration Of A Resolution Extending A Real Estate Agreement Between Landmark Partners Commercial Real Estate, LLC And The Village Of Long Grove For Village Owned Archer Outlots (Res. #2014-R-03).

Discussion: Per Village President Underwood, there is the potential of a possible new owner in October 2014. Trustee Yaeger wondered if there would be any restrictions on the use of the property if the listing agreement is extended. Per Attorney Filippini, there would not be any restrictions.

Trustee Lyman moved to ratify and approve a real estate listing agreement with Landmark

Partners for the Archer lots; seconded by Trustee Wachs.

ROLL CALL VOTE:

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs - aye;
Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).

Item #3: Consideration Of A Resolution Approving Phase II Supplemental & Phase III Engineering Services Agreement With ESI Consultants, Ltd. For The Replacement Of The Oakwood Road Bridge (Res. #2014-R-04).

Discussion: Per Village President Underwood, this project is eligible for Federal Funding covering 80% of the engineering fees. The Village went back for additional plans. The Board is reviewing the Phase II additional work as well as the Phase III actual work planned for this summer (2014). The initial cost is estimated at \$62,669.00. The Final Cost after reimbursement is projected to be \$12,533.80. Village Manager Lothspeich had a discussion with the homeowner President of the subdivision that is the most impacted by this project. Have also had conversations with Herons Landing about opening their gates during limited times while this work occurs. Board will be kept up-to-date on what is discussed. Should be made effective based upon IDOT's approval.

Trustee Wachs moved to approve the resolution of Phase II Supplemental and Phase III Engineering services agreement with ESI Consultants, Ltd, for the replacement of the Oakwood Road Bridge, effective based upon IDOT's approval; seconded by Trustee Marshall.

ROLL CALL VOTE:

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs - aye;
Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).

Item #4: Consideration Of A Resolution Authorizing A Local Agency Agreement With The Illinois Department Of Transportation (IDOT) For The Phase III Replacement Of The Oakwood Road Bridge (Res. #2014-R-05).

Discussion: This resolution authorizes the creation of the agreement and does not require participation.

Trustee Wachs moved to authorize a local agency agreement with the State of Illinois for federal participation for the replacement of the Oakwood Road Bridge; seconded by Trustee Lyman.

ROLL CALL VOTE:

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs - aye;
Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).

Item #5: Village President Underwood.

Administration & Legislation

- A. IL Route 53 Extension - Finance Committee Meeting #3 - January 28, 2014. The Illinois Tollway rescheduled its third finance committee meeting, discussion the local funding options for the Illinois Route 53/120 project.
- B. MWRD & Lake County Proposed Changes To Buffalo Creek Forest Preserve - Open House Jan. 22nd. *Discussion:* Trustee Barry provided background on meetings with the Forest Preserve discussing the paths, how Village paths would meet Forest Preserve paths, and the Forest Preserve would fund their path. Plans were thought to have been completed by the Forest Preserve, but they were not. Now, the Forest Preserve will be funding. The Village has grant money that has to be used by a certain time. Now, with the assistance of Forest Preserve, the path can be completed and will extend from Route 53 to Buffalo Creek Forest Preserve (west side of Schaeffer along the right-of-way). There are two paths noted on the drawing, which represent a low-land conservancy. Had hoped to have an easement on a private property, but if that isn't approved, there is the second path option. Planning to have both options priced to better understand the options and make decisions. Village President Underwood recommended and the Board agreed that the Village should provide a written confirmation of plans to the Forest Preserve. Question from Trustee Marshall about the rendering and path placement and response of location was due to parking considerations.
- C. Appointment Of Village Board & Public At-large Tax Increment Finance (TIF) Joint Review Board (JRB) Members. *Report:* There is a joint review board being created to oversee the taxing bodies. Village President Underwood talked with Village resident Lou Morabito about being a member of this board. Mr. Morabito accepted the request and submitted his Village volunteer application. Trustee Barry will also be on this Board and accepted his appointment as the Finance representative for the TIF.

Trustee Yaeger moved to appoint Lou Morabito and Trustee Barry to the TIF Joint Review Board; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

- D. Lake County Municipal League is planning a legislative breakfast this upcoming Saturday (2/1). Trustees are welcome to attend and should see Village President Underwood for details. Prior to last summer, Long Grove had not been a member. It is a Council of Government (COG), with the role of advocates, going to Springfield to speak on behalf of this members. As a member, the Village of Long Grove is able to make joint purchases with other member municipalities.

Item #6: Village Trustee Barry.

Finance & Pathways

- A. 2014/15 Draft Village Budgets – Call For Budgets. Public Hearing Scheduled For The March 11th Board Meeting. Trustee Barry asked for any changes to budgets from all committee heads. The timetable for the budget is:
 - 2/11 Board Meeting: Initial review of draft budgets
 - 2/25 Board Meeting: Second review of draft budgets
 - 3/11 Board Meeting: Public Hearing and approval of budget.
 The Pathways Committee did not meet because Trustee Barry was out of town. No activity

in the group, partially because of weather. Trustee Barry explained that it is important to designate any known funds anticipated so that they are included in the upcoming budget and that the Village staff is aware of the need. Village Manager Lothspeich will have the proposed budget together at the next meeting.

- B. Snow plowing: With the excessive snow this winter, the status of the Village is that the cost of snow plowing is now over budget. The Village still has salt reserves – currently at 60-65% of inventory and felt to be in good shape in this area. Trustee Yaeger questioned what happens if the snow continues. Response from Village Manager Lothspeich that we have used the emergency fund. Anything additional will come from reserves. Proposed budget will be presented at the next meeting based on our status at the time.

Item #7: Village Trustee Borys.

Environmental & Communications

- Task Force On Infrastructure Property Tax Referendum & Non-thoroughfare Road Financing Alternatives - *Discussion*. Reviewed write-up in packet which has been posted on the Long Grove website about the referendum to be included on the 3/18 election. Length of time between repaving: Currently feel that it would be 15 years. Private subdivisions are averaging 14.8 years between pavings. Believe that public roads would be 10 years due to traffic volume. Survey shows that current Homeowner associations base payments on a per resident basis (flat). Scenario if Village goes with a 15-year planning cycle: If there is a road that is in bad shape and other that was just replaced: SSAs set up for each. If you borrow money and pave and repay the bond – 5%. If deposit, get 1% on amount. The Village can influence by a factor of 2.5 what the assessment is. It will cut the amount by a factor of 2.5. This is not practical, but has significant impact on decisions. Haven't had a chance to conduct a full review. Trustee Borys sent out examples of scenarios for review. Trustee Yaeger asked about whether or not there had been any consideration for road improvements; Trustee Wachs responded that to date they have only been addressing how to handle roads as they are due to the impact of this initiative.
- The Bridge - *Discussion*. Sent to 1,025 e-mail addresses, of which 65 bounced back and 510 opened the e-mail, of which 225 clicked beyond the first page. Village President Underwood is concerned that the information is not getting out to all residents. Questioned whether it makes sense to mail the February Bridge to the residents so that we are sure that the residents are getting the information about the 3/18 referendum and what will be on the ballot. We have also asked that the Association Presidents forward the information, but this is an imperfect process as we are not sure that the actions are being taken. Although having 20% opening the e-mail seems low, it is actually fairly good. Discussion about a one-time mailing to Long Grove Village residents. Estimated cost: approximately \$2,000 plus printing. Would be agreeable to a cut-down Bridge or the possibility to a post card. Feel that the referendum fact sheet should be included in the mailing. Ask people to go online for additional information. Have a pointed message to the residents. Trustee Wachs recommended building a Village list of e-mail addresses so that we do not have to rely upon e-mail distribution through Homeowner Presidents. Wants to build this list at the same time as this mailing so that we can take advantage of this issue at the same time. Possibly include a postcard that the resident can complete and return to the Village. A mailing that addresses referendum, voting instructions (early mailing, etc.). Agreement by Board that because this will take staff time to put together, this mailing will go out in February in place of the Bridge. Terri Taylor (e-mail:

TerriTaylorDesign@comcast.net), a resident graphic designer attending the meeting, volunteered to provide assistance. Resident and Board expressed concern that if the mailing response is returned in the form of a postcard, people will be less likely to include their e-mail in the response. Resident recommendation to include the entire format up-front instead of individual articles.

Item #8: Village Trustee Lyman.

Economic Development

- LGBCP Board & Downtown Board & Economic Development Committee Meetings – *Report:* Meeting cancelled last night due to weather, so no report. Meeting rescheduled to February 18th.

Item #9: Village Trustee Marshall.

Building, Planning and Zoning

- A. Downtown Property Maintenance Enforcement - *Update:* There are several Chapters in the Property Maintenance Code documentation that include codes that can be used in the inspection of existing buildings and properties for code violations. Discussion that we are moving from limited oversight to significant detailed review of requirements. These inspections, including fire inspections, are included in the cost of the engineering proposal. Example discussed about the percentage of peeling paint and not wanting to be too detailed (5%) so that someone is taking advantage of the need to meet standards. Discussion about the need to look at the Village Hall as well to ensure that the Village is meeting the standards that we are holding the businesses to.
- B. Downtown Historic Preservation Task Force - *Update:* No update. Draft ordinance being pulled together by Jim Hogue, after which it will be reviewed with Trustee Marshall and then distributed.

Item #10: Village Trustee Wachs.

Public Works

No report.

Item #11: Village Trustee Yaeger

Security and Sustainability

- Solid Waste Agency Of Lake County (SWALCO) Board Meeting - *January 23, 2014.* Mailing sent out with Long Grove-specific information. Provided information on how to obtain stickers. Delivery of the waste carts has been delayed. It will continue starting tomorrow and anticipate being complete by Saturday (2/1).
 - Black lid: limited pickup.
 - Green lid: unlimited pickup.
A resident made a comment that they went online to select a small cart which did not allow option of unlimited pickup. Trustee Yaeger provided a summary of the resident options selected, being:

Size of container	Pickup	Residence Count	Percentage
96 gallon	Unlimited	1397	83.9%
96 gallon	Limited	30	1.8%
64 gallon	Limited	138	8.29%
35 gallon	Limited	100	6.01%

		Total locations: 1665	
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- Trustee Yaeger attended the SWALCO meeting. Had a quorum of attendees despite the cold. Topics: garbage pickup, recycling of shoes, etc. Completed and submitted the survey of how the Village is doing.
Date has not be set yet on the spring recycling event.

Item #12: Village Clerk Locker-Scheer

No report.

Item #13: Village Manager Lothspeich.

No report.

Item #14: Village Planner Hogue

No report.

Item #15: Village Attorney Filippini.

No report.

Item #16: Approval of Board Meeting Minutes.

December 28, 2013 Board Meeting Minutes There were amendments provided by Trustee Barry, Village President Underwood and Village Manager Lothspeich for the January 14th, 2014 board meeting minutes.

Trustee Marshall moved to approve the January 14th, 2014 Board of Trustees Minutes as amended; seconded by Trustee Lyman.

VOICE VOTE:

All ayes, no nays (Motion carried 6-0).

Item: Executive Session.

At 9:14 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Disposition of Property and (3) Litigation; seconded by Trustee Barry.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs - aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6– 0).**

OTHER BUSINESS: Approval Of Executive Session Meeting Minutes: January 14, 2014.

Trustee Marshall moved to approve the January 14, 2014 Executive Session Minutes as amended; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 6-0).

Item: Adjournment.

At 11:52 P.M., Trustee Wachs moved to Adjourn; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6-0).