



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, January 12, 2016 at 7:02 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:02 P.M., Village President Underwood called the January 12, 2016 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Borys, Jacob, Lyman, Marshall, Sarlitto, Yaeger
Trustees Absent:	None
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Attorney:	Filippini
Village Planner:	Hogue
Village Engineer:	Shrake

Call To Order: Recitation of the Pledge of Allegiance

VISITOR'S BUSINESS

Homeowner Associations:

Sherman's Pine Valley – Lisa Schultz

Discussion: Subdivision is adjacent to vacant property that is under construction. Subdivision has a history of drainage problems; history of flooding that holds for 3-4 days and prior review of Illinois Drainage Laws. Need understanding of capacity and flow rate based on the construction being done. Expressed disappointed in votes regarding video gaming. Asks the Village to fight hard against Highway 53.

The following homeowner association was invited to the meeting but did not have a representative in attendance: attendance:

Oak Island – Susanne Maier

Salem on the Lake – Susan Klein

Lake County Sheriff's Report

Discussion: Sergeant in attendance. Business burglary at a spa occurred since the last meeting. Request from Trustees Jacob and Sarlitto regarding electronic police report distribution. Village Manager Lothspeich shared that as events occur, it is reviewed with sheriff's department and decision is made whether or not to send an email to the available listing. The Sargent said that there is a report that is available at the end of each month. Request put in to review an example to determine whether or not they would be useful. Staff will review when received.

Public Comment

Discussion: None

Item #1: Report of the Plan Commission & Zoning Board of Appeals (PCZBA) meeting - January 5, 2016

- A. Rezoning from County to Village R-2 Residential Planned Unit Development (PUD) for 18 single-family detached homes for the unincorporated vacant property totaling 34.4 acres located at the northwest corner of Old Hicks and Checker Roads (PINs #1436300039; 1436300038; 1436300003), Fidelity Wes Builders.

Discussion: Village Planner Hogue provided a summary from the PCZBA meeting. Plans were provided for an 18 unit subdivision. About 15 people attended the meeting to ask about drainage, aesthetics, traffic; vote 6 – 1 to approve. Part of the property is in the County. That land would have to be annexed to Long Grove. Annexation Agreement will require a separate public hearing. Hearing and approval can occur at the same time. Estimated time: late February. Discussion about a pathway being included in the plan in relation to the scenic corridor. No action needed at this time. Subdivision planned to have a common well.

- B. Update and proposed amendments to the Village of Long Grove Comprehensive Plan.

Discussion: Village Planner Hogue provided a summary of the PCZBA meeting. Consultant has been gathering background information. Stakeholder meetings expected to begin early February. The Builder shared some concerns about the well depth and impact to a home. Trustee Sarlitto shared topics discussed during the meeting: Questions about the business model based on proximity to Menards and the proposed cost of the homes / Name of the subdivision / Road widths should be reviewed in future.

Trustee Jacob moved to direct Village Counsel to prepare the necessary approval ordinance granting preliminary approval of the Karen's Corner residential PUD as recommended by the PCZBA for consideration by the Village Board in February (following review by the CSCC); seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

Item #2: Consideration of a request for referral to Plan Commission & Zoning Board of Appeals (PCZBA).

- A. Amendment to the Village Code for the Village of Long Grove, Title 5, Zoning Regulations, including Section 5-11-5 (E) “Authorized Variations” and Section 5-3-12 “Bulk, Space And Yard Requirements” to allow residences of greater than 13,000 square feet on property with a minimum lot size of 8 acres or greater.

Discussion: Village President Underwood shared that this is a zoning text amendment for properties of 8 acres or greater. There is a future requester that this change would be used for. Per Village Manager Lothspeich, the legal fees involved in this would not be recurred. This vote is regarding referring this to the PCZBA. Text amendment paves the way for the individual’s application and can be used for any future instances that meet the criteria. The resident survey addressed lot size but not house size. Trustee Sarlitto asked about this wording requirement based on prior discussions regarding lot sizes and expressed importance of informing residents that are in close proximity to the applicable property. Trustee Marshall and Attorney Filippini verified that there is two-part notification process. Concerns about the notification process in place to make residents aware of proposed changes. Attorney Filippini shared that the text amendment isn’t disseminated, as it impacts all Long Grove residents. There are definitions for subordinate buildings on a property. Village Manager Lothspeich shared the wording from the June 9, 2015 minutes. Trustee Marshall shared prior understanding about being able to submit variances on an individual basis.

Public comment:

Marcia Forsythe: Based on prior understanding, there was the ability to ask. Found that this wording would be required in order for this request to be submitted.

Lisa Schultz: Had been on the Planning Commission previously. Shared experiences about variances and research conducted in the past. The variance wording wasn't included specifically because of research conducted in other suburbs and Village Plan. Decision made on this will impact individuals, including self.

Concerns about addressing individual petitions

- B.** A request for a variation to permit a residence of greater than 13,000 square feet on property containing Ten (10) Acres +/- and zoned within the R-1 Residential District and located at 3111 Old McHenry Road, Forsythe.

Trustee Lyman moved to refer amendment(s) to Village Zoning Code regarding maximum floor area ratio (FAR) to the Plan Commission & Zoning Board of Appeals for consideration during their February meeting; seconded by Trustee Marshall.

ROLL CALL VOTE:

Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- nay; Trustee Sarlitto - nay.

(Motion carried 4 – 2).

Item #3: Consideration of an Ordinance granting approval of a request for a twenty foot (20') side yard setback variation from the required forty feet (40') for an addition to the existing residence, 7019 Meadow Lane. (Ord. #2016-O-01)

Discussion: This came before the Board at the last meeting. Recommended by Planning Commission. Additional request for screening made at that time and now included. Trustee Marshall asked for clarification of the addition in relation to lot line. This is an older subdivision that precedes the current codes. Residents had been in attendance at the last meeting.

Trustee Jacob moved to approve an Ordinance granting approval of a request for a twenty foot (20') side yard setback variation from the required forty feet (40') for an addition to the existing residence at 7019 Meadow Lane; seconded by Trustee Marshall.

ROLL CALL VOTE:

Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.

(Motion carried 6 – 0).

Item #4: Consideration of an Ordinance approving a zoning code text amendment to allow Video Gaming on a permanent basis. (Ord. #2016-O-02)

Discussion: Counsel prepared a draft notice that does not allow gaming in specified districts. Trustee Yaeger questioned whether or not the restaurant on Gilmer would be able to have this. Response: As long as they fulfill the liquor license request needed for the ordinance, it would be allowed. Board discussion about opinions on gaming and needs for the business district of the Village. Paragraph 8 of the ordinance reviewed by Trustee Sarlitto.

Public comment

Marcia Marshall: Want to respect the results of the survey after notifying the residents to provide their opinions. Mr. Kopecky (business and property owner): Shared that he reviewed the wording provided in the survey. Question should have been whether or not people were aware that video gaming has been occurring. Doesn't feel that the survey was fair. There have not been any incidents related to video

gaming.

Mary Ann Ullrich (Village Tavern owner): Keeps the business moving forward and appreciates the ability to put in improvements and ability to draw customers for entertainment.

Trustee Lyman moved to approve an ordinance approving a zoning code text amendment to allow Video Gaming as a permitted or special use; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Jacob - nay; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- nay; Trustee Sarlitto – nay; Village President Underwood - aye.
(Motion carried 4 – 3).**

Item #5: Consideration of an Ordinance approving a village code text amendment regarding Class V Liquor License regulations regarding video gaming. (Ord. #2016-O-03)

Discussion: This is to eliminate the end point included in the ordinance. In order to get this license, you need a prior liquor license. This is an add-on to the prior license. Request again for a matrix of the licensing.

Trustee Lyman moved to approve an ordinance approving amendments to the Village Liquor Code regulations regarding video gaming; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Jacob - nay; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- nay; Trustee Sarlitto – nay; Village President Underwood - aye.
(Motion carried 4 – 3).**

Item #6: Consideration of an Ordinance approving a text amendment to Section 6-8-1 of the Village Code regarding modifications to subdivision regulations (minimum size stormwater culverts). (Ord. #2016-O-04)

Discussion: This would allow Staff in conjunction with the Village Engineer to have the discretion to act and make decisions when events occur. Of great benefit when an emergency/failure occurs. Trustee Jacob provided examples and importance of allowing Staff the tools to be able to make necessary decisions in a reasonable timeframe.

Trustee Sarlitto moved to approve an Ordinance approving a text amendment to Section 6-8-1 of the Village Code regarding modifications to subdivision regulations (Minimum size stormwater culverts); seconded by Trustee Jacob.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

Item #7: Consideration of a resolution approving and authorizing the execution of a transferee assumption agreement with Long Grove Senior Care LLC and Arboria of Long Grove LLC. (Res. #2016-R-01)

Discussion: Another entity has been created and is now named “Arboria of Long Grove”. The name change is the reason for this resolution. This new entity is being created because it is bringing in a new investor Attorney Filippini explained the reasoning for formalizing the relief of Long Grove Senior Care to the new entity. Same security is required from the new entity. Trustee Sarlitto expressed concerns about D&B financial review due diligence is not conducted. Attorney Filippini

shared that zoning relates to land use and not ownership. If this is not approved, there would most likely be no financial impact because Long Grove Senior Care LLC remains directly involved in the project and it has already posted security. Trustee Sarlitto expressed an interest in having developers come to meeting to explain the reasoning. Trustee Yaeger expressed concerns about prolonging the approval as it may have a financial impact to this developer and the goal is to let developers know that Long Grove tries to work with you. Ryan Messner shared that an insurance bond is only provided after significant financial review.

Trustee Lyman moved to approve a resolution approving and authorizing the execution of a transferee assumption agreement with Long Grove Senior Care LLC and Arboria of Long Grove LLC.; seconded by Trustee Yaeger.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto – nay (based on process).
(Motion carried 5 – 1).**

Public comment:

Vernadine: Extremely concerned about the removal of the trees on the property. Asked about Village representatives being present to monitor. Village Manager Lothspeich shared that the Village can determine whether the developer is meeting guidelines based on existing agreements, which they are currently in concurrence with. As far as Stormwater management and monitoring in the future – Village Engineer shared that they are not building on the wetland; drainage will be detained and then will go into the wetlands. Questions about prior claims of State annual inspections and monitoring of water quality.

Item #8: Consideration of a resolution ratifying the extension of the service agreement with Swanson Water Company for the continued operation of the IL 83 Village Water Supply System. (Res. #2016-R-02)

Discussion: Price will increase in 2016. With the new developments going on, Long Grove will fall under different requirements than previously, which will account for the additional cost.

Trustee Jacob moved to approve a resolution extending the service agreement with Swanson Water Treatment, Inc. for the continued operation of the IL 83 Special Service Area (SSA) Water Supply System; seconded by Trustee Sarlitto.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

Item #9: Consideration of a resolution approving the 2016 Road Paving Program and authorizing the use of Motor Fuel Tax (MFT) funds. (Res. 2016-R-03)

Discussion: Village Engineer Mike Shrake, Trustee Jacob and Trustee Borys met several times to review the 2016 road paving plans. Want to be able to get bids in earlier while costs are low. Trustee Jacob believes that certain considerations should be included in the review, e.g., the traffic and number of people served. They reviewed the condition of the roads in LaSavanne Subdivision (Brittany and Picardy). Village Engineering will be conducting borings in this area for evaluation of possible changes in paving method. Considerations: patching vs full depth reclamation. Trustee Jacob shared that there is a report summarizing the review of (1) grading and (2) date of last repairs. Discussion about the price drop of oil and whether additional roads could be included or potential roads included in the paperwork to take advantage of the

low costs. Trustee Borys shared the possible impacts regarding the State changing funds and backup plans for reserve funding. Board in agreement of moving forward.

Trustee Jacob moved to approve a resolution approving the 2016 Road Paving Program totaling \$1.0M (\$800K General + \$200K Motor Fuel Tax) and authorizing the use of Motor Fuel Tax (MFT) funds; seconded by Trustee Yaeger.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

Item #10: Village President Underwood.

Administration & Legislation

Village Board Strategic Planning Meeting – Status Report.

Discussion: Village Manager Lothspeich circulated date request. Board should mark their calendars with the planning session date - Saturday February 27, 9:00 am to 2:00 pm.

Item #11: Village Trustee Borys.

Finance

A. Treasurer’s Report for December 31, 2015 as reported on January 12, 2016.

Discussion: Discussion about two charges, since reversed, that appear to be the result of trolling.

Trustee Sarlitto moved to approve the Treasurer’s Report for December 31, 2015; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

B. Actual & Budget Comparisons for the period ending December 31, 2015.

Discussion: State is now “current”, which is two months in arrears. Trustee Borys reviewed the budget spreadsheet. On track to finish with a balanced budget.

C. 2015/16 Village Budgets YTD & Proposed Amendments – Updates: Village Trustee Borys and Staff reviewed the DRAFT YTD Budget & Proposed Amendments to the Village Board. Procedurally, if the Village Board is in agreement with the proposed amendments, the Village Board will then consider formally approving the amended budget during the next Board meeting (January 26, 2016. Village Manager Lothspeich explained how the spreadsheet includes actuals and how to read for projections. Board requested being able to see the report with comparable information from last year. Request for Board to review before the next meeting. Contact Village Manager Lothspeich and Trustee Borys with questions. Initial review will begin during next meeting. Public Hearing: March 8. If any of the Board members is aware of expenses that are not in the plan, make Village Manager Lothspeich aware of the requirement. Request for best practice with other communities regarding processes for due diligence.

D. 2016/17 Draft Village Budgets. Call for Budgets. Public Hearing - March 8, 2016 Village Board Meeting.

E. Village Water Rate Analysis.

Item #12: Village Trustee Jacob.

Roads, Bridges & Pathways

Village Board Meeting Minutes
January 12, 2016

Pathways Committee Meeting 12/9/2015

Report: Meeting minutes included in the packets. Productive meeting. Request for Village Planner Hogue to follow up on state reimbursement for two paths.

Item #13: Village Trustee Lyman.

Economic Development & Environmental Concerns

Discussion: No report.

Item #14: Village Trustee Marshall.

Building, Water & Sewer

A. *Monthly Building Department Report – December 2015.*

Discussion: December was highest building count in the past 6 years. Put us in second highest in past 6 years. 9 new single family homes. House values have gone up approximately \$100K. Ended up being a good year.

B. *Tree replacement fee in lieu, 4322 Half Day Road - Discussion. Large house on north side of road*

Discussion: Asking to replace trees where the previous grouping was (lost to ash borer). Had been a heavily forested area. Board gave approval for developer to proceed. Staff directed to have the Scenic Corridor Developer share the experience of moving small trees. Appreciates the Board helping them move forward.

Item #15: Village Trustee Sarlitto.

Planning & Zoning

Discussion: Needs to rethink goals and process of the comprehensive plan.

Item #16: Village Trustee Yaeger.

Security, Sustainability & Communications

Discussion: There was a complaint regarding Waste Management which was not addressed appropriately, misunderstanding that the impact was to an area and not specific individuals. Recommends having an article in the Bridge regarding appropriate garbage can placement. Can direct the individuals to contact Village Hall for details. Additional communications planned for the Bridge. Question regarding distribution of the Bridge being mailed as well as email. SWALCO – Electronic recycling for businesses at the end of January. Long Grove Living – need to review the benefits from our residents, as we are approaching a year.

Public discussion

Sharon Fine asked for feedback regarding benefits of being included in Long Grove Living.

Item #17: Village Clerk Locker-Scheer.

Discussion: No report.

Item #18: Village Manager Lothspeich.

Discussion: No report.

Item #19: Village Planner Hogue.

Discussion: Report provided earlier. Nothing further.

Item #20: Village Engineer Shrake.

SMC Board Meeting 12/10/2015 & SIRF Funding

Report: Attended the SMC meeting. Letter regarding minutes provided.

Item #21: Village Attorney Filippini.

Discussion: No report.

Item #22: Approval of Board Meeting Minutes

December 8, 2015 Board Meeting Minutes – Amendment provided by Village President Underwood.

Trustee Jacob moved to approve the December 8, 2015 Board Meeting Minutes as amended; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Executive Session

At 10:12 P.M., Trustee Jacob moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; and (3) Litigation; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye;
Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

Approval of Executive Board Meeting Minutes.

December 8, 2015 Executive Meeting Minutes

Discussion: No discussion.

Trustee Marshall moved to approve the December 8, 2015 Executive Board Meeting Minutes; seconded by Trustee Jacob.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Adjournment.

At 11:08 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Jacob.