



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, July 12, 2016 at 7:03 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:03 P.M., Village President Underwood called the July 12th, 2016 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Borys, Jacob, Lyman, Marshall, Yaeger
Trustees Absent:	Sarlitto
Village Manager:	Not in attendance
Village Clerk:	Gayton
Village Attorney:	Filippini
Village Planner:	Hogue
Village Engineer:	Shrake

VISITOR'S BUSINESS

Call To Order:

Announcement Of Retirement Of Village Clerk Heidi Locker-Scheer.

Appointment Of Amy Gayton To The Village Clerk Position.

Service Recognition Award:

**Presentation Honoring Retiring Elected Official:
*Heidi Locker-Scheer - Village Clerk 2013-2016***

Proclamation:

Honoring Retired Deputy Kevin McHugh.

Homeowner Associations: *Herons Landing – Bill Kenyon.* Discussion: All is good. Lake Michigan water, homes selling, Oakwood has been paved. The front was trimmed, looks good. He'll talk to Village Manager Lothspeich about some hanging branches. They appreciate the effort of the board.

Lake County Sheriff's & Long Grove Fire District's Report:

Discussion: Sgt. Ryan Amber. Last weekend there were two unlocked vehicles entered and some change taken. One on Cobblestone Lane, one on Rosehedge Drive. They wanted to remind all to secure vehicles parked in driveways and on streets. Trustee Jacob asked about the frequency of patrols through the subdivisions. It depends on the day and the call load. Long Grove Fire not in attendance.

Public Comment

Ryan Messner: Due to low response for Friday night (07/22) of Craft Beer Fest, it will become Long

Grove Resident Appreciation Night, with free food and music. He asked if a flyer could be forwarded to the residents. The board agreed to its distribution. Heidi Locker-Scheer asked about feedback on the car show. Ryan stated it was put on by Julie Newman. 103 cars were present. Great response. Village President Underwood was in attendance, agreed, and thinks it will grow.

Item #1: Report Of The Conservancy Scenic Corridor Committee (CSCC) Meeting – July 6, 2016:

A. CSCC 16-02. Preliminary Plat Of Subdivision Of Property To Be Known As The “Karen’s Corner” PUD, Including The Location Of Conservancy District Boundaries & Detention Areas Within Scenic Corridors And Pathways On Property At Old Hicks & Checker Roads, Fidelity Wes Designers & Builders. *Recommended Approval.*

B. Presentation By Dave Neu, Executive Director, Conserve Lake County Regarding The Integration Of Efforts Between Conserve Lake County And The Village Of Long Grove.

Discussion: Trustee Borys asked about the criteria used to determine boundaries of the conservancy areas. Depends on the area; these are lowland conservancies, based on soil type.

Trustee Jacob moved to approve application CSCC 16-02 as recommended by the Conservancy Scenic Corridor Committee, subject to final plat approval; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; Trustee Sarlitto not in attendance)

Item #2: Report Of The Plan Commission & Zoning Board Of Appeals (PCZBA) Meeting – July 5, 2016:

A. Amendments To The Red Oaks Planned Unit Development (PUD) Subdivision, Existing Special Use Permit (SUP), Variations, Zoning Code Text Amendments And/Or Additional Relief Necessary And/Or Appropriate Under The Zoning Code To Allow The Demolition/Reconstruction Of Certain Existing Buildings, Setback And Parking Relief And Modification Of The Allowable Uses Within The Approved PUD For Property Located At 340 Historical Lane, Submitted By Mr. Jesse Desoto. *Recommended Approval.*

B. Other Business: Update - Proposed Amendments To The Village of Long Grove Comprehensive Plan.

Discussion: Red Oaks PUD set up in 1986 for retail and storage. New planned uses include dance studio, restaurant, retail, and possibly office space. Uses consistent with B-1 District. New building would mirror old. Comprehensive Plan update from Teska. Information posted to website. Village President Underwood asked about next steering committee meeting. Should be in about a month. Trustee Jacob asked the definition of a cluster of single family homes. Village Planner Hogue cited the Fields of Long Grove, as an example. Smaller homes, clustered, surrounded by open space.

Item #3: Consideration Of An Ordinance Approving Amending The Red Oaks Planned Unit Development To Expand The Allowed Uses To Include A Dance Studio & Other Uses Currently Permitted Within The B-1 Historic Business District. (Ord.#2016-O-14)

Discussion: Trustee Jacob asked an opening date. Jesse DeSoto hopes to be open by December.

Trustee Jacob moved to approve An Ordinance Approving Amendments To The Red Oaks PUD For A Dance Studio And Other Uses Permitted In The B-1 Zoning District; seconded by Trustee Marshall.

ROLL CALL VOTE:

Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye.

(Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance).

Item #4: Referral To The Village Plan Commission & Zoning Board Of Appeals (PCZBA) Re: Zoning Text Amendment(s) For Historic Downtown B-1 Zoning District Signage Regulations.

Discussion: Trustee Marshall asked that if this was passed, whether the current signs would be grandfathered. Village Attorney Filippini advised that this would be sent to Planning Commission for a hearing and recommendation. Could have amortization provision. It was mentioned that 2 signs do not conform. Village President Underwood said staff could follow up.

Trustee Jacob moved to refer amendments to the Zoning Code Regulations Re: Signage in the B-1 Historic Business District Regulations to the Plan Commission & Zoning Board of Appeals; seconded by Trustee Marshall.

ROLL CALL VOTE:

Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye.

(Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance).

Item #5: Request For Referral To The Village Plan Commission & Zoning Board Of Appeals (PCZBA) Re: Zoning Text Amendment(s) For Breweries To Be A Permitted Special Use In The Historic Downtown B-1 Zoning District, Submitted By Buffalo Creek Brewing, LLC For The Former Studio Of Long Grove Property Located At 360 Historical Lane.

Discussion: Going before Planning Commission in September. Trustee Yaeger inquired into height. Structure will not change. First floor, Tap Room. Rotunda as brewhouse. Basement for packaging. Eventually, a second floor tap room/special event space, and beer garden in back. Trustee Jacob asked how beer would be removed from basement. They want to build a ramp out of existing southwest access point. Elevator still exists, but no longer fits new building code. Parts there, never completed. Trustee Jacob will not take the first ride.

Trustee Jacob moved to refer a request for Amendment(S) To The Zoning Code Regulations To Allow Breweries In The B-1 Historic Business District As A Special Use Permit; seconded by Trustee Lyman.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; Trustee Sarlitto not in attendance)

Item #6: Request For Referral To The Village Plan Commission & Zoning Board Of Appeals (PCZBA) For The Following Zoning Text Amendments For A Special Use Permit To Allow An 8 Lot, R-2 Planned Unit Development (PUD) Subdivision On 16.77 Acres: (A) Variation Of The 100' Scenic Corridor Easement Along The Proposed Rt. 53 Extension Right-Of-Way (NE Side Of The Property) To 15' At The Least Dimension; (B) Lot Sizes Of Less Than 33,000 Sq. Ft. (10,310 sq. ft. To 14,450 sq. ft. with an average lot size of 12,706 sq. ft.); And (C) Setback Relief From The Underlying R-2 District Regulations In Excess Of The 20% Maximum For The Development To Be Known As The Steinbach Subdivision On The Vacant Property Located On Midlothian Rd. South Of Countryside Lake Drive, Long Grove, IL (Pin: 10-35-400-012)

Discussion: Wetlands and natural features will be left as intact as possible. Looking for relief for smaller lot sizes and setbacks, than the PUD code currently allows. Also looking for relief on land owned by IDOT. Quarter acre lots, consistent with Indian Creek Club. Referral from the board is required. It will come back after public hearing, cued up for August. 8 homes on 2 acres and 15 acres of conservancy. Sewer and water from Lake County. This is part of area considered under Comp Plan, and fits recommendation. Petitioners encouraged to reach out prior to Planning Commission meeting. If push back, early enough for changes.

Trustee Lyman moved to refer To The Village Plan Commission & Zoning Board Of Appeals (PCZBA) For Zoning Text Amendments For A Special Use Permit To Allow An 8 Lot, R-2 Planned Unit Development (PUD) Subdivision On 16.77 Acres: (A) Variation Of The 100' Foot Scenic Corridor Easement Along The Proposed Rt. 53 Extension Right-Of-Way (NE Side Of The Property) To 15' At The Least Dimension; (B) Lot Sizes Of Less Than 33,000 Sq. Ft. (10,310 sq. ft. To 14,450 sq. ft. with an average lot size of 12,706 sq. ft.) ; And (C) Setback Relief From The Underlying R-2 District Regulations In Excess Of The 20% Maximum For The Development To Be Known As The Steinbach Subdivision On The Vacant Property Located On Midlothian Rd. South Of Countryside Lake Drive, Long Grove, IL (Pin: 10-35-400-012); seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; Trustee Sarlitto not in attendance)

Item #7 Proposed Downtown Water SSA & Potential Downtown TIF Incentives

Discussion: Looking at ways to rebate back to property owners/tenants. Two parts to this incentive; Sales tax (half rebated back), or a reimbursement based on a TIF payoff. Comes down to who makes improvements. Long Grove TIF & Long Term Incentive plan needs renaming. Needs further review by Trustees Lyman and Jacob.

Item #8: Village President Underwood.

Administration & Legislation

No Report.

Item #9: Village Trustee Borys.

Finance

Discussion: Trustee Borys met with Village Manager Lothspeich about the Bond Buy Back, as previously discussed. The recommendation is not at this time, as it would drop the reserves too low.

A. Treasurer's Report for June 30th as reported on July 12, 2016.

Trustee Yaeger moved to approve the Treasurer's Report for June 30, 2016; seconded by Trustee

Marshall.

ROLL CALL VOTE:

Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye.

(Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance).

B. Actual vs Budget Comparisons for the period ending June 30th.

Item #10: Village Trustee Jacob.

Roads, Bridges & Pathways

Village Snow Removal Contractor – Update

Report: Trustee Jacob and Village Manager Lothspeich met with Steve Lester. Received revised proposal. Trustee Jacob’s son completed his Eagle Scout project, extending trail off Port Clinton, almost to Oakwood. Park District maintains property. RPC bridge closure from July 18th, 7 am to July 23rd. Will coordinate with Ryan Messner regarding the closing for the Craft Beer Fest. Trustee Yaeger brought up detour signs. Will be discussed with staff.

Item #11: Village Trustee Lyman.

Economic Development & Environmental Concerns

Trustee Lyman had some difficulties getting into Google Docs.

Item #12: Village Trustee Marshall.

Building, Water & Sewer

Monthly Building Department Report – June 2016

Report: Tracking close to last year. Harbor Chase drawings submitted. 1 new Single Family Home permit issued, 3 new Single Family Home applications received. No impact fees issued to Harbor Chase, et.al., due to no dwelling units (lack kitchens). Impact fees go to School District and Open Space Fund. Village Attorney Filippini will look at authority outside of dwelling unit context.

Item #13: Village Trustee Sarlitto.

Planning & Zoning

Not in Attendance.

Item #14: Village Trustee Yaeger.

Security, Sustainability & Communications

Proposed Overweight Truck Enforcement Pilot Program – *Continued Discussion.*

Report: Truck Enforcement Pilot Program would cost \$600/day. Only purposes; revenue, safety, and wear and tear. Consensus is to not move forward.

Item #15: Village Clerk Gayton.

Discussion: No report.

Item #16: Village Planner Hogue.

Discussion: No report.

Item #17: Village Engineer Shrake.

Discussion: No report.

Item #18: Village Attorney Filippini.

Discussion: No report.

Item #19: Approval of Board Meeting Minutes

June 28, 2016 Board Meeting Minutes. Amendments provided by Angie Underwood.

Trustee Marshall moved to approve the June 28, 2016 Board Meeting Minutes as amended; seconded by Trustee Lyman.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0)

Executive Session

At 9:13 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; (3) Litigation; seconded by Trustee Yaeger.

ROLL CALL VOTE:

Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye.

(Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance).

At 9:17 P.M., Trustee Marshall moved to go back into Executive Session to discuss (1) Personnel; seconded by Trustee Yaeger.

ROLL CALL VOTE:

Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye.

(Motion carried 5 – 0; 1 Trustee Sarlitto not in attendance).

Approval of Executive Board Meeting Minutes.

June 28, 2016 Executive Meeting Minutes.

Trustee Jacob moved to approve the June 28, 2016 Executive Board Meeting Minutes as amended, seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0)

Adjournment.

At 9:53 P.M., Trustee Borys moved to adjourn the meeting; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0)