



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, June 27, 2017 at 7:04 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:04 P.M., Village President Jacob called the June 27, 2017 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski, Kritzmire, Nora, O'Connor, O'Reilly, Sarlitto
Trustees Absent:	None
Village Manager:	Lothspeich
Village Clerk:	Not in attendance
Village Attorney:	Filippini
Village Planner:	Hogue
Village Engineer:	Perry

**VISITOR'S BUSINESS**

**Call To Order: Recitation of the Pledge of Allegiance**

**Homeowner Associations:**

The following homeowner associations were invited to the meeting, but did not have a representative in attendance:

*Fairfield Village*  
*Lakes of Long Grove*

**Special Events & Signage:**

*Vintage Days - 08/18 – 08/20/2017.*

**Trustee Sarlitto moved to approve the Special Event Application and Temporary Signage for: Vintage Days August 18 thru August 20, 2017.; seconded by Trustee Nora.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6 – 0)**

**Lake County Sheriff's & Long Grove Fire District's Report:**

*Discussion:* A ruse burglary occurred. Homeowners drawn to property line, while accomplices entered the home. LGFD had no report. Trustee O'Connor asked about the Solicitation Permit Process, and whether that information can be disseminated to residents. Village President Jacob said there had been a process in place to get that to HOA presidents.

### **Strawberry Fest**

Fest went well. 20% of gate proceeds will go to the Save the Bridge Fund. A large check (literally and figuratively) was presented to LGHS representatives for the fund, for over \$15K. Trustee O'Reilly thought the Village should have a presence, somehow, at the festival (i.e. information for prospective residents). Ryan Messner of HDLGBA said the Village is welcome to do that. Trustee O'Connor thought this could be part of putting together a Welcome Packet.

### **The Covered Bridge**

Resident Mike Dvorak stated reasons why he believes the bridge should remain a historic two-way, one-lane, covered bridge.

### **Item #1: Report Of The Architectural Commission (AC) Meeting – June 19, 2017:**

- A. **Signage For “Starbucks Coffee” At 4196 IL Route 83; Building “B”, Suite “A”, Sunset Grove.**
- B. **Signage For “Morkes Long Grove Chocolates” At 220 Robert Parker Coffin Road, Historic District.**
- C. **Signage The “Fred Astaire Dance Studio” (Within “Red Oaks”) At 340 Old McHenry Road.**

*Discussion:* No discussion, beyond Starbucks opening in 6 to 8 weeks.

### **Item #2: Consideration Of An Ordinance Approving An Amendment(s) To The Final PUD Approval Ordinance To Increase The Maximum Allowable Non-Retail Space Floor Area Space To 18.5% Within The Sunset Grove Development. (Ord. 2017-O-08).**

*Discussion:* Discussed at last meeting.

Trustee Kritzmire moved to *approve An Ordinance Approving An Amendment(s) To The Final PUD Approval Ordinance To Increase The Maximum Allowable Non-Retail Space Floor Area Space To 18.5% Within The Sunset Grove Development*; seconded by Trustee O'Reilly.

#### **ROLL CALL VOTE:**

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye; Trustee Sarlitto – aye.  
(Motion carried 6 – 0).

### **Item #3: Ordinance Amending Current Village Budget FY 2017-18 In The Following Expenditure Amounts: (i) \$40K For IL 53 Opposition (\$50K Total); (ii) \$24K For Village Communications (\$50K Total) and (iii) \$190K For IL 83 Water System Improvements (\$390K Total). (Ord. 2017-O-09).**

*Discussion:* Trustee Kritzmire explained why these budget items need to be amended.

Trustee Sarlitto moved to *approve An Ordinance Amending Current Village Budget FY 2017-18 In The Following Expenditure Amounts: (i) \$40K For IL 53 Opposition (\$50K Total); (ii) \$24K For Village Communications (\$50K Total) and (iii) \$190K For IL 83 Water System Improvements (\$390K Total)*; seconded by Trustee Kritzmire.

#### **ROLL CALL VOTE:**

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye; Trustee Sarlitto – aye.  
(Motion carried 6 – 0).

**Item #4: Discussion Of Establishing Formal Support Guidelines For The Long Grove Historical Society Fundraising Efforts To Save The Robert Parker Coffin Road Covered Bridge.**

*Discussion:* Trustee Kritzmire said all benefit from the bridge, but liabilities and responsibilities are on the Village. She is in favor of keeping all options on the table. A process is needed. With that, a Public/Private partnership could be created, and a timeline put in place (pegged to inspection schedule). She said there is a precedence for an even split between public and private, and thought that was reasonable. Trustee O'Reilly asked, and Village Manager Lothspeich answered, why we are still looking at this 3 years later. Trustee O'Connor thought partnering with a Private Institution could be problematic. Trustee Borawski thought in his 15 years of sitting on Village Boards, he hasn't seen an issue bring out such a strong effort from the community. The bridge is the Village's to fix, and it should take whatever funds the community can raise. Trustee Sarlitto said the board has a fiduciary responsibility. Trustee O'Reilly thought a monthly/quarterly informational workshop, would be beneficial. No one on the Board has been there more than 2 years. Depth and breadth of content is priority, with no action to be taken. This would be for informational purposes only. Village Engineer Perry said the inspection was on the 14<sup>th</sup> of June. He should have the report next week, but nothing stood out as a red flag. Village President Jacob thought that was good news, and a timeline could be built from there. He also mentioned some ways to cover the cost, including an SSA. Village President Jacob thought Trustee O'Reilly should run point on this, since she is the liaison with the downtown.

**Item #5: Village President Jacob.**

Administration & Legislation

- A. Upcoming Village Board Strategic Planning Workshop – July 15, 2017 (10:00 am – 4:00 pm, Reed-Turner)
- B. Upcoming Special Joint Meeting With PCZBA Re: Comprehensive Plan – July 18, 2017 (6:00 PM Village Hall)
- C. July 11, 2017 Village Board Meeting Rescheduled For July 18, 2017 @ The Grove Country Club.

*Discussion:* Village President Jacob discussed the goals/outline of what is to be accomplished at the Strategic Planning Workshop. He gave a rundown on how the meetings on July 18 will happen. Trustee Sarlitto brought up the Comp Plan, and reiterated the importance of looking at the working copy. Both versions are available online. The first Public Hearing on the Comp Plan will be on August 15, 2017 at 7 p.m. at the Grove.

**Item #8: Village Trustee Borawski.**

Security & Sustainability

*Report:* Trustee Borawski talked about the Police Report.

**Item #9: Village Trustee Kritzmire.**

Finance & Communications

- A. Lake County Sheriff Monthly Incident Reports - 2016 & 2017 (Thru May).
- B. Village Newsletter & Communications.

*Report:* Trustee Kritzmire noted the topics to be disseminated through upcoming communications to residents. Delivery methods vary. Email delivers to 560+ residents. Text blasts and phone calls are an option. Phone calls attempt to be emergency only. Texts are kept to a character limit, and point to website. Constant Contact is another option. Connect CTY, has 2584 contacts. Village Manager Lothspeich believes many are likely subscribed to only one option, and CTY would be mostly residents.

**Item #10: Village Trustee Nora.**

**Building, Water & Sewer**

➤ Village Property Maintenance, Building & Fire Code Enforcement – *Annual Business Inspection Report*: Moving along with downtown inspections. The staff of Buffalo Grove and the LG Fire Marshall Schmidt are preparing draft amendment to intergovernmental agency agreement. Costs may double, and Trustee Kritzmire is now aware, and will account for that. 50/50 split on residential. This should be considered an expense, with fines not being able to be counted on. This is expanding residential, to include commercial. In the scheme, this number is small. The purpose is to get compliance, and get buildings up to code. If no compliance, fines levied. As home rule, we can't pass a vacancy tax. This is next best thing. Retrofitting sprinkler systems can cost \$6K to \$12K, depending on circumstances. Enzo and Lucia's well has failed. Code currently reads, if within 400 feet of water main, you must connect. Costs given to connect were based on estimates. Information must be given, to establish real cost. RE's were established based on square footage, sewer usage, portions of building used, or not. A back charge will come, if estimated usage is incorrect. RE estimates for 4 restaurants were different, based on square footage and seating. There is a \$ value per RE. Anyone that tries to lowball, will pay for actual usage, in the end, based on actual usage. The system is paid for by users. Trustee Nora asked if an SSA might be beneficial to owners. Village Manager Lothspeich said the cost of establishing individual SSA's would likely be cost prohibitive. Village Manager Lothspeich clarified the boards' position; in the situation of a well failure, there is no short-term fix. Connection is necessary. Village Attorney Filippini said there may be economies of scale for a few "nook and cranny" locations, who might jointly connect. If projections of volume used from system do not pan out, estimated rates will not hold true. The board decided the code needed to be amended. It will be on agenda for next meeting.

**Item #11: Village Trustee O'Connor.**

**Roads, Bridges & Pathways**

*Report*: Mundelein asked if the Village would work together to support an analysis to improve transportation network for the North Central line. No financial impact to Village. An email response was requested.

**Item #12: Village Trustee O'Reilly**

**Economic Development & Environmental Concerns**

*Report*: Logs cut from Reed-Turner, and will be available for residents at Lemmon-Hill Ball Field (Gilmer & 83).

**Item #13: Village Trustee Sarlitto.**

**Planning & Zoning**

*Report*: Nothing further.

**Item #14: Village Clerk Gayton.**

*Discussion*: Not in attendance.

**Item #15: Village Manager Lothspeich.**

*Discussion*: No report.

**Item #16: Village Planner Hogue.**

*Discussion*: Not in attendance.

**Item #17: Village Engineer Perry.**

- A. N. Krueger Road – *Public Meeting Scheduled For July 13, 2017 (7:00 PM, The Grove Country Club)*

- B. Robert Parker Coffin Covered Bridge – *Update.*
- C. Northwest Water Commission Watermain (Aptakisic & Arlington Heights Road) – *Update.*
- D. Three Lakes Drive Stormwater & Culvert Risers Improvements – *Update.*

*Discussion:* N. Krueger Rd. Informational Meeting is scheduled for July 13<sup>th</sup> at the Grove. Northwest Water Commission Project still on schedule for July 10<sup>th</sup>. Majority of work set for August. Three Lakes is almost done.

**Item #18: Village Attorney Filippini.**

*Discussion:* No report.

**Item #19: Approval of Board Meeting Minutes**

*May 23, 2017 Board Meeting Minutes.* Amendments provided by Trustee Kritzmire and Village Attorney Filippini.

**Trustee Sarlitto moved to approve the May 23, 2017 Board Meeting Minutes as amended; seconded by Trustee O'Connor.**

**VOICE VOTE:**

**Five ayes, no nays (Motion carried 5 – 0; 1 Trustee Nora abstained)**

*June 13, 2017 Board Meeting Minutes.* Will be approved next meeting.

**Executive Session**

**At 10:16 P.M., Trustee Sarlitto moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes and (2) Litigation; seconded by Trustee O'Reilly.**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye; Trustee Sarlitto - aye.  
(Motion carried 6 – 0).**

**Approval of Executive Board Meeting Minutes.**

*June 13, 2017 Executive Meeting Minutes.*

**Trustee Sarlitto moved to approve the June 13, 2017 Executive Board Meeting Minutes as amended; seconded by Trustee Borawski.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6 – 0)**

**Adjournment.**

**At 10:41 P.M., Trustee Sarlitto moved to adjourn the meeting; seconded by Trustee O'Reilly.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6 – 0)**