



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, May 9, 2017 at 7:03 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:03 P.M., Village Clerk Gayton called the May 9, 2017 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Jacob
Trustees Present:	Borys, Kritzmire, Nora, O'Connor, O'Reilly, Sarlitto
Trustees Absent:	None
Village Manager:	Lothspeich
Village Clerk:	Gayton
Village Attorney:	Filippini
Village Planner:	Hogue
Village Engineer:	Perry

Oath Of Office Of The Newly Elected Village Officials:

Village Clerk Amy Johns Gayton;

Village President Bill Jacob;

Trustee Anne Kritzmire; Trustee Rita O'Connor; & Trustee Bobbie O'Reilly

Item: Appointment Of Chuck Nora To The Vacant Village Trustee Position.

Discussion: No Discussion.

Trustee Sarlitto moved to accept the appointment of Chuck Nora to the vacant Village Trustee Position until May 2019; seconded by Trustee O'Reilly.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0)

Item: Oath of Office – Newly Appointed Village Official – Chuck Nora, Village Trustee.

VISITOR'S BUSINESS

Call To Order: Recitation of the Pledge of Allegiance

Homeowner Associations:

Long Grove Woods

Discussion: Marcia Marshall had 2 comments. One HOA related, one personal. Long Grove Woods residents are happy the board is considering protecting the trees on N. Krueger, by using Federal Funds on only the open part of the road. She is proud, once again, to have the privilege, of presenting to the new board. People she knows are so caring, and committed to the community. She said it feels like Spring has finally come to Long Grove. A season of rebirth and renewal. With the board's guidance, communication, transparency, and respect for the community, it will make Long Grove bloom, and be what it is supposed to be.

The following homeowner association was invited to the meeting, but did not have a representative in attendance:

White Oaks

Raffle License Applications:

Rotary Race For Charity: *Waiver Of Fee & Bond.*

Trustee Sarlitto moved to approve the Raffle License application and waiver of the raffle license bond and \$25 application fee requirements For The Long Grove Rotary Raffle September 9, 2017; seconded by Trustee O'Reilly.

ROLL CALL VOTE:

**Trustee Borys- aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O'Connor – aye; Trustee O'Reilly - aye; Trustee Sarlitto – aye.
(Motion carried 6 – 0).**

Neumann's Cigars (Special Olympics): *Waiver Of Fee & Bond.*

Trustee Sarlitto moved to approve the Raffle License application and waiver of the raffle license bond and \$25 application fee requirements For Neumann's Cigars & More Raffle on July 16, 2017; seconded by Trustee Borys.

ROLL CALL VOTE:

**Trustee Borys- aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O'Connor – aye; Trustee O'Reilly - aye; Trustee Sarlitto – aye.
(Motion carried 6 – 0).**

Special Events & Signage: Downtown Events (2017):

- Arts & Music Council Free Friday Movies & Sunday Concerts - July 26 - Aug. 30.
- Annual Cars & Cigars – July 16 (12-4pm).

Discussion: Walter Roth said Arts & Music Council (A&MC) moved to Towner Green 4 years ago, and people love it. Previous years, stage has been rented. Better ROI, to build. Various opportunities to finance the \$40K cost. Approvals received from village, except one. Requesting forgiveness for building and inspection fees. The \$3-4K would help financing, by showing the village's support. Trustee O'Reilly asked if there is a cost to the Village. A portion of these fees cover contracted services. This is a waiving of fees, and building permits do not have to be imposed. This is not money being paid to a private individual. Costs can only be determined once plans are reviewed. The Towner Family will cover the insurance. It is not yet known, what the cost will be. The Village has no liability for anything that could arise, because it is private property. The board's direction is to waive balance of fees, once the Village's out of pocket expenses are covered.

Trustee Sarlitto moved to approve the Special Event Applications and Temporary Signage for the Free Friday Movies & Sunday Concerts and Annual Cars & Cigars; seconded by Trustee Borys.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Lake County Sheriff's & Long Grove Fire District's Report:

Discussion: No new developments on salon robbery. Issues regarding juveniles getting into an abandoned home, near Ballybunion. Property owners have installed cameras, and 8 to 10 juveniles have been cited for trespassing. A reminder to parents; talk to your kids about not posting vacation pictures on social media, until you've returned. You may call the Lake County Sherriff with your vacation dates and they will send a patrol by, while you are gone.

Item #1: Report Of The Plan Commission & Zoning Board Of Appeals (PCZBA) Meeting - May 2, 2017:

- A. Zoning Map Amendment From County AG-Agricultural To Village R-3 Residential District (1-Acre, Minimum Lot Size 33,000 Sq. Ft.) And A Special Use Permit/Preliminary Planned Unit Development (PUD) Approval For The Unincorporated Property To Allow A 31 Lot Single Family Detached Residential PUD For The Unincorporated Vacant Property Totaling 38.17 Acres (Located At The NW Corner Of Old Hicks & Checker Roads (Pins #1436100004; 1436100003). The Gross Site Density Is 1.24 Acres Per Lot And The Net Site Density (Excluding 50% Of Wetlands) Is 0.95 Acres Per Lot. The Application Requires The Following Relief: (1) Text Amendment From The Minimum Lot Size. The Proposed Minimum Lot Sizes Of 11,000 To 16,000 Sq. Ft. Requires A Text Amendment From The Minimum 43,560 Sq. Ft. (1-Acre) Lot Size; and
(2) Setback Relief. Minimum Front Yard Setback = 50', Requesting Approval Of 30'. Minimum Side Yard Setback = 30', Requesting Approval Of 12'. The Development Is To Be Known As Deer Trail Subdivision, Swanson Development, LLC. *The Property Located Immediately North Of The Karen's Corner Subdivision And Is Commonly Known As The Archdiocese And Rodriguez Properties.* **(No recommendation by PCZBA, tied vote 3-3, 1 abstention) Will Be Continued at the Request of Petitioner to the May 23, 2017 Board Mtg.**

Discussion: Many came to hearing on the proposed Deep Trail Subdivision. Lot sizes, water, and traffic, were biggest concerns. Petitioner requested deferral until the May 23rd meeting, so that they may reevaluate options. Trustee Sarlitto filled in details for new trustees, regarding these 3 subdivisions, in relation to Comp Plan and wording of referral to PCZBA. Trustee O'Reilly wasn't comfortable with making a decision on these with the Comp Plan nearing completion. Trustee Sarlitto said 90 minutes to 2 hours was spent, at the Steering Committee Meeting, discussing the definition of clustering and the impact on Long Grove, in regard to our structure (limited government). Clustering does not mean density. Trustee Sarlitto reminded attendees of the survey from 2 years ago. It showed how increasingly opposed our residents get, as the question changes from R3 (lots less than an acre) all the way through, with 90% disapproving of apartments.

- B. Zoning Map Amendment From County AG-Agricultural To Village R-3 Residential District (1-Acre, Minimum Lot Size 33,000 Sq. Ft), And A Special Use Permit/Preliminary Planned Unit Development (PUD) For The Unincorporated Property To Allow For Amendment Of The Previous Preliminary PUD Approval From An 18 Unit R-2 (2-Acre) Single Family Detached Residential PUD To A 29 Unit R-3 (1-Acre) PUD To Develop As Phases I & II For The Unincorporated Vacant Property Totaling 34.4 Acres (Located At The NW Corner Of Old Hicks & Checker Roads (Pins #1436300039; 1436300038; 1436300003). The Gross Site Density Is 1.2 Acres Per Lot And The Net Site Density (Excluding 50% Of Wetlands) Is 1.09 Acres Per Lot.

The Proposed Lot Sizes Range From 33,012 to 79,068 Sq. Ft. The Application Requires The Following Relief: (1) Minimum Lot Size. The Proposed Minimum Lot Sizes Of 33,000 Sq. Ft. Requires Relief From The Minimum 43,560 (1-Acre) Lot Size. The Development Is To Be Known As Karen's Corner Subdivision, Fidelity Wes, LLC. The Property Located Immediately South Of The Deer Trail Subdivision And Is Commonly Known As The Iverson Property.
(Recommendation for approval by PCZBA, vote 7-0)

Discussion: Prior documents not recorded. Proposal has been revised to add a Phase 2, to increase the number of lots to 29. Lot sizes would range from 33K to 72K sq. ft. Open space was reduced with Phase 2, but they are asking for R3 zoning. PCZBA unanimously approved. Next step for board is to draft an annexation agreement. There is no cost to the Village, in acquisition of property by IDOT (Rt. 53 extension). Trustee O'Reilly would like to see an agreement that states the property owner would pay any expenses, if need be, for the Village's zoning decision.

Trustee Sarlitto moved to direct Village Counsel to prepare the necessary public notice and Annexation Agreement for Village Board Public Hearing; seconded by Trustee Nora.

ROLL CALL VOTE:

Trustee Borys- aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O'Connor – aye; Trustee O'Reilly - nay; Trustee Sarlitto – aye.
(Motion carried 5 – 1).

C. Text Amendment(s) To The Village Code For The Village Of Long Grove, Title 5, Zoning Regulations, Including Without Limitation Modifications To Chapter 3, Residential Districts, And Chapter 11, Zoning Administration And Enforcement To Allow For The Creation Of A New Zoning District And/Or Special Use And Planned Unit Development Standards And Procedures To Provide For Conservation Oriented, Cluster Type Residential Developments And Modification Of Other Regulations As Required To Accommodate Such Developments Within The Village Of Long Grove, Illinois. **(Continued To The June 6th PCZBA Mtg.)**

Item #2: Consideration Of A Resolution Awarding A Bid To Copenhaver Construction, Inc. For The Three Lakes Drive Stormwater Improvements In The Total Amount Of \$50,995.60. (Res. #2017-R-17)

Discussion: Every time pumps are needed to rectify problem, it cost the Village \$7K. It has been needed three times, in the past year. Long-term solution still needed. In short-term, this will alleviate problem. \$75K allocated in capital fund. With \$50K bid and county reimbursing half, \$50K can go back into General Fund. Trustee O'Reilly asked what parameters are used to decide when the Village steps in to help an HOA. Village Attorney Filippini said that that is what the board if here for, on a case by case basis. Trustee Borys said it's hard to come up with written guidelines, for every possible situation. Village Manager Lothspeich explained that the Village is responsible for the road, and this situation pertains to the road.

Trustee Kritzmire moved to approving A Resolution Awarding A Bid To Copenhaver Construction, Inc. For The Three Lakes Drive Stormwater Drainage Improvements In The Amount Of \$50,995.60 Of Which Up To 50% Of The Project Cost Will Be Reimbursed By The Lake County Stormwater Grant; seconded by Trustee O'Reilly.

ROLL CALL VOTE:

Trustee Borys- aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O'Connor – aye; Trustee

O'Reilly - aye; Trustee Sarlitto – aye.
(Motion carried 6 – 0).

Item #3: Consideration Of A Resolution Approving The First Reduction In The Amount Of The Letter Of Credit For Harborage of Long Grove From \$1,587,590.95 To \$690,885.05. (Res. #2017-R-18).

Discussion: No discussion.

Trustee Sarlitto moved to approving A Resolution Reducing The Letter Of Credit For Harborage From \$1,578,590.95 To \$690,590.95 For Harborage Of Long Grove; seconded by Trustee O'Reilly.

ROLL CALL VOTE:

Trustee Borys- aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O'Connor – aye; Trustee O'Reilly - aye; Trustee Sarlitto – aye.
(Motion carried 6 – 0).

Item #4: Consideration of a Resolution Updating Signature Cards With Various Financial Institutions (Baxter Credit Union, Illinois Metropolitan Investment Fund, UBS, BMO Harris & Amalgamated). (Res. #2017-R-19)

Discussion: The Village will be combining all the existing 11 separate accounts, for each of the funds, into a new single (1) pooled account with BCU, that will handle all transactions.

Trustee Sarlitto moved to Approve A Resolution Updating Signature Cards For Village Financial Accounts; seconded by Trustee Kritzmire.

ROLL CALL VOTE:

Trustee Borys- aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O'Connor – aye; Trustee O'Reilly - aye; Trustee Sarlitto – aye.
(Motion carried 6 – 0).

Item #5: Village President Jacob.

Administration & Legislation

- A. Village Board Goals Setting Workshop - *Scheduling*.
- B. Village Property Maintenance, Building & Fire Code Enforcement – *Annual Business Inspection Proposal From B&F Inspectional Services*.
- C. Marketing The Village Of Long Grove.

Discussion: Village President Jacob wanted to get information packets out ASAP, prior to Goal Setting Workshop. Weekend dates seem to be preferred. July 15th is earliest weekend date. The board thought to possibly use someone else, who may have open dates before then. The Comp Plan will be available online for review, prior to workshop. The six policy questions, would also be useful for strategic discussion. Village President Jacob wants to put program in place to enforce codes across Village. There is a proposal from B & F Inspectional Services. Trustee O'Reilly would like a meeting with the HDLGBA, LGFD, as well as property owners (compliant and non), to design an effective plan. The Fire Department inspects every year, for fire codes only. The inspectors are looking for that, and more. Aesthetic issues can't be policed, but Health & Safety can. Village President Jacob recommended Trustees Nora and O'Reilly, and Village Manager Lothspeich get together, and figure this out. Some property owners may not have funds available to do all necessary work at one time. Some changes made in incentive plan. A contract has been signed with consultant Cindy Bode to market the Incentive Plan

through press releases. There is a \$1K membership fee, to join Lake County Partners. It fits with the marketing theme for the Village. Trustee Kritzmire spoke of the 10-12x/year mailing of The Bridge. Ryan Messner offered to get any info out through their contracted PR firm. This could come through the Merchant's Association, but also come from the Village and be broadcast via news (TV or newspaper). This could be an opportunity for economies of scale. Village President Jacob, Village Manager Lothspeich, and former Trustee Yaeger, met with the Sherriff's Police. Sherriff Mark Curran came with the Executive Staff. It was a productive meeting.

Item #6: Village Trustee Borys.

Finance

A. Treasurer's Report for April 30, 2017, as reported on May 9, 2017.

Discussion: No discussion.

Trustee Sarlitto moved to approve the Treasurer's Report for April 30, 2017; seconded by Trustee O'Reilly.

ROLL CALL VOTE:

Trustee Borys- aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O'Connor – aye; Trustee O'Reilly - aye; Trustee Sarlitto – aye.

(Motion carried 6 – 0).

B. Actual vs Budget Comparisons for the period ending April 30, 2017.

C. Transfer Of Unspent Capital Funds From FY 2016-17 Budget To Capital Improvement Fund.

Discussion: New accounting system is up and running. All board members should be trained on how to access. Trustee Borys brought the new trustees up to speed, on why new system was put into place. He explained the reason behind the scary income tax number, and how it will rectify. Something changed with the telecom tax, and this most likely has to do with our split zip code. A consultant can be hired with no upfront costs. They receive 20-30% of what they collect. Residents can look on their bill to make sure money is going to Long Grove. Funds now come from the state, instead of directly from provider. The board gave Village Manager Lothspeich direction to proceed. Senate Bill 2199 will likely be passed, as a way to remedy the state's lack of funds. This would mean a reduced amount of tax dollars passing through to the municipalities. Under current proposal, Long Grove stands to lose about \$500K/year, going forward. Question not whether, but when. Trustee Borys said there is money in the Capital Account for the bridge, that was put there when Federal Funding was being pursued. The board put plans aside, based on the outpouring of residents at the February 14th meeting. He felt the board should codify this in a motion. He said that even though \$26K was pledged, the Village hadn't seen a penny. The Historical Society has started that fund, and has well over \$26K, to date. He felt that the Village should have control over it, and impose a time frame in which this would be funded. If the money isn't available, the board needs to make a decision how to proceed, at that time. Ryan Messner said the HDLGBA, and the Historical Society, have worked together to establish this fund. Trustee O'Reilly mentioned 2014, and she wants to know why nothing was done then. She also said there was nothing mentioned about how much needed to be raised, to pursue. Trustee Borys said that precedence is a 50/50 cost sharing basis. Village President Jacob said to forget percentages, but putting something out there would be smart. Village Manager Lothspeich said there are a lot of moving parts. The new trustees need to be informed, regarding the historical designation. This will be gone over in depth with them. Trustee Sarlitto said this brings up some things that should be put into the Goal Planning Workshop materials; 1) a revenue diversification goal, looking at trends, best practices and 2) looking at top 10 priorities (in case of a fallout), scenario planning (i.e. How might the looming crossroads project be affected?). Village Attorney Filippini said any motion is best done in the future, when more info is in hand. Village President Jacob said he would like to go out to bid sooner, rather than later, so we have real numbers, with which to work. Last item tabled until next meeting.

Item #7: Village Trustee O'Connor.

Roads, Bridges & Pathways

Report: No report.

Item #8: Village Trustee O'Reilly.

Security, Sustainability & Communications

Report: No report.

Item #9: Village Trustee Nora.

Building, Water & Sewer

Monthly Building Department Report – April 2017

Report: Building permit fees down considerably. Many permits for roof replacement.

Item #10: Village Trustee Kritzmire.

Economic Development & Environmental Concerns

Report: SWALCO meeting on May 10th about composting. Many communities are starting a program. Household chemical waste collection, by appointment, on Saturday the 13th, and Monday the 15th, in Gurnee.

Item #11: Village Trustee Sarlitto.

Planning & Zoning

Comprehensive Plan Updates

Community Outreach

Report: Trustee Sarlitto attended the Metropolitan Mayors' Caucus, on behalf of Village President Jacob, last week. Discussed the property tax freeze, and potential cut in the local government distributive fund. Much angst in room regarding Fed match of transportation projects. They estimate 50% of projects that they authorize, will default, due to municipalities unable to raise matching funds. Municipalities are encouraged to compile a list of projects, for these funds. A speaker talked about improved reliability, due to smart meters. He had an opportunity to speak to the Suburban Project Management Team, and mentioned burying the power lines, while improving streetscaping. They want to have a conversation, as they are looking for Hometown opportunities, (a subsidy, of sorts). With Trustees Kritzmire and Sarlitto's contacts, makes this something the Village should consider pursuing. Cost sharing and deferred payment schedule, might be possible. Ryan Messner mentioned State Farm might also be a resource, as they wanted to bring it to his building, but a huge project was required. There may be funds available from State Farm Corporate. Another angle would be through Kemper/old CFI building.

Item #12: Village Clerk Gayton.

Discussion: No report.

Item #13: Village Manager Lothspeich.

Discussion: Senate Bill 2199, up for hearing tomorrow at 4pm. Village Manager Lothspeich will forward links to Witness Slips, and asked if the board wanted one filled out on behalf of the Village. The board gave direction to Village Manager Lothspeich to send this out via Connect CTY.

Item #14: Village Planner Hogue.

Discussion: Nothing further.

Item #15: Village Engineer Perry.

A. North Krueger Road – Update.

B. Robert Parker Coffin Covered Bridge Costs, Design & Schedule – Update.

C. Northwest Water Commission Watermain – Update

Discussion: Village Engineer Perry is meeting tomorrow at noon, with Village Manager Lothspeich, Village President Jacob, and possibly Trustee O'Connor. This is to pursue option of segmenting the N. Krueger Rd. project. This is to prepare for the Public Hearing, in about 6 weeks' time. Trustee Borys asked if private citizens could sit in on this meeting, and that is possible. IDOT still doesn't have a date of when the intersection of 22 and N. Krueger might happen. Trustee O'Reilly asked if Ela Township could address the massive pothole at that intersection. She wasn't the only one in the room, that saw it nearly take down a bus. IDOT Bridge Office is scheduled to come for its bridge inspection in October 2018. After last inspection (2008), an annual bridge inspection was mandated, and required 3 ton load. After last annual, a list of maintenance repair items. All repairs were made. Next annual is July. It has been suggested to Village Manager Lothspeich, that this be moved up, to know what's changed since the last annual, and for decisions going forward. NWCW involves the installation of new 16" transmission watermain, all the way up Arlington Heights Rd, from Lake Cook to Aptakisic, then on to Buffalo Grove Rd. Project bid, and awarded to Barrington Excavation. Village Manager Lothspeich attended the April 26th pre-construction meeting. Design Engineer said work along Village frontage, North of 83, is expected to begin in July. Working on resident notification. This will result in a temporary closure of SB AH Rd. at intersection. There will be a detour through Courtland Drive in Buffalo Grove. That is scheduled, for as early as, later this month. New news, the pipe is going on the west side of the ROW, off the edge of pavement. Residents don't understand why the work is being done on the west side, as opposed to the east, where it is undeveloped. No replacing of culverts, driveways, etc. Village Engineer Perry guessed it may be about existing utilities, but he will inquire as to why that side of the road was chosen, over the side with less of an impact.

Item #16: Village Attorney Filippini.

Discussion: No report.

Item #17: Approval of Board Meeting Minutes

April 25th, 2017 Board Meeting Minutes. No amendments.

Trustee Sarlitto moved to approve the April 25th, 2017 Board Meeting Minutes; seconded by Trustee O'Connor.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Adjournment.

At 10:14 P.M., Trustee Sarlitto moved to adjourn the meeting; seconded by Trustee Borys.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

