



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, September 27, 2016 at 7:03 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:03 P.M., Village President Underwood called the September 27, 2016 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Borys, Jacob, Lyman, Marshall, Sarlitto, Yaeger
Trustees Absent:	None
Village Manager:	Lothspeich
Village Clerk:	Gayton
Village Attorney:	Gates
Village Planner:	Not in attendance
Village Engineer:	Not in attendance

VISITOR'S BUSINESS

Call To Order: Recitation of the Pledge of Allegiance

Homeowner Associations:

The following homeowner associations were invited to the meeting but did not have a representative in attendance:

**Estates Of Oak Hills
Oak Hills Unit #1**

Special Events & Signage:

HDLGBA Downtown Events (2017):

**Chocolate Fest: May 19–20. Strawberry Fest: June 23–25
Vintage Days: Aug. 19-20. Irish Days: Sept. 2 – 4.
Apple Fest - Sept. 22-24. Craft Beer Days: Oct. 6 – 8.**

Discussion: Many blanks on apps, from yet unknown information. At this point, approval is for dates only.

Trustee Lyman moved to approve the Special Event Applications, for dates only, for Year 2017; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Lake County Sheriff's & Long Grove Fire District's Report:

Discussion: Bomb threat phoned in to 911 on the 24th, in the early morning hours, in regards to Woodlawn/Country Meadows and surrounding Police Departments. School searched by dog. Special detail at school through week. Trustee Jacob thought downtown should be alerted in the future. If timing/location of incident had been different, that would have been addressed by the Sheriff's office. LGFD reported a 9:35 pm call on September 17th for fire at a vacant home, 3133 Shagbark. Investigation cleared and undetermined.

Carol Mangurten of Le Savanne, looking for information before each meeting, regarding the cell tower at Temple Chai. Information will be available, prior to any future meetings.

Paul Stolarski brought up the stop sign at intersection of Oak Grove Drive and Oak Grove Circle. It is covered by plant growth. Village will look into the situation.

Marcia Marshall announced that over \$5000 was raised at the Anniversary Celebration for the Northern Illinois Food Bank.

Don Bartelt, 2552 Shenandoah, inquired about the notice he received regarding tree removal. Village Manager Lothspeich said numerous calls came in regarding dead trees in refined areas.

Item #1: Report Of The Conservancy Scenic Corridor Committee (CSCC) Meeting – September 21, 2016:

CSCC 16-03: Request To Remove Unwanted Material; Replanting Of Trees, Shrubs, Grasses And Wildflowers Within An Upland & Lowland Conservancy District At 4268 Golf Lane (Lot #2, Ponds Of Skycrest Subdivision).

Discussion: No discussion.

Trustee Sarlitto moved to approve application CSCC 16-03 as recommended by the Conservancy Scenic Corridor Committee; seconded by Trustee Lyman.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Item #2: Consideration Of An Ordinance Approving Amendments To Section 5-11-18 Of The Long Grove Zoning Code Regarding Authorized Departures In Planned Unit Developments (PUDs) To Permit The Following: (A) Variation Of The 100' Scenic Corridor Easement; (B) Lot Sizes Of Less Than 33,000 Sq. Ft.; And (C) Setback Relief In Excess Of The 20% Maximum. (Ord. #2016-O-21)

Discussion: No discussion.

Trustee Jacob moved to approve An Ordinance Approving Amendments To Section 5-11-18 Of The Long Grove Zoning Code Regarding Authorized Departures In Planned Unit Developments (PUDs) To Permit The Following: (A) Variation Of The 100' Scenic Corridor Easement; (B) Lot Sizes Of Less Than 33,000 Sq. Ft.; And (C) Setback Relief In Excess Of The 20% Maximum.; seconded by Trustee Lyman.

ROLL CALL VOTE:

Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye;
Trustee Borys- aye; Trustee Sarlitto – aye.

(Motion carried 6 – 0)

Item #3: Consideration Of An Ordinance Approving An Ordinance Granting A Special Use Permit For A Planned Unit Development And Approving A Preliminary Planned Unit Development Plat For The Steinbach Planned Unit Development. (Ord. #2016-O-22) Approval Of An 8 Lot, R-2 Planned Unit Development (PUD) Subdivision On 16.77 Acres With The Following Exceptions: (A) Variation Of The 100' Scenic Corridor Easement Along The Proposed Rt. 53 Extension Right-Of-Way (NE Side Of The Property) To 15' At The Least Dimension; (B) Lot Sizes Of Less Than 33,000 Sq. Ft. (10,310 sq. ft. To 14,450 sq. ft. with an average lot size of 12,706 sq. ft.); And (C) Setback Relief From The Underlying R-2 District Regulations In Excess Of The 20% Maximum For The Development To Be Known As The Steinbach Subdivision On The Vacant Property Located On Midlothian Rd. South Of Countryside Lake Drive, Long Grove, IL (Pin: 10-35-400-012).

Discussion: Attorney Gates described minor changes to ordinance.

Trustee Sarlitto moved to approve An Ordinance Granting Preliminary Approvals For The Steinbach Subdivision R-2 Planned Unit; seconded by Trustee Lyman.

ROLL CALL VOTE:

Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto – aye.

(Motion carried 6 – 0).

Item #4: Village President Underwood.

Administration & Legislation

Discussion: Trustee Jacob will miss next meeting. Trustee Yaeger's plans have changed, and will be in attendance. Quorum will be reached.

Item #5: Village Trustee Borys.

Finance

- A. **TIF Finances – Future Bond Issuance. The Borrowing Of Money And The Issuance Of Tax Increment Allocation Revenue - Discussion. In addition to the existing amounts from series 2009A and series 2008B Bonds.**
- B. **Financial Software Additional Hardware Requirements – Update.**
- C. **Draft Village Financial Statements – Village Board Meeting October 10, 2016.**

Report: Trustee Borys discussed two options; 1) come up with money internally and 2) issue bonds externally. Sufficient money in the general fund for first part of the year. At this point, the suggestion is to take from general fund, with a notation that it's a TIF reversible expense. Decision needs to be made in next month or two. Hardware update is needed to implement the new financial software, at an added cost of \$7K. The board agreed. Trustee Jacob mentioned the check came in for the Schaeffer Path. Village Manager Lothspeich will pull numbers together for next meeting. Draft financials were received. Board will review and discuss at next meeting.

Item #6: Village Trustee Jacob.

Roads, Bridges & Pathways

Report: Recap given of Pathway meeting. Request from Promontory Ridge HOA to use T-Mobile funding for trees. Village Attorney Filippini had advised these funds were to be used to repair a path on Park District property. Those funds are available now. There is also \$5K to be spent on invasive species plant removal. Talk months back about a path on Hicks between Old McHenry and Schaeffer. Received a 3-part quote: 1) Study of where it can go 2) Design of the initial 900 feet 3) permitting, for a total of \$45,600 total. \$15K on hand for this, \$17K is design part of quote (2). Pathway committee is seeking approval. No money spent yet on pathways, this year. Not on agenda for approval tonight, consensus to put it on for the next meeting. Old McHenry Rd. reconstruction update. Need to stake out right-of-way. Current proposal includes no left turn lanes, stop lights at Old McHenry and RPC, and loss of some parking. The board never took any formal action not allowing on-street parking, it was the county's decision. If the board takes a stance, it could delay project.

Item #7: Village Trustee Lyman.

Economic Development & Environmental Concerns

Report: Dead/Diseased Tree Removal Ordinance – *Discussion.* Trustee Lyman looked into Kildeer and Hawthorne Woods policies. Includes infested and diseased trees, and firewood. Trustee Jacob said their HOA contracted to have quotes given to residents and this is a better approach. However, in Long Grove, not all are in an active HOA or in one at all. Currently, we have a nuisance ordinance that deals with hazardous situations. Trustee Lyman said benefit would lie in the ability to quickly contain the next disease. Trustee Sarlitto thought putting a body of law in place for 5 calls a year is overkill. Direction from the board was to stick with the status quo.

Item #8: Village Trustee Marshall.

Building, Water & Sewer

Report: No report.

Item #9: Village Trustee Sarlitto.

Planning & Zoning

Comprehensive Plan Updates

Report: Next Comp Plan Steering Committee meeting is October 6, 2016.

Community Outreach

Report: Next monthly topic: Culture of DIY in Long Grove. Issues are septic tanks, private roads, etc. Trustee Lyman asked about the 3 items discussed at last meeting. Village Manager Lothspeich and Trustee Sarlitto updated the board.

Item #10: Village Trustee Yaeger.

Security, Sustainability & Communications

Report: Sheriff's office reporting system discussed. Only Deer Park is comparable to Long Grove. Trustee Jacob asked about false alarm policy. Residents are allowed a few, Sheriff's office speaks with them when it becomes an issue. Trustee Marshall asked about elevator at future brewery. "Grandfathering" no longer exists. Trustee Sarlitto said procedures need to be in place for the site. Then they know to evacuate via stairs, and not elevator. Village President Underwood along with Stand Strong Coalition from Stevenson will be offering free drug lock boxes at the prescription drop-off day, at the fire station on October 22nd.

Item #11: Village Clerk Gayton.

Discussion: No report.

Item #12: Village Manager Lothspeich.

Discussion: No report.

Item #13: Village Planner Hogue.

Discussion: Not in attendance.

Item #14: Village Engineer Shrake.

Discussion: Not in attendance.

Item #15: Village Attorney Gates.

Discussion: No report.

Item #16: Approval of Board Meeting Minutes

September 13, 2016 Board Meeting Minutes.

Trustee Marshall moved to approve the September 13, 2016 Board Meeting Minutes as written; seconded by Trustee Sarlitto.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Executive Session

At 9:33 P.M., Trustee Sarlitto moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition of Property; (3) Personnel and (4) Litigation; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

Item #17: Consideration Of A Resolution Approving & Ratifying The Acquisition Of Property As Discussed In Executive Session.

Trustee Sarlitto moved to Consider A Resolution App Approving & Ratifying The Acquisition Of Property As Discussed In Executive Session; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto – aye.
(Motion carried 6 – 0).**

Approval of Executive Board Meeting Minutes.

September 13, 2016 Executive Meeting Minutes.

Trustee Sarlitto moved to approve the September 13, 2016 Executive Board Meeting Minutes as amended; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Adjournment.

At 9:56 P.M., Trustee Sarlitto moved to adjourn the meeting; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)