



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, September 13, 2016 at 7:03 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:03 P.M., Village Clerk Gayton called the September 13, 2016 Village Board Meeting to Order.

**PRESIDENT PRO-TEM:** Village Clerk Gayton called for a motion to appoint Trustee Lyman as President Pro-tem. *Motion appointing Trustee Lyman as President Pro-tem.*

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; Trustee Borys not in attendance)**

**OFFICIALS IN ATTENDANCE:**

Village President:	Not in attendance
Trustees Present:	Jacob, Lyman, Marshall, Sarlitto, Yaeger
Trustees Absent:	Borys
Village Manager:	Lothspeich
Village Clerk:	Gayton
Village Attorney:	Filippini
Village Planner:	Hogue
Village Engineer:	Perry

**VISITOR'S BUSINESS**

**Call To Order: Recitation of the Pledge of Allegiance**

**Homeowner Associations:**

The following homeowner association was invited to the meeting but did not have a representative in attendance:

**Mardan Woods**

Vernadine Martlock asked when the construction on Hicks would be done. She will follow up with Village Manager Lothspeich.

**Lake County Sheriff's & Long Grove Fire District's Report:**

*Discussion:* Residents should be reminded to never give personal information over the phone. Caller ID numbers appear local, but are not. LGFD had nothing to report.

**Item #1 Report Of The Plan Commission & Zoning Board Of Appeals (PCZBA) Meeting – September 6, 2016:**

- A. The Following Zoning Text Amendments For A Special Use Permit To Allow An 8 Lot, R-2 Planned Unit Development (PUD) Subdivision On 16.77 Acres: (A) Variation Of The 100' Scenic Corridor Easement Along The Proposed Rt. 53 Extension Right-Of-Way (NE Side Of The Property) To 15' At The Least Dimension; (B) Lot Sizes Of Less Than 33,000 Sq. Ft. (10,310 sq. ft. To 14,450 sq. ft. with an average lot size of 12,706 sq. ft.); And (C) Setback Relief From The Underlying R-2 District Regulations In Excess Of The 20% Maximum For The Development To Be Known As The Steinbach Subdivision On The Vacant Property Located On Midlothian Rd. South Of Countryside Lake Drive, Long Grove, IL (Pin: 10-35-400-012).
- B. Amendment(s) To The Long Grove Zoning Code Regulations To Allow Breweries As A Permitted Special Use In The B-1 Historic Business District.
- C. Special Use Permit For Buffalo Creek Brewing, LLC At The Former Studio Of Long Grove Property Located At 360 Historical Lane.

*Discussion:* No Discussion.

Trustee Jacob moved to direct Village Counsel to prepare the necessary ordinance amending the Village Zoning Code and the approval ordinance granting preliminary approval of the Steinbach residential PUD as recommended by the PCZBA for consideration by the Village Board during the September 27, 2016 Village Board Meeting; seconded by Trustee Marshall.

**ROLL CALL VOTE:**

Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Sarlitto – aye.

(Motion carried 5 – 0); 1 Trustee Borys not in attendance).

**Item #2 Consideration Of An Ordinance Approving Text Amendment(S) To The Zoning Code To Allow Breweries As Permitted Special Uses In The B-1 Historic Business District. (Ord.#2016-O-18)**

*Discussion:* No Discussion.

Trustee Jacob moved to approve An Ordinance Approving Text Amendment(s) To The Zoning Code To Allow Breweries As Permitted Special Use In The B-1 Historic Business District. ; seconded by Trustee Sarlitto.

**ROLL CALL VOTE:**

Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Sarlitto – aye.

(Motion carried 5 – 0); 1 Trustee Borys not in attendance).

**Item #3: Consideration Of An Ordinance Approving Amendments To An Existing Special Use Permit And Planned Unit Development Approval For Buffalo Creek Brewing, LLC At 360 Historical Lane. (Ord.#2016-O-19)**

*Discussion:* No Discussion.

Trustee Sarlitto moved to approve An Ordinance Approving A Special Use Permit For Buffalo Creek Brewing LLC At 360 Historical Lane; seconded by Trustee Jacob.

**ROLL CALL VOTE:**

Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Sarlitto – aye.  
(Motion carried 5 – 0; 1 Trustee Borys not in attendance).

**Item #4: Consideration Of An Ordinance Amending The Village Code Modifying The Standards For Class “O” Taproom Liquor Licenses. (Ord.#2016-O-20).**

*Discussion:* No Discussion.

*Trustee Sarlitto moved to Amend The Village Code Establishing The Current Number Of Liquor Licenses Adding A New Class "O" Taproom Liquor License For Buffalo Creek Brewing LLC At The Former Studio Of Long Grove Property Located At 360 Historical Lane; seconded by Trustee Marshall.*

**ROLL CALL VOTE:**

**Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Sarlitto – aye.**  
(Motion carried 5 – 0; 1 Trustee Borys not in attendance).

**Item #5: Consideration Of A Resolution Establishing The 50/50 Sales Tax & TIF Property Tax Rebate Program For Historic Downtown Long Grove (B1 Zoning District). (Res.#2016-R-27).**

*Discussion:* Changes were made and all are satisfied with the document.

*Trustee Jacob moved to approve A Resolution Establishing The 50/50 Sales Tax and TIF Property Tax Rebate Program For Historic Downtown Long Grove (B1 Zoning District); seconded by Trustee Sarlitto.*

**ROLL CALL VOTE:**

**Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Sarlitto – aye.**  
(Motion carried 5 – 0; 1 Trustee Borys not in attendance).

**Item #6: Consideration Of A Resolution Authorizing The Sale Of 0.005 Acres (200 Sq. Ft.) Of Village-owned Property For Permanent Easement & Lease Of 0.019 Acres (828 Sq. Ft.) Of Village-owned Property For Temporary Easement For Five (5) Years To The State Of Illinois Department Of Transportation For The Amount Of \$600.00 For The Purposes Of Intersection Improvements Related To The Widening Of IL Route 22. (Res. #2016-R-28)**

*Discussion:* Trustee Jacob asked where the property was located; right in front of Primrose School.

*Trustee Sarlitto moved to approve a Resolution Authorizing The Sale Of 0.005 Acres (200 Sq. Ft.) Of Village-owned Property For Permanent Easement & Lease Of 0.019 Acres (828 Sq. Ft.) Of Village-owned Property For Temporary Easement For Five (5) Years To The State Of Illinois Department Of Transportation For The Amount Of \$600.00 For The Purposes Of Intersection Improvements Related To The Widening Of IL Route 22; seconded by Trustee Marshall.*

**ROLL CALL VOTE:**

**Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Sarlitto – aye.**  
(Motion carried 5 – 0; 1 Trustee Borys not in attendance).

**Item #7: Village President Underwood.**

*Administration & Legislation*

*Discussion:* Michael Dvorak submitted his resignation. Trustee Sarlitto asked about the process of picking volunteers to fill vacancies. Thank you to Mike Dvorak for his years of service.

**Trustee Sarlitto moved to accept the appointment of Helen Wilson as a member of the Plan Commission & Zoning Board Of Appeals; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; Trustee Borys not in attendance)**

**Item #8: Village Trustee Borys.**

*Finance*

A. Treasurer's Report for August 31, 2016 as reported on September 13, 2016.

*Discussion:* No discussion.

B. Actual vs Budget Comparisons for the period ending August 31, 2016.

*Discussion:* No discussion.

**Trustee Sarlitto moved to approve the Treasurer's Report for August 31, 2016; seconded by Trustee Jacob.**

**ROLL CALL VOTE:**

**Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Sarlitto – aye.**

**(Motion carried 5 – 0; 1 Trustee Borys not in attendance).**

**Item #9: Village Trustee Jacob.**

*Roads, Bridges & Pathways*

*Report:* No report.

**Item #10: Village Trustee Lyman.**

*Economic Development & Environmental Concerns*

*Report:* In regards to the \$25K matching grant with LGHBD for signage, Trustee Lyman asked Ryan Messner when invoice will be received; September 14.

**Item #11: Village Trustee Marshall.**

*Building, Water & Sewer*

Monthly Building Department Report –August 2016

*Report:* Less than \$40K in permit fees away from last year's final number. Looks like this year will surpass last. Village Manager Lothspeich explained what was passed out at the beginning of the meeting. Should be on agenda for next meeting.

**Item #12: Village Trustee Sarlitto.**

*Planning & Zoning*

Comprehensive Plan Updates

*Report:* Report on AH Rd. meeting. Goals: 1. Describe process to date 2. Specifically target stakeholder input relative to concerns. Next steering committee meeting will be first week in October. Property values can increase, when groupings of contiguous properties are sold. AH Rd. have formed a loose HOA, Joe

Young. Next monthly policy discussion topic, "How big is too big?". 3 dimensions; Size to lot, size to bulk, and size to open space. Trustee Yaeger asked how you rectify square foot when talking volume of home. Village Planner Hogue acknowledged the complaint that non-livable space is counted. Trustee Yaeger asked if it's not time to revisit this. Trustee Marshall expressed concerns that a large structure can be built near existing structure. Trustee Lyman is concerned over the image this sets, keeping some away. Trustee Sarlitto raised 3 questions to be addressed. After discussion, it was decided Village Planner Hogue, Trustee Sarlitto, and Trustee Marshall will get some additional answers, so the original questions can be further addressed.

Community Outreach

*Report:* AH Rd. meeting covered in Comp Plan Update.

**Item #13: Village Trustee Yaeger.**

*Security, Sustainability & Communications*

*Report:* Lake County Clerk will have a mobile unit at Vernon Area Library to renew passports. Trustee Yaeger asked the Village Engineer about a temporary monitoring device at Schaeffer and Old 53. It was in place to collect info about the bridge. Trustee Sarlitto asked how we get the covered bridge repaired. While there were many volunteers in the house, Village Manager Lothspeich assured it will happen. Talk of a video surveillance camera in the future.

**Item #14: Village Clerk Gayton.**

*Discussion:* Petition packets in hand. Received at Lake County Municipal Clerks meeting. Able to distribute on September 20, 2016.

**Item #15: Village Manager Lothspeich.**

*Discussion:* No report.

**Item #16: Village Planner Hogue.**

*Discussion:* No report.

**Item #17: Village Engineer Shrake.**

*Discussion:* No report.

**Item #18: Village Attorney Filippini.**

*Discussion:* No report.

**Item #19: Approval of Board Meeting Minutes**

*August 23, 2016 Board Meeting Minutes.*

**Trustee Sarlitto moved to approve the August 23, 2016 Board Meeting Minutes; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0)**

**Executive Session**

**At 8:08 P.M., Trustee Sarlitto moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition of Property; (3) Investments and (4) Litigation; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye;  
Trustee Sarlitto - aye.  
(Motion carried 5 – 0).**

**Approval of Executive Board Meeting Minutes.**

*Executive Meeting Minutes.*

**Trustee Sarlitto moved to approve the August 23, 2016 Executive Board Meeting Minutes;  
seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0)**

**Adjournment.**

**At 8:32 P.M., Trustee Sarlitto moved to adjourn the meeting; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0)**