



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, February 9, 2016 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:00 P.M., Village President Underwood called the February 9, 2016 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Borys, Lyman, Marshall, Sarlitto, Yaeger
Trustees Absent:	Jacob
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Attorney:	Filippini
Village Planner:	Hogue
Village Engineer:	Not in attendance

Guests: Representatives from the Lake Zurich Chamber of Commerce, being:
Dale Perrin – Executive Director of LZACC
Claire Slattery – President
Ken Grooms – Past President

Call To Order: Recitation of the Pledge of Allegiance

Item 0: Lake Zurich Chamber Citizen Of The Year 2015: Joseph Barry.

Discussion: Each year the Lake Zurich Chamber Excellence Awards recognize achievements in the areas of business, community service, volunteerism, and support of the Chamber for their efforts to make our area a better place in which to live and work. Nominations were made by chamber members, local residents and government entities. This year Joseph Barry of Long Grove (Past Village Trustee, etc.) was nominated and selected for the Citizen of the Year Award. The Lake Zurich announced the award during their Evening of Excellence Gala on January 23, 2016. Lake Zurich Chamber Executive Director Dale Perrin formally presented the award to Joe Barry at the February 9th Board Meeting.

VISITOR'S BUSINESS

Homeowner Associations:

Mardan Estates - Deb Borgeson

Discussion: Happy that the roads are done in Mardan. Question regarding the grass along the roads. Per Village Manager Lothspeich, the contractor is responsible for checking.

Mardan Lake – Steve Curtis

Discussion: Thanked the Board for repaving Middlesax and the new street signs. Looks great. Disappointment in video gaming by some. Not thrilled with construction on Old 53 from environmental standpoint. People in area oppose 53 extension.

The following homeowner associations were invited to the meeting but did not have a representative in attendance:

Victorian Oaks – Ryan Kaiser

Lake County Sheriff's Report

Discussion: Sergeant Scot Kurek in attendance with his replacement, Sergeant Ryan Amber, who grew up in Mundelein. Major incident on 2/3 at 53 and Lake Cook. Driver was severely injured. Village President Underwood thanks Sergeant Kurek for his assistance during his time with Long Grove.

Visitors' Business.

Discussion: None.

Item #1: Report of the Conservancy Scenic Corridor Committee (CSCC) - February 3, 2016.

Discussion: The CSCC considered the following during their meeting. Village Planner Hogue provided a summary of the discussions during the meeting. Recommended approval on both items.

- A. CSCC 16-01. Request to construct a berm and plantings within a scenic corridor, located at 5314 Heather Knoll Court. Within the R-2 PUD District, Vole.
- B. CSCC 16-02. Preliminary plat of subdivision of property to be known as the “Karen’s Corner” PUD, including the location of conservancy district boundaries and detention areas within scenic corridors and pathways on property at Old Hicks and Checker Roads, Fidelity Wes Designers & Builders.

Discussion: Trustee Yaeger asked about reasoning for conservancies and maintenance, and possible item to review the reasoning for these areas. Village Manager Lothspeich shared the history and reasoning for the conservancies and mechanisms for controlling them, including need for protecting our aquafer in the area. There is a new member of the CSC, Sharon DalCompo, who was in attendance.

Item #2: Report of the Architectural Commission (AC) - February 8, 2016.

Discussion: The AC will be considering the following items during their upcoming meeting. Village Planner Hogue provided a summary of the discussions during the meeting, including explanation of the signage requests. Recommended approval on all 3 items.

- A. Signage for “Potpourri”, 440 Robert Parker Coffin Road, Longeway.
- B. Signage for “Bella Nicole Photography”, 319 Old McHenry Road, Weinstock.
- C. Preliminary plans and plats including landscaping and signage for the proposed “Karen’s Corner” PUD Subdivision Checker Road and Old Hicks, Fidelity Wes.

Discussion: No further discussion.

Item #11 Moved up in schedule to accommodate our Teska Project Manager, Konstantine Savoy Planning & Zoning

Comprehensive Plan Updates – Moved up in schedule to accommodate the time of Teska Project Manager Konstantine Savoy.

Report: Village Trustee Sarlitto, Village Planner Hogue and Staff met this week as well as all day today to interview the stakeholder groups to get a better understanding of the local issues. Project is called “Plan Long Grove”. Input is being requested from residents through the Long Grove Comprehensive Plan website at <https://longgrovecompplan.wordpress.com/>. Final review will be at the public visioning workshop. Shared that the stakeholders included in the sessions have been very appreciative of being able to provide input. Requests for sessions to be conducted evenings and weekends.

Focus groups:

- (1) Economic Development (business owners represented)
- (2) Public Agencies (taxing agencies represented)
- (3) General Stakeholders (HOAs, Village government participants, park district, long-time residents)

Age distribution more on the middle to senior side. Discussion regarding getting younger participants through other forums.

Public Comment: Question asked by a resident about having postcard notification of ways to provide opinions. These notifications have not gone out to date but are planned.

Item #3: Ordinance amending code regarding public assemblies amplified music until 11:00 PM by permit.

Discussion: As directed during the January 22, 2016 Village Board Meeting, Staff prepared a draft ordinance amending the Village Code to address the request from the Long Grove Business & Community Partners to allow the downtown Fests to include amplified music until 11:00 PM.

Trustee Lyman moved to approve an ordinance amending Chapter 5 of the Village Code regarding public assemblies on private property to allow amplified music until 11:00 PM by Special Assembly Permit; seconded by Trustee Sarlitto.

ROLL CALL VOTE:

**Trustee Yaeger – nay; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 4 – 1; 1 absent Trustee).**

Item #4: Special Assembly Permits for 2016 Downtown Events until 11:00 PM, Fridays and Saturdays.

Discussion: A If the Village Code Amendment is approved, then the Village Board can consider approval of the Special Assembly Permit Applications for the events to run until 11:00 PM on Friday and Saturday evenings. Since this will be a further change to the events from prior years, the LGBCP should provide specific plans on how loud the music will be and their plans for reacting to residents' complaints and details on additional security and/or Sheriff details.

Trustee Sarlitto moved to approve Special Assembly Permit Applications for Chocolate Fest; Summer Fest & Apple Fest until 11:00 PM on Friday and Saturday evenings; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – nay; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 4 – 1; 1 absent Trustee).**

Item #5: Resolution approving Transferee Assumption Agreement for HRA Senior Care, 1190 OM.

Discussion: Village Attorney Filippini shared that the original approval entity is taking on a partner for the purchase of the property. The approval ordinance for Harbor Retirement Associates Long Grove (HRA) provides a procedure for transfers of interests in development as required under their Special Use Permit. HRA Chief Development Office Charlie Jennings reports that Bourne Financial Group (BFG) Long Grove Propco, LLC is a joint venture between HRA and their capital partner Bourne Financial Group (BFG) and they closed on the land on November 20, 2015. The draft resolution authorizes the proposed transferee assumption agreement to formalize this transfer of ownership from HRA to BFG Long Grove Propco, LLC. Trustee Sarlitto corrected the location of facility in the motion. Village Manager Lothspeich and Village Attorney Filippini acknowledged that the original entities were not evaluated; the Village reviewed the offer based on the planned use of the property. The Village does not look at the financial capabilities of an applicant. It does look at completion bonds and performance bonds. If this was a property owned by the Village, it would be reviewed. Trustee Sarlitto expressed

concerns on process and risk. Discussion regarding due diligence efforts. Decisions need to be made based upon what the applicant is seeking; standards are based on ordinances and use.

Trustee Lyman moved to approve a resolution approving and authorizing the execution of a Transferee Assumption Agreement with Harbor Retirement Associates Long Grove Associates to Bourne Financial Group Long Grove Propco, LLC, including a change in the description of the lot; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto – nay (based on process).
(Motion carried 4 – 1; 1 absent Trustee).**

Item #6: Village President Underwood.

Administration & Legislation

Proposed IL Route 53 Extension - WMAQ Chicago (Channel 5) Report

Discussion: Trustee Sarlitto shared that there is an investigative report being made regarding Route 53.

Lake County Municipal League Legislative Breakfast – Village President Underwood attended this event. Discussed Lake County flight of population, State budget needing to be approved, taxes, items to be addressed in Springfield, Automatic Appropriation of Funds, protection of electronics recycling, home rule authority to communities of 5,000 or more (statewide referendum).

Barrington: Village President Underwood will be representing the Village in Barrington at a breakfast with representation by the Barrington Mayors/Presidents and Long Grove.

Item #7: Village Trustee Borys.

Finance

A. Treasurer Report for January 31, 2016

Trustee Marshall moved to approve the Treasurer’s Report for January 31, 2016; seconded by Trustee Lyman.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 5 – 0; 1 absent Trustee).**

B. Actual and Budget Comparisons for Period Ending January 31, 2016

Discussion: Discussion about various line items. Numbers include the revised budget numbers.

C. 2016/17 Draft Village Budgets - 2nd Review - Public Hearing March 8, 2016 Board Meeting.

Discussion: Item by item review conducted during the last meeting. Question regarding the timing of projects and time sensitivities in the budget. Village Manager Lothspeich shared that the budget was compiled with these sensitivities in mind; biggest issue is the State of Illinois. Discussion about monies in Capital Infrastructure Fund. Discussion about bonds backed by TIF. Further discussion planned for the next Board meeting. Consensus to have consultant (Kevin) come to present at a future meeting. Discussion regarding water options and cost review.

D. Long Grove Arts & Music Council (LGAMC) - Funding Request.

Discussion: Letter sent to the Village. Hoping to use the funds for performances, stage rental, and future plans for movies. Concerts used to be in the Fountain Square area of the Village.

Area is not as conducive and moved to Towner Green, which is where they are planning to continue this year. Towner Green is more visible and more conducive to a concert, but will cost more due to stage rental and not in the plans for this year. Request is to assist with the cost of the performers. Continuing to garner donations from residents and supporters. Trustee Borys expressed interest in having something definitive for which the funds would go towards. Trustee Lyman requested Board being able to see financials, to be able to see percentages from donations, etc. Financials to be sent to Village Manager Lothspeich. Request will be tabled for the next meeting. Village President Underwood thanked all of the volunteers for their time in bringing the Village of Long Grove and residents the great concerts throughout the summer.

Item #8: Village Trustee Jacob.

Roads, Bridges & Pathways

HOA Road & Storm Water Maintenance Workshop - February 29, 2016.

Discussion: Not in attendance. Village President Underwood reported that the workshop will be conducted on February 29th. Save the Dates went out and further details will be sent out. This is focused for HOA Presidents, but not a closed meeting.

Item #9: Village Trustee Lyman.

Economic Development & Environmental Concerns

Discussion: No report.

Item #10: Village Trustee Marshall.

Building, Water & Sewer

Monthly Building Department Report – January 2016

Discussion: Month of January third highest in 7 years, but still falling a bit behind last year. Trustee Marshall questioned the demolition planned; issuing Chase a foundation permit without having a building permit; issuing a permit in stages is not uncommon, per Village Manager Lothspeich. Board requested Staff to again request architectural renderings.

Item #11: Village Trustee Sarlitto.

Planning & Zoning

Comprehensive Plan Updates

Report: Discussion moved earlier in meeting. Notes included above.

Question regarding communications to residents: Planned for the future. Discussion about composition of focus groups.

Item #12: Village Trustee Yaeger.

Security, Sustainability & Communications

Report:

Remote attendance during last meeting by two attendees: audio came in well with exception of audience at times.

Unusual Incident Reporting Process

Working with the Lake County Sheriff on a process to create an "Unusual Incident Report" when significant/unusual events occur.

Item #13: Village Clerk Locker-Scheer.

Discussion: Report on primary elections and voter registration.

Election Day Electronic Tablet: This year, instead of the preprinted voter applications that are signed for signature comparison, each voter will check in, after which a paper application is generated for the voter to sign. The signature will display on a screen for comparison.

Moving – Change of Address: Under a new Illinois statute, when a person moves and files a change of address with the US Postal Service, the information is entered into the National Change of Address (NCOA) database. The State will cross-reference the NCOA database twice a year.

Early Voting: Early voting begins 2/29 and runs through 3/14. To vote: visit an early voting site (find at <http://www.countyclerk.lakecountyil.gov/ElectionInfo/Voter-Services/Pages/Voter-Power.aspx>)

Item #14: Village Manager Lothspeich.

Discussion: No report.

Item #15: Village Planner Hogue.

Discussion: Nothing more than reported above. Question regarding

Item #16: Village Engineer Shrake.

Discussion: Not in attendance.

Item #17: Village Attorney Filippini.

Discussion: No report.

Item #18: Approval of Board Meeting Minutes

January 26, 2016 Board Meeting Minutes – Amendments provided by Village Attorney Filippini.

Trustee Sarlitto moved to approve the January 26, 2016 Board Meeting Minutes as amended; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 Trustee absent)

Executive Session

At 9:16 P.M., Trustee Sarlitto moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; and (3) Investments and (4) Litigation; seconded by Trustee Marshall.

ROLL CALL VOTE:

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.

(Motion carried 5 – 0; 1 Trustee absent).

Approval of Executive Board Meeting Minutes.

January 26, 2016 Executive Meeting Minutes – No discussion.

Trustee Marshall moved to approve the January 26, 2016 Executive Board Meeting Minutes; seconded by Trustee Sarlitto.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; 1 Trustee absent)

Adjournment.

At 9:38 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Sarlitto.