



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, February 24, 2015 at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Underwood called the February 24, 2015 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Underwood
Trustees Present:	Barry, Borys, Lyman, Marshall, Yaeger, Wachs
Trustees Absent:	None
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Attorney:	Filippini
Village Planner:	Not present

**Call To Order: Recitation of the Pledge of Allegiance**

**VISITOR'S BUSINESS**

**Homeowner Associations:** The following homeowner associations were invited to the meeting but did not have a representative in attendance: **Creekside, Eleanora Estates and Prairie Trails.**

**Lake County Sheriff's Report**

*Update:* Sergeant Scot Kurek in attendance. He said that the sheriff's department is looking forward to continuing activity in Long Grove for the next three years.

**Item: Visitors' Business: Raffle License Application & Waiver Of Fee & Bond Requirement.**

**Status:** *Long Grove Rotary (Heritage Run – September 12, 2015)* - The Long Grove Rotary filed a request for approval of the raffle license and waiver of the bond or fee requirements.

**Trustee Barry moved to approve the Raffle License application and waiver of the Raffle License bond and \$25 application fee requirements for the Long Grove Rotary Heritage Run on September 12, 2015; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.  
(Motion carried 6 – 0).**

**Item: Visitors' Business: Special Event & Temporary Signage Applications:**

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**Status:** The Long Grove Business and Community Partners (LGBCP) recommended approval of the following Special Events & Temporary Signage during their February 17, 2015 Board Meeting:

**Downtown Events (2015):**

Chocolate Fest: May 15–17 (LGBCP) - **deferred**

Strawberry Fest: June 26–28 (LGBCP) - **deferred**

Arts & Music Council Free Sunday Concerts – July 5-August 23

Apple Fest - Sept. 25-27 (LGBCP) - **deferred**

**The Village Tavern Events (2015):**

Strawberry Fest: June 26–28

Illinois Booze & Blues: July 27

Tavern Veterans Event & Pig Roast: July 26

Oktoberfest & Hay Rides: Sept. 5 & 6, 12 & 13

The LGBCP is requesting approval the following changes from prior years:

- Extended hours from 5:00 PM until 10:00 PM (With amplified music). In prior years neighboring Residents have expressed concerns over the music volume. The LGBCP should provide information on how loud the music will be and their plans for reacting to Residents' complaints. In addition, with the extended hours, the LGBCP should include details on additional security and/or Sheriff details.
- Closure of Robert Parker Coffin Road from Archer Road to Old McHenry Road. Randy Towner of Mel's Gas Station emailed Village President Underwood their concerns that proposed road closure's negative impact on their business.

**Trustee Barry moved to approve the Special Event Applications and Temporary Signage for Year 2015 as recommended by the Long Grove Business and Community Partners during their February 17, 2015 meeting, being the Arts & Music Council Free Sunday Concerts and the Village Tavern Events; seconded by Trustee Wachs.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6 – 0)**

**Item #1: Ord. Amending Code Re: Public Assemblies Amplified Music Until 10:00 PM.**

*Discussion:* Discussed at the last meeting with consensus to draft a change to the ordinance to allow a special use permit to be discussed and granted. Without this, instances would be prohibited. Residents Chris and Debbie Beckord attended the meeting to share concerns about potential special permits and asked questions about what is being proposed; not anti-festival, not anti-music, but is anti-abuse and concerned about close proximity. The Festival event coordinator provided documentation of plans; with a planned sound level of 96 decibels (similar to a lawnmower) and decibel meter on premises. They have to put individual requests in for each event. Mr. Beckord requested that the Board be considerate of residents. LGBCP representative said that the main stage is planned near to the Bridge, where the extended hours would be requested. A small wagon stage is planned in the front of Long Grove Café which would end at 7:00 p.m. Trustee Wachs recommended adding specifications that the event coordinator provide a phone number that is available to residents. Lake County Sheriff is planned for longer hours as well. Village President Underwood is confident that all of the details will be provided by the next meeting in time for review for a vote. Under current guidelines, special use permit is required if

there is a gathering planned for 300 people or more for a continuous period in excess of two hours.

**Trustee Yaeger moved to approve an Ordinance amending Chapter 5 of the Village Code re: Public Assemblies on Private Property to allow amplified music until 10:00 p.m. by Special Assembly Permit; seconded by Trustee Lyman.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.  
(Motion carried 6 – 0).**

**Item #2: Resolution Authorizing Lake County Sheriff Three (3) Year Contract Extension.**

*Discussion:* Village Manager Lothspeich shared that he has compared with other communities. Only difference is the number of hours. Coverage is the same as it has been for the past five years. Trustee Yaeger shared that with the significant event that occurred last March.

**Trustee Barry moved to approve a resolution authorizing an Intergovernmental Agreement for Contract Police Services by and among the Village of Long Grove and the Lake County Sheriff for a period of three (3) years, with a six (6) month termination clause, in the annual amount of \$563,358 for fiscal year 2015/16 with 4.0% annual increases; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.  
(Motion carried 6 – 0).**

**Item #3: Resolution Updating Village Financial Accounts Signature Cards.**

*Discussion:* Village President Underwood shared that with Trustee Barry retiring, there is a need to change the authorized signatures on Long Grove’s bank account, as Trustee Barry had been one of the signatures. Recommendation is to have Trustee Marshall become an authorized signature, as he is not up for election. Following the April election, there is a plan to add an additional Trustee signature.

**Trustee Barry moved to approve a resolution updating Signature Cards for Village accounts with Baxter Credit Union, Illinois Metropolitan Investment Fund, UBS Financial and Amalgamated Bank; seconded by Trustee Lyman.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.  
(Motion carried 6 – 0).**

Village President Underwood moved up Item C from her report for discussion:

- C. Proposed Reduction To State-Shared Income Tax Revenue To Municipalities - *Update.* Village President Underwood shared that the State of Illinois has threatened to not share state income tax with municipalities in the past, but this was now included in Governor Rauner’s State Budget and appears more imminent. For Long Grove, this represents approximately \$400,000 that would not be received from the State of Illinois. Discussed options for communicating this to make residents aware of this proposal so that they can share opinions with State Representatives.

**Item #4: Resolution Approving Modified 2015 Road Paving Program & MFT Authorization.**

*Discussion:* Ratification of a decision about item that was brought up by a resident at the last meeting recommending that a change be made in the selected roads for repaving. Gewalt Hamilton did an assessment of Middlesax and East Mardan Drive since the last meeting and submitted an updated assessment and cost estimate. Long Grove is looking at 12,000 tons, which is a significant road program.

**Trustee Borys moved to approve a resolution approving the modified 2015 road paving program totaling \$1,722,609 (\$1,322,609 general plus \$400K MFT) and authorizing the use of Motor Fuel Tax (MFT) Funds; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.  
(Motion carried 6 – 0).**

**Item #5: Village President Underwood.**

*Administration & Legislation*

- A. IL Route 53 Extension – *Update:* Village President Underwood and Village Manager Lothspeich attended the last meeting.
- B. Economic Development Task Force (*EDT*) – *Update:* Village President Underwood has received names of several people in the community suggested for being on the committee. Village President Underwood asked for recommendations of members for this committee. Trustee Wachs recommended having a fair amount of information about the downtown area compiled for review by this committee.
- C. Proposed Reduction To State-Shared Income Tax Revenue to Municipalities – *Update:* See discussion notes earlier in meeting.

**Item #6: Village Trustee Barry.**

*Finance / Pathways*

- A. Transfer \$300,000 Of Unspent Road Paving Funds To The Capital Infrastructure Fund For Road Paving. *Update:* Funds needed for next fiscal year and not used in entirety during the current year. Wants the funds to be earmarked for roads and other capital improvements.

**Trustee Marshall moved to approve the transfer of \$300,000 of unspent General Fund road paving funds to the Infrastructure Capital Funds for road paving projects in 2015; seconded by Trustee Barry.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.  
(Motion carried 6 – 0).**

- B. 2015/16 Draft Village Budgets - *Update:* Public hearing and budget approval planned for the next Board meeting on March 10, 2015. Trustee Wachs is concerned about rushing into budget approval until more details are known about Archer lots, Harbor Chase, etc. Latest date for budget approval is April 28, 2015 (end of fiscal year for the Village of Long Grove). Board concurrence that the budget approval be deferred to April 14, 2015.
- C. Auditing Services Request for Proposals (RFP) - *Update.* Eleven companies submitted proposals from Village RFPs. Trustee Barry and Village Manager Lothspeich will be reviewing.
- D. Pathways Committee Meeting - *February 20, 2015.* Plans for going to bid on selected sites. May have to transfer fund from this fiscal year to next fiscal year, which may be addressed at the next

Trustee meeting. Hoping to finish in September 2015.

**Item #7: Village Trustee Borys.**

**Environmental and Communications**

Village Residents Opinion Survey National Research Center (NRC) – *Update:* Village Trustee Borys, Village Trustee Wachs and staff had a conference call with Dr. Tom Miller and Shannon Hayden of the National Research Center (NRC) earlier today. Review of the questions with NRC. Had follow-up discussion as a group and listing the topics that need to be addressed to present to NRC for compiling new set of questions.

**Item #8: Village Trustee Lyman.**

**LGBCP Board & Downtown Board & Eco. Development Committee Meetings - Report. Update:**

Village Trustee Lyman represented the Village during the Long Grove Business & Community Partners (LGBCP) Board and Eco Development Meetings. She reported that there is a lot of momentum and cohesion in the LGBCP. Trustee Lyman asked that Village Planner Hogue do an assessment of all signage so that a proposed signage budget can be compiled. Materials in place for economic plan for updating the website.

**Item #9: Village Trustee Marshall.**

**Building, Planning & Zoning**

Monthly Building Department Report – *Update:* Village Manager Lothspeich and Trustee Marshall met with third party inspection and review company. New rules by Building Department for code. Fire department asking that any construction/remodeling that is more than 25% be required to put a sprinkler system throughout an entire house. Trustee Yaeger questioned the value of the sprinkler system requirement; recommends a study by the fire department. Meant to give 3-5 additional minutes for someone to get out of a building; not meant to put out a fire. The insurance discount does not pay for the cost of the sprinkler system over time. After considerable discussion, Board decided to have an assessment of this requirement. Trustee Marshall, a building contractor, has mixed emotions about sprinklers, as if they are not installed correctly, there can be significant damage; but from attendance at Underwriters Laboratory, it abates smoke which can save lives.

**Item #10: Village Trustee Wachs.**

Old McHenry Road Improvements & Streetscape - *Update:* Village Manager Lothspeich had attended the last meeting and provided a summary of the meeting. Phase 1 study for federally-funded Bridge option approved; to be presented mid-March. He attended the meeting with Village Trustee Lyman and Village Engineer Shrake with Lake County Department Of Transportation representatives and Fountain Square property owner Marsha Forsythe on Thursday, February 12, 2015 to review the status of their plans and how the County, Village and property owner can best work together to coordinate plans to minimize potential delays, etc. as the project moves forward. Lake County DOT noted that the Lake County Board had just recently approved the engineering contract for the Phase II engineering for Old McHenry Road. At the request of the Village, Lake County developed conceptual alternative plans and cost estimates for Old McHenry Road if the Village were not to implement the streetscape plans. Village Engineer Shrake is in the process of "value engineering" the original streetscape plans and having this base plan and cost estimates will help with these efforts. Village Trustee Wachs, Village Trustee Lyman and Village staff will be meeting with Village Engineer Shrake to review various alternatives and the associated costs for consideration by the Village Board. On-street parking: Lake County is not allowing on-street parking; Long Grove will move forward on streetscape plans based on this requirement and scheduling impact. Really a short period of time during morning and evening that there is traffic and the rest of the time the street parking would not have an impact

**Item #11: Village Trustee Yaeger.**

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Security and Sustainability

April 18<sup>th</sup> & 19<sup>th</sup> will be the “Clean Up Long Grove” weekend. This has been coordinated with Waste Management.

**Item #12: Village Clerk Locker-Scheer.**

*Discussion:* No report.

**Item #13: Village Manager Lothspeich.**

*Discussion:* No report.

**Item #14: Village Planner Hogue.**

*Not in attendance.*

**Item #15: Village Attorney Filippini.**

*Discussion:* No report.

**Item #16: Approval of Board Meeting Minutes**

February 10, 2015 Board Meeting Minutes – Amendments provided by Village Attorney Lothspeich.

**Trustee Lyman moved to approve the February 10, 2015 Board Meeting Minutes as amended; seconded by Trustee Wachs.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6 –0)**

**Executive Session**

**At 8:50 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; (3) Litigation; and (4) Investments; seconded by Trustee Barry.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman – aye; Trustee Borys - aye.**

**(Motion carried 6 – 0).**

**Approval of Executive Board Meeting Minutes.**

January 27, 2015 Executive Meeting Minutes – No discussion.

**Trustee Marshall moved to approve the February 10, 2015 Executive Board Meeting Minutes as amended; seconded by Trustee Wachs.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6 – 0)**

**Adjournment.**

**At 9:25 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Barry.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6 – 0)**