



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, February 23, 2016 at 7:05 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:05 P.M., Village President Underwood called the February 23, 2016 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

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|--------------------|---|
| Village President: | Underwood |
| Trustees Present: | Borys, Jacob, Lyman, Marshall, Sarlitto, Yaeger |
| Trustees Absent: | None |
| Village Manager: | Lothspeich |
| Village Clerk: | Locker-Scheer |
| Village Attorney: | Filippini |
| Village Planner: | Hogue |
| Village Engineer: | Shrake |

Call To Order: Recitation of the Pledge of Allegiance

VISITOR'S BUSINESS

Homeowner Associations:

Creekside - Bobbie O'Reilly

Discussion: Contiguous to preferred route of Route 53. Concerns about Village monitoring their area. Provided a questionnaire to a new resident who had said that they were given a plan form and expressed that if their responses weren't considered didn't want to fill out more. Desire for a paper Village newsletter ("The Bridge") versus online for promotion of new and existing businesses in Long Grove. Response from Board: Additional funds in communications for next year, and any residents can request a hard copy be delivered to their residence; listing in neighborhood could be provided to the Village staff.

The following homeowner associations were invited to the meeting but did not have a representative in attendance:

Eleanora Estates

Prairie Trails

Lake County Sheriff's Report

Discussion: Burglaries in the downtown area. There is a subject in custody that has admitted to several burglaries throughout area. Once detectives have been able to speak with the individual, they will know whether or not this individual is responsible for all. Extra patrols are still in place. Tobin said thank you to Sheriff's department for providing tips to business owners because of these burglaries.

Item #4: Village Trustee Borys. ITEM MOVED UP IN AGENDA TO ACCOMMODATE

SCHEDULES

Finance

A. Long Grove Arts & Music Council (LGAMC) - Funding Request.

Discussion: Financials provided for Board review. Discussion on where various donations are recorded. Tobin shared that in the future, he would like to return with a request for a lump sum to allocate for arts in general. This would be a request for \$14,000 total out of two fiscal years. The village is thanked every concert, so there is acknowledgement at each concert. Suggestion about tagging funds to equipment.

Trustee Sarlitto moved to approve the funding request by the Long Grove Arts and Music Council in the amount of \$9,000 with stipulation that the invoice would reflect specific expenditures; seconded by Trustee Jacob.

ROLL CALL VOTE:

Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Sarlitto – aye.

(Motion carried 5 – 0; Trustee Borys abstained).

Item #1: Report of the Plan Commission & Zoning Board of Appeals (PCZBA) Meeting - February 16, 2016.

A. Amendment(s) to the Village Code, Title 5, Zoning Regulations to allow residences of greater than 13,000 square feet on property with a minimum lot size of 8 acres or greater.

Discussion: Planning commission had heard a similar request last year and denied. This was a request for various on a specific property. Few lots in the village that this would apply to. Two letters regarding character of Village. PCZBA recommended denial.

Discussion: Many emails regarding this issue. Trustee Sarlitto discussed prior instances of demand. Current vacancy rate of properties this size in Lake County; impact to environment; community character. He read some of the Planning Commission guidelines and commends the commission on the decisions that they make. Trustee Jacob had recommended this be sent to Planning Commission. Discussed the timing with the planning session occurring and have stuck to zoning plan in the past. Trustee Yaeger attended the Planning Commission meeting and shared that square feet isn't necessarily livable space. Could have multiple buildings on the same property. This is for an existing home that is not meeting the needs of the current owner with many detached buildings. Question the need in the market. Would hope that we wouldn't be keeping people with available funds out of Long Grove. Trustee Marshall spoke to the text amendment; believes that the Village should have an avenue to have their case reviewed; in this case on bulk ordinance. Has been a big proponent of a variance process. Should be judged by zoning board of appeal. Trustee Borys backs the Planning Commission; has spoken with past Planning Commission members about the original wording reasons for the ordinance. Disservice to go against this based on timing of comprehensive plan. Trustee Sarlitto shared that he felt that the process has worked to provide petition. Trustee Yaeger requested topic be included in the Comprehensive Plan discussions to increase the bulk square footage.

Public discussion: Mr. Dean shared that Boards that he had been on never overrode the existing plan, with concerns of breaking zoning. Had wanted there to be an absolute maximum square footage. Bruce Scheer: Importance of being open to changes. Marcia Marshall: Request for Trustee Marshall to excuse himself from the vote, which was not required per Attorney Filippini due to text amendment. Jamie Saunder: Property owner with concerns about historic district. Dave Gayton: Two issues regarding text amendment right to petition; would like to have Village work with the resident on individual basis. Lisa Schultz: Concerns about hydraulic implications. On Planning Commission and shared prior research done in determining the maximum size. Importance of character of Village. Paul Sanka, architect for petitioner, shared that this is a unique project as all are. Orientation on road, topography, and other factors determining the design and can still keep within the character of the

Village. Marcia Forsythe (Petitioner): Grew up in Long Grove and fourth home here. Shared reasoning for needing this variance and comparison of attaching existing property versus having detached version allowed by code. Long Grove counts the following in square footage that isn't in other communities; which includes garage and attic space. Jody Smith: If this comes up multiple times, recommends setting limitations now. Some go elsewhere, with example of a relative of petitioner that built elsewhere due to Long Grove Zoning Code.

Trustee Sarlitto moved to uphold the recommendation of the Planning Commission to deny the request for a text amendment to the Village Zoning Code to allow residences greater than 13,000 square feet on lots 8 acres or larger as recommended by the Plan Commission & Zoning Board of Appeals; seconded by Trustee Jacob.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – nay; Trustee Lyman - nay; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 4 – 2).**

- B.** Variation to permit a residence of greater than 13,000 square feet zoned at 3111 Old McHenry Road, Forsythe.

Discussion: No discussion necessary since the variation request in Item A was not allowed.

- C.** Proposed Amendments to the Village of Long Grove Comprehensive Plan.

Update: Steering Committee meeting planned for next Tuesday. If people have concerns about meeting, should be submitted to the consultants in writing if not able to attend the meeting. Discussion about process and being inclusive and objective. Discussion about means of notification. Carolyn Neal: Concerns about notifications passed through HOA Presidents. Lisa: Concerns about selections of stakeholders. Stakeholders were selected by consultant Teska with assistance of Village Manager Lothspeich and Trustee Sarlitto. Village Manager Lothspeich clarified that people were requested and others volunteered through sign up to be a part of the process. Participants will be traced online and goal is to be as transparent, objective, open and inclusive as possible. Recommendation of a tab on Long Grove website e.g., “Stakeholder Input”.

Item #2: Public hearing for the proposed annexation agreement for the property located at northwest corner of Old Hicks and Checker Road for the proposed PUD R-2 Residential Subdivision Karen's Corner.

Trustee Marshall moved to open the public hearing for the proposed annexation agreement for the property located at NW corner of Old Hicks & Checker Road for the proposed R-2 PUD residential subdivision Karen's Corner; seconded by Trustee Sarlitto.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Public Discussion: This is a statutorily required legislative hearing. Presentation provided by petitioner. Cammy Gold presented overview of the proposed 17 or 18 custom-built single family homes. Acreage of subdivision: 34.54 acres. Annexation requested to be a part of Long Grove. Village Manager Lothspeich shared that we would like to have adjacent properties be a part of our community. Discussion about recapture fee feasibility for adjacent property development. Plans for a pathway in the area. Audience compliment to Mike DeMar for providing plans in Village character.

Trustee Sarlitto moved to close the public hearing for the proposed annexation agreement for the property located at NW corner of Old Hicks & Checker Road for the proposed R-2

PUD residential subdivision Karen's Corner; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Discussion: No additional discussion.

Trustee Yaeger moved to directing Village Counsel to prepare suggested changes to the proposed annexation agreement and necessary approval ordinance for the Karen's Corner residential R-2 PUD for consideration during the March 8, 2016 Board Meeting; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

Item #3: Village President Underwood.

Administration & Legislation

- A. Committee Appointment - Sharon DalCampo - *Conservancy Scenic Corridor Committee (CSCC).***

Trustee Marshall moved to approve the appointment of Sharon DalCampo to the Conservancy Scenic Corridor Committee; seconded by Trustee Yaeger.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

- B. Upcoming Village Board Strategic Planning Session - *February 27, 2016.***

Discussion: Meeting will be held at the offices of Gewalt-Hamilton from 9:00 am until 2:00 pm.

Item #4: Village Trustee Borys.

Finance

- A. Long Grove Arts & Music Council (LGAMC) - Funding Request.
ITEM DISCUSSED EARLIER IN MEETING**

- B. Downtown Improvements Financing Options & Engagement Letter - Kevin McCanna, Speer Financial.**

Discussion: Village Trustee Borys shared discussions about potential options for the financing of the planned water system extension and downtown streetscape. Kevin McCanna, financial consultant, in attendance to answer questions. Review of existing bond status. Discussion of timing regarding water main and Harbor Chase. Discussion of location of water main – Robert Parker Coffin now. Next phase would have water main to Old McHenry. Timing for Phase I bid in two weeks. Discussion regarding bond options. Time limit of a bond is usually the ending of the bond. Interest in getting Bond Council involved early to review the debt certificate and bond timing options. Bond Council charges are based upon the issue.

- C. Proposed Village Water Rates Reduction**

Discussion: The draft water rate analysis by Baker Tilly includes the review of the current water rates based upon the existing customers and proposed customers and the existing water system and the proposed LM water connection. Board in agreement to direct council to draft water rate of proposed

rate of 25% reduction in the course of the next year or two. Agreement that future correspondence be sent directly to property owners transparently instead of through LGBCP. Trustee Yaeger and Engineer Shrake discussed plans for Cuba Road width. Discussion on need for signage to business district and associated funding being included in plans. Discussion about additional potential road connections.

Trustee Jacob moved to direct Village Council to prepare an ordinance amending and reducing the Village's water rates for consideration during the March 8, 2016 Board Meeting; seconded by Trustee Sarlitto.

ROLL CALL VOTE:

**Trustee Jacob - aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

D. 2016/17 Draft Village Budgets Public Hearing - March 8, 2016 Board Meeting.

Item #5: Village Trustee Jacob.

Roads, Bridges & Pathways

Upcoming Homeowners Associations Roads & Stormwater Informational Workshop - *February 29, 2016.*
Discussion: This workshop is a planning session to discuss best practices for road repairs for HOAs with private roads. The Bridge's contact was approved by the state (took 3.5 – 4 months). Estimating that this will be under construction in 1.5 – 2 years. Coordination with Lake County needed. 2016 Road Program was approved by IDOT. Discussion on timing and coordination with nearby communities involved in bidding. Stockbridge Farms had a difficult time connecting to adjacent subdivisions. Estimated \$120,000 for Pathway engineering designs for connecting adjacent subdivisions. Discussion of salt additives: Due to call from resident complaining about discoloration of pavement, there was a review of a stain on pavement. Possibility of hydraulic fluid. Crews out today to clean; not sure what the source is.

Item #6: Village Trustee Lyman.

Economic Development & Environmental Concerns

Discussion: No report.

Item #7: Village Trustee Marshall.

Building, Water & Sewer

Monthly Building Department Report – *February 2016*

Discussion: Demolition of the former Midwest Bank Building began this week. Building built after 1983. Construction fence will be put up around demolition area. Hours of work is 7 am to 7 pm. Staff to clarify with workers that there is no work on Saturday.

Item #8: Village Trustee Sarlitto.

Planning & Zoning

Comprehensive Plan Updates

Report: No further discussion on Plan. Discussion regarding the NBC airing regarding Highway 53. Recommends making available and providing a means for resident comments.

Item #9: Village Trustee Yaeger.

Security, Sustainability & Communications

Communications: Looking for articles for The Bridge. Experience now of sending out the notifications regarding the NBC airing.

Report of the Lake County Sheriff Public Safety Meeting - *February 10, 2016.*

Report: Village Trustee Yaeger and Staff met with Lake County Sheriff Representatives on Monday, February 15, 2016 to review the Sheriff's reporting procedures, thresholds and capabilities. One Sheriff from operations and other was from the detective side. Communications have to be judicious. Urgency is a goal. Means through police blotter (unfortunately, person that wrote the blotter for the County left). Reporting by the Village still needs to be worked out. Discussion about hardcopy to residents and timing (possibly quarterly). Village President Underwood questioned the timing/frequency/count of communications based on previous discussions about the importance of more communications. Discussion on fluctuating between mailing and online communications.

Item #10: Village Clerk Locker-Scheer.

Elections

Early Voting: Early voting begins 2/29 and runs through 3/14. To vote: visit an early voting site (find at <http://www.countyclerk.lakecountyil.gov/ElectionInfo/Voter-Services/Pages/Voter-Power.aspx>). Primary is 3/15/2016.

Item #11: Village Manager Lothspeich.

Discussion: No report.

Item #12: Village Planner Hogue.

Discussion: No discussion.

Item #13: Village Engineer Shrake.

Discussion: Not in attendance.

Item #14: Village Attorney Filippini.

Discussion: No report.

Item #15: Approval of Board Meeting Minutes

February 9, 2016 Board Meeting Minutes.

Trustee Sarlitto moved to approve the February 9, 2016 Board Meeting Minutes as amended; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Executive Session

At 10:35 P.M., Trustee Jacob moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; and (3) Investments and (4) Litigation; seconded by Trustee Sarlitto.

ROLL CALL VOTE:

**Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

Approval of Executive Board Meeting Minutes.

February 9, 2016 Executive Meeting Minutes – No discussion.

Trustee Jacob moved to approve the February 9, 2016 Executive Board Meeting Minutes; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Adjournment.

At 11:34 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Sarlitto.