



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, February 10, 2015 at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Underwood called the February 10, 2015 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Underwood
Trustees Present:	Borys, Lyman, Marshall, Yaeger, Wachs
Trustees Absent:	Barry
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Attorney:	Filippini
Village Planner:	Not present

**Call To Order: Recitation of the Pledge of Allegiance**

**VISITOR'S BUSINESS**

**Proclamation: Stevenson High School Football State Champions** – Village President Underwood invited the Stevenson football students from Long Grove to the front of the room for the reading of the Proclamation honoring Adlai E. Stevenson High School's 2014 State of Illinois Class 8A Football champions.

**Homeowner Associations:** The following homeowner associations had representation:

**Mardan Estates - Deb Borgeson;** Asked for an update on the streets – saw that there was a surveyor. Road pavement plans for: Monitor Lane from Hidden Valley to Allison Lane, East Mardan Drive from Mardan Drive to Monitor Lane – in spring. Concern from residents that Middlesax Drive is the worst and request for this to be revisited. Request for a speed table on Middlesax Drive (speed bumps are not allowed on public roads). The Board agreed to proceed with having Gewalt Hamilton & Associates (GHA), the Village's engineering firm, review Middlesax Drive and if felt necessary, include Middlesax Drive in the packet presented to IDOT for spring roadwork and remove another road(s) to keep the road paving costs the same. Repaving is the same road width as exists today.

**Trustee Lyman moved to reconsider the IDOT resolution approved on August 22, 2014; seconded by Trustee Wachs.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.  
(Motion carried 5 – 0; 1 absent trustee).**

**Trustee Yaeger moved to approve the MFT resolution as presented on January 27 at the last meeting with the addition of Middlesax and the three adjacent cul-de-sacs; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.  
(Motion carried 5 – 0; 1 absent trustee).**

**Mardan Lake – Michael Sarlitto:** Requested that road reevaluation be conducted and reprioritized due to concerns about prioritization. Loves the new street signage – safer and more efficient. Turkey Trot enjoyable. Concerns about roads, downtown area, and lack of Menard outlots being developed. Discussion by the Board about reevaluating and clarification of road scoring.

The following homeowner associations were invited to the meeting but did not have a representative in attendance:

**Victorian Oaks.**

**Lake County Sheriff's Report**

*Update:* Sergeant Scot Kurek shared that there have not be any major developments in the last two weeks. Based on resident discussion, will make it known to monitor the speeding in Mardan Estates.

**Item #1: Report of February 9, 2015 Architectural Commission (AC) Meeting**

- A. Signage for *Fidelity Wes Builders*, (Firehouse Building) 203 Robert Parker Coffin Road.
- B. Additional Signage for "*Clayoven Tandoor*", (Building #8) Long Grove Commons PUD, 3970 Route 22.
- C. Modifications to Approved Elevations (Building #1) For "*Primrose School*", Long Grove Commons.

*Discussion:* Village Planner Hogue was absent, but provided a report shared by Village President Underwood. Signage for Clayoven Tandoor was approved.

**Item #2: Report of the Long Grove Business and Community Partners (LGBCP) Downtown Historic Business District**

*Discussion:* Long Grove Business & Community Partners (LGBCP) Director Sharon Fine introduced the new event company, Ravenswood Event Services. Jeff Brice from Ravenswood Event Services provided insight into their approach to events, current plans (e.g., meetings with restaurant owners), and sponsors. LGBCP had Board elections. They are still looking for a part-time bookkeeper (one day per week). Looking at "packaging" and "partnering" for tourism (e.g., European Auto Show). Curb appeal accounts for 70% of first impressions. Request to modify Village Code to allow for amplification for outdoor music and to extend hours for Downtown Fests until 10:00 PM. Agreement by Board to direct staff to review amplification distances and cutoff of time limitations. Ravenswood representative shared that the later time brings in a younger and higher income clientele. Board is in agreement to provide Special Use Permits to continue to 10:00 p.m. and limit the amount of sound based on positioning. Trustee Borys suggested trying one special event permit to monitor the impact of the change.

**Item #3: Consideration of a resolution waiving the \$100,000 minimum escrow requirements under the redevelopment agreement for Sunset Grove. (Res. #2015-R-05).**

*Discussion:* As directed during the January 27, 2015 Board Meeting, Village Counsel prepared a resolution authorizing the waiver of the \$100,000 development escrow deposit for Sunset Grove, LLC. Sunset Grove does not have a firm date. Recommends that a date be determined for payment.

**Trustee Wachs moved to approve a resolution authorizing the waiver of development escrow deposit for the Sunset Grove Development with the insertion of a condition setting a 45-day period to deliver the outstanding Deferred Amount; seconded by Trustee Lyman.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.**

**(Motion carried 5 – 0; 1 absent trustee).**

**Item #4: Consideration of an ordinance ratifying a purchase agreement between Long Grove investments and the Village of Long Grove for the Village-owned Archer Outlots. (Ord. #2015-O-02).**

*Discussion:* As directed during the January 27, 2015 Board Meeting, Village Counsel prepared an ordinance ratifying and approving a contract for the sale of the Archer Parking Lot Outlots to Long Grove Investments (Marsha Forsythe) for \$1.0M..

**Trustee Marshall moved to approve an ordinance ratifying and approving an agreement for the sale of real property (Archer Outlots) to Long Grove Investments, LLC Resolution authorizing the waiver of development escrow deposit for the Sunset Grove Development; seconded by Trustee Wachs.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.**

**(Motion carried 5 – 0; 1 absent trustee).**

**Item #5: Village President Underwood.**

**Administration & Legislation**

**A. Appointment to the Conservancy Scenic Corridor Committee (CSCC) - Helen Wilson.**

**Trustee Lyman moved to appoint Helen Wilson to the Conservancy Scenic Corridor Committee; seconded by Trustee Wachs.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)**

**B. Appointment to the Architectural Commission (AC) - Laura Mikolajczak.**

**Trustee Yaeger moved to appoint Laura Mikolajczak to the Architectural Commission; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)**

**C. Appointment of Village Board (Trustee Joseph Barry) and Public At-large (Resident Karen Schmitt) Tax Increment Finance (TIF) Joint Review Board (JRB) Members.**

**Trustee Marshall moved to appoint Joseph Barry and Karen Schmitt to the Tax Increment Financing Joint Review Board; seconded by Trustee Wachs.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)**

**D. IL Rt. 53 Extension - Land Use Committee Meeting - February 5, 2015.**

*Update:* Village President Underwood shared that this was a very interesting meeting as it provided a lot of data. Two open houses were held in November requesting feedback from Lake County residents. Residents shared that they want to keep open spaces. There were four scenarios discussed.

**Item #6: Village Trustee Barry.**

**Finance / Pathways**

Trustee Barry not in attendance.

**A. Village Auditor request for proposals**

*Update:* To be discussed at the next meeting.

**B. Treasurer’s Report for January 31, 2015 as reported on February 10, 2015.**

**Trustee Marshall moved to approve the Treasurer’s Report for January 31, 2015; seconded by Trustee Lyman.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.**

**(Motion carried 5 – 0; 1 absent trustee).**

**C. Actual & Budget comparisons for the period ending January 31, 2015.**

Discussion: Request by the Long Grove Arts & Music Council (in their 10<sup>th</sup> year) to have the Village provide support to be able to increase what is provided. Communications about their events bring visibility to the Village. This would come out of the “Community Enrichment Fund”. Agreement by Board to fund music and gallery of local artists. Trustee Yaeger shared that this investment is building our brand of Long Grove. They will be getting an hour plug on WFMT.

**Trustee Lyman moved to give \$6000 to the Arts and Music Council from the current budget; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.**

**(Motion carried 5 – 0; 1 absent trustee).**

Discussion: Board reviewed the revisions made since last meeting’s review.

**D. 2015/16 Draft Village Budgets – Second Review Of Draft Budgets. Public Hearing March 10, 2015.** Discussion about the various “Community communications” fund options, including the Long Grove Living Magazine. Discussion about water connection costs, prior history of other water connections in place, and where the funds will come from. Discussion about the amount allocated to Matching Grants. Discussion about Village Hall painting; Trustee Marshall to pursue options. Trustee Wachs requested reviewing funds with Village Manager Lothspeich; planning to have Village Accountant provide budget guidance during the next meeting.

**Item #7: Village Trustee Borys.**

Environmental and Communications

Village Residents Opinion Survey National Research Center (NRC)

*Update:* Planning meeting conducted regarding topics to include in an upcoming survey, length and acceptable response rates. Timing: May/June. Additional target: garbage collection.

**Item #8: Village Trustee Lyman.**

- A. LGBCP Downtown Board & Economic Development Committee Meetings.  
Discussion: The possibility of using solar lighting in the downtown area. Signage issues. Grant writer process.
- B. Economic Development Consultant Business Districts Inc. (BDI)  
*Update:* Village President Underwood shared the meeting conducted with Bridget Lane about what BDI can do for Long Grove's image/branding, e.g., website, Economic Development Committee – composition, meeting times (first on March 23<sup>rd</sup>), duration of commitment, reporting structure. Discussion about LGBCP member on committee; Board agreement that there should be LGBCP representation.

**Item #9: Village Trustee Marshall.**

Building, Planning & Zoning

- A. Monthly Building Department Report - *January 2015*. Projecting less than 2013/2014 fiscal years.
- B. Proposed amendments to Village Code Re: Building, Fire and Plumbing Codes - *March 10, 2015*.  
*Discussion:* Village Manager Lothspeich is setting up a meeting to review the Village Codes.

**Item #10: Village Trustee Wachs.**

Public Works

- A. Report of Lake County Council of Mayors Meeting Re: FAU Funding - *February 9, 2015*.  
*Discussion:* Approval for North and South Krueger. Phase 1 study for federally-funded Bridge option approved; to be presented mid-March.
- B. Snow report – Discussed the salt / snow removal funds to date.
- C. Robert Parker Coffin Road Bridge -  
*Update:* Phase 1 study for federally-funded Bridge option approved; to be presented mid-March.

**Item #11: Village Trustee Yaeger.**

Security and Sustainability

Lake County Sheriff contract extension

*Update:* Contract provided to Trustees.

SWALCO

*Update:* SWALCO is working on recycling legislation in the works with other communities.

**Item #12: Village Clerk Locker-Scheer.**

*Discussion:* No report.

**Item #13: Village Manager Lothspeich.**

*Discussion:* No report.

**Item #14: Village Planner Hogue.**

*Not in attendance.*

**Item #15: Village Attorney Filippini.**

*Discussion:* No report.

**Item #16: Approval of Board Meeting Minutes**

*January 27, 2015 Board Meeting Minutes* – Amendments provided by Village President Underwood.

Trustee Marshall moved to approve the January 27, 2015 Board Meeting Minutes as amended; seconded by Trustee Lyman.

**VOICE VOTE:**

All ayes, no nays (Motion carried 5 –0; 1 absent trustee)

**Executive Session**

At 10:13 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; (3) Litigation; and (4) Investments; seconded by Trustee Yaeger.

**ROLL CALL VOTE:**

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Wachs – aye; Trustee Lyman – aye; Trustee Borys - aye.

(Motion carried 5 – 0; 1 absent trustee).

**Semi-Annual Review of Executive Session Minutes.**

Semi-annual review of executive session minutes conducted during Executive Session.

Trustee Marshall moved not to release any of the executive session minutes; seconded by Trustee Lyman.

**VOICE VOTE:**

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)

**Approval of Executive Board Meeting Minutes.**

*January 27, 2015 Executive Meeting Minutes* – No discussion.

Trustee Marshall moved to approve the January 27, 2015 Executive Board Meeting Minutes; seconded by Trustee Yaeger.

**VOICE VOTE:**

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)

**Adjournment.**

At 10:35 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Yaeger.

**VOICE VOTE:**

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)