



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, October 10, 2016 at 7:03 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:03 P.M., Village President Underwood called the October 10, 2016 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Underwood
Trustees Present:	Borys, Marshall, Sarlitto, Yaeger
Trustees Absent:	Jacob, Lyman
Village Manager:	Lothspeich
Village Clerk:	Gayton
Village Attorney:	Filippini
Village Planner:	Not in attendance
Village Engineer:	Shrake

**VISITOR'S BUSINESS**

**Call To Order: Recitation of the Pledge of Allegiance**

**Homeowner Associations:**

**Towner – Rolund Holup**

*Discussion:* Mr Holup gave an extensive list of items for Village Manager Lothspeich's attention.

**Lake County Sheriff's & Long Grove Fire District's Report:**

*Discussion:* Officer Amber reported on 3 separate incidents of fallen trees, that had happened during the storm on October 6<sup>th</sup>.

**Raffle License Application, Waiver Of Fee & Bond Requirement.**

Trustee Sarlitto moved to approve the Raffle License application and waiver of the Raffle License bond and \$25 application fee requirements For The Kildeer Elementary School PTO on November 5, 2016 and February 24, 2017; seconded by Trustee Marshall.

**ROLL CALL VOTE:**

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Sarlitto – aye.  
(Motion carried 4 – 0; 2 Trustees Jacob and Lyman not in attendance).

**Item #1:** Report Of The Plan Commission & Zoning Board Of Appeals (PCZBA) Meeting –

**October 4, 2016:**

- A. *Petition New Testimony And Evidence To Allow The Installation, Of A Monopole Telecommunications Tower And Related Facilities For Lot 46 Of The Savanne Subdivision (Temple Chai), 1670 Checker Road. Note: The Village Board will not be considering the report on this item during this meeting. At the request of the petitioner, consideration is deferred until the November 8, 2016 Village Board Meeting.*
- B. *Request For Amendment(S) To The Village Code, Specifically Title 5, Chapter 9, Section 5-9-5 "Signs" Of The Zoning Regulations.*

*Discussion:* At the request of petitioner, this item will be postponed until the November 8<sup>th</sup> meeting. Trustee Yaeger asked about time clock Attorney Filippini said under FCC regulations under the Federal Telecommunications Act, the time frame is 150 days. Deadline is January 17, 2017.

**Item #2: Consideration Of A Resolution Supporting The Buffalo Creek Watershed-based Plan For Lake County. (Res. #2016-R-31).**

*Discussion:* Jeff Weiss, founder of the Buffalo Creek Clean Water Partnership spoke. Potential benefits; reduced flood and erosion damage, improved water quality, potential cost savings, green infrastructure. He described each of the 9 chapters of the plan. 100 of the 571 projects are located in Long Grove.

**Trustee Yaeger moved to approve a Resolution Supporting The Buffalo Creek Watershed-based Plan For Lake County; seconded by Trustee Sarlitto.**

**VOICE VOTE:**

All ayes, no nays (Motion carried 4 – 0; Trustees Jacob and Lyman not in attendance)

**Item #3: Consideration Of A Resolution Approving A Storm Sewer Utility Easement For 2544 Shenandoah Lane. (Res. #2016-R-32).**

*Discussion:* Board has previously discussed. Attorney Filippini received further communication from attorneys. There are certain points they want to still review.

**Trustee Yaeger moved to Consider A Resolution Approving Storm Sewer Utility Easements For 2544 Shenandoah Lane, provided no material changes; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Sarlitto – aye.  
(Motion carried 4 – 0; 2 Trustees Jacob and Lyman not in attendance)

**Item #4: Consideration Of A Resolution Awarding A Contract To R.A. Mancini, Inc. In The Amount Of \$165,559.30 For The Installation Of A New Storm Sewer Utility On Shenandoah Lane & Checker Road. (Res. #2016-R-33)**

*Discussion:* No Discussion.

**Trustee Yaeger moved to Approve a Resolution Awarding The Shenandoah Storm Sewer Contract To R.A. Mancini, Inc. In The Amount Not To Exceed \$165,559.30; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Sarlitto – aye.  
(Motion carried 4 – 0; 2 Trustees Jacob and Lyman not in attendance).

**Item #5: Consideration Of A Resolution Approving An Engineering Proposal From Hey & Associates, Inc. In The Amount Of \$45,600.00 For Planned Pathway Improvements Along The South Side Of IL 53 Connecting Schaeffer Road To Fremont Way. (Res. #2016-R-34).**

*Discussion:* Discussed at previous meeting. Pathways Committee recommends approval.

Trustee Sarlitto moved to approve A Resolution Approving An Engineering Proposal From Hey & Associates, Inc. In The Amount Of \$45,600.00 For Planned Pathway Improvements Along The South Side Of IL 53 Connecting Schaeffer Road To Fremont Way; seconded by Trustee Marshall.

**ROLL CALL VOTE:**

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Sarlitto – aye.  
(Motion carried 4 – 0; 2 Trustees Jacob and Lyman not in attendance).

**Item #6: Consideration Of A Resolution Approving Shared Costs For Installation Of Pathway Improvements Estimated Village Cost Of \$5,314 (Total Estimated Project Cost \$23,010) As Part Of The Planned Widening Of US Route 45 From IL Route 60 To IL Route 45. (Res. #2016-R-35).**

*Discussion:* A sidewalk along the south side of Rte. 45 along 5 properties. Will connect to a pathway, which leads to existing Ravenna System. 2017-2022.

Trustee Sarlitto moved to approve a Resolution Approving Shared Costs For the Installation Of Sidewalk and Pathway Improvements Along IL Route 45 and IL Route 83 As Part Of The State's Plans To Widen IL Route 45 From IL Route 83 To IL Route 22; seconded by Trustee Marshall.

**ROLL CALL VOTE:**

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Sarlitto – aye.  
(Motion carried 4 – 0; 2 Trustees Jacob and Lyman not in attendance).

**Item #7: The Village Board Of Trustees Meeting Dates Calendar For Year 2017.**

*Discussion:* Recommended that the first April meeting be moved to April 10<sup>th</sup>, 2017, due to Passover. January 26<sup>th</sup>, should be the 24<sup>th</sup>.

Trustee Sarlitto moved to approve The Village of Long Grove Board Meeting Dates and Times Calendar For Year 2017; seconded by Trustee Marshall.

**VOICE VOTE:**

All ayes, no nays (Motion carried 4 – 0; Trustees Jacob and Lyman not in attendance)

**Item #8: Presentation, Discussion And Acceptance Of The Village Of Long Grove Financial Statements And Report On Internal Controls For Fiscal Year Beginning May 1, 2015 And Ending April 30, 2016 As Prepared By Baker Tilly Virchow, Krause LLP.**

*Discussion:* John Rader summarized the six-page handout the board received. Drafts issued. Close to finals. Audit went well.

Trustee Marshall moved to Accept The Fiscal Year 2015-16 Financial Statements And Report On Internal Controls As Prepared By Baker Tilley, Virchow, Krause LLP; seconded by Trustee Sarlitto.

**VOICE VOTE:**

All ayes, no nays (Motion carried 4 – 0; Trustees Jacob and Lyman not in attendance)

**Village President Underwood.**

**Administration & Legislation**

- A. Appointment Of Plan Commission & Zoning Board Of Appeals (PCZBA) Secretary – *Magdalena Dworak.*

**Trustee Marshall moved to accept the appointment of Magdaline Dworak's as the Secretary of the Plan Commission & Zoning Board Of Appeals; seconded by Trustee Yaeger.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 4 – 0; Trustees Jacob and Lyman not in attendance)**

- B. Appointment Of Village Board & Public At-large Tax Increment Finance (TIF) Joint Review Board (JRB) Members.

**Trustee Sarlitto moved to appoint Stanly Borys and Karen Schmitt to the Tax Increment Financing Joint Review Board; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 4 – 0; Trustees Jacob and Lyman not in attendance)**

- C. Village Board Goals – *Quarterly Status Report.*

*Discussion:* Village Manager Lothspeich has updated the goals, to see where we are on them. Most ongoing. Few flagged for further direction. Improvements: Village Manager Lothspeich will provide punch list in next board packet. Work with HDLGBA and Arts & Music to bring more to downtown. Trustee Lyman and Village President Underwood will meet with them to brainstorm. Explore a community center. For staff purposes, this is on hold. Find an intergovernmental pathway to work with state and county to improve traffic congestion.

**Item #8: Village Trustee Borys.**

**Finance**

- A. Treasurer's Report For September 30, 2016 As Reported On October 10, 2016

**Trustee Marshall moved to approve the Treasurer's Report for September 30, 2016; seconded by Trustee Sarlitto.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Sarlitto – aye. (Motion carried 4 – 0; 2 Trustees Jacob and Lyman not in attendance).**

- B. Actual & Budget Comparisons For The Period Ending September 30, 2016.

- C. Transfer Of General Funds From FY 2015-16 Budget To Capital Infra. Fund For The Purpose Of Pathways.

*Discussion:* Pathways Committee got check from state. Funds did not come out of Pathways budget.

**Item #9: Village Trustee Jacob.**

**Roads, Bridges & Pathways**

*Report:* Not in attendance.

**Item #10: Village Trustee Lyman.**  
*Economic Development & Environmental Concerns*  
Report: Not in attendance.

**Item #11: Village Trustee Marshall.**  
*Building, Water & Sewer*  
Monthly Building Department Report – September 2016  
Report: One new single family home. Beyond where we were last year.

**Item #12: Village Trustee Sarlitto.**  
*Planning & Zoning*  
Comprehensive Plan Updates  
Report: At last meeting, went over the maps. Discussed feedback from residents. Maps will go to PCZBA.  
*Community Outreach*  
Report: DIY culture policy issue is pretty straight forward. Generally speaking, people are in favor of continuing this policy. Privacy is also desired by many residents. Discussed doing a town hall survey.

**Item #13: Village Trustee Yaeger.**  
*Security, Sustainability & Communications*  
Report: Latest issue of The Bridge was released. Village Manager Lothspeich wrote a great article on water coming to the downtown.

**Item #14: Village Clerk Gayton.**  
Discussion: No report.

**Item #15: Village Manager Lothspeich.**  
Discussion: No report.

**Item #16: Village Planner Hogue.**  
Discussion: Not in attendance.

**Item #17: Village Engineer Shrake.**  
Discussion: Water Main project close to completion. Hydrants should be live by the 21<sup>st</sup>. Restoration by November 1<sup>st</sup>. Trustee Yeager asked about raising the roads to prevent flooding. Village Engineer Shrake said there are other ways to address this.

**Item #18: Village Attorney Filippini.**  
Discussion: No report.

**Item #19: Approval of Board Meeting Minutes**  
*September 27, 2016 Board Meeting Minutes.* Amendments provided by Village President Underwood.

**Trustee Sarlitto moved to approve the September 27, 2016 Board Meeting Minutes as amended; seconded by Trustee Marshall.**

**VOICE VOTE:**  
**All ayes, no nays (Motion carried 4 – 0)**

### **Executive Session**

**At 9:37 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive**

**Session Meeting Minutes; (2) Investments and (3) Litigation; seconded by Trustee Sarlitto.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Borys- aye; Trustee Sarlitto - aye.  
(Motion carried 4 – 0).**

**Approval of Executive Board Meeting Minutes.**

*September 27, 2016 Executive Meeting Minutes.*

**Trustee Marshall moved to approve the September 27, 2016 Executive Board Meeting Minutes; seconded by Trustee Sarlitto.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 4 – 0)**

**Adjournment.**

**At 10:07 P.M., Trustee Sarlitto moved to adjourn the meeting; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 4 – 0; Trustees Jacob and Lyman not in attendance)**