

MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, February 12, 2013 at 7 P.M.
3110 RFD, LONG GROVE, ILLINOIS 60047-9613

CALL TO ORDER:

At 7:02 P.M. Village President Rodriguez called the February 12, 2013, 2013 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President: Rodriguez
Trustees: Barry, Marshall, Schmitt, Underwood, Wachs
Absent: Weber
Village Clerk: Schultheis
Also Present: Village Manager Lothspeich and Village Counsel Filippini

Call To Order: Recitation of the Pledge of Allegiance

Item: Lake County Sheriff's Report. – No report. Sergeant Anthony Parisi present.

Item: Homeowner Associations:

Mardan Estates – Deb Borgeson. – HOA President Borgeson said that the streets in the subdivision were in need of immediate repair. President Rodriguez replied that the Village was looking at long term solutions for all the roads that were in need of repair. And, she added that there would be a HOA President's meeting to discuss options. It was noted by Village Manager Lothspeich that there Mardan Estate roads would be among roads being looked at to be paved but that funding and need would be issues ultimately determine which roads would be paved first. President Rodriguez said that the HOA President discussion would be at the next Board Meeting on February 26, 2013. – **No action was taken.**

Prairie Trails – Anthony Spina. – **Not present.**

Mardan Lake – Steve Curtis. – **Not present.**

Victorian Oaks – Ryan Kaiser. – **Not present.**

ITEMS FROM THE AUDIENCE:

WineSplash – Owner Shelley Simon said that the current license only allowed the shop to stay open until 9PM. They were looking to extend the hours until midnight on Thursday, Friday and Saturday nights. Village Counsel Filippini said that the Board had the option to change the code universally to allow for later hours, make a special license that would reflect different operating hours, or issue a limited exemption for *WineSplash*. The consensus of the Board was to change the license universally so that any establishment with this type of liquor license

would be allowed to stay open until midnight. President Rodriguez asked that the recommended change to the liquor license operating hours be put on the next agenda. – **No action was taken.**

LGBCP – Rachel Perkal said that the LGBCP was searching for a new Community Development candidate and searching for a person to fill the position in the Visitor’s Center. She also noted that the owners of the Long Grove Candle and Soap Shop were retiring. She said that due to their retirement there would be two places open on the LGBCP Board. – **No action was taken.**

Item: Visitors’ Business: Special Event/Signage Application: Ice Meltin’ Blues - March 2-3, 2013.- Trustee Schmitt moved to Approve Temporary Signage for the Ice Meltin’ Blues special event to be held on March 2nd and 3rd; seconded by Trustee Wachs.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; Trustee Weber absent)

ACTION ITEMS:

Item #1: Report Of The February 11, 2013 Architectural Commission Meeting.

- A. Elevations For New Residence At 5183 Eastgate Lane (Lot #8), Orren Pickell.
- B. Signage For "Rivellino School Of Art" At 216 Robert Parker Coffin Road (Gosswiller School), Roshel Rivellino.

Village Manager Lothspeich discussed the actions by the Architectural Board. – **No action was taken.**

Item #2: Referral Of Text Amendments To PCZBA - Definitions.

As discussed during the January 22, 2013 Board Meeting, in recognition of continued concerns with various definitions, including limited service restaurants vs. fast food restaurants, various amendments to the Village Code are suggested for consideration by the Plan Commission & Zoning Board Of Appeals. – **Trustee Underwood moved to Approve the referral of Amendments to the Village Code RE: Definitions; seconded by Trustee Marshall.**

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; Trustee Weber absent)

Item #3: Referral Of Text Amendments To PCZBA - Historic Downtown Preservation District.

As discussed during the January 22, 2013 Board Meeting, in recognition of continued concerns with preserving the character of the historic downtown various amendments to the Village Code are suggested for consideration by the Plan Commission & Zoning Board Of Appeals.

- Trustee Schmitt expressed concern regarding the identification of historic building that needed to be maintained. President Rodriguez said that the character of the Downtown would be maintained but that the buildings needed to be brought up to code. Village Counsel Filippini said noted that preserving the character but not the current structures was different from the “technical” Historic Preservation ordinances. It was noted that preservation of historic buildings that would need to be refurbished and refit to be up to code would not be cost effective for developers. It was noted by Village Manager Lothspeich that this amendment would be referred to the Plan Commission, and that the Historic Society would be part of the discussion. The consensus was that members would of an Ad Hoc Committee would be the LGBCP (Ed Acuna volunteered)/Historical Society/ Village Board/Plan Commission/Architectural Commission.

Trustee Underwood moved to refer Amendments to the Village Code RE: Establishing a Historic Downtown Preservation District, but defer Public Hearing until after the Ad Hoc Committee Report; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; Trustee Weber absent)

Item #4: Ordinance Granting Special Use Permit For Chicken, Ribs & More - Sunset Grove.

As directed during the January 22, 2013 Board Meeting, Village Counsel prepared the draft ordinance granting approval of a special use permit for Chicken, Ribs & More as recommended by the Plan Commission & Zoning Board of Appeals. Please note the following regarding the draft ordinance:

- Limited Service Restaurant is defined as excluding "fast-food" for the purpose of the ordinance, to streamline the language.
- The petitioner testified that he would be using non-disposable plates and utensils for eat-in customers, but the PCZBA specifically choose not to impose that as a condition in case the petitioner chose to change that at some point in the future. Accordingly, provisions regarding the non-disposable items are included in the recital regarding testimony but are not included in the conditions.
- There is a restriction regarding not emitting odors so as to cause a public nuisance in Section 3(C).

Trustee Marshall moved to Approve an Ordinance Granting a Special Use Permit for a Limited Service Restaurant Chicken, Ribs & More in the Sunset Grove Planned Unit Development at 4196 IL Rte 83; seconded by Trustee Barry.

ROLL CALL VOTE:

Barry – aye; Marshall – aye; Schmitt – aye; Underwood – aye; Wachs – aye; Weber – absent

(Motion carried 5 – 0; one absent)

Item #5: Resolution Approving & Awarding Village Web Site Design Agreement.

The Village posted public notice requesting proposals for website redesign/update/reorganize in the *Daily Herald*, at the Village Hall (3110 Old McHenry Road) and on the Village's Web Page on July 23, 2012.

- Proposals were received from fifteen (15) companies for Website Redesign services were received on August 9, 2012, one of which was from Digital Brinq.
- As discussed during the August 14, 2012 Board Meeting, Jenn Harrington of Creative Spectacles was hired to review the proposals based upon their technical expertise and rank the companies.
- Creative Spectacles reviewed the proposals and identified the top proposals.
- Village Trustee Weber, Trustee Wachs and Staff met on September 6th to review the recommendations by Creative Spectacles in detail.
- Based upon these reviews and discussions, the recommendation was for the Village to hire Creative Spectacles to provide further assistance on firming up the design specs for the Village Web Site and then going back to the top bidders requesting that they refine their proposals based upon these specs with the goal to reduce the total project cost and timeline for implementation.
- the Village sent the January 11, 2013 addendum to the request for proposals to these six (6) companies and received amended proposal for Website Redesign services from four (4) of these companies on January 28, 2013, one of which was Digital Brinq.

Trustee Schmitt moved to Approve a Village Website Design Agreement to Digital Bring for an amount no to exceed \$7,800 (note: includes \$500of additional training, etc., if needed); seconded by Trustee Barry.

ROLL CALL VOTE:

Barry – aye; Marshall – aye; Schmitt – aye; Underwood – aye; Wachs – aye; Weber – absent

(Motion carried 5 – 0; one absent)

Village President Rodriguez said that the website would be up and running by April, 2013.

Item #6: Village TIF Financial Statements – Baker Tilley, Virchow, Krause LLP.

As referenced by Auditor John Rader of *Baker Tilley, Virchow, Krause LLP* during the January 22, 2013 Board Meeting, the TIF Audit is the first audit of the TIF as required by statute. – **Trustee Schmitt moved to Accept the Fiscal Year 2011-12 TIF Financial Statements as Prepared by Baker Tilley, Virchow, Krause LLP; seconded by Trustee Underwood.**

ROLL CALL VOTE:

Barry – aye; Marshall – aye; Schmitt – aye; Underwood – aye; Wachs – aye; Weber – absent

(Motion carried 5 – 0; one absent)

Item #7: Village President Rodriguez.

A.IL Route 53 Extension – Update. IL Route 45 Widening. IDOT hosting public meeting at the Vernon Hills Sullivan Center on February 7th from 5:30 p.m. until 8:30 p.m. – President Rodriguez said that there was nothing new to report. **No action was taken.**

B.IL Route 45 Widening - IDOT Workshop - February 1, 2013. Staff represented Long Grove during the

February 1st workshop. The proposed improvements do not appear to have any negative impacts on any of the properties located in Long Grove. – Village Manager Lothspeich said that there no proposed improvements that would directly impact Long Grove properties. **No action was taken.**

C.Aptakasic Road Improvements Stakeholder Group (SIG) Meeting #1 - January 30, 2013. Staff represented the Village during this 1st Stakeholder Group meeting. Several residents from Long Grove and Buffalo Grove were in attendance with many expressing concerns over the impact of the widening on their properties- Village Manager Lothsepich said that he detected that there was a trust gap between property owners and LakeDOT. He said that the stakeholders were worried that a four-lane highway would be built. It was noted that this is the beginning of the process and more meetings were planned.

No action was taken.

D.Old Hicks Road and 53 – President Rodriguez said that IDOT had reneged on its plan to install a traffic light on Old Hicks Road and Old 53. IDOT had said that it was no longer warranted. She said that when the Village protested that the roads were too dangerous, the IDOT reply was that given new medical breakthroughs, the accidents on these roads was rarely fatal. President Rodriguez offered that the Village needed to identify criteria that would warrant a traffic light at that location. The consensus was that Village Engineers ESI should give an estimate regarding how much it would cost to compile information to warrant a light.

No action was taken.

Item #8: Village Trustee Barry.

A.Treasurer Report For January 31, 2013. – **Trustee Barry moved to Approve the Treasurer’s Report for January 31, 2013; seconded by Trustee Schmitt.**

ROLL CALL VOTE:

Barry – aye; Marshall – aye; Schmitt – aye; Underwood – aye; Wachs – aye; Weber – absent

(Motion carried 5 – 0; one absent)

Trustee Barry noted that the Village was doing well financially, and was approaching its goal to have 100% coverage for a budget year in reserves.

Discussion Of The Draft Village Of Long Grove Fiscal Year 2012/13 Budgets – Trustee Wachs noted some budgeting errors.

There was discussion as to whether or not a finance person was needed to handle accounting issues like the TIF reimbursements. President Rodriguez suggested that the Village go out for bid regarding accounting, as the Village's finance's had become more complicated and expensive to manage.

Trustee Barry said that the auditing expenses had gone up because of the TIF.

Village Counsel Filippini said that the TIF audit was a separate enterprise, and that the Village must make a policy decision as to what was the best way to express it in the Budget. He suggested that the Village approach other towns that had TIF's to see how they handled it.

Wish List – LGBCP representative Ed Acuna said that the LGBCP was working on trying to state priorities for Downtown. He said that lights topped the list. President Rodriguez noted that while outright grants to the LGBCP were no longer feasible, the Village Board was looking at ways to improve infrastructure.

President Rodriguez said that the WISH LIST would include a \$25000 Community Event Grant, and petitioners could plead their case for the best way spend money for a community event. It would not be an outright grant, and the money could be split amongst different grants.

Incentivising Merchants – Trustee Schmitt asked if there was continued interest in a Wish List item and what criteria would be used. LGBCP representative Ed Acuna said that he did not feel that an incentive grant to new businesses would be the best use of funds. He said that infrastructure improvements would help all merchants.

Trustee Wachs said that the Village needed to update the Wish List and include new ideas that were long term in scope.

President Rodriguez asked the Board if they would be interested in diverting some of the money from road paving to pathways.

The Bridge – It was suggested that in order to receive the federal grant to have the Bridge redone, the design and look of the Bridge would need to conform to government specifications.

No action was taken.

Item #9: Village Trustee Marshall.

Monthly Building Department Report. – Trustee Marshall said that there were two new family home permits granted. He noted that the permit fees were up from last year. – **No action was taken.**

Item #10: Village Trustee Schmitt.

A.Solid Waste Agency Of Lake County (SWALCO) Board Meeting - January 24, 2013. – Trustee Schmitt said that Walter Willis was willing to help the Village negotiate the best rates. It was noted that the contract expires in 2014, and prices were expected to rise.

Proposed Annual Membership Fee Increase. Increasing the annual Operations and Maintenance (O&M) Fee from \$1.00 to \$1.25 per household per year. Fell short of the minimum required vote. 32 votes in favor necessary, 32 members were attendance with 1 member voting against the proposal. – Trustee Schmitt said that there was a proposal for every household to have a 65 gallon recycling cart. She also noted that there was a suggestion that Special Events will be charged for trash pickup, and that the LGBCP would pay for it. Trustee Wachs wondered if there could be back door pickup of recycling goods; but Trustee Schmitt said that SWALCO was considering ending all back door pickup. – **No action was taken.**

B.Textile Recycling – Trustee Schmitt said that she had a February 13, 2013 meeting regarding recycling textile materials. – **No action was taken.**

C. The Bridge – Trustee Schmitt said that the *Bridge* was almost ready to be sent. – **No action was taken.**

Item #11: Village Trustee Underwood.

Historical Society – Trustee Underwood said that John Byrne would be giving a fireside chat at the Reed-Turner Woodland Nature Center on Sunday, February 17th at 2PM. Admission is free and the discussion will be about the Cuneo Museum. – **No action was taken.**

Item #12: Village Trustee Wachs.

Roadway Analysis - Homeowner Associations (HOA) Presidents Invite For February 26, 2013 Board Meeting. Trustee Wachs and Staff prepared draft presentation materials for the upcoming Homeowner Association Presidents attendance during the next board meeting.- Trustee Wachs restated the Village's position that the option "to do nothing" was not viable and that the upcoming HOA Presidents invitation to discuss options would have other options and their associated costs. LGBCP representative Ed Acuna added that the discussion should also include maintenance costs. – **No action was taken.**

Item #13: Village Trustee Weber.

Absent

Item #14: Village Clerk Schultheis.

No report. No action was taken.

Item #15: Village Manager Lothspeich.

No report. No action was taken.

Item #16: Village Planner Hogue.

Not Present

Item #17: Village Attorney Filippini.

No report. No action was taken.

Item #18: Approval of Board Meeting Minutes.

January 22, 2013 Board Meeting Minutes. – Trustee Marshall moved to Approve the January 22, 2013 Board Minutes, as amended; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; Trustee Weber absent)

Item: Executive Session.

At 9:27 PM, Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Minutes; (2) Personnel Matters; (3) Litigation; and (4) Acquisition and Disposition of Property; Seconded by Trustee Wachs.

ROLL CALL VOTE:

Barry – aye; Marshall – aye; Schmitt – aye; Underwood – aye; Wachs – aye; Weber – absent

(Motion carried 5 – 0; one absent)

Item: Other Business.

January 22, 2013 Executive Session Board Meeting Minutes. Trustee Barry moved to Approve the January 22, 2013 Executive Session Minutes, as amended; but not for public release; seconded by Trustee Wachs.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; Trustee Weber absent)

Item: Adjournment.

At 10:12 PM, Trustee Wachs moved to Adjourn; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; Trustee Weber absent)