



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE**  
**Tuesday, August 12, 2014 at 7:02 P.M.**  
**3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:02 P.M., Village President Underwood called the August 12, 2014 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Underwood
Trustees Present:	Barry, Borys, Marshall, Wachs, Yaeger
Trustees Absent:	Lyman
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Planner:	Hogue
Also Present:	Village Attorney Filippini

**Call To Order: Recitation of the Pledge of Allegiance**

**VISITOR'S BUSINESS**

**Homeowner Associations:** Representatives in attendance from **LeSavanne**. Shared that there are 47 horses instead of 25 horses and pictures taken today of piles of horse manure. Village Attorney Filippini reviewed the Village regulations and found no clear violation of objective Village standards. This is covered by private law between property owners and enforceable between property owners. There were concerns by residents about manure odor and impact to their drinking water and health. Discussion of Village ruling in 2004 regarding public health; county is responsible of oversight for health conditions. Per Village Manager Lothspeich, the State of Illinois will be coming to see the property at their earliest available date, said to be mid-August. Discussion about possible ordinances or changes in ordinances to enforce maintenance of property. Discussion of rules in Homeowner's Declaration, as the stables are a part of the HOA. This Declaration is a private law, which is enforceable, versus public laws. Resident request for any assistance from Village. Village President Underwood recommended that the Village review the results of the State's assessment. Trustee Wachs suggested putting together an ordinance about the number of horses per acre and how activities should be operated. The inspector does not plan to announce their visit date/time.

The following homeowner associations were invited to the meeting but did not have a representative: **Burr Oak/Oak Hills, Stonehaven, and Willowbrook Woods.**

**Special Event Application:** The Irish Days application was approved by the LGBCP Board of Directors during their July 15, 2104 meeting. Event is coming back after a hiatus.

**Trustee Barry moved to approve the Special Event Application and temporary signage for Irish Days during August 30, 2014 through September 1, 2014; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent trustee).**

**Lake County Sheriff's Report**

*Update:* A couple attempted residential burglaries in the past couple months. Recommend putting alarms on when leaving homes.

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**Item #1: Report of the August 5, 2014 PCZBA Meeting.**

*Discussion:* The Plan Commission & Zoning Board of Appeals (PCZBA) reviewed the following items during their August 5, 2014 Meeting.

- A. Continued Consideration Of A Special Use Permit Within The R-2 Residential District and/or Additional Relief Including But Not Limited To Parking And Floor Area To Provide For A Senior Living Center With Memory Care And Assisted Living Facilities For Property Located On The South Side Of Route 53 Between Mardan Drive And Long Grove Road, Long Grove Senior Care LLC.

Planner Hogue provided a summary of these meetings. Increased the number of parking spaces. Modified ingress and egress of entrance to property. Provided summary of water capacity for facility and existing residents. Storm water issues raised and engineering will address drainage concerns. Tree plan is included at a cost of over \$500,000. Need and appropriateness of business: need in area is confirmed, appropriateness for site is not. Village President Underwood shared that there was a request from petitioner to hold the vote until the next meeting as their attorney could not be present. There are certain additional components that are still under review and should be complete before the next meeting. The Petitioner Development Team was in attendance to present their plans and summarized the status – engineering and arborist issues outstanding. Civil Engineer discussed the warrants: IDOT's response is that access on Long Grove Road was denied by IDOT, but they did approve the planned location. Plan is for the property to have right turn in (only) and right turn out (only). During peak hour, there only 5 vehicles leaving in a.m. and 12 in p.m. There are three shifts planned which will be covered by a total of 65 employees. Property will house 60 assisted living and 40 memory care residents. Discussion about getting the Village Engineer involved in review of the entrance. Discussion with Brickman about possible purchase of property has taken place. Petitioner agreeable to approach both IDOT and Brickman again. Village President Underwood asked the Planning Commission members that were in attendance for their opinions on the entrance/exit. A representative from the Commission shared frustrations of how restrictions are placed on petitioners and not wanting to drive them to another location, potentially outside of Long Grove. Another Planning Commissioner shared that there had been over 60 petitions from area residents against this facility on this location. Trustee Barry expressed concerns about the proposed reduction in density for the property. Petitioner explained the history of their work with the Planning Commission as requested by Board; reviewed the number of iterations of plans to fulfill requirements. Jack Issacs, who developed Wyncrest (subdivision at Old Hicks Road and south of Old Illinois Highway 53), said that he walked the property in the 1990s and saw established trees at that time; he also expressed concerns about senior citizens visiting the facility with the unusual entrance configuration. There were several residents in attendance to hear the discussion around this item. One resident shared concerns about the need, since there is a senior development in the process of being built at Lake Cook and Quinten and concerns about preservation. Another resident shared opinion that we don't need a proposed fourth senior living facility within a 1.5 mile radius. The Trustees each shared their current stand and concerns that need to be resolved before going to vote. Overall request for results from the arborist.

- B. Continued Consideration Of Amendments To Title 5 Of The Village Code For The Village Of Long Grove, Including Definitions, Modifications In Section 5-11-4 And More Specifically Section 5-11-4(F)(2) Regarding Architectural Commission Jurisdiction Within The B-1 Historic District Within The Village Of Long Grove. – *Deferred by the PCZBA at their August 5, 2014 Meeting*
- C. Continued Consideration Of Amendments To The Zoning Code Of The Village Of Long Grove In Light Of The Adoption Of The Illinois Compassionate Use Of Medical Cannabis Pilot Program Act, 430 ILCS 130/1 Et Seq., Including Specifically Whether To Include State-Authorized Medical Cannabis Dispensing Organizations And Medical Cannabis Cultivation Centers As Special Uses In Non-Residential Zoning Districts.

Discussion between planning commission about off-site sales, enforcement and minimum space. Additional information to be provided.

- D. PUBLIC HEARING – Consideration of a proposal for additional amendments to Title 5 of the Village Code for the Village of Long Grove, regarding Permitted and Special Uses within the B-1 Historic District, and more specifically, additional uses as proposed by the Long Grove Business and Community Partners. - *Deferred by the PCZBA at their August 5, 2014 Meeting*

**Item #2: Referral to PCZBA: Zoning Amendment Re: HR2 Zoning District Max. Non-retail.**

*Discussion:* Sunset Grove submitted the enclosed July 28, 2014 request for a minor amendment to the Sunset Grove Planned Unit Development (PUD) to increase the maximum non-retail uses from the current limitation of 16,000 to 18,500 sq. ft. In reviewing the request with Village Counsel, Staff determined that the request would be considered a major amendment (not minor) to the

Sunset Grove PUD and would also require an amendment to the Zoning Code for the existing HR1 Highway Retail Zoning District which also includes a maximum limit on nonretail uses of 16%. Both these amendments require public hearing by the Plan Commission & Zoning Board of Appeals (PCZBA) with the amendment to the Zoning Code requiring referral by the Village Board to the PCZBA. If the Village Board is not in favor of these amendments, the Board has the option of not referring to amendment to the Zoning Code which would then eliminate the PCZBA's consideration of these amendments. Village President Underwood shared that there is a Coldwell Banker planned. None of the other tenants are known. Trustee Wachs asked whether it matters what the use is. Village Attorney Filippini said that use is something that can be fleshed out at the PCZBA.

**Trustee Marshall moved to refer the request from Sunset Grove LLC for: (1) amendment(s) to the Zoning Code to the Planning Commission & Zoning Board of Appeals regarding the maximum non-retail uses in excess of 16% for the HR-2 Commercial Zoning District and (2) amendment to the Sunset Grove Planned United Development (PUD) to increase the maximum square footage of non-retail uses from 16,000 sq. ft. to 18,500 sq. ft.; seconded by Trustee Barry.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent trustee).**

**Item #3: Resolution Awarding the 2014/15 Road Maintenance Contract.**

*Discussion:* The bids were opened on Thursday, October 8th with *Chicagoland Paving* being the apparent low bidder. The approved Amended Village Budget includes \$650,000 of funding for road projects (\$200,000 MFT and \$450,000 General Fund). The base bid is for projects totaling \$499,900 with the bid alternates for an additional \$134,757.99 in paving. The Village Board discussed the options of bids for the following:

- Base Bid (N. Krueger, East Checker, East Indian Creek) = \$499,900.00
- Base Bid + Bid Alternate 1 (West Leg Indian Creek Road + \$89,837.99) = \$587,737.99
- Base Bid + Bid Alternate 2 (N. Krueger Partial Paved Shoulder + \$44,920.00) = \$634,657.99

The Village Engineer reviewed the bids and provided his recommendation. Discussion about the need for additional information before voting. Village Manager said that there has been discussion about how long the offer is valid and understanding is that it will be valid through the next Board meeting. Consensus to wait for the vote until the next meeting.

**Item #4: Report on Infrastructure Projects and Reviews**

- A. *Robert Parker Coffin Road Bridge Restoration/Replacement - Proposal from Johnson-Lasky Associates.* As discussed during the July 22, 2014 Board Meeting, Johnson-Lasky Associates provided a proposal for digital modeling and rendering services showing a wider, higher two-lane bridge totaling \$1,596 (\$1,560+\$36). Although there may be modeling involved, the Village's deliverable is a rendering. Dimension specifications should be to federal standards, to IDOT standards, looking as much like the current bridge as possible. Have asked for the perspective of the current and proposed bridges for comparison.

**Trustee Wachs moved to approve the proposal from Johnson-Lasky Architects to prepare digital modeling and rendering of the existing single-lane vs. proposed two-lane Robert Parker Coffin Road Bridge for an amount not to exceed \$1,596; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Trustee Yaeger – nay; Trustee Marshall – aye; Trustee Barry - aye; Trustee Wachs – aye; Trustee Borys - nay.**

**(Motion carried 3 – 2; 1 absent trustee).**

- B. *Village Engineer Request for Qualifications (RFQ) Update.* Fifteen (15) engineering firms submitted responses to the RFQ. Staff provided the initial review and recommendations for the top five (5) companies and reviewed with Village Trustees Wachs and Marshall on July 23, 2014. Village Trustees Wachs and Marshall interviewed three (3) of the candidates on August 1, 2014 and Trustees Marshall and Borys interviewed the remaining two (2) candidates on August 6, 2014. Report on these interviews with recommendations will be provided during the upcoming August 12, 2014 Board Meeting. Village Manager Lothspeich shared the desire to hire one firm with the qualifications to address the Village's needs. Discussion about the preferred size of firm to match Long Grove's needs. An applicant

firm, Thomas Engineering Group, was in attendance and requested information about top firms. Village Manager Lothspeich shared that he needs these meetings with Trustees to get their guidance and communications will be sent out to all candidate firms. Agreement to have the two top firms invited to be in attendance at the next meeting.

- C. Village Infrastructure Reviews - Upcoming Meeting, Monday - August 18, 2014. Michael Shrake from Gewalt-Hamilton & Associates confirmed that the draft report will be completed prior to the planned August 18, 2014 (Monday) Special Board Meeting. Staff met with consultants Greg Kuhn (Sikich), Bruce Shrake (Gewalt) and Bridget Lane (BDI) on August 4, 2014 to review the goals for the upcoming August 18, 2014 Board Workshop.

Resident Participation. The Board Workshops were established with the goal of including up to ten (10) residents as part of the roundtable discussions. To date, seven (7) Residents have confirmed their participation and Staff is continuing to reach out to the community in hopes of filling the remaining three (3) open slots prior to the meeting. Comments will be received from the audience as well as the table.

**Item #5: Village President Underwood.**  
Administration & Legislation

- A. IL Route 53 Extension - Finance Committee Meeting – July 29, 2014. Village President Underwood represented Long Grove during the IL Route 53 Finance Committee meeting on July 29, 2014. The Tollway wanted to know what communities would bring to the table. This was discussed at a separate meeting of the area mayors. The Tollway Board was happy with the progress and creation of working groups. Village President Underwood will be a member of the Environmental Stewardship Group. Trustee Barry reviewed wording in the Daily Herald's "How the Route 53/120 extension could be funded".
- B. Village Board Strategic Planning Goals – Status Report. Village Manager Lothspeich shared information on new street signs. Schedule is to have bids by the first meeting of September for review and to have the first signs installed this fall. Village President discussed a future Gallup poll. Reviewed the status of each of the Board goals.

During discussions, suggestion made from the audience to use an existing fund for residents to take the certification for nature –friendly landscaping through the Conservation@Home program. Trustee Barry was featured in the last publication by "Conserve Lake County".

Two commissioners needed for the Architectural Committee. Village President Underwood will include in the next Bridge.

**Item #6: Village Trustee Barry.**  
Finance / Pathways

1. Treasurer Report for July 31, 2014. Village budget running about the same as one year ago.

**Trustee Barry moved to approve the Treasurer's report for July 31, 2014; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry - aye; Trustee Wachs – aye; Trustee Borys - aye. (Motion carried 5 – 0; 1 absent trustee).**

2. Actual and Budget Comparisons for Period Ending July 31, 2014. Moving along on projects. Discussion about moving of telephone poles which will be followed up by Village Planner Hogue.

**Item #7: Village Trustee Borys.**  
Environmental and Communications

No report. Question regarding oily coating on Indian Creek and lack of frogs. Village Manager Lothspeich will get ESI to check the water condition.

**Item #8: Village Trustee Lyman.**  
Economic Development

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LGBCP Board and Downtown Board and Economic Development Committee Meetings

Not in attendance.

**Item #9: Village Trustee Marshall.**

Monthly Building Department Report

*Discussion:* 94 building permits issued. 13<sup>th</sup> highest in 55 months of permit gathering. Most popular: tree removal, roofing. Discussion of projects that proceed without permits.

**Item #10: Village Trustee Wachs.**

IL Route 53 and Old Hicks Road Intersection Improvements

*Questions:* Oakwood Bridge: Construction beginning October 2<sup>nd</sup>. Bridge will go to one lane during construction. Gambling license: There are machines in the Long Grove Café and appropriate licensing in place. Plans for Village Tavern, Mill Pond, Broken Earth Winery. Village Manager Lothspeich will stop at each to make sure that stipulations are met.

**Item #11: Village Trustee Yaeger.**

Security and Sustainability

SWALCO – *Discussion:* Meeting on 8/28 which will be attended by Village Manager Lothspeich. Trustee Yaeger is pursuing getting a pharmacy recycling drop-off day. Last Bridge included

**Item #12: Village Clerk Locker-Scheer.**

*Discussion:* Deputy Registrar classes being offered by Lake County before the November election. This is open to individuals appointed by:

- Established political parties
- Bona fide civic organizations on file with Illinois State Board of Elections
- Municipal, township and road district clerks
- Unions
- Corporations
- Libraries, and
- Schools
- Elected or appointed precinct committeemen \* - not required to be appointed by any organization.

Anyone interested should contact Village Clerk Locker-Scheer. Candidates should send the following to [VoterRegistration@LakeCountyIL.gov](mailto:VoterRegistration@LakeCountyIL.gov):

1. Signed letter of appointment from the qualifying organization
2. Appointee's name, home address, and telephone number.

Courses are offered:

- 8/21, 6:00 p.m., Cook Memorial Public Library, Libertyville, IL
- 8/28, 3:00 p.m., Lake County Courthouse and Administrative Complex, Waukegan, IL
- 9/10, 6:00 p.m., Lake County Courthouse and Administrative Complex, Waukegan, IL
- 9/18, 3:00 p.m., Lake County Courthouse and Administrative Complex, Waukegan, IL

**Item #13: Village Manager Lothspeich.**

*Discussion:* Has been in the process of reviewing finances and comparing to other suburbs. Report coming.

**Item #14: Village Planner Hogue.**

No report.

**Item #15: Village Attorney Filippini.**

No report.

**Item #16: Approval of Board Meeting Minutes**

*July 22, 2014 Board Meeting Minutes* – Amendments provided by Village Attorney Filippini.

**Trustee Barry moved to approve the amended July 22, 2014 Board Meeting Minutes; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)**

**Executive Session**

At 10:25 P.M., Trustee Barry moved to go into Executive Session to discuss (1) Executive Session Minutes; (2) Litigation; and (3) Acquisition and Disposition of Property; seconded by Trustee Marshall.

**ROLL CALL VOTE:**

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry - aye; Trustee Wachs – aye; Trustee Borys - aye.  
(Motion carried 5 – 0; 1 absent trustee).

**Discussion.**

The board discussed matters related to Disposition of Property - the Archer lots. Timetable for waterline needs to be determined.

**Approval of Executive Board Meeting Minutes.**

*July 22, 2014 Executive Board Meeting Minutes* – No discussion.

Trustee Marshall moved to approve the July 22, 2014 Executive Board Meeting Minutes; seconded by Trustee Barry.

**VOICE VOTE:**

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)

**Adjournment.**

At 11:25 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Barry.

**VOICE VOTE:**

All ayes, no nays (Motion carried 5 – 0; 1 absent trustee)