



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, August 27, 2013 at 7:03 P.M.  
3110 RFD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:03 P.M., Village President Underwood called the August 27, 2013 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Underwood
Trustees Present:	Barry, Borys, Lyman, Marshall, Wachs, Yaeger
Trustees Absent:	None
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Attorney:	Filippini
Also Present:	Lake County Deputy Sheriff Kevin McHugh

**Call To Order: Recitation of the Pledge of Allegiance**

**LAKE COUNTY SHERIFF'S REPORT**

**Item: Presentation of Service Recognition Award to Deputy Sheriff Kevin McHugh**

Deputy Sheriff Kevin McHugh was presented with the Service Recognition Award by Village President Underwood, recognizing him for his significant contributions to make our Village a safer place. Officer McHugh's prior achievements include: 26 years' service in Lake County, Elected Deputy Sheriff of the Year 1999-2000, Nominated as Police Officer of the Year 1999, Certification of Drug Enforcement from Federal Law Enforcement Training Center by the Department of Treasury; Recognized by the Honorable Philip Crane, Member of Congress 8<sup>th</sup> District and given a flag flown over the Capital in his honor.

**VISITOR'S BUSINESS**

**Item: Homeowner Associations**

**Stonehaven** – Brian Kluever.

**Item: Expansion of 22:** Village President Underwood summarized her observations from attending the 22 Expansion meeting on July 16<sup>th</sup> and it was discussed during the July 24<sup>th</sup> meeting. The Village requested maintaining the 45 mph speed limit, installation of light at North Krueger and 22, and that the retaining wall at Stonehaven be decorative. The retaining wall's special design and construction will be in the 22 Expansion report and provided for review. There is a proposed pedestrian pathway along the south side of 22 which will be continuous.

**Item:** **Residential Public Roads:** At this time, the Board is not considering changing the status of public/private roads. There will be a public meeting on October 8<sup>th</sup>, tentatively planning to be held at Country Meadows / Woodlawn schools. The purpose of this meeting is to address the funding gap problem. Mr. Kluever relayed that there are deep-seated comments made by Stonehaven residents about the cost of maintaining their subdivision roads and the divisions that it will create within the community. Most of their Association fees go to maintaining their roads; repaving and plowing. Recommends really reviewing where the tax revenue will be coming from.

**ACTION/DISCUSSION ITEMS:**

**Item #1: Consideration of a Resolution Approving an Intergovernmental Agreement between The Village of Long Grove and the Long Grove Park District for the Purchase of Improved Pathway Easement located on Long Grove Park District Open Space within Stonehaven Subdivision (Res. 2013-R-20).**

Discussion: The Pathways Committee has been active for several years, with the purpose of extending pathways for a spine system of pathways. Three paths are in process. Some of the work is volunteer to implement paths. For this path, Village is partnering with the Park District to purchase the easement. Agreement is a template for work that could be done in other parts of the village.

**Trustee Wachs moved to purchase the improved pathway easement located on Long Grove Park District Open Space within the Stonehaven subdivision; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry - aye; Trustee Wachs – aye; Trustee Lyman – aye; Trustee Borys – aye.  
(Motion carried 6– 0).**

**Item #2: Consideration of a Resolution accepting a Proposal submitted by Baker Tilly Virchow Krause, LLP for Continued Auditing Services for the Village of Long Grove (Res. 2013-R-21).**

Discussion: Baker Tilly Virchow Krause firm has been used for 9 years. Current proposal costs have already been incurred. The plan is to think about the approach for the upcoming three years. RFP process would achieve competitive price for the upcoming years. The Village general fund and TIF audit are included in the price. After discussion, Village Manager Lothspeich given direction (1) to accept work for this year and (2) submit Request for Proposal (RFP) for the next three years.

**Trustee Marshall moved to accept the proposal for continued auditing services with Baker Tilly Virchow Krause, LLP for the current year; seconded by Trustee Lyman.**

**Goal is to have the Village Manager submit a Request For Proposal for the upcoming three years for audit pricing.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry - aye; Trustee Wachs – aye; Trustee Lyman – aye; Trustee Borys – aye.  
(Motion carried 6– 0).**

**Item #3: Consideration of a Resolution appointing Trustee George Yaeger as the Delegate Representative and Alternate Representatives for the Solid Waste Agency of Lake County (SWALCO) (Res. 2013-R-22).**

**Trustee Barry moved to appoint Trustee Yaeger as representative and Village Manager Lothspeich and Village President Underwood as alternates; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6-0).**

**Item #4: Village President Underwood.**

**Administration & Legislation**

- A. *Metropolitan Mayors Caucus & Lake County Municipal League Membership* - Discussion: Village President Underwood attended the Congressman Brad Schneider Roundtable given on August 21<sup>st</sup> where topics included immigration reform and sequester. She also attended the Metropolitan Mayors Caucus in Chicago along with Rahm Emanuel, Pat Quinn and Bill Daley. There is an upcoming meeting at the Art Institute; see Village President Underwood if you are interested in attending. The Lake County Municipal League Golf outing is scheduled for September 4<sup>th</sup> at the Bonnie Brook Golf Course.
- B. *Village website* - Update: Not ready to go live. Looks like it will be mid-September before rollout. All should look at the site for recommendations. Village Manager Lothspeich has provided the address.
- C. *IL DOT IL Route 22 Widening* - Update: see minutes under Association business.
- D. *Lake County DOT Aptakisic Road Improvements* - Update: Village Manager Lothspeich is attending the meeting planned for this week. The Village will question whether this will be a four lane road or two lane with turn lanes. The bottleneck is 83 and 53; improvements are put in now or in future they would be a burden to a developer and the Village.
- E. *Lake County DOT Old McHenry Road Improvements – Third Stakeholder Meeting September 4, 2013* - Discussion: Village President Underwood, Trustee Wachs and Village Manager Lothspeich will be in attendance. Lake County has asked the Village to remove the on-street parking. Discussion to be tabled until Trustee Lyman's report.
- F. *Route 53* Discussion: Plans for a turn lane / light at Schaefer Road are not included in plans. Southern half of 53 has not started, and will most likely not begin for another month. The northern half should be completed this week. South of Long Grove Road: Construction crews given permission to start early in morning.

**Item #5: Village Trustee Barry.**

**Finance & Pathways**

- A. *Treasurer's Report for July 31, 2013 as reported on August 27, 2013* - Discussion: Report reviewed by Trustees. Discussion about street sign replacement for public roads. Village President Underwood has received letters and feedback from residents. Trustee Wachs would like this to go to the Infrastructure Committee for review and comparison of need for the Long Grove Bridge.

**Trustee Marshall moved to approve the Treasurers report; seconded by Trustee Barry.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry - aye; Trustee Wachs – aye;  
Trustee Lyman – aye; Trustee Borys – aye.  
(Motion carried 6– 0).**

- B. *Actual & Budget Comparisons for the Period ending July 31, 2013* - Discussion: The Infrastructure Fund could be used next fiscal year and still have a balanced budget; considered a “sinking fund”. The Board could direct to have a certain amount of funds to the Infrastructure Fund. Streetscape lighting is a big issue for the ECODEVO Committee, according to Trustee Lyman. Infrastructure Fund is not restricted like other funds, e.g., could be used for snow plowing if needed during a severe winter.

- C. *Pathways Committee Meeting – August 17, 2013*

- D. *Amendment(s) to Village Budget Increasing Funding for Road Paving & Street Signs* - Discussion: After discussion about signage, decision for Village Manager Lothspeich to prepare bids for the street signs. Results will be offered to private subdivisions for purchase.

**Item #6: Village Trustee Borys.**

Environmental & Communications

- A. *Mosquito Abatement Program/West Nile Virus – Status Report July 2013* - Discussion: Inspection continued. Deerfield and Lake Villa repeated recommendation for mosquito abatement.

**Item #7: Village Trustee Lyman.**

Economic Development

- A. *Long Grove Business & Community Partners (LGBCP) Board Meeting – August 20, 2013* - Discussion: Monday meeting attended by Village President Underwood. Optimistic about future possibilities that are coming.
- B. *Proposal from Business Districts Inc. (BDI) Re: Downtown Market Analysis & Permitted Uses.* Discussion: Village Manager Lothspeich reported on the on-street parking component and market analysis of zoning permitted uses and possible changes based on consultant recommendations. Consultant Bridget Lane would come to a Trustee meeting for a workshop. The previous Hitchcock Plan included the ring assessment of area but not the zoning. The Business Development Group is interested in participating in this process. This will be led by the Village to come up with the future Village plans.

**Trustee Wachs moved to accept the BDI proposal budgeted at \$6,300 with an amendment for recommendation of a Downtown Long Grove Market Development Action Plan documenting market conditions, the recommended Village Policies (including zoning code use review and recommendations), and the action plan; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry - aye; Trustee Wachs – aye; Trustee Lyman – aye; Trustee Borys – aye.  
(Motion carried 6– 0).**

**Item #8: Village Trustee Marshall.**

Building, Planning and Zoning

- A. *Monthly Building Department Report – July 2013* - Discussion: Highest number of building permits in July. Already exceeded building permit count collected all of last year, with the majority coming from Merit Homes. Not sure how long this will last.
- B. *Historic Preservation Ordinance – Ad-hoc Historic District Preservation Committee – Consisting of two members of each of the following: Plan Commission & Zoning Board of Appeals, Architectural Commission; Long Grove Historical Society; Long Grove Business & Community Partners (LGBCP).* Update: Proposal received related to historical significance review of buildings (\$27,000). Appears to be a lot of money to spend at this time. Goal is to establish the look and feel of the historic district so that it retains the same ambiance. Proposal will not be pursued. Per Village President Underwood, the Ad hoc Task Force should be pulled together for review separate from this proposal. Discussion that the Board of Trustees could recommend that the Bridge be considered a historic landmark. Trustee Marshall will participate in the Task Force and should include a representative from the LGBCP. Sign Review Task Force will be initiated by Trustee Lyman, with plans to include Trustee Lyman, Trustee Marshall, Village Manager Lothspeich, Village Planner Jim Hogue, and a LGBCP representative.

**Item #9: Village Trustee Wachs.**

**Public Works**

**A. *Three Lakes Subdivision – Storm water Leveler Pipe Modification and Dredging Proposal -***

Discussion: Ongoing problem with the Three Lakes pond maintenance and recommendation from village on options. The pipe that goes under bridge is meant to be a conduit, but silt has built up in the pond. Leveler pipe (estimated as 36 inches) is the property of the Village. Subdivision options: (1) raise the intakes of the pipe to get above the silt level (short-term solution), or (2) remove the silt in the lake to dredge the lake; both of which are the responsibility of the homeowners. If the Association needs assistance with the management of the assessment, they can receive assistance from the Village. Village President Underwood asked whether or not there is interest in getting the homeowners together for education on the issue and options. Resident in attendance is interested in calling a meeting of this type. Village Manager Lothspeich offered assist with the creation of a Special Service Area to enforce this issue. Question about the creation of a preventative schedule and inclusion of this lake in the Village review. Guidance that 51% of association votes have to be in opposition. Have to have more than 1 resident in favor of proposing a Special Service Area. Village Manager Lothspeich will meet with the Three Lakes representatives.

**B. *Financing Options for the Funding of Infrastructure Maintenance and Improvements -***

Continued discussion: Open meeting for Village on October 8<sup>th</sup> to discuss village-wide referendum infrastructure tax. Village President Underwood will open the meeting and then turn over to Trustee Wachs, Village Manager Lothspeich and Trustee Yaeger for presentation and discussion. Task: define the problem; including review of infrastructure description (note: water is not included). Plan to provide information on infrastructure improvements over the past 20 years. Example: repaving down from 3.1 miles per year to under a mile per year. Attorney Filippini will review the available options. Assessment is based on the most recent costs inflated based upon 10% anticipated inflation. Current projections are \$85 per foot for repaving. Review of spending conducted. Expect to continue building fund income. Board of Trustees should be thinking about the types of questions that can arise. Village Manager Lothspeich will review what has been done over the past 8-10 years to generate income. Discussion of how this can be sustainable. Summary of presentation:

- History
- What we have done
- What more can we do to cover this gap
- How do we deal with this gap; maintain the same as previously or determine/make changes.

We have had three town hall meetings and reviews and have not come to a consensus. We need to improve our Village infrastructure and need to generate funds to be able to bridge the gap to improve our infrastructure. Bond option issue was discussed and is not an option because we are not a revenue-generating entity. If this referendum passes, we may then have the option to issue bonds because of a set income from the referendum.

The Board labored over this decision. After great discussion, for the purposes of this infrastructure gap discussion and referendum, a vote was taken.

**Trustee Wachs proposed not to pursue efforts to reduce the total length of public roads, and to pursue increased revenue to cover the funding gap; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6-0).**

**Item #10: Village Trustee Yaeger**

**Security and Sustainability**

**A. *Lake County Sheriff's Meeting -*** Discussion: Village Manager Lothspeich arranged for a meeting

with Lake County Police Chief of Operations. Confirmed that our Village is not alone in being a community that relies on the Lake County Police for their services. They have the manpower to support us, e.g., off-hours support for burglary, services available to be pulled short-term. Recommend that a summary of this meeting be provided by Trustee Yaeger to the Bridge Village Newsletter.

**Item #11: Village Clerk Locker-Scheer**  
No report.

**Item #12: Village Manager Lothspeich.**  
Report included in packet.

**Item #13: Village Planner Hogue**  
Not present. No action taken.

**Item #14: Village Attorney Filippini.**  
No report.

**Item #15: Approval of Board Meeting Minutes.**  
*July 24 Board Meeting Minutes*

Trustee Lyman moved to approve the July 24 Board Minutes; seconded by Trustee Barry.

**VOICE VOTE:**  
All ayes, no nays (Motion carried 6-0).

**Item: Executive Session.**  
At 10:45 P.M., Trustee Wachs moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Investments; (3) Disposition of Property and (4) Litigation; seconded by Trustee Marshall.

**ROLL CALL VOTE:**  
Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry - aye; Trustee Wachs – aye;  
Trustee Lyman – aye; Trustee Borys – aye.  
(Motion carried 6– 0).

**Item: Adjournment.**  
At 11:21 P.M., Trustee Borys moved to Adjourn; seconded by Trustee Marshall.

**VOICE VOTE:**  
All ayes, no nays (Motion carried 6-0).