



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, April 12, 2016 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:03 P.M., Village President Underwood called the April 12, 2016 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Borys, Jacob, Lyman, Marshall, Sarlitto, Yaeger
Trustees Absent:	None
Village Manager:	Lothspeich
Village Clerk Pro Tem:	Shlagman
Village Attorney:	Filippini
Village Planner:	Not in attendance
Village Engineer:	Shrake

VISITOR'S BUSINESS

Call To Order: Recitation of the Pledge of Allegiance

Homeowner Associations:

The following homeowner association was invited to the meeting but did not have a representative in attendance:
Stockbridge Farms.

Special Event & Temporary Signage Applications:

Trustee Jacob moved to approve the 2016 Special Event applications and temporary signage for The Village Tavern; seconded by Trustee Sarlitto.

VOICE VOTE:

All ayes, no nays (Motion carried 6-0)

Raffle License Application, Waiver of Fee and Bond Requirement

Trustee Jacob moved to approve the Raffle License application and waiver of the Raffle License bond and \$25 application fee requirements for The Village Tavern Free Pig Roast Benefitting Veterans on July 24, 2016; seconded by Trustee Sarlitto.

ROLL CALL VOTE:

Trustee Jacob - aye; Trustee Yaeger - aye; Trustee Marshall - aye; Trustee Lyman - aye; Trustee Borys - aye; Trustee Sarlitto - aye.
(Motion carried 6 - 0).

Lake County Sheriff's Report:

Discussion: Sheriff in attendance. Reported there was a structure fire at 3699 Cuba that was an abandoned house. Fire Marshall Mike Schmitt added that no one was hurt at the fire. He got in touch with the property's maintenance man who said he normally checks on the property every 2 weeks but had a death in the family and hadn't been to the house for about a month. Fire Marshall Schmitt added that investigation is ongoing.

Lake County deputy also reported that there was a robbery in the Village about one month ago and suspect is in custody.

Public Discussion

Marcia Marshall gave an update on the plans for the One Long Grove anniversary celebration. This is a community building event. Merchants are on board; people are interested in the event and in helping out. There are bridges being constructed to display in front of stores. Eighteen bridges already accounted for; more bridges will need to be built. Asking for more people to volunteer to help with the celebration.

Item #1: Report of the Long Grove Comprehensive Plan Workshop - April 11, 2016.

Discussion: Village Manager Lothspeich reported on the Comprehensive Plan Workshop. The turnout was impressive with at least 100 people in attendance. There was some confusion as to the purpose of the meeting. Some people that attended did not stay for the breakout session. People made good suggestions. Village Planner Hogue met earlier in the afternoon with Teska for a debriefing on the workshop.

Trustee Sarlitto suggested that highlights and a timeline of the Comprehensive Plan process be published in the Bridge newsletter. Need to have another opportunity, perhaps another workshop, to continue to keep residents engaged. The Comprehensive Plan will address job creation, repurposing properties, potential uses, and expansion beyond the historic district. Trustee Sarlitto thought the interactive nature of the workshop was good. Offered to write an article for the Bridge on the Comprehensive Plan timeline.

Trustee Jacob said the workshop was OK. The speaker was not dynamic and could have done a better job. The presentation needed to be condensed. Trustee Marshall thought the workshop presentation lacked, the screen was too small, and there was a problem with the microphone. The presentation could have been better. Trustee Yaeger asked if there should be another workshop. Trustee Jacob replied that it may be a good idea to build on what was already presented. President Underwood thought that a good topic of discussion for the Steering Committee is the success of the workshop.

Item #2: Resolution Authorizing Purchasing Road Salt Through Lake County Joint Bid Program.

Discussion: Village Manager Lothspeich suggested holding off making a decision about purchasing salt through the Lake County purchase program until the next Village board meeting. Reevaluating the amount of tons left over from this winter to decide what should be ordered for next year.

Item #3: Resolution Awarding Archer Road Watermain Extension Contract.

Discussion: Village Manager Lothspeich suggested holding off until the next Village board meeting for formal action. Village Engineer Shrake reported there was a base bid of \$924,000 for the Archer Road Loop watermain extension. The downtown crossroads loop base bid was \$300,000 to \$400,000 over what was budgeted for this part of the project.

Trustee Borys commented that financing will need to be put in place for downtown water project to move forward. The contractor will hold the bid price for 60 days in order for downtown property owners to make a decision about whether to pursue connecting to public water and to establish an SSA. Village Engineer Shrake thought he could ask for more time if necessary but any further extensions would likely be dependent upon the future work schedule for the contractor.

Village Manager Lothspeich reported he was planning to meet with Village of Buffalo Grove representatives on Monday, April 18 to further discuss connecting to Buffalo Grove's water system to obtain Lake Michigan water. Will be able to update the board at the next board meeting at which time the board can decide how to move forward on the first portion of the project.

Item #4: Ordinance Repealing & Establishing Prevailing Wages.

Trustee George Yaeger moved to approve an ordinance repealing and establishing prevailing wages for the Village of Long Grove; seconded by Trustee Marshall.

ROLL CALL VOTE:

Trustee Jacob - aye; Trustee Yaeger - aye; Trustee Marshall - aye; Trustee Lyman - aye; Trustee Borys - aye; Trustee Sarlitto - aye.
(Motion carried 6 - 0).

Item #5: Village President Underwood.

Report of the Village Board Strategic Planning Session - February 27, 2016. A draft goals ranking report prepared by facilitator Greg Kuhn was included with the Board packet. President Underwood asked the trustees to complete the project ranking and return to Village Manager Lothspeich.

Item #6: Village Trustee Borys.

Finance

- A. Treasurer's Report for March 31, 2016 as reported on April 12, 2016.

Trustee Marshall moved to approve the Treasurer's Report for March 31, 2016; seconded by Trustee Sarlitto.

ROLL CALL VOTE:

Trustee Jacob - aye; Trustee Yaeger - aye; Trustee Marshall - aye; Trustee Lyman - aye; Trustee Borys - aye; Trustee Sarlitto - aye.
(Motion carried 6 - 0).

- B. Actual and Budget Comparisons for Period Ending March 31, 2016.

Discussion: Trustee Borys reported taxes and fees income now 2 months behind from the State instead of 3 months. 90% of shortfall is due to Illinois tax. \$66,000 over revenue that was anticipated due to Menards. Permits are \$127,000 behind last year.

Item #7: Village Trustee Jacob.

Roads, Bridges & Pathways

Aptakisic Road Widening - Update.

Discussion: Village Manager Lothspeich met with LCDOT for update on Aptakisic Road widening project. Estimated project cost to Village: \$227,000 with no federal funding; \$45,000 with federal funding. For temporary easement \$57,000 with no federal funding; \$11,000 with federal funding. LCDOT talking to Valentino Vineyards to figure out a plan to resituate some grape vines that would be impacted by the widening project. For more information on the road widening project, Trustee Jacob suggested going online to www.aptakisic.org. Village Engineer Shrake said IDOT in Schaumburg has approved the project but IDOT in Springfield has not approved it yet.

Item #8: Village Trustee Lyman.

Discussion: No report.

Item #9: Village Trustee Marshall.

Monthly Building Department Report - March 2016.

Discussion: Trustee Marshall reported the Village is down about \$130,000 for permits. The new retirement home project will add money for permits. A new house is being built in Country Club Estates.

Item #10: Village Trustee Sarlitto.

Comprehensive Plan Updates - Report.

Discussion: Trustee Sarlitto reported that the focus now is on policy sections of the reports. Will be putting together a report condensing information presented in Bridget Lane's report.

Resident Patty Fargo researched Smart Meters and wrote a report.

Item #11: Village Trustee Yaeger.

A. Communications - Updates.

Open Village Hall Survey. Trustee Yaeger reported thus far there are 23 responses on the Open Village Hall Survey. It's easy to use. Can run reports to see responses from other people.

Lots of communications going out on the Comprehensive Plan project.

Village Newsletter & Village Website Consultant. The contract with *Long Grove Living* magazine will be ending after the May issue. Long Grove is looking at outside resources for publishing *The Bridge* newsletter as well as for redesigning the Village website. Identified one resource that does Buffalo Grove's and Palatine's communications. Direct mail has been explored for distributing *The Bridge* newsletter. It would cost \$1,500 to \$2,000/ mailing of newsletter, which does not include production costs. Will determine how often to distribute to residents at a later date.

B. Upcoming Solid Waste Agency of Lake County (SWALCO) Board Meeting - April 14, 2016. Electronics recycling program will end as of May 1. To keep program alive, villages have been making monetary contributions extending to the end of the year. Should Village contribute to SWALCO program, and, if so, how much? Joining the SWALCO program would reduce electronics fly dumping. To keep a site open for electronics drop off requires \$65,000. Grayslake has contributed \$20,000 to keep their site open. Trustee Yaeger instructed to negotiate between \$2,000 up to \$5,000 as a contribution to SWALCO to keep electronics site(s) open.

Neighborhood Clean Up is April 30 and May 1.

Item #12: Village Clerk Locker-Scheer.

Discussion: Not in attendance.

Item #13: Village Manager Lothspeich.

A. Extension of Public Water Into the Downtown - Property Owners SSA Petitions - Update.

Discussion: Village sent registered letters, return receipt requested to all downtown property owners on March 24, 2016 regarding the Village's offer to establish special service area in order to extend water into downtown if 51% or more of the property owners submitted a petition to the Village requesting the establishment of the SSA. Waiting to hear back from property owners - to date only one property owner has responded. LGBCP President Messner stated there are some challenges with the property owners supporting the SSA. Trying to work out those issues. Any questions regarding the extension of water should be addressed to Village Manager Lothspeich .

B. Electric Aggregation - Community Savings \$1.6M (Avg. Resident Savings \$746) Since Inception - Update. *Discussion:* The Village's electric aggregation program served residents well saving nearly \$1.6M over the life of the program but the agreement may not serve as well in the future as rates are expected to be closer to, if not higher, than ComEd rates. It is up to the residents to change electric providers. To do so they need to contact Constellation to terminate them as provider. ComEd will release their new rates at the end of May.

Item #14: Village Planner Hogue.

Discussion: Not in attendance.

Item #15: Village Engineer Shrake.

Discussion followed.

Item #16: Village Attorney Filippini.

Discussion: Nothing.

Item #17: Approval of Board Meeting Minutes

March 22, 2016 Board Meeting Minutes.

Trustee Sarlitto moved to approve the March 22, 2016 Board Meeting Minutes as amended; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Executive Session

At 8:50 P.M., Trustee Sarlitto moved to go into Executive Session to discuss (1) Executive Session Meeting Minutes; (2) Acquisition and Disposition of Property; (3) Investments; and (4) pending/imminent litigation; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Jacob – aye; Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Lyman - aye; Trustee Borys- aye; Trustee Sarlitto - aye.
(Motion carried 6 – 0).**

Approval of Executive Board Meeting Minutes.

March 22, 2016 Executive Meeting Minutes – No discussion.

Trustee Sarlitto moved to approve the March 22, 2016 Executive Board Meeting Minutes as amended; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Other Business / Watermain Extension

Discussion: Village Manager Lothspeich indicated that there are potential businesses that would want Lake Michigan water. Trustee Lyman said property owners do not trust the Village Board. The downtown property owners want to feel like they are getting something out of connecting to water system. Need 51% of property owners in order to have water in downtown.

Trustee Borys objected to holding discussions of potential watermain extension and of possible TIF rebates to property owners after executive session. No discussion topics were shown on the agenda to occur after executive session. Holding discussions in that manner, after the room had been cleared for executive session and without notification, disenfranchises Village residents.

Could have a program to rebate property owners for improvements to their properties. Improving property increases property values and adds money to the TIF. Create incentive program that enhances TIF. This concept is separate from the water issue. The incentive program is to be discussed among board not brought up to property owners since this is only a preliminary plan. Board directed Village Manager Lothspeich to work with Village counsel Filippini to prepare a draft incentive plan for the Village Board's consideration.

Adjournment.

At 10:15 P.M., Trustee Marshall moved to adjourn the meeting; seconded by Trustee Sarlitto.