



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, April 8, 2014 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:00 P.M., Village President Underwood called the April 8, 2014 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Underwood
Trustees Present:	Barry, Borys, Lyman, Marshall, Wachs, Yaeger
Trustees Absent:	none
Village Manager:	Lothspeich
Village Clerk:	Locker-Scheer
Village Planner:	Hogue
Also Present:	Village Counsel Filippini

Call To Order: Recitation of the Pledge of Allegiance

VISITOR'S BUSINESS

Stockbridge Farms HOA was invited to the Board meeting but did not have a representative present.

Item: Lake County Sheriff's Report

Not present.

Item #1: Report Of The April 1, 2014 PCZBA Meeting.

Discussion: The Plan Commission & Zoning Board Of Appeals considered the following item during their April 1, 2014 Meeting:

- Public Hearing – Continuation; Amendments To The Zoning Code Of The Village Of Long Grove Regarding Permitted And Special Uses In The B-1 Historic District. Village Planner Hogue provided a brief report on the status. Summarized Bridget Lane's study. Proposed a unique use combination of destination and resident service needs. Reported that much progress has been made with the Zoning Board.

Item #2: Report Of The April 4, 5 & 7, 2014 Infrastructure Task Force Meetings.

Discussion: Infrastructure Task Force Members Trustee Borys and Trustee Wachs and Village Manager Lothspeich met with the interested residents during three Task Force Meetings held over the past weekend. Materials were sent out to the residents and posted to the web page. The presentation will be added to the Village's webpage after the last meeting on April 7, 2014. Approximately 100 people in total

attended; each meeting lasted just over 3 hours. Trustee Borys provided a summary of the three focus group meetings. Suggestions for improvement: make use of advisory committees; develop 3-5 year paving plan; make 5-10 year plan and cost reduction goals. Shared the comments on flip charts, question/answer items being worked on by Village Manager Lothspeich. Trustee Barry said that residents don't believe that there is a problem. President Underwood discussed the formation of an ad hoc committee to certify the funding gap.

Public comments:

Discussion - Mike Cerlo (Mardan Lakes): Themes: Attended the three task force meetings. Trust. Behavior. Divisive. Transparency of information. Believes that there are reserves that should be used. Concerns about SSAs. Refinancing discussion: Revenue and cost reduction. Recommends community involvement. Improve relevancy and functionality and brand of Long Grove. Refinancing, outlots, planning – all little things would improve. Get the 5 demographics represented from the community.

Discussion – Resident Bobbie O'Reilly: Understand that something is going to be spent and just want it to be equitable to all. Need to know the issues and plan in advance. Commended Trustee Borys for how he ran the Saturday meeting.

Discussion – Resident 1: Find common ground for everyone to agree on. Have spent time on the roads. Really a budget problem.

Discussion – Resident Roland: Homeowner Associations and non-Homeowners Associations are divided. Wish that you could highlight the Village businesses that are open.

Discussion – Resident 2: Thanked Board for their work. The referendum wasn't clear and should have been more direct. Believes that the issue began in the 1970s. Need to find a somewhat permanent / long-term solution.

Item #3: Ordinance Amending An Ordinance Establishing A Policy For Defining Village Funded Roads (Ord. #2014-O-04)

Discussion: As directed during the March 25, 2014 Board Meeting, Village Counsel prepared a draft ordinance amending the policy for defining village funded roads by eliminating the reference to the specific November 14, 2014 date for "privatizing" certain public roads.

Background: November 8, 2013 Manager Report. Ordinance Amending Village Code Re: Thoroughfare Or Non-Thoroughfare Roads. As directed during the October 22, 2013 Board Meeting, Village Counsel prepared the draft ordinance establishing a policy for defining Village Funded Roads. Village President Underwood, Village Trustee Wachs, Village Engineer Witkowski and Staff identified roads as "Thoroughfare" or "Non-thoroughfare" based upon the existing definitions in the Village Code for "Public Streets". The draft list of roads and map were determined based upon this definition. All existing public streets identified as "Thoroughfare" would continue to be funded by the Village and those identified as "Non-thoroughfare" would be vacated by November 14, 2014 if a Special Service Area (SSA) was not established for the neighborhood to fund the maintenance of these roads. Since the following Agenda Item re: Referendum Question is dependent upon how many Lineal Feet (LF) of roads are public, it will be necessary for the Village Board to finalize this list of roads in order to set the corresponding tax rate for the referendum.

Trustee Wachs proposed the original ordinance and now believes that what was included in the wording no longer applies. It was originally put in place to get a plan in place for the roads.

Trustee Wachs moved to rescind the Ordinance as originally proposed and in its place put together a committee of residents to review the funding. Before this was voted on, additional discussion ensued. Trustee Borys said that he was glad to hear that this is planned and feels that this is an overall planning issue and not about roads.

Trustee Borys moved to delete the wording of the ordinance Section 1 on (striking out Section 1, Section 2, Section 3) and replace the wording with "... to work openly and collaboratively with the residents to establish equitable policies to address village financial issues"; seconded by Trustee Yaeger. Ordinance repealing Ordinance 2013-017 is hereby repealed in its entirety and replace the wording with "... to work openly and collaboratively with the residents to establish equitable policies to address village financial issues"; seconded by Trustee Yaeger.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – abstain; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 5 – 0, 1 abstention).**

Discussion:

Trustee Marshall explained that Trustee Wachs is rescinding the ordinance and Trustee Borys is requesting a policy. Trustee Wachs: Feels that there should be direction related to the roads. Feels that it is a road problem. Doesn't want to cloud the issue with things that are less well defined. Trustee Barry explained that what is on the board is a bit broader. The workshops showed that the problem is broader than the roads.

Item #4: Ordinance Amending Village Code Establishing the Current Number of Liquor Licenses Adding a New "Class H, Winery" Liquor License For Broken Earth Winery, LLC, 215 Robert Parker Coffin Road. (Ord. #2014-O-05)

Discussion: The draft Ordinance amends the Village Code to increase the number of Class H "Winetasting, Package Sales, And On Site Consumption" Liquor License category to issue a license to Broken Earth Winery at 215 Robert Parker Coffin Road. Sale of bottles of wine and consumption on the premises until midnight. Location is in the upper level Mill Pond Wine Shop.

Trustee Barry moved to approve an ordinance amending the Village Code regarding Liquor Licenses; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

Item #5: Ordinance Repealing & Establishing Prevailing Wages. (Ord. #2014-O-06)

Discussion: The Prevailing Wage Act requires that all local governments adopt a prevailing wage

ordinance each year. The draft Ordinance adopts the County's prevailing wages for April 2014. Village President Underwood shared that this impacts our Village when we need to increase the minimum wage. This is an annual vote.

Trustee Barry moved to approve the ordinance repealing and establishing prevailing wages for the Village of Long Grove; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

Item #6: Village President Underwood.

Administration & Legislation

- A. Village President Underwood was an official Peeps judge at the Gallery to see all of the dioramas created by merchants, art guild, children and families in the area.
- B. IML Update: The Metropolitan Mayors Caucus went to Springfield and met with Governor's staff. We annually have concerns about having the tax funds removed. At this point, it does not appear that it will be removed
- C. Recommends having an Advisory Referendum with the community during the November election on the subject of video gaming. Planning commission did not approve. It will be coming back. Successive application wording in code. If there are new grounds, it can be proposed again. It will come back in a different geographic area of village. Trustee Barry agreed that this would be beneficial to have all parties be more knowledgeable. Trustee Wachs was concerned about having more information available and being knowledgeable about the options. Trustee Borys shared an overview with the audience at the meeting. Trustee Yaeger reinforced that the original vote was for the B1 business district. Trustee Lyman shared that last night, Lake Zurich voted in favor of video gaming. Trustee Marshall expressed concerns on timing and likes that the vote would be town-wide.

Public discussion: Recommend a survey of residents that would include this. Need a new and faster mechanism for getting feedback to solicit ideas. Put a poll on the website. One person in the audience said that there was a lot of feedback provided two months ago by residents and can't imagine that it has changed that much since then. One resident said that the key is restoring the downtown area. Attorney Filippini said that this could be looked at as a temporary use for a limited window (e.g., 6 months) that would expire after that time. Trustee Lyman asked if this is typically a Board issue versus a referendum decision by the community; Attorney Filippini said that this is a decision of the Board. Trustee Lyman recommends setting up an email-type system. People will sign up. Resident Aaron Underwood shared that there are reasons why you don't vote by email because people can corrupt the ballots and it is a costly endeavor to put the systems in place to monitor the results. Trustee Wachs recommended having a 6 month trial period. The motion would not preclude a survey or the trial period.

Trustee Barry moved to direct the preparation of an advisory referendum about video gaming to ask the residents for the entire village; seconded by Trustee Marshall.

ROLL CALL VOTE:

Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – nay;

**Trustee Lyman - nay; Trustee Borys- aye.
(Motion carried 4 – 2).**

Item #7: Village Trustee Barry.

Finance / Pathways

A. *Treasurer's Report for March 31, 2014 as Reported on April 8, 2014.*

Trustee Barry moved to approve the Treasurer's Report for March 31, 2014; seconded by Trustee Marshall.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs – aye;
Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

- B. *Actual & Budget Comparisons for the Period Ending March 31, 2014* –Discussion: Highlights – snow removal \$207K higher than budget, zoning code revisions have not been started and will be pushed into next year, community development grant had a disbursement, all in all, doing very well this year.
- C. *2014/15 Village Budgets and Schedule.* The Public Hearing was published in the Daily Herald on March 20, 2014. The Public Hearing Version of the Draft Budgets are posted on the Village's Web Site (<http://www.longgrove.net/content/infrastructure-task-force-meetings-april-4-5-7-2014>) and available at the Village Hall. The Public Hearing is scheduled for The April 22, 2014 Village Board Meeting.

The following two items are anticipated to be presented for consideration during the April 22, 2014 Public Hearing:

- **Shared funding for downtown improvements.** Beautification Committee is a part of the LGBCP. Trustee Lori Lyman recommends taking \$6K-\$8K and ask the village and property owners to share same amount (each a third) to incent property owners to assist with streetscapes. Discussion is to set an amount not to exceed a specific amount. This would include bike racks. Funds would not be provided unless the property owner contributes their portion. Watering is up to the individual store owner. Attorney Filippini said that Village could not be a part of the watering of plants as this is on private property. Trustee Barry suggested that there is a part of the budget that this could be drawn from – Community Resident Grants. Trustee Lyman is going to be going back to the LGBCP to let them know that she has approval for up to \$6K. Resident said that ACCO and Menards may be able to assist in this. Also ideas about this being potential Eagle Scout and Cadet Girl Scout projects and Carmel High School student service requirements (contact Tobin). A resident recommended having an area on the website to list possible community involvement projects.
- **LGBCP funding request for resident mailings.** LGBCP Director Sharon Fine sent the following request. Trustee Barry said that \$2K could be subsidized out of the Community Resident Grants fund.

From: Sharon Fine [<mailto:sfine@visitlonggrove.com>]

Subject: LGBCP Request for Financial Assistance

Hi Dave,

Could you tell me how to go about requesting funds, from the Village, for festival mailings to all residents?

We would like to provide each family with (4) VIP tickets, one month prior to each of the (3) festivals. The LGBCP believes that this gesture, during Apple Fest 2013, provided much goodwill. 957 entry tickets were collected at the gates, representing approx. a 10% redemption rate.

These 957 tickets, had these same individuals paid to enter, represented a loss in entry fees of \$4,785, but reaped rewards in community relations and involvement.

The postage cost, for approx. 2,400 residences, was roughly \$1,200. We hired outside staff to come in to stuff, stamp and seal envelopes. The printing cost was \$742 for tickets, insert notes and envelopes.

Village Budgets Public Hearing Schedule:

- 1) January 14, 2014 Board Meeting. Call for committee budgets;
- 2) January 28, 2014 Board Meeting. Committee budgets due;
- 3) February 11, 2014 Board Meeting. Initial review of draft budgets
- 4) February 25, 2014 - Second review of draft budgets
- 5) March 11, 2014 - Third and final review of draft budgets - public hearing version.
- 6) March 22, 2014 - Public Notice published by this date for public hearing on April 22, 2014. Public hearing version of draft budgets available to the public.
- 7) March 25, 2014 - Village Board meeting - no budget discussions scheduled.
- 8) **April 8, 2014 - Village Board meeting - review of draft public hearing versions of budget in preparation for upcoming April 22, 2014 Public Hearing.**
- 9) April 22, 2014 - Public Hearing AND approval of Village Budgets.

Trustee Barry recommended funding \$2,000 toward festival mailing to Long Grove residents. There was joint agreement by the Board for this funding.

D. Pathway Committee Meeting – March 28, 2014. The Pathway Committee Members Village Trustee Barry, Village Trustee Wachs, Park District President Jane Wittig and Resident Georgia Cawley met on March 28, 2014. Village Trustee Barry talked about Parkview path plans. Engineers of southern path extension were not present. Resident shared various sources for funding: Jobs Now. Another meeting this Friday.

E. Village Auditors. Village Manager Lothspeich said that last year, the Village Auditor, Baker Taylor was extended for one year. Feels that it is important to keep them on for another year due to the learning curve. Next year, we could pursue RFQs. If agreeable, there would be a one year extension created.

Item #8: Village Trustee Borys.

Environmental and Communications

No report.

Item #9: Village Trustee Lyman.

Economic Development

Long Grove Business & Community Partners (LGBCP) Board and Eco Devo. Committee Updates.

Update: Village Trustee Lyman and Staff attends the LGBCP meetings. As part of her work with the Eco Devo Committee, Trustee Lyman developed a draft survey for distribution to the downtown property owners and merchants about their development priorities for the Village area. The survey has not been

distributed yet. Wants to use the results for Board review as a tool for decision-making. Agreement by the Board that it is OK for the survey to be coming from the Board.

Item #10: Village Trustee Marshall.

Building, Planning and Zoning – Building permits: Fiscal year will be outstanding compared to prior year. Starting to see a trend downward due to limited home sites.

- A. *Monthly Building Department Report.* Please refer to the enclosed monthly report for details.
- B. *Historic Downtown Property Maintenance & Code Inspections – Update:* Took four weeks for inspections. Owness is on the property owners to be compliant. There were a couple hundred violations from the interior inspections. Next round is external inspections and the second round of internal inspections. Then, there is a fine and escalation process in place. Resident recommended process of deputization
- C. *Historic Downtown Preservation Task Force: – Update:* Meeting on April 9.

Item #11: Village Trustee Wachs.

Public Works

IL Route 53 & Old Hicks Road Intersection Improvements

No report.

Item #12: Village Trustee Yaeger

Security and Sustainability

SWALCO - Discussion – Attended SWALCO meeting last Thursday night. New carts are well received. Getting the weight up increases the funds to Long Grove. 76% of waste in a community is trash; 24% is recyclables. Village Manager Lothspeich responded that the 32 gallon recycling container availability will be discussed at an upcoming meeting. April 1st is the beginning of yard waste pickup through December 1st.

Educational Event: Saturday, May 10th, Independence Grove, 9:00 a.m. to 3:00 p.m..

Earth Day: April 27th. First day celebrated in 1970. See www.earthday.org.

Legislation is moving through Springfield to not allow franchising of collection to localities.

Spring electronics recycling event “Recyclrama”: Discussion: It appears that this is a good year to share with the recycling. Ela Township is hosting a collection on the Lake Zurich Township office on Saturday, April 26th and on Saturday, August 2nd.

Item #13: Village Clerk Locker-Scheer

No report.

Item #14: Village Manager Lothspeich.

No report.

Item #15: Village Planner Hogue

No report.

Item #16: Village Attorney Filippini.

No report.

Item #17: Approval of Board Meeting Minutes.

Village Board Meeting Minutes

April 8, 2014

March 25, 2014 Board Meeting Minutes – Amendments provided by Trustee Barry

Trustee Marshall moved to approve the amended March 25, 2014 Board Meeting Minutes; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0).

Item: Executive Session.

At 9:35 P.M., Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Minutes; (2) Litigation; (3) Personnel and (4) Acquisition and Disposition of Property; seconded by Trustee Wachs.

ROLL CALL VOTE:

**Trustee Yaeger – aye; Trustee Marshall – aye; Trustee Barry – aye; Trustee Wachs; Trustee Lyman - aye; Trustee Borys- aye.
(Motion carried 6 – 0).**

Approval of Executive Board Meeting Minutes.

March 25, 2014 Executive Board Meeting Minutes – No discussion.

Trustee Marshall moved to approve the amended March 25, 2014 Executive Board Meeting Minutes; seconded by Trustee Barry.

VOICE VOTE:

6 ayes, 0 nays (Motion carried 6 - 0).

Item: Adjournment.

At 10:49 P.M., Trustee Barry moved to adjourn the meeting; seconded by Trustee Wachs.

VOICE VOTE:

6 ayes, 0 nays (Motion carried 6 - 0).