

Item #4:
Resolution Approving Village Employee Personnel Manual

VILLAGE OF LONG GROVE

RESOLUTION NO. 2010-R-__

RESOLUTION APPROVING THE VILLAGE OF
LONG GROVE EMPLOYEE HANDBOOK

WHEREAS, the Village of Long Grove has previously adopted personnel policies as part of the Village of Long Grove Policy Manual of 1999 (the "***Policy Manual***"); and

WHEREAS, specifically, Section III of the Policy Manual sets forth a full set of policies affecting personnel who serve the Village; and

WHEREAS, in light of changes in law, changes in operations within the Village, and a review of current policies and practices of the Village, the Village Board has directed that Section III of the Policy Manual be comprehensively amended; and

WHEREAS, the Village Board has been presented with, and has carefully reviewed, the "Village of Long Grove Employee Handbook," (the "***Employee Handbook***"), a copy of which is attached hereto as Exhibit A; and

WHEREAS, the President and Board of Trustees have determined that it is in the best interests of the Village, its personnel, and its residents to approve the Employee Handbook in lieu of Section III of the Policy Manual;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LONG GROVE, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section 2: Approval of Employee Handbook. The President and Board of Trustees hereby approve the Employee Handbook attached hereto as Exhibit A, which Employee Handbook shall repeal and replace Section III of the Policy Manual.

Section 3: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS ___ DAY OF _____, 2010.

AYES:

NAYS:

ABSENT:

APPROVED THIS ___ DAY OF _____, 2010.

Village President

ATTEST:

Village Clerk

EXHIBIT A

Employee Handbook