



SOLID WASTE AGENCY OF LAKE COUNTY, IL

MEMORANDUM

To: SWALCO Directors and Alternates
From: Walter S. Willis, Executive Director *WSS*
Subject: October 2012 Meeting Notice Information
Date: October 19, 2012

Attached you will find the agenda for this month's meeting, minutes from our August 2012 meeting, and the referenced consent, action and information items.

I look forward to seeing you at the meeting, and please let Lorin know if you or an alternate will be attending the meeting. This is an important meeting (all the meetings are important though) as we will be taking action on next year's budget, and discussing possibly raising the annual O&M fee from \$1 per household per year to \$1.25 per household per year in order to balance the budget.

**SOLID WASTE AGENCY OF LAKE COUNTY, IL
BOARD OF DIRECTORS
THURSDAY, OCTOBER 25, 2012 7:00 P.M.
HAINESVILLE VILLAGE HALL
100 HAINESVILLE ROAD, HAINESVILLE, IL 60030**

AGENDA

1. **CALL TO ORDER**.....Chairman
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**.....Secretary
4. **APPROVAL OF MINUTES**.....Committee
Minutes of August 23, 2012
5. **PUBLIC COMMENT**
6. **NEW AGENDA ITEMS**
7. **BOARD ITEMS**Executive Director

Consent Item

1. Expenditure Report: August/September 2012

Action Items

1. Swalco 2013 Meeting Calendar
2. Proposed FY 2013 Swalco budget
3. Contract – Larry Clark, General Counsel
4. 2013 Legislative Policy

Information Items

1. Operations and Maintenance (O&M) Fee Increase
2. HCW Update
3. 3rd Qtr. 2012 Residential Electronics Collection Program Summary
4. 3rd Qtr. 2012 Per Ton Payment Report (not in packet)
5. Project and Program Updates
6. Health Department Report – Mike Kuhn

8. **EXECUTIVE SESSION - IF NEEDED**
9. **ADJOURNMENT**

MINUTES

SOLID WASTE AGENCY OF LAKE COUNTY, IL
BOARD OF DIRECTORS
THURSDAY, AUGUST 23, 2012 7:00 P.M.
100 HAINESVILLE ROAD. HAINESVILLE, IL

MEMBERS ATTENDING: *See Attachment 1, Sign In and Attachment 2, Voting Record.*

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Chairman Mount called the meeting to order at 7:04 p.m. with 23 members present. Zion was delayed and arrived at 7:22. Great Lakes was also in attendance.

APPROVAL OF MINUTES

Motion by *Riverwoods*, seconded by *Lake Bluff* to approve the minutes of May 17, 2012. *Motion was approved.*

PUBLIC COMMENT: *None*

NEW BOARD ITEMS: *None*

BOARD ITEMS

Consent Item

1. Expenditure Report - \$143,670.35 (May 2012) \$66,865.55 (June 2012) \$66,107.20 (July 2012)
Motion by *Deerfield*, seconded by *Wadsworth* to approve the expenditure report.
Motion was approved on a roll call vote of 23 to 0.

Action Items

1. **Financial Audit – Fiscal Year 2011**
Walter Willis discussed the report and the findings of Baker Tilly for the 2011 Fiscal Year. The audit included a Statement of Net Assets and a Statement of Revenues, Expenses and Changes in Net Assets, Statement of Cash Flows and a letter to the Board of Directors concerning comments and recommendations. Hard/bound copies were provided.

Motion by *Deerfield*, seconded by *Wadsworth* to approve the FY 2011 audit prepared by Baker Tilly. *Motion Approved.*
2. **CVP Communications and Spending Plan**
Walter reminded the Board of Directors that they approved entering into a memorandum of understanding with CVP to assist in implementing a communications plan and also approved

taking an \$80,000 loan from SWALCO's reserve funds to fund the effort with the scope of the communications plan and the recommended expenditures. The staff and three SWALCO directors (Kent Street, Pat Carey and Mike Ellis) have worked closely with CVP and its marketing and creative consultants to develop a communications plan and budget. The presented Plan included an overview of the integrated education campaign. The budget is \$92,000 dollars (six waste/recycling companies. Resource Management, WMI, Groot, Lakeshore Waste Services, Veolia and Lakes Disposal committed funding at \$2,000 apiece) and the allocation of this funding is addressed in a Plan per expectations of the Board.

Motion by *Hainesville*, seconded by *Riverwoods* to approve the proposed CVP communications plan and budget. *Motion Approved.*

3. **Executive Committee Elections**

Walter Willis proposed the appointments of the Executive Committee. The following were slated for re-appointment:

- Kent Street - Deerfield
- Michael Talbott - Kildeer
- Mike Flynn - Mundelein
- Glenn Ryback – Wadworth

Motion by *Lake Bluff*, seconded by *Lindenhurst* to approve the nominations of the Executive Committee. *Motion Approved.*

4. **Countryside Landfill Enforcement Procedures**

Walter Willis proposed to develop a procedure for SWALCO to pursue enforcement action if a provision of the Countryside Gas Management Agreement is violated in SWALCO's opinion.

The following enforcement procedures were recommended:

- 1.) Upon notification by WMI of an H2S exceedence, the Executive Director will make a determination as to whether the landfill is at fault and whether a penalty is warranted and in what amount.
- 2.) The Executive Director shall have the authority to determine not to pursue a penalty upon notification, and in such cases shall prepare an information item in a timely fashion explaining why a penalty should not be assessed. The information item will be presented to either the Executive Committee or the Board of Directors depending on the timing of the event, and which body is meeting first.
- 3.) The Executive Director shall have the authority to recommend that the Executive Committee or the Board of Directors (again based on the timing of event and the timing of the next EC or BOD meeting) pursue a penalty and the amount of the penalty, subject to the approval of the EC or BOD.
- 4.) If the Executive Director decides to pursue a penalty against the landfill, he/she must notify via email or letter the manager of the Countryside Landfill, the village manager of Grayslake and the Lake County Administrator. If the EC or BOD approves assessing a penalty and an amount then the Executive Director shall instruct the Agency's legal counsel to prepare a Notice of Penalty and properly serve it on WMI.

Motion by *Wadsworth*, seconded by *Riverwoods* to approve enforcement of action if a provision of the Countryside Gas Management Agreement is violated. *Motion Approved.*

Information Items

1. **HWC Update**

Steve Nelson gave a brief update on his HCW events that were held during July and August and also asked that municipalities around Lake Forest advertise the mobile event that was going to be held on the 29th of September at the Municipal Services Center.

2. **Compost Bin and Rain Barrel Sale Summary**

Merleanne Rampale/Pete Adrian gave a brief overview of the sale event and that it was well attended. During the six hours several hundred visitors attended the event and approximately 150 compost bins and 350 rain barrels, along with other tools and aids were sold. Expecting to sell the additional 52 Rain Barrels, 45 Compost Bins (along with 20 Aerators) and will also receive a \$5 donation for these as well. This gave us a final total of over 400 Rain Barrels and approximately 200 Compost Bins sold in total for 2012. The agency will net approximately \$3,000.00 profit in total.

3. **School Education**

Merleanne Rampale discussed SWALCO's school outreach programs to educate Lake County students, teachers, administrators and parents about a number of environmental initiatives and topics that involve caring for our environment/our planet Earth, including sustainability and the "4R's": reduce, reuse, recycle and recover (buying recycled products).

4. **Athletic Shoe Recycling and Reuse Program**

Merleanne Rampale gave a brief testimony of the success of the program. Numerous community groups came together during the first week in May to drop-off a record number of shoes for the 2012 program. Schools, scout troops, village and city departments, park districts, libraries, corporate offices and other community groups from all around the county united in the effort. The Village of Vernon Hills Public Works Department again acted as host site for the final collection and drop-off for 100+ groups.

5. **2012 Residential Electronics Collection Program Summary**

Peter Adrian gave a brief summary of all activity within the SWALCO Residential Electronics Collection Program for 2012. In summary, a total of 854.34 tons (1,708,676 pounds) of electronics have been collected through these partner sites.

In our recent contract with Sims Recycling Solutions, the Agency and our partner collection sites now receive \$0.08 per pound for all compliant electronics. Prior to our contract with Sims, the Agency had a similar contract with Materials Processing Corporation at a rate of \$0.0675 per pound.

6. **2nd Qtr. 2012 Recycling and Per Ton Payment Report**

Pete Adrian gave a brief update of Market values and noted that most recyclable commodities remained stable during the second quarter resulting in Agency Members Per Ton Payment for April and June reflecting a credit. May returned a higher credit due to the fact that Waste Management made a correction to their freight costs on glass which had a significant impact on the index. Looking ahead to the third quarter, the recyclable commodities are showing weakness.

7. **Health Department Report**

Mike Kuhn discussed recent activities regarding the landfills (Countryside/Grayslake) (Veolia/Zion), compost facilities/landscape waste transfer stations and Food Scraps.

8. **Project and Program Updates**

Walter Willis gave a brief update on several projects and programs SWALCO is currently engaged with:

- Highstar Capital, a private equity firm, has agreed to purchase Veolia for a reported \$1.9 billion. As part of the host agreement with Veolia SWALCO has an assignment of rights clause that requires that SWALCO and Lake County have to formally approve the assignment by Highstar Capital.
- Walter assisted North Chicago (in discussions with Veolia for an extension), Mundelein (in discussions with Groot to expand its residential franchise to multi-family and include recycling services) and Round Lake Beach (in discussions with WMI on an extension
- Walter was asked to speak at the upcoming conference of the Closure and Container Manufacturers Association on September 20th at the Marriott-Lincolnshire.
- The Governor signed HB 4986 into law as Public Act 97-853. This was a SWALCO bill that Rep. May and Sen. Garrett sponsored on our behalf and requires the formation of a task force to look at recycling and funding issues on a statewide basis.
- Highland Park's residential food scrap collection pilot started in August and at last count approximately 100 people had enrolled in the program.
- Lorin has been working on numerous upgrades to the website for 4 to 5 weeks with assistance from Lake County IT staff.
- On June 13th and July 17th Walter Willis attended meetings hosted by SWANCC to discuss efforts to increase food scrap composting in the Chicago land area.

Executive Session:

Motion by *Lake Bluff*, seconded by *Wadsworth* to go into Executive Session citing 5 ILCS 120/2(c)(1) to discuss the purpose of Litigation with Materials Processing Corporation. ***Motion was approved on a roll call of 23 to 0.***

Discussion of canceled contract and the payment of money owed to SWALCO with permission to pay over 6 months or less.

Motion by *Riverwoods*, second by *Round Lake Park* to come out of Executive Session. ***Motion was unanimously approved.***

Motion by *Riverwoods*, seconded by *Lake Bluff* to authorize settlement as discussed.

NEXT BOARD MEETING: Thursday, October 25, 2012 - 7:00 p.m. Hainesville Village Hall, 100 N. Hainesville Road

ADJOURNMENT: 8:23 p.m.

Motion by *Lake Bluff*, seconded by *Lindenhurst* to adjourn. *Motion was approved.*

DATE: 8-23-12

VOTING RECORD

Municipality	a t t e n d a n c e	C I BUDGET May, June July 2012				EXEC. SESSION IN		EXEC. SESSION OUT	
		A	N	A	N	A	N	A	N
		Antioch							
Beach Park									
Deer Park									
Deerfield	✓	✓					✓		✓
Fox Lake	✓	✓					✓		✓
Grayslake	✓	✓					✓		✓
Green Oaks	✓	✓					✓		✓
Gurnee	✓	✓					✓		✓
Hainesville	✓	✓					✓		✓
Hawthorn Woods									
Highland Park	✓	✓					✓		✓
Highwood									
Island Lake	✓	✓					✓		✓
Kildeer									
Lake Barrington									
Lake Bluff	✓	✓					✓		✓
Lake County									
Lake Forest									
Lake Villa	✓	✓					✓		✓
Lake Zurich									
Libertyville	✓	✓					✓		✓
Lincolnshire	✓	✓					✓		✓
Lindenhurst	✓	✓					✓		✓
Long Grove	✓	✓					✓		✓
Mundelein	✓	✓					✓		✓
North Barrington	✓	✓					✓		✓
North Chicago									
Park City									
Port Barrington									
Riverwoods	✓	✓					✓		✓
Round Lake									
Round Lake Beach	✓	✓					✓		✓
Round Lake Heights	✓	✓					✓		✓
Round Lake Park	✓	✓					✓		✓
Third Lake	✓	✓					✓		✓
Tower Lakes									
Vernon Hills									
Wadsworth	✓	✓					✓		✓
Wauconda	✓	✓					✓		✓
Waukegan									
Winthrop Harbor									
* Zion	✓						✓		✓
Great Lakes NY	✓								
Totals:	24	23							
✓ - on time O - late	25	24							

**SOLID WASTE AGENCY OF LAKE COUNTY, IL (SWALCO)
BOARD OF DIRECTORS**

DATE: 8/23/12

SIGN-IN SHEET

MEMBER COMMUNITY	REPRESENTATIVE	TITLE
Antioch		
Beach Park		
Deer Park		
Deerfield	Scott S. S. S.	Village Manager
Fox Lake	Donny Schmit	TRUSTEE
Grayslake	MIKE GUIS	Village Manager
Green Oaks	John Wagener	TRUSTEE
Gurnee	Kat Smith	Administrator
Hainesville	Jack J. Smith	MAYOR
Hawthorn Woods		
Highland Park	David Krupp	CM
Highwood		
Island Lake	John Smith	FINANCE DIRECTOR
Kildeer		
Lake Barrington		
Lake Bluff	Drew Irwin	Village Admin
Lake County		
Lake Forest		
Lake Villa	Scott Bartholt	Trustee
Lake Zurich		
Libertyville	Jim Moran	Trustee
Lincolnshire	Tom McDonough	TRUSTEE
Lindenhurst	Tracy M. Smith	Trustee
Long Grove	KAREN SCHMITT	TRUSTEE
Mundelein	Mike Smith	Asst Adm.
North Barrington	Mark A. Irwin	TRUSTEE
North Chicago		
Park City		
Port Barrington		
Riverwoods	John Norris	TRUSTEE
Round Lake		
Round Lake Beach	LARRY T MOUNT	TRUSTEE
Round Lake Heights	Bob Smith	Trustee.
Round Lake Park	BOB CERRETTI	TRUSTEE
Third Lake	Bob Kowalke	TRUSTEE
Tower Lakes		
Vernon Hills		
Wadsworth	Glen Ruback	MAYOR
Wauconda	JACKIE SOCCORSO	EQ DIRECTOR
Waukegan		
Winthrop Harbor		
Zion		
Great Lakes	Jim Smith	ISWPM

Trustee Linda Sussman Round Lake Park

Consent - 1. Expenditure Approval

ISSUE: Approve Expenditures

RECOMMENDATION: I recommend approval

TIMING: Routine

BACKGROUND: The Board of Directors authorized the Executive Director to pay expenditures under \$10,000. The Executive Director submits the monthly expenditures to the Board for approval.

The total for Administration - \$59,106.701; Education - \$490.11; Household Chemical Waste - \$37,281.64; Recycling \$0; *Total expenditures for August 2012 - \$96,878.46*

The total for Administration - \$46,267.71; Education - \$796.91; Household Chemical Waste - \$3,429.35; Recycling \$626.00; *Total expenditures for September 2012- \$51,119.97*

ENCLOSED DOCUMENTS: BOSS Account Analysis Report

STAFF: Lorin Buchta, Executive

SWALCO - AUGUST 2012 EXPENDITURE BUDGET

SWALCO \- Solid Waste Prog-SWALCO Administration-Regular Salaries And Wage----					
Budget Amount:	335,625.00	Funds Available:	83,306.86	Beginning Balance for Period	214,469.73
				Total Expenditures	37,848.41
				Ending Balance for Period	252,318.14
SWALCO \- Solid Waste Prog-SWALCO Administration-Part Time Salaries And Wa----					
Budget Amount:	39,020.00	Funds Available:	10,286.59	Beginning Balance for Period	25,460.44
				Total Expenditures	3,272.97
				Ending Balance for Period	28,733.41
SWALCO \- Solid Waste Prog-SWALCO Administration-Special Pay---					
Budget Amount:	15,960.00	Funds Available:	3,637.02	Beginning Balance for Period	10,446.84
				Total Expenditures	1,876.14
				Ending Balance for Period	12,322.98
SWALCO \- Solid Waste Prog-SWALCO Administration-Food and Provisions----					
Budget Amount:	4,200.00	Funds Available:	2,344.37	Beginning Balance for Period	604.38
				Total Expenditures	1,251.25
				Ending Balance for Period	1,855.63
SWALCO \- Solid Waste Prog-SWALCO Administration-Gas For Heating----					
Budget Amount:	15,000.00	Funds Available:	8,903.48	Beginning Balance for Period	4,960.07
				Total Expenditures	316.31
				Ending Balance for Period	5,276.38
SWALCO \- Solid Waste Prog-SWALCO Administration-Water And Sewer Charges----					
Budget Amount:	1,150.00	Funds Available:	1,094.00	Beginning Balance for Period	3.39
				Total Expenditures	59.39
				Ending Balance for Period	56.00
SWALCO \- Solid Waste Prog-SWALCO Administration-Telephone----					
Budget Amount:	6,000.00	Funds Available:	1,767.47	Beginning Balance for Period	3,734.54
				Total Expenditures	497.99
				Ending Balance for Period	4,232.53
SWALCO \- Solid Waste Prog-SWALCO Administration-Office Equip Maintenance ----					
Budget Amount:	2,500.00	Funds Available:	-942.75	Beginning Balance for Period	3,181.49
				Total Expenditures	261.26
				Ending Balance for Period	3,442.75

SWALCO \- Solid Waste Prog-SWALCO Administration-H/L/D Employee Benefits----			
Budget Amount:	73,933.00	Funds Available:	21,297.10
			Beginning Balance for Period
			46,775.22
			Total Expenditures
			5,860.68
			Ending Balance for Period
			52,635.90

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/FICA----			
Budget Amount:	28,660.00	Funds Available:	7,031.14
			Beginning Balance for Period
			18,449.81
			Total Expenditures
			3,179.05
			Ending Balance for Period
			21,262.86

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/IMRF----			
Budget Amount:	42,972.00	Funds Available:	11,033.82
			Beginning Balance for Period
			27,390.92
			Total Expenditures
			4,547.26
			Ending Balance for Period
			31,938.18

SWALCO \- Solid Waste Prog-SWALCO Administration-Miscell Contractual Servi----			
Budget Amount:	13,500.00	Funds Available:	5,868.64
			Beginning Balance for Period
			5,131.36
			Total Expenditures
			500.00
			Ending Balance for Period
			5,631.36

SWALCO \- Solid Waste Prog-Education-Advertising----			
Budget Amount:	3,000.00	Funds Available:	714.50
			Beginning Balance for Period
			1,795.39
			Total Expenditures
			490.11
			Ending Balance for Period
			2,285.50

SWALCO \- Solid Waste Prog-Household Hazard Waste-Operational Supplies----			
Budget Amount:	12,500.00	Funds Available:	3,608.36
			Beginning Balance for Period
			5,033.80
			Total Expenditures
			2852.14
			Ending Balance for Period
			7,885.94

SWALCO \- Solid Waste Prog-Household Hazard Waste-Consultants----			
Budget Amount:	138,800.00	Funds Available:	15,478.02
			Beginning Balance for Period
			56,495.00
			Total Expenditures
			32,333.25
			Ending Balance for Period
			88,828.25

SWALCO \- Solid Waste Prog-Household Hazard Waste-Garbage Disposal----			
Budget Amount:	5,900.00	Funds Available:	-354.67
			Beginning Balance for Period
			2450.3
			Total Expenditures
			470
			Ending Balance for Period
			2,920.30

SWALCO \- Solid Waste Prog-Household Hazard Waste-All Other Maintenance And----			
--	--	--	--

Budget Amount:	21,150.00	Funds Available:	12,629.48	Beginning Balance for Period	5,939.22
				Total Expenditures	838
				Ending Balance for Period	6,777.22

SWALCO - Solid Waste Prog-Household Hazard Waste-Miscell Contractual Servi----					
Budget Amount:	4,600.00	Funds Available:	999.50	Beginning Balance for Period	1,810.50
				Total Expenditures	788.25
				Ending Balance for Period	2,598.75

TOTAL EXPENDITURES \$96,878.46

SWALCO - SEPTEMBER 2012 EXPENDITURE BUDGET

SWALCO \- Solid Waste Prog-SWALCO Administration-Regular Salaries And Wage----					
Budget Amount:	335,625.00	Funds Available:	59,006.21	Beginning Balance for Period	252,318.14
				Total Expenditures	24,300.65
				Ending Balance for Period	276,618.79
SWALCO \- Solid Waste Prog-SWALCO Administration-Part Time Salaries And Wa----					
Budget Amount:	39,020.00	Funds Available:	7,142.48	Beginning Balance for Period	28,733.41
				Total Expenditures	3,144.11
				Ending Balance for Period	31,877.52
SWALCO \- Solid Waste Prog-SWALCO Administration-Special Pay----					
Budget Amount:	15,960.00	Funds Available:	2,386.26	Beginning Balance for Period	12,322.98
				Total Expenditures	1,250.76
				Ending Balance for Period	13,573.74
SWALCO \- Solid Waste Prog-SWALCO Administration-Operational Supplies----					
Budget Amount:	300.00	Funds Available:	120.00	Beginning Balance for Period	0.00
				Total Expenditures	180.00
				Ending Balance for Period	180.00
SWALCO \- Solid Waste Prog-SWALCO Administration-Food and Provisions----					
Budget Amount:	4,200.00	Funds Available:	1,928.86	Beginning Balance for Period	2,173.50
				Total Expenditures	97.64
				Ending Balance for Period	2,271.14
SWALCO \- Solid Waste Prog-SWALCO Administration-Consultants----					
Budget Amount:	36,500.00	Funds Available:	-16.00	Beginning Balance for Period	36,500.00
				Total Expenditures	16.00
				Ending Balance for Period	36,516.00
SWALCO \- Solid Waste Prog-SWALCO Administration-Trips And Training----					
Budget Amount:	8,000.00	Funds Available:	1,969.40	Beginning Balance for Period	3,055.61
				Total Expenditures	2,974.99
				Ending Balance for Period	6,030.60
SWALCO \- Solid Waste Prog-SWALCO Administration-Dues And Subscriptions----					
Budget Amount:	2,800.00	Funds Available:	-283.00	Beginning Balance for Period	2,813.00
				Total Expenditures	270.00
				Ending Balance for Period	3,083.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Electricity----					
Budget Amount:	12,000.00	Funds Available:	4,500.59	Beginning Balance for Period	7,292.50
				Total Expenditures	206.91
				Ending Balance for Period	7,499.41

SWALCO \- Solid Waste Prog-SWALCO Administration-Printing Services----					
Budget Amount:	500.00	Funds Available:	-289.52	Beginning Balance for Period	113.70
				Total Expenditures	675.82
				Ending Balance for Period	789.52

SWALCO \- Solid Waste Prog-SWALCO Administration-H/L/D Employee Benefits----					
Budget Amount:	73,933.00	Funds Available:	15,436.42	Beginning Balance for Period	52,635.90
				Total Expenditures	5,860.68
				Ending Balance for Period	58,496.58

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/FICA----					
Budget Amount:	28,660.00	Funds Available:	4,935.10	Beginning Balance for Period	21,628.86
				Total Expenditures	2,096.04
				Ending Balance for Period	23,724.90

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/IMRF----					
Budget Amount:	42,972.00	Funds Available:	8,038.69	Beginning Balance for Period	31,938.18
				Total Expenditures	2,995.13
				Ending Balance for Period	34,933.31

SWALCO \- Solid Waste Prog-SWALCO Administration-Miscell Contractual Servi----					
Budget Amount:	13,500.00	Funds Available:	3,932.65	Beginning Balance for Period	6,155.36
				Total Expenditures	2,198.98
				Ending Balance for Period	7,567.35

SWALCO \- Solid Waste Prog-Education-Advertising----					
Budget Amount:	105,000.00	Funds Available:	101,989.50	Beginning Balance for Period	2,285.50
				Total Expenditures	725.00
				Ending Balance for Period	3,010.50

SWALCO \- Solid Waste Prog-Education-Miscellaneous Commodities----					
Budget Amount:	4,000.00	Funds Available:	3,542.93	Beginning Balance for Period	403.19
				Total Expenditures	71.91
				Ending Balance for Period	457.07

SWALCO \- Solid Waste Prog-Household Hazard Waste-Operational Supplies----					
Budget Amount:	12,500.00	Funds Available:	1,497.16	Beginning Balance for Period	9,973.60
				Total Expenditures	23.54
				Ending Balance for Period	9,997.14

SWALCO \- Solid Waste Prog-Household Hazard Waste-Consultants----					
Budget	138,800.00	Funds	15,400.92	Beginning Balance for Period	88,856.67
				Total Expenditures	2,054.68
				Ending Balance for Period	90,911.35

SWALCO \- Solid Waste Prog-Household Hazard Waste-Garbage Disposal----					
Budget Amount:	5,900.00	Funds Available:	-658.67	Beginning Balance for Period	3,100.30
				Total Expenditures	124.00
				Ending Balance for Period	3,224.30

SWALCO \- Solid Waste Prog-Household Hazard Waste-Motor Vehicle Maintenance----					
Budget Amount:	2,800.00	Funds Available:	-836.78	Beginning Balance for Period	3,561.78
				Total Expenditures	75.00
				Ending Balance for Period	3,636.78

SWALCO \- Solid Waste Prog-Household Hazard Waste-All Other Maintenance And----					
Budget Amount:	21,150.00	Funds Available:	8,565.75	Beginning Balance for Period	9,688.82
				Total Expenditures	1,152.13
				Ending Balance for Period	10,840.95

SWALCO \- Solid Waste Prog-Recycling-Miscellaneous Commodities----					
Budget Amount:	9,000.00	Funds Available:	5,520.76	Beginning Balance for Period	2,853.24
				Total Expenditures	626.00
				Ending Balance for Period	3,479.24

TOTAL EXPENDITURES \$51,119.97

A – 1. SWALCO 2013 Meeting Calendar

ISSUE: Whether to approve SWALCO Meeting Calendar for 2013

RECOMMENDATION: SWALCO Staff and the Executive Committee recommend approval

TIMING: Routine

BACKGROUND: The Executive Committee will continue to meet monthly on the second Thursday of the month in which a board meeting is held and the third Thursday of the month when no board meeting is held, except for November when the committee does not meet. The Board will meet six times during the year on the fourth Thursday except November. November's meeting is held on the third Thursday due to the Thanksgiving holiday. If the Executive Director and Chairman of the Board deem a meeting necessary at any time during the year, a special meeting will be called and the Board Members and public will be notified. This procedure is in accordance with Article VII, Section 2 of the By-Laws.

The Executive Committee will continue to meet at noon at the SWALCO office at 1311 N. Estes Street, Gurnee, IL 60031.

The Board of Directors meetings will continue to meet a 7:00 p.m. at the Hainesville Village Hall at 100 N. Hainesville Road.

Board of Directors Meetings

January 24, 2013
March 28, 2013
June 27, 2013
August 22, 2013
October 24, 2013
November 21, 2013

Executive Committee Meetings

January 10, 2013
February 21, 2013
March 14, 2013
April 18, 2013
May 16, 2013
June 13, 2013
July 18, 2013
August 8, 2013
September 19, 2013
October 10, 2013
November – No Executive Committee Meeting
December 19, 2013

ENCLOSED DOCUMENTS: SWALCO 2013 Calendar of Meetings

STAFF: Walter Willis, Executive Director, Lorin Buchta, Executive

SWALCO 2013 Calendar of Meetings

<u>January</u>							<u>February</u>							<u>March</u>							<u>April</u>											
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S					
		1	2	3	4	5					1	2	8	9			3	4	5	6	7	8	9	10	11	12	13					
6	7	8	9	10	11	12	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
20	21	22	23	█	25	26	17	18	19	20	21	22	23	24	25	26	27	█	29	30	28	29	30									
27	28	29	30	31			24	25	26	27	28																					
														31																		

<u>May</u>							<u>June</u>							<u>July</u>							<u>August</u>																	
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S											
		1	2	3	4							1	2	8	9			1	2	3	4	5	6			4	5	6	7	8	9	10						
5	6	7	8	9	10	11	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
12	13	14	15	16	17	18	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
19	20	21	22	23	24	25	16	17	18	19	20	21	22	23	24	25	26	█	28	29	28	29	30	31														
26	27	28	29	30	31		23	24	25	26	█	28	29																									

<u>September</u>							<u>October</u>							<u>November</u>							<u>December</u>															
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S									
		1	2	3	4	5	6	7			1	2	3	4	5			1	2	3	4	5	6	7			1	2	3	4	5	6	7			
8	9	10	11	12	13	14	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28							
15	16	17	18	19	20	21	13	14	15	16	17	18	19	20	21	22	23	█	25	26	27	28	29	30	31											
22	23	24	25	26	27	28	20	21	22	23	█	25	26	27	28	29	30	31																		
29	30						27	28	29	30	31																									

A – 2. Proposed FY 2013 SWALCO Budget

ISSUE: Whether to approve the proposed fiscal year 2013 SWALCO budget.

RECOMMENDATION: SWALCO staff and the Executive Committee recommend approval of the 2013 SWALCO budget.

BACKGROUND: At its meeting on October 11, 2012 the Executive Committee reviewed the proposed budget for FY2013 and also reviewed a budget scenario with a 2.75% salary increase as opposed to the one shown in the attached budget that is based on a 2.5% increase. The Lake County Board will be reviewing this issue as its budget hearings continue and we should have a good indication of what the County Board will likely approve at its meeting in November by the time we meet on October 25th. The Executive Committee also discussed the fact that the attached budget assumes an increase in the O&M fee from \$1 per household per year to \$1.25, which has yet to be approved by the Board of Directors (which requires a ¾ majority to approve or 31 votes). The October board packet does include an information item on the proposed increase but action will not be taken until the November 15, 2012 Board of Directors meeting. The reason for this is to allow time for the Directors/Alternates to take this increase back to their legislative bodies for feedback prior to holding a vote on the increase on November 15th.

Attached to this memo is the proposed FY 2013 budget. During the meeting of the Executive Committee on September 20, 2012, the Committee requested that staff make several changes to the budget in order to attain a balanced budget, which included a request to run a five year budget projection assuming a \$0.25 increase in the annual O&M fee (currently \$1 per household per year), and re-classifying the \$20,000 budgeted for RecycleFirstTrashLast efforts as a one-time expense similar to a one time capital expense. The Committee felt that this expense for education should be monitored each year as to its effectiveness in reducing the amount of waste landfilled and increasing recycling totals.

The highlights of the proposed budget are as follows:

1. Proposed expenditures for FY 2013 are \$1,041,050 compared to \$1,026,915 in 2012, an increase of \$14,135 or approximately 1.4%. This increase includes \$20,000 in expenditures associated with continuing the RecycleFirstTrashLast campaign, without these expenditures we would have had a decrease in expenditures compared to last fiscal year. Please note the following increases : 1) a 2.5% salary increase (we have yet to get final word from the county on whether there will be an increase and by how much), 2) a 2.5% increase in health, life and dental, 3) a slight increase in the IMRF rate from 11.47% to 11.79%, 3) an increase in the car allowance for Merleanne Rampale from \$200 to \$235 per month, 4) a slight increase in insurance cost from \$55,000 to \$58,000, and 5) an increase in the Recycling Budget of \$1,000 for purchasing of special event recycling collection containers.
2. Total FY 2013 revenues are estimated at \$1,038,750. Revenue from the landfill surcharge for 2013 is estimated at \$635,000 compared to \$668,265 in FY 2012. It was also projected that miscellaneous revenue will increase from \$108,500 in FY 2012 to \$153,750 in FY 2013 primarily due to increases from e-scrap collections. Finally, it was

assumed that the annual O&M fee would be increased to \$1.25 per household per year from the current rate of \$1, which increases the revenue from this source by \$47,765. Overall the revenues from non-landfill surcharge sources (O&M Fee and misc. revenues) now account for 38% of revenue.

3. Expenditures are expected to exceed revenues by \$2,300 (\$1,041,050 - \$1,038,750). If the one-time education expenditure of \$20,000 for Recycle First education/marketing is not included, the budget is projected to have a surplus of \$17,700. The current cash reserve balance is approximately \$1.88 million, and the Capital Replacement Fund has a balance of \$120,000.

The following table shows the estimated revenues, from the four primary funding sources that support SWALCO's operations, and expected expenditures for fiscal years 2013-2017. The table also shows the approximate cash fund balance moving forward (currently approximately \$1,889,000, which has been reduced by \$80,000 to \$1,809,000 to account for the \$80,000 loan approved by the SWALCO Board of Directors to fund the 2012 CVP education campaign).

SWALCO Revenue, Expenditure and Fund Balance Projections - Fiscal Years 2013 - 2017					
<u>Revenues/Expenditures</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Operations & Maintenance Fee	\$238,000	\$238,000	\$238,000	\$238,000	\$238,000
Local Surcharge, host fees, etc.	\$635,000	\$635,000	\$635,000	\$635,000	\$635,000
Interest Income	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Misc. Revenue (e-scrap, hauler licensing, per ton)	\$153,750	\$174,750	\$174,750	\$174,750	\$174,750
Estimated Revenue	\$1,038,750	\$1,059,750	\$1,059,750	\$1,059,750	\$1,059,750
Estimated Exp.	\$1,021,050	\$1,036,365	\$1,051,910	\$1,067,690	\$1,083,705
Surplus/Deficit	\$17,700	\$23,385	\$7,840	(\$7,940)	(\$23,955)
Education Campaign	(\$20,000)	(\$10,000)	(\$5,000)	(\$5,000)	(\$5,000)
Estimated Cash Balance	\$1,806,700	\$1,820,085	\$1,822,925	\$1,809,985	\$1,781,030
Capital Replacement	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000

Several assumptions were made in preparing the above table:

- The O&M fee will increase to \$1.25 per household per year.
- Local surcharge revenues will remain steady for the next 5 years.
- Interest paid on the surcharge balance will continue to be approximately \$1,000 per month.
- Miscellaneous revenue will increase in FY 2014 due to SWALCO's per ton payment increasing from \$1 per ton to \$1.50 per ton (estimated to increase revenues by \$21,000), and it is assumed the agreement with WM Recycle America will be extended for another three years beginning 2015 (it is also assumed that market values will stay above \$70 per ton, if they fall below that SWALCO no longer gets it per ton payment for that month or months). All other misc. revenue items will remain constant. No revenue was projected for the bonus provided per the WMRA Agreement of \$5 per ton for tonnage in excess of 42,000 tons per year.
- Expenditures will increase by 1.5% per year using \$1,022,050 as the base expenditure in 2013. It is assumed that funding for the education campaign will decrease to \$10,000 in FY 2014 and decrease again to \$5,000 per year for the remaining fiscal years.

- There will be no large capital projects or costs associated with our facility or truck.

ENCLOSED DOCUMENT: Proposed FY 2013 Budget

STAFF: Walter Willis, Executive Director

Solid Waste Agency of Lake County
FY 2013 Budget
(Final)

Fund:	Management Center	Account	DESCRIPTION	2013 APPROVED	DETAIL
ADMINISTRATION 9200010					
930	51110	SW0	REGULAR SALARIES AND WAGES	\$ 334,575	Assumes 2.5% increases, with exception of Exec. Director increase effective August 1, 2013 per employment contract at 2.75%
930	51120	SW0	PART TIME SALARIES AND WAGES	\$ 39,995	Assumes 2.5% Increase, maintaining 28 hours per week.
930	51150	SW0	SICK PAY REIMBURSEMENT	\$ -	Assumes no sick pay reimbursement in FY 2010
930	51180	SW0	SPECIAL PAY - AUTO ALLOWANCE	\$ 16,680	3 FT (\$385/mo.)and 1 PT (\$235/mo.) Employee
50000 SERIES TOTAL (Administrative)				\$ 391,250	
930	61010	SW0	OFFICE SUPPLIES	\$ 2,200	Office supplies; petty cash; recycling specific supplies
930	61040	SW0	OPERATIONAL SUPPLIES	\$ -	Plaques and awards
930	61080	SW0	FOOD & PROVISIONS	\$ 1,650	Executive Committee lunches (\$1,650)
930	65180	SW0	MISCELLANEOUS COMMODITIES	\$ 500	Misc. purchases
60000 SERIES TOTAL (Administrative)				\$ 4,350	
930	71110	SW0	AUDITING AND ACCOUNTING	\$ 7,000	Waiting on County RFP process for new auditor, cost is estimate
930	71140	SW0	Legal Services	\$ 15,000	Larry Clark (\$15,000);
930	71150	SW0	CONSULTANT FEES	\$ 36,500	Kip Kolkmeier, second year of 2 year fixed price
930	71500	SW0	TRIPS AND TRAINING	\$ 8,000	ILCSWMA/SWANA/IRA (3 people, \$1,700); OSHA Training (2 people, \$300); IDOT Training (1 person, \$500); SWANA Wastecon (\$2,000); Resource Recycling Conf (\$1,500); NAHMMA (\$2,000); LEED training and exam (\$500)
930	71810	SW0	DUES AND SUBSCRIPTIONS	\$ 5,450	Official Board Markets, Resource Recycling, BioCycle, Recycled Products Guide (\$700); Membership dues for IRA, SWANA, ILCSWMA, CHMM, NAHMMA, PSI and IEC (\$3,000); ReTrac Connect (\$1,750)
930	71910	SW0	GAS FOR HEATING	\$ 13,000	Air make-up, hot water, furnace
930	71920	SW0	ELECTRICITY	\$ 11,000	Parking lights, storage facility and office lights and baseboard heat
930	71930	SW0	WATER AND SEWER CHARGES	\$ 800	Water and sewer services
930	71940	SW0	TELEPHONE	\$ 6,200	Line charges, local and AT&T; cell phones
	71970	SW0	COURIER SERVICES	\$ 150	Federal Express

Fund:	Management Center	Account	DESCRIPTION	2013 APPROVED	DETAIL
930	72110	SW0	LIABILITY INSURANCE	\$ 58,000	Public Officials (\$5,300) ; property (\$20,000); general/prof liability insurance (\$17,500); auto (\$2,700); environmental (\$12,500)
930	72140	SW0	UNEMPLOYMENT COMPENSATION	\$ 625	\$125 per employee (5)
930	72260	SW0	OFFICE EQUIP MAINT AND REPAIRS	\$ 1,000	Computer systems, Telephones, Copy Machine, Postage Machine, alarm
930	72410	SW0	ALL OTHER MAINT AND REPAIRS	\$ -	
930	72530	SW0	EQUIPMENT RENTAL	\$ 3,900	Postage meter rental
930	72820	SW0	POSTAGE	\$ 500	Postage for meter, supplies for meter
930	72830	SW0	PRINTING SERVICES	\$ 3,300	Printing cost associated with copy machine
930	73195	SW0	INDIRECT COST ALLOCATIONS	\$ 65,025	16.62% of all 50000 series payroll costs
930	74080	SW0	H/L/D EMPLOYEE BENEFITS	\$ 75,780	Assumes 2.5% increase over last year
930	74100	SW0	RETIREMENT CONTRIBUTIONS FICA	\$ 28,655	All employee salaries x 7.65%
930	74110	SW0	RETIREMENT CONTRIBUTIONS IMRF	\$ 44,165	Employee Salaries x 11.79%
930	79930	SW0	MISCELLANEOUS CONTINGENCY	\$ 5,000	Contingency for unanticipated expenses
930	79940	SW0	MISC CONTRACTUAL SERVICES	\$ 13,500	Office Cleaning (\$3,500), special facility handyman (\$1,000); snow and lawn maint. (\$9,000)
70000 SERIES TOTAL (Administrative)				\$ 402,550	
930	82010	SW0	BUILDINGS AND STRUCTURES	\$ -	Misc. Unknown capital expenses
930	84040	SW0	Computer System Software	\$ 1,000	Software licenses: Adobe Pro software
930	84060	SW0	FURNITURE AND OFFICE EQUIPMENT	\$ 2,500	Misc. office furnishings (\$830); recycled art (\$500); New laptop (\$1,000); Monitor (\$170)
80000 SERIES TOTAL (Administrative)				\$ 3,500	
TOTAL 9200010 ADMINISTRATION				\$ 801,650	

Solid Waste Agency of Lake County
 FY 2013 Budget
 (Final)

Fund:	Management Center	Account	DESCRIPTION	2013 APPROVED	DETAIL
EDUCATION 9200020					
930	61040	SW2	OPERATIONAL SUPPLIES	\$ 6,000	Public information: plaques, flags, promo items
930	65180	SW2	MISCELLANEOUS COMMODITIES	\$ 14,000	Supplies for workshops, open houses, training, etc. (\$4,000); Recycle First supplies (\$10,000)
60000 SERIES TOTAL (Education)				\$ 20,000	
930	72830	SW2	PRINTING SERVICES	\$ 1,000	Print work: guides, annual report, newsletters, brochures, flyers, workshop invites, media kits, and other needed public info materials
930	79940	SW2	MISC CONTRACTUAL SERVICES	\$ 4,000	Funding for entertainers and speakers for schools
930	71850	SW2	ADVERTISING	\$ 13,000	Funding for several general newspaper ads (\$3,000); Recycle First Ad buys (\$10,000)
70000 SERIES TOTAL (Education)				\$ 18,000	
930	85070	SW2	ALL OTHER CAPITAL OUTLAY	\$ -	
80000 SERIES TOTAL (Education)					
TOTAL 9200020 EDUCATION				\$ 38,000	

Fund:	Management Center	Account	DESCRIPTION	2013 APPROVED	DETAIL
HOUSEHOLD CHEMICAL WASTE (HCW) 9200030					
930	65020	SW2	LABORATORY SUPPLIES	\$ 100	Supplies for Unknown Test Kit
930	61040	SW2	OPERATIONAL SUPPLIES	\$ 12,500	Safety Gear, OilDry, Brooms, Tape, Visqueen, Spill Cleanup, FirstAid Kits, Respirator Cartridges, Pallets, Etc.
930	65180	SW2	MISCELLANEOUS COMMODITIES	\$ 500	Grease for crusher, bottled water, etc.
60000 SERIES TOTAL (HCW)				\$ 13,100	
930	71150	SW2	CONSULTANT FEES	\$ 138,800	Labor Mobiles \$71.5k (\$11.5k/event x 6 + 3%); Labor Drop-offs \$49.5k (\$2k/event x 24 + 3%); Paint Bulking \$13.6k (\$1.1k/month x 12 + 3%); Suppl Labor \$2.2k (\$45/hrx2x8hrx3events); CHLRFD Training (\$0), Food \$2.1k; Web Appts \$300
930	71630	SW2	GARBAGE DISPOSAL	\$ 5,900	Mobile Events/Office 5.4k(\$450x6events + 3%) + Office (\$50x52) + Xtra Rolloffs(\$500)
930	79940	SW2	MISC. CONTRACTUAL SERVICES	\$ 4,650	Burris fork lift=\$2.3k (\$375x6+3%) Tents=\$1.7k (\$825 x 2 events); LZ Oil Program (\$200); Porta John (\$450)
930	72110	SW2	LIABILITY INSURANCE	\$ -	Covered under Administrative 930-72110, Liability Insurance
930	72210	SW2	MOTOR VEHICLE MAINT & REPAIR	\$ 2,800	Truck (\$2k), Fuel (\$750) Truck safety inspections (\$50)
930	72410	SW2	ALL OTHER MAINT AND REPAIRS	\$ 24,150	Dock PM \$1k, BF preventers PM \$1k, Fire sys PM \$3k, Whouse Maint \$1.5k, Generator \$1.5k, HVAC \$3k, Elec Services \$1.5k, Fork lift \$1k, Can Crusher \$1k, Alarm \$1k, Overhead Doors \$150, Fire Extlngs \$500, Sealcoat parking lot \$8k
70000 SERIES TOTAL (HCW)				\$ 176,300	
930	82010	SW2	BUILDINGS AND STRUCTURES	\$ -	
930	83010	SW2	MOTOR VEHICLES	\$ -	
930	84060	SW2	FURNITURE AND OFFICE EQUIPMENT	\$ -	
930	85070	SW2	ALL OTHER CAPITAL OUTLAY	\$ -	
80000 SERIES TOTAL (HCW)				\$ -	
TOTAL 9200030 HCW				\$ 189,400	

Solid Waste Agency of Lake County
 FY 2013 Budget
 (Final)

Fund:	Management Center	Account	DESCRIPTION	2013 APPROVED	DETAIL
RECYCLING 9200040					
930	65180	SW8	MISCELLANEOUS COMMODITIES	\$ 12,000	Electronics Collections, supplies (\$400), signage and labels (\$4,000); RAS Collection, supplies (\$250); Participant recognition (\$500); Hospitality for collections (\$250); Special collection containers (\$4,000); Signage and labels (\$600); Compost/train barrel sale, supplemental stock (\$2,000)
60000 SERIES TOTAL (Recycling)				\$ 12,000	
930	72830	SW8	PRINTING SERVICES	\$ -	
930	79940	SW8	MISC. CONTRACTUAL SERVICES	\$ -	
70000 SERIES TOTAL (Recycling)				\$ -	
TOTAL 9200040 RECYCLING				\$ 12,000	

Fund:	Management Center:	Account:	DESCRIPTION	2013 APPROVED	DETAIL
GRAND TOTAL (All Series)				\$ 1,041,050	

Solid Waste Agency of Lake County
 FY 2013 Budget
 (Final)

Fund:	Management Center	Account	DESCRIPTION	2013 APPROVED	DETAIL
REVENUES 40000					
930	47230	SW0	REVENUE FROM LANDFILL SURCHARGE	\$ 635,000	Countryside LF (\$260,000); Zion LF (\$375,000).
930	48010	SW0	INTEREST INCOME FROM SURCHARGE BALANCE	\$ 12,000	Assumes approximately \$1,000 per month in interest based on 2012, actual interest accrued information
930	45380	SW0	REVENUE FROM MUNICIPALITIES	\$ 238,000	O&M Fee, assumes increase from \$1 per household per year to \$1.25 per household per year
930	49910	SW0	MISCELLANEOUS REVENUES	\$ 153,750	Hauler Licensing (\$1,750); Payment for e-scrap (\$105,000); WMRA payment (\$45,000); Rain barrel sales (\$2,000)
TOTAL REVENUES				\$ 1,038,750	

A – 3. Contract - Larry Clark, General Counsel

ISSUE: Whether to approve a contract with Larry Clark for legal services.

RECOMMENDATION: SWALCO staff and the Executive Committee recommend approval of the contract with Larry Clark.

BACKGROUND: The Agency's agreement with Mr. Clark must be approved on an annual basis. Mr. Clark provides legal services on a variety of matters and has been the Agency's counsel since its inception. He provides competent and timely services to the Agency.

The total fees under the attached contract shall not exceed \$15,000 and his hourly rate shall be \$160 per hour during the one year term of the contract.

ENCLOSED DOCUMENT: General Counsel Agreement with Larry Clark

STAFF: Walter Willis, Executive Director

LARRY M. CLARK 2012/2013
GENERAL COUNSEL AGREEMENT

This Agreement, effective October 11, 2012, is entered into by and between the Solid Waste Agency of Lake County, Illinois (hereinafter referred to as the "Agency") and Larry M. Clark (hereinafter referred to as the "Contractor"). This Agreement is made pursuant to authority granted by the Agency's Board of Directors on October 11, 2012.

WHEREAS, the County of Lake has approved the Lake County Solid Waste Management Plan pursuant to Public Act 85-1198; and

WHEREAS, the Agency is tasked with implementing said Plan; and

WHEREAS, legal services are necessary to assist in the the manners of implementing said Plan; and

WHEREAS, the Agency has deemed it prudent to retain Larry M. Clark to provide said legal services and States Attorney Michael J. Waller has authorized retaining Larry M. Clark.

NOW THEREFORE, the Agency and the Contractor hereby agree as follows:

SECTION 1: SCOPE OF SERVICES

The Contractor will supply the following services:

1. Provide legal counsel to the Agency as may be required or requested relative to the implementation of the Solid Waste Management Plan;
2. Attend meetings as requested by the Agency.
3. Be available for legal consultation on related solid waste matters as the need may arise.

SECTION 2: TERM

The term of this Agreement is for the 12 month period, December 1, 2012 through November 30, 2013.

SECTION 3: FEES AND COSTS

The Contractor shall provide the aforesated services for an amount not to exceed \$15,000 unless specific authorization is received from the Agency. Said amount is based upon an estimated workload of 94 hours at \$160.00 per hour.

Invoicing and payment shall be made, based upon hours worked, on a monthly basis.

SECTION 4: SUCCESSORS AND ASSIGNS

This Agreement and all of the covenants hereof shall insure to the benefit of and be binding upon the Agency and the Contractor respectively and their partners, successors and legal representatives. Neither the Agency nor the Contractor shall have the right to assign, transfer or sublet their interest or obligations hereunder without the written consent of the other party.

SECTION 5: HOLD HARMLESS

The Contractor shall indemnify and hold the Agency harmless from all fines, suits, claims, demands, actions, costs, obligations, attorneys' fees of any kind arising out of the sole negligent actions of the Contractor's performance of this Agreement. The Agency does hereby covenant and agree to indemnify and hold harmless the Contractor from any fines, suits, claims, demands, actions, costs, obligations, attorneys' fees, or liability of any kind arising from a negligent act by any of the employees or agents of the Agency.

SECTION 6: AGREEMENT MODIFICATIONS

All adjustments, additions, and/or deletions to this Agreement are subject to the written approval of both parties.

The foregoing constitutes the entire Agreement between the parties and no verbal statement shall supercede any of its provisions.

IN WITNESS HEREOF, the parties have caused this Agreement to be signed by their respective duly authorized officers on this 11th day of October, 2012.

CONTRACTOR:



LARRY M. CLARK
Attorney at Law

AGENCY:

LARRY MOUNT, Chairman
Board of Directors,
Solid Waste Agency of Lake County, Illinois

Attest:

Secretary

A – 4. 2013 Legislative Policy

ISSUE: Whether to approve SWALCO's 2013 Legislative Policy.

RECOMMENDATION: SWALCO staff and the Legislative Committee recommend approval.

BACKGROUND: The Legislative Committee met on October 16, 2012 to discuss the 2013 Legislative Policy (attached) and after making several minor changes agreed that the Policy should be presented to the Board of Directors at its October 25th meeting.

The federal level policy has remained fairly consistent with last year. The state level policy prioritizes one primary initiative for next session: enacting product stewardship legislation in the 2013 legislative session for architectural paint (non-industrial latex and oil based paints) modeled after similar legislation enacted in Oregon, California and Rhode Island. Each of these states passed legislation which was introduced and supported by the paint industry.

It is SWALCO's intent to again schedule meetings with members of Lake County's legislative delegation (as we did last year) during the winter of 2013. These meetings will be attended by the Chairman of the Legislative Committee (and other Committee members), Walter Willis and Kip Kolkmeier to discuss SWALCO's legislative goals for the 2013 session and to get feedback from legislators regarding those goals.

This year's budget does include funding for SWALCO's lobbyist to not only track legislation but assist SWALCO in developing legislation and hopefully enacting legislation related to paint management. We expect several bills to be introduced this session that we may have to actively oppose, with amendments to the municipal code dealing with franchising powers as a likely area of legislative concern.

ENCLOSED DOCUMENT: 2013 Legislative Policy

STAFF: Walter S. Willis, Executive Director

I – 1. Operations and Maintenance (O&M) Fee Increase

BACKGROUND: On March 22, 2007 the SWALCO Board of Directors approved the establishment of an Operations and Maintenance (O&M) Fee to help fund the operations of the Agency. This was based on the recommendation of the Finance Committee that studied the Agency's funding situation during 2006. Prior to the establishment of the O&M fee the Agency had been able to fund all its operations with the revenue from the landfill surcharge fee. But with the declining landfill surcharge fees, the Agency was forced to make personnel cuts (the PIO position went from full-time to part-time) and other cuts to its expenditures. It was also felt that the O&M fee would provide a more permanent funding source as the landfill surcharge revenues continued to decline until the landfills ultimately close and cease paying any surcharge fees.

Last October both the Executive Committee and Board of Directors stressed that the Agency needed to find a way to balance its budget. The FY 2012 budget had a projected deficit of approximately \$46,080, and a projected deficit of approximately \$89,630 in FY 2016 based on projections provided last year. While the Agency does have about \$1.88 million in reserves, this continued deficit spending would threaten that reserve and the Agency's long-term fiscal viability, which is why it was made clear that in FY 2013 we needed to find a way to get to a balanced budget.

Balancing a budget requires looking at both expenditures and revenues. In FY 2008 (the first year the O&M fee was collected) the Agency's approved expenditures were \$1,182,160. The proposed budget for FY 2013 has projected expenditures of \$1,041,050 a decrease of \$141,110 or about 12%. On the revenue side, in FY 2008 revenues were projected at \$1,243,010 versus \$1,038,750 in FY 2013, a decrease of \$204,260 or 16%. The primary factor associated with the drop in revenue is the decreased volume of waste at the two in-county landfills. In 2008, the landfills accepted 1,015,238 tons and in 2011 that had dropped to 873,417 tons. Had it not been for the increase in non-landfill related revenue associated with the e-scrap program (projected at \$105,000 in FY 2013 versus no revenue in FY 2008) and the WMRA Agreement (projected at \$45,000 in FY 2013 versus no revenue in FY 2008) the fiscal situation would be much worse.

If the O&M Fee is increased by \$0.25 per household per year it will generate \$47,765 in new revenue which will allow the Agency to have a balanced budget for the next three years based on projections contained in the budget action item included in this meeting packet. It is a difficult environment for fee increases but most members are benefiting financially from their membership in SWALCO in the following manner:

- In 2011 34 members (3 other members also received payment for their recyclables as part of separate agreements, that number has increased with Highwood now receiving revenue starting in 2012 and North Chicago projected to as well later this year) received \$1,133,814 in per ton rebates for their recyclables
- In 2011 e-scrap collection sites received \$34,603 for the electronics recycled at their sites.
- Of the 13 municipal hauling contracts SWALCO helped its members with since 2010, 11 members had rate decreases ranging from 30% to 0.6%. These contracts often included enhancements such as larger carts for recycling and recycling cart upgrades.

Beyond the fiscal benefits are the multitude of programs the Agency works with its members to provide the residents of Lake County, including 30 HCW programs per year, multiple special events and recycling extravaganzas, education programs for residents and school children, and planning efforts such as the 5 year updates to the Solid Waste Management Plan and the 60% Recycling Task Force Report.

The FY 2013 budget being acted on tonight includes an assumption that the O&M Fee will be increased to \$1.25 per household per year. At its November 15th meeting the Board of Directors will be presented with an action item to increase the fee. Per the Agency's intergovernmental agreement, the Board must pass this action item with 75% of the members voting in favor, which means 31 yes votes. It will be important for the Directors and Alternates to take this information back to their village boards/city councils for discussion and direction prior to the meeting on November 15th. We will also need a large turnout for our next meeting in order to have enough members voting on the item, if we don't get at least 31 members at the meeting the item cannot be called for a vote.

ENCLOSED DOCUMENTS: None

STAFF: Walter Willis, Executive Director

I – 2. HCW Update (September - October)

BACKGROUND: SWALCO's Household Chemical Waste Collection Program is in its fifteenth (15th) year of operation and this year is on pace to be the most successful of them all. Of the thirty (30) collection events scheduled for this season twenty five (26) of them have been completed (five mobile events and twenty one public drop off events). Attendance levels at both the mobile events and public drop-off events have shown a significant increase from the previous year. The sharp increase in attendance is a direct result of the increased advertising efforts of SWALCO's members and SWALCO's staff. Keep up the good work!

The following tables summarize the results of the collection events conducted during the September – October time period.

Lake Forest Municipal Services Center – Sept. 29th			
Item	2012 Results	2011 Results	Difference
Vehicles/Households	458/479	441/507	+ 17
Lake Forest Residents	163 (36%)	174 (39%)	- 11
1 st Timers	178 (39%)	122 (28%)	+ 56

Public Drop-off Events – SWALCO's Gurnee Facility			
Date	# of Cars	Households Served	Duration
Saturday – September 8 th	129	138	6 hrs.
Monday – September 24 th	115	124	5.5 hrs.
Saturday – October 13 th	171*	190	7 hrs.
Monday – October 22 nd	TBA	TBA	TBA

* Record attendance level for the public drop-off program, represents approximately 115% of design capacity!

Three collection events are scheduled for November, one mobile event and two public drop-off events. Our last mobile collection event of the year will take place at the Mundelein Metra Station on November 3rd. The two public drop-off events will take place at our Gurnee facility on Saturday, November 10th and Monday, November 26th.

ENCLOSED DOCUMENTS: None

STAFF: Steve Nelson, Household Chemical Waste Engineer

I-3. 3rd Quarter 2012 Residential Electronics Collection Program Summary

BACKGROUND: Attached is a summary of all activity within the SWALCO Residential Electronics Collection Program through the End of September 2012. In summary, a total of 1,097 tons (2,193,703 pounds) of electronics have been collected through our network of collection partner's. These totals represent a 40% increase in e-scrap collected over the same period of 2011. It is anticipated that the volume of electronics collected through this program will continue to exceed previous years' collection volume and could reasonably reach a record 3 million pounds by end of this year.

The attached summary tables illustrate both the monthly volume and credit distributions as reported by both our vendors. Agency collection partners receive a per pound credit payment approximately 60 days following the close of each subsequent quarter. Credit payments for 3rd quarter will be released on or before November 30th.

The Agency has reached a settlement with our former contractor and we have now received a sufficient amount of back due credit to allow us to release full payments to partner collectors who operated collection events during the months of March, April and May of 2012. Those payments are expected to be released on or before November 3rd.

Staff will continue to periodically report back the results and accomplishments of this program.

ENCLOSED DOCUMENTS: SWALCO Residential Electronics Collection Host Site Summary January – September 2012; SWALCO Residential Electronics Collection Program 2012 YTD Volume and Credit Summary; SWALCO Residential Electronics Collection Host Collection Site Summary 3rd Quarter 2012. SWALCO Residential Electronics Collection Host Collector Site Summary of Settlement Credit from MPC March – July 2012

STAFF: Peter Adrian, Recycling Coordinator

**SWALCO Electronics Collection
Host Site Summary
January - September 2012**

Collection Partner Site	TOTAL Lbs. YTD
1 City of Highland Park	323,156
2 Grant Township	219,960
3 Waste Management North	174,281
5 Wauconda Township	134,737
4 Vernon Township	127,341
6 Village of Grayslake	127,255
7 Warren Township	120,082
8 City of Zion	104,840
9 Village of Wauconda	89,528
10 Village of Mundelein	92,079
11 Village of Round Lake Beach	68,971
14 Village of Deerfield	62,736
22 Ela Township	58,962
12 Cuba Township	65,911
13 City of Lake Forest	61,569
15 Village of Mundelein - Rotary	48,207
16 Prairieland Disposal	53,929
17 Village of Round Lake	45,439
18 Village of Long Grove	36,845
19 Village of Deer Park	34,407
20 Village of Lindenhurst	29,354
21 Village of Lake Bluff	35,769
23 Village of Gurnee	17,710
24 Village of Hainseville	14,913
25 Abbott	12,764
26 Navy	10,168
27 Village of Port Barrington	5,489
28 Village of Vernon Hills	3,599
29 City of North Chicago	5,358
30 Village of Lincolnshire	3,518
31 Baxter Healthcare	3,065
32 Lake County Farm Bureau	1,761
TOTAL	2,193,703

**SWALCO Residential Electronics Collection Program
2012 YTD Volume and Credit Summary**

	Total Net lbs.	CED's / FED's lbs.	% CED's / FED's	Non Compliant lbs.	% Non Compliant	Member Credit	SWALCO Credit	Total Credit	Settled Credit with MPC	SWALCO Adjusted Credit
MPC										
Jan-12	218,423	190,652	87.3%	27,771	12.7%	\$ 4,289.67	\$ 8,053.25	\$ 12,342.92	\$ 12,342.92	\$ 8,053.25
Feb-12	160,190	137,332	85.7%	22,858	14.3%	\$ 3,089.97	\$ 6,179.94	\$ 9,269.91	\$ 9,269.91	\$ 6,179.94
Mar-12	149,243	130,706	87.6%	18,537	12.4%	\$ 2,940.89	\$ 5,881.77	\$ 8,822.66	\$ 7,979.05	\$ 5,038.16
Apr-12	259,802	231,746	89.2%	28,056	10.8%	\$ 5,214.29	\$ 10,428.57	\$ 15,642.86	\$ 14,619.78	\$ 9,405.49
May-12	367,066	308,052	83.9%	59,014	16.1%	\$ 6,931.17	\$ 13,862.34	\$ 20,793.51	\$ 19,483.40	\$ 12,552.23
Jun-12	94,175	78,107	82.9%	16,068	17.1%	\$ 1,757.41	\$ 3,514.82	\$ 5,272.22	\$ 4,870.75	\$ 3,113.35
Jul-12	19,125	17,112	89.5%	2,013	10.5%	\$ 385.02	\$ 770.04	\$ 1,155.06	\$ 1,039.55	\$ 654.53
Sub Tot	1,268,024	1,093,707	86.3%	174,317	13.7%	\$ 24,608.41	\$ 48,690.73	\$ 73,299.13	\$ 69,605.36	\$ 44,996.95

Sims

May-12	25,459	21,754	85.4%	3,705	14.6%	\$ 543.85	\$ 1,196.47	\$ 1,740.32		
Jun-12	185,562	132,677	71.5%	52,885	28.5%	\$ 3,316.93	\$ 7,297.24	\$ 10,614.16		
Jul-12	229,667	193,677	84.3%	35,990	15.7%	\$ 4,841.93	\$ 10,652.24	\$ 15,494.16		
Aug-12	266,854	234,933	88.0%	31,921	12.0%	\$ 5,873.33	\$ 12,921.32	\$ 18,794.64		
Sep-12	218,137	175,446	80.4%	42,691	19.6%	\$ 4,386.15	\$ 9,649.53	\$ 14,035.68		
Sub Tot	925,679	758,487	81.9%	167,192	18.1%	\$ 18,962.18	\$ 41,716.79	\$ 60,678.96		
TOTAL	2,193,703	1,852,194	84.4%	341,509	15.6%	\$ 43,570.58	\$ 90,407.51	\$ 133,978.09	\$ 130,284.32	\$ 86,713.74

**SWALCO Residential Electronics Collection Host Collection Site
Summary 3rd Quarter 2012**

Load #	Date Received	Collection Partner Site	Collection Partner Credit	SWALCO Credit	Total Credit	Compliant Lbs.	Total Lbs.
104012249	7/18/12	City of Highland Park	\$ 464.50	\$ 1,021.90	\$ 1,486.40	18,580	20,864
104012808	8/4/12	City of Highland Park	\$ 387.18	\$ 851.79	\$ 1,238.96	15,487	20,469
104013489	8/28/12	City of Highland Park	\$ 432.15	\$ 950.73	\$ 1,382.88	17,286	20,991
104013889	9/10/12	City of Highland Park	\$ 330.38	\$ 726.83	\$ 1,057.20	13,215	16,657
104014403	9/29/12	City of Highland Park	\$ 287.98	\$ 633.55	\$ 921.52	11,519	17,275
TOTAL			\$ 1,902.18	\$ 4,184.79	\$ 6,086.96	76,087	96,256

104012495	7/24/12	City of Lake Forest	\$ 319.45	\$ 702.79	\$ 1,022.24	12,778	13,292
104013961	9/13/12	City of Lake Forest	\$ 217.58	\$ 478.67	\$ 696.24	8,703	11,677
TOTAL			\$ 537.03	\$ 1,181.46	\$ 1,718.48	21,481	24,969

104013793	9/4/12	City of North Chicago	\$ 125.95	\$ 277.09	\$ 403.04	5,038	5,358
-----------	--------	-----------------------	-----------	-----------	-----------	-------	-------

104012280	7/11/12	City of Zion	\$ 172.50	\$ 379.50	\$ 552.00	6,900	7,383
104012812	8/4/12	City of Zion	\$ 156.03	\$ 343.26	\$ 499.28	6,241	7,452
104013299	8/20/12	City of Zion	\$ 209.60	\$ 461.12	\$ 670.72	8,384	9,368
104014166	9/18/12	City of Zion	\$ 97.40	\$ 214.28	\$ 311.68	3,896	4,137
TOTAL			\$ 635.53	\$ 1,398.16	\$ 2,033.68	25,421	28,340

104012641	8/1/12	Cuba Township	\$ 139.00	\$ 305.80	\$ 444.80	5,560	5,908
104013962	9/13/12	Cuba Township	\$ 99.90	\$ 219.78	\$ 319.68	3,996	4,335
TOTAL			\$ 238.90	\$ 525.58	\$ 764.48	9,556	10,243

104012673	8/2/12	Ela Township	\$ 249.05	\$ 547.91	\$ 796.96	9,962	13,573
104012674	8/2/12	Ela Township	\$ 526.70	\$ 1,158.74	\$ 1,685.44	21,068	24,920
TOTAL			\$ 775.75	\$ 1,706.65	\$ 2,482.40	31,030	38,493

104012027	7/6/12	Grant Township	\$ 108.73	\$ 239.20	\$ 347.92	4,349	5,271
104012175	7/10/12	Grant Township	\$ 98.80	\$ 217.36	\$ 316.16	3,952	3,952
104012346	7/19/12	Grant Township	\$ 156.90	\$ 345.18	\$ 502.08	6,276	6,509
104012533	7/24/12	Grant Township	\$ 41.58	\$ 91.47	\$ 133.04	1,663	2,061
104012640	8/1/12	Grant Township	\$ 131.78	\$ 289.91	\$ 421.68	5,271	5,346
104012811	8/13/12	Grant Township	\$ 85.70	\$ 188.54	\$ 274.24	3,428	3,629
104013107	8/15/12	Grant Township	\$ 173.90	\$ 382.58	\$ 556.48	6,956	7,271
104013301	8/21/12	Grant Township	\$ 130.35	\$ 286.77	\$ 417.12	5,214	5,422
104013610	8/28/12	Grant Township	\$ 134.95	\$ 296.89	\$ 431.84	5,398	5,739
104013766	9/7/12	Grant Township	\$ 153.05	\$ 336.71	\$ 489.76	6,122	7,134
104014291	9/21/12	Grant Township	\$ 140.78	\$ 309.71	\$ 450.48	5,631	7,102
104014416	9/27/12	Grant Township	\$ 161.20	\$ 354.64	\$ 515.84	6,448	7,629
TOTAL			\$ 1,517.70	\$ 3,338.94	\$ 4,856.64	60,708	67,065

**SWALCO Residential Electronics Collection Host Collection Site
Summary 3rd Quarter 2012**

Load #	Date Received	Collection Partner Site	Collection Partner Credit	SWALCO Credit	Total Credit	Compliant Lbs.	Total Lbs.
104013609	8/27/12	Lake County Farm Bureau	\$ 40.18	\$ 88.39	\$ 128.56	1,607	1,761

104013296	8/16/12	Prairieland Disposal	\$ 134.80	\$ 296.56	\$ 431.36	5,392	5,715
104014128	9/17/12	Prairieland Disposal	\$ 130.55	\$ 287.21	\$ 417.76	5,222	6,568
TOTAL			\$ 265.35	\$ 583.77	\$ 849.12	10,614	12,283

104012595	7/26/12	Vernon Township	\$ 187.85	\$ 413.27	\$ 601.12	7,514	9,062
104013102	8/16/12	Vernon Township	\$ 192.28	\$ 423.01	\$ 615.28	7,691	7,972
104013884	9/8/12	Vernon Township	\$ 216.23	\$ 475.70	\$ 691.92	8,649	9,730
TOTAL			\$ 596.35	\$ 1,311.97	\$ 1,908.32	23,854	26,764

104013300	8/22/12	Village of Deerfield	\$ 170.45	\$ 374.99	\$ 545.44	6,818	7,318
104013303	8/24/12	Village of Deerfield	\$ 145.53	\$ 320.16	\$ 465.68	5,821	6,170
TOTAL			\$ 315.98	\$ 695.15	\$ 1,011.12	12,639	13,488

104012023	7/3/12	Village of Grayslake	\$ 78.93	\$ 173.64	\$ 252.56	3,157	4,154
104012172	7/11/12	Village of Grayslake	\$ 118.48	\$ 260.65	\$ 379.12	4,739	4,998
104012344	7/17/12	Village of Grayslake	\$ 110.10	\$ 242.22	\$ 352.32	4,404	4,705
104012530	7/25/12	Village of Grayslake	\$ 122.83	\$ 270.22	\$ 393.04	4,913	5,122
104012639	7/30/12	Village of Grayslake	\$ 49.45	\$ 108.79	\$ 158.24	1,978	2,122
104012810	8/6/12	Village of Grayslake	\$ 144.28	\$ 317.41	\$ 461.68	5,771	6,085
104013106	8/13/12	Village of Grayslake	\$ 107.13	\$ 235.68	\$ 342.80	4,285	4,405
104013298	8/21/12	Village of Grayslake	\$ 93.30	\$ 205.26	\$ 298.56	3,732	4,050
104013607	8/28/12	Village of Grayslake	\$ 92.38	\$ 203.23	\$ 295.60	3,695	3,864
104013768	9/6/12	Village of Grayslake	\$ 142.73	\$ 314.00	\$ 456.72	5,709	6,209
104014127	9/14/12	Village of Grayslake	\$ 116.48	\$ 256.25	\$ 372.72	4,659	5,215
104014363	9/25/12	Village of Grayslake	\$ 111.20	\$ 244.64	\$ 355.84	4,448	7,293
TOTAL			\$ 1,287.25	\$ 2,831.95	\$ 4,119.20	51,490	58,222

104012637	7/27/12	Village of Lake Bluff	\$ 130.88	\$ 287.93	\$ 418.80	5,235	7,152
104013922	9/8/12	Village of Lake Bluff	\$ 143.28	\$ 315.21	\$ 458.48	5,731	7,468
TOTAL			\$ 274.15	\$ 603.13	\$ 877.28	10,966	14,620

104012494	7/27/12	Village of Lindenhurst	\$ 202.05	\$ 444.51	\$ 646.56	8,082	8,599
-----------	---------	------------------------	-----------	-----------	-----------	-------	-------

104012594	7/28/12	Village of Mundelein	\$ 439.33	\$ 966.52	\$ 1,405.84	17,573	19,137
104013603	8/29/12	Village of Mundelein	\$ 379.60	\$ 835.12	\$ 1,214.72	15,184	16,907
104014269	9/24/12	Village of Mundelein	\$ 262.23	\$ 576.90	\$ 839.12	10,489	15,655
TOTAL			\$ 1,081.15	\$ 2,378.53	\$ 3,459.68	43,246	51,699

**SWALCO Residential Electronics Collection Host Collection Site
Summary 3rd Quarter 2012**

Load #	Date Received	Collection Partner Site	Collection Partner Credit	SWALCO Credit	Total Credit	Compliant Lbs.	Total Lbs.
104012176	7/24/12	Village of Round Lake	\$ 181.25	\$ 398.75	\$ 580.00	7,250	9,910
104014019	9/14/12	Village of Round Lake	\$ 163.73	\$ 360.20	\$ 523.92	6,549	7,075
TOTAL			\$ 344.98	\$ 758.95	\$ 1,103.92	13,799	16,985

104012258	7/13/12	Village of Round Lake Beach	\$ 131.25	\$ 288.75	\$ 420.00	5,250	5,392
104012663	7/28/12	Village of Round Lake Beach	\$ 163.08	\$ 358.77	\$ 521.84	6,523	7,039
104013302	8/20/12	Village of Round Lake Beach	\$ 197.10	\$ 433.62	\$ 630.72	7,884	9,084
104013507	8/22/12	Village of Round Lake Beach	\$ 35.80	\$ 78.76	\$ 114.56	1,432	1,497
TOTAL			\$ 527.23	\$ 1,159.90	\$ 1,687.12	21,089	23,012

104012148	7/6/12	Village of Wauconda	\$ 148.20	\$ 326.04	\$ 474.24	5,928	7,539
104012898	8/6/12	Village of Wauconda	\$ 176.48	\$ 388.25	\$ 564.72	7,059	7,887
104014125	9/14/12	Village of Wauconda	\$ 145.30	\$ 319.66	\$ 464.96	5,812	7,065
TOTAL			\$ 469.98	\$ 1,033.95	\$ 1,503.92	18,799	22,491

104012073	7/5/12	Warren Township	\$ 206.28	\$ 453.81	\$ 660.08	8,251	10,571
104012345	7/18/12	Warren Township	\$ 213.20	\$ 469.04	\$ 682.24	8,528	8,926
104012532	7/26/12	Warren Township	\$ 128.75	\$ 283.25	\$ 412.00	5,150	5,391
104012992	8/7/12	Warren Township	\$ 225.68	\$ 496.49	\$ 722.16	9,027	9,116
104013227	8/16/12	Warren Township	\$ 184.03	\$ 404.86	\$ 588.88	7,361	8,179
104013763	9/6/12	Warren Township	\$ 205.10	\$ 451.22	\$ 656.32	8,204	9,960
104014167	9/19/12	Warren Township	\$ 138.25	\$ 304.15	\$ 442.40	5,530	6,242
TOTAL			\$ 1,301.28	\$ 2,862.81	\$ 4,164.08	52,051	58,385

104012254	7/12/12	Waste Management North	\$ 402.08	\$ 884.57	\$ 1,286.64	16,083	21,388
104012636	7/27/12	Waste Management North	\$ 316.75	\$ 696.85	\$ 1,013.60	12,670	17,738
104013311	8/20/12	Waste Management North	\$ 515.48	\$ 1,134.05	\$ 1,649.52	20,619	23,351
104013919	9/14/12	Waste Management North	\$ 415.75	\$ 914.65	\$ 1,330.40	16,630	18,058
104014290	9/26/12	Waste Management North	\$ 288.50	\$ 634.70	\$ 923.20	11,540	13,376
TOTAL			\$ 1,938.55	\$ 4,264.81	\$ 6,203.36	77,542	93,911

104012169	7/11/12	Wauconda Township	\$ 148.78	\$ 327.31	\$ 476.08	5,951	11,390
104012817	8/7/12	Wauconda Township	\$ 282.50	\$ 621.50	\$ 904.00	11,300	13,405
104013732	9/5/12	Wauconda Township	\$ 292.65	\$ 643.83	\$ 936.48	11,706	16,919
TOTAL			\$ 723.93	\$ 1,592.64	\$ 2,316.56	28,957	41,714
TOTAL OF ALL			\$ 15,101.40	\$ 33,223.08	\$ 48,324.48	604,056	714,658

**SWALCO Residential Electronics Collection Host Collector Sites
Summary of Settlement Credit from MPC March - July 2012**

Load #	Date Received	Collection Partner Site	Collection Partner Credit	SWALCO Credit	Total Credit	Compliant Lbs.	Total Lbs.
54682	3/8/2012	City of Highland Park	\$ 350.93	\$ 701.87	\$ 1,052.80	15,597	17,769
55257	4/5/2012	City of Highland Park	\$ 377.73	\$ 755.46	\$ 1,133.19	16,788	17,803
56025	4/18/2012	City of Highland Park	\$ 387.54	\$ 775.08	\$ 1,162.62	17,224	20,930
57080	5/10/2012	City of Highland Park	\$ 387.88	\$ 775.76	\$ 1,163.63	17,239	21,878
57997	5/31/2012	City of Highland Park	\$ 412.29	\$ 824.58	\$ 1,236.87	18,324	21,200
57081	6/1/2012	City of Highland Park	\$ 94.03	\$ 188.06	\$ 282.08	4,179	4,480
		TOTAL	\$ 2,010.40				

56021	4/18/2012	City of Lake Forest	\$ 237.56	\$ 475.11	\$ 712.67	10,558	12,196
		TOTAL	\$ 237.56				

54085	3/1/2012	City of Zion	\$ 134.93	\$ 269.87	\$ 404.80	5,997	6,899
54602	3/13/2012	City of Zion	\$ 85.03	\$ 170.06	\$ 255.08	3,779	4,254
56344	4/23/2012	City of Zion	\$ 300.26	\$ 600.53	\$ 900.79	13,345	15,278
56387	5/9/2012	City of Zion	\$ 105.26	\$ 210.51	\$ 315.77	4,678	5,077
57341	5/22/2012	City of Zion	\$ 132.05	\$ 264.11	\$ 396.16	5,869	7,189
57680	07/11/2012	City of Zion	\$ 85.12	\$ 170.24	\$ 255.35	3,783	4,209
58162	07/18/2012	City of Zion	\$ 70.79	\$ 141.57	\$ 212.36	3,146	3,878
		TOTAL	\$ 913.43				

55144	3/19/2012	Cuba Township	\$ 46.24	\$ 92.48	\$ 138.71	2,055	2,082
56494	4/26/2012	Cuba Township	\$ 124.07	\$ 248.13	\$ 372.20	5,514	5,891
56585	5/1/2012	Cuba Township	\$ 249.28	\$ 498.56	\$ 747.83	11,079	12,857
57185	5/10/2012	Cuba Township	\$ 220.64	\$ 441.27	\$ 661.91	9,806	11,434
		TOTAL	\$ 640.22				

56588	5/2/2012	Ela Township	\$ 366.12	\$ 732.24	\$ 1,098.36	16,272	20,469
		TOTAL	\$ 366.12				

54403	3/2/2012	Grant Township	\$ 194.29	\$ 388.58	\$ 582.86	8,635	9,722
54816	3/13/2012	Grant Township	\$ 154.82	\$ 309.65	\$ 464.47	6,881	8,591
55065	3/23/2012	Grant Township	\$ 115.18	\$ 230.36	\$ 345.53	5,119	6,053
55543	4/4/2012	Grant Township	\$ 101.99	\$ 203.99	\$ 305.98	4,533	5,509
55294	4/6/2012	Grant Township	\$ 145.85	\$ 291.69	\$ 437.54	6,482	7,665
55713	4/11/2012	Grant Township	\$ 76.59	\$ 153.18	\$ 229.77	3,404	3,743
55767	4/17/2012	Grant Township	\$ 159.95	\$ 319.91	\$ 479.86	7,109	8,048
56027	4/26/2012	Grant Township	\$ 151.63	\$ 303.26	\$ 454.88	6,739	7,089
56020	5/1/2012	Grant Township	\$ 137.05	\$ 274.10	\$ 411.14	6,091	6,364
56719	5/3/2012	Grant Township	\$ 90.34	\$ 180.68	\$ 271.01	4,015	4,698
57343	5/23/2012	Grant Township	\$ 152.60	\$ 305.19	\$ 457.79	6,782	8,329
57656	5/30/2012	Grant Township	\$ 180.50	\$ 360.99	\$ 541.49	8,022	8,822
58161	6/26/2012	Grant Township	\$ 58.88	\$ 117.77	\$ 176.65	2,617	3,235
		TOTAL	\$ 1,719.65				

**SWALCO Residential Electronics Collection Host Collector Sites
Summary of Settlement Credit from MPC March - July 2012**

Load #	Date Received	Collection Partner Site	Collection Partner Credit	SWALCO Credit	Total Credit	Compliant Lbs.	Total Lbs.
55167	3/19/2012	Prairieland Disposal	\$ 54.61	\$ 109.22	\$ 163.82	2,427	2,472
57184	5/17/2012	Prairieland Disposal	\$ 71.80	\$ 143.60	\$ 215.39	3,191	3,196
		TOTAL	\$ 126.41				

54764	3/16/2012	Vernon Township	\$ 116.62	\$ 233.24	\$ 349.85	5,183	5,523
55659	4/11/2012	Vernon Township	\$ 202.79	\$ 405.59	\$ 608.38	9,013	9,698
56117	5/1/2012	Vernon Township	\$ 156.44	\$ 312.89	\$ 469.33	6,953	7,969
56791	5/9/2012	Vernon Township	\$ 194.94	\$ 389.88	\$ 584.82	8,664	11,401
57407	5/18/2012	Vernon Township	\$ 135.95	\$ 271.89	\$ 407.84	6,042	7,187
56792	5/21/2012	Vernon Township	\$ 158.02	\$ 316.04	\$ 474.05	7,023	8,205
57040	5/21/2012	Vernon Township	\$ 84.83	\$ 169.65	\$ 254.48	3,770	4,460
58160	6/20/2012	Vernon Township	\$ 91.33	\$ 182.66	\$ 273.98	4,059	5,003
		TOTAL	\$ 1,140.91				

55105	3/27/2012	Village of Deer Park	\$ 140.22	\$ 280.44	\$ 420.66	6,232	6,559
57144	5/14/2012	Village of Deer Park	\$ 131.94	\$ 263.88	\$ 395.82	5,864	6,891
58166	6/18/2012	Village of Deer Park	\$ 54.32	\$ 108.63	\$ 162.95	2,414	3,533
		TOTAL	\$ 326.48				

56369	5/8/2012	Village of Deerfield	\$ 159.59	\$ 319.19	\$ 478.78	7,093	8,340
56371	5/11/2012	Village of Deerfield	\$ 198.11	\$ 396.23	\$ 594.34	8,805	11,630
57671	5/31/2012	Village of Deerfield	\$ 120.38	\$ 240.75	\$ 361.13	5,350	8,477
57678	6/7/2012	Village of Deerfield	\$ 173.48	\$ 346.95	\$ 520.43	7,710	9,184
		TOTAL	\$ 651.56				

54988	3/20/2012	Village of Grayslake	\$ 58.93	\$ 117.86	\$ 176.78	2,619	3,372
55297	3/28/2012	Village of Grayslake	\$ 160.13	\$ 320.27	\$ 480.40	7,117	7,389
55177	3/28/2012	Village of Grayslake	\$ 109.62	\$ 219.24	\$ 328.86	4,872	5,365
55494	4/5/2012	Village of Grayslake	\$ 108.07	\$ 216.14	\$ 324.20	4,803	5,374
56096	4/20/2012	Village of Grayslake	\$ 88.38	\$ 176.76	\$ 265.14	3,928	4,400
56941	5/3/2012	Village of Grayslake	\$ 101.88	\$ 203.76	\$ 305.64	4,528	5,186
57333	5/14/2012	Village of Grayslake	\$ 70.79	\$ 141.57	\$ 212.36	3,146	3,772
57624	5/23/2012	Village of Grayslake	\$ 98.89	\$ 197.78	\$ 296.66	4,395	5,137
57939	6/5/2012	Village of Grayslake	\$ 110.07	\$ 220.14	\$ 330.21	4,892	5,481
58159	6/19/2012	Village of Grayslake	\$ 109.51	\$ 219.02	\$ 328.52	4,867	5,989
		TOTAL	\$ 1,016.26				

56586	5/1/2012	Village of Gurnee	\$ 385.40	\$ 770.81	\$ 1,156.21	17,129	17,710
		TOTAL	\$ 385.40				

57768	6/1/2012	Village of Hainseville	\$ 277.67	\$ 555.35	\$ 833.02	12,341	14,913
		TOTAL	\$ 277.67				

**SWALCO Residential Electronics Collection Host Collector Sites
Summary of Settlement Credit from MPC March - July 2012**

Load #	Date Received	Collection Partner Site	Collection Partner Credit	SWALCO Credit	Total Credit	Compliant Lbs.	Total Lbs.
54751	3/8/2012	Village of Lake Bluff	\$ 111.22	\$ 222.44	\$ 333.65	4,943	5,367
57362	5/15/2012	Village of Lake Bluff	\$ 135.79	\$ 271.58	\$ 407.36	6,035	7,353
58165	07/12/2012	Village of Lake Bluff	\$ 174.92	\$ 349.83	\$ 524.75	7,774	8,429
		TOTAL	\$ 421.92				

56801	5/9/2012	Village of Lincolnshire	\$ 63.16	\$ 126.32	\$ 189.47	2,807	3,518
		TOTAL	\$ 63.16				

55260	3/27/2012	Village of Lindenhurst	\$ 292.14	\$ 584.28	\$ 876.42	12,984	13,996
57622	6/1/2012	Village of Lindenhurst	\$ 127.06	\$ 254.12	\$ 381.17	5,647	6,759
		TOTAL	\$ 419.20				

56047	4/19/2012	Village of Long Grove	\$ 305.17	\$ 610.34	\$ 915.50	13,563	15,554
56046	4/24/2012	Village of Long Grove	\$ 394.56	\$ 789.12	\$ 1,183.68	17,536	21,291
		TOTAL	\$ 699.73				

55570	4/6/2012	Village of Mundelein	\$ 48.83	\$ 97.65	\$ 146.48	2,170	2,326
57082	6/1/2012	Village of Mundelein	\$ 361.94	\$ 723.87	\$ 1,085.81	16,086	18,154
		TOTAL	\$ 410.76				

56044	4/18/2012	Village of Mundelein - Rotary	\$ 540.59	\$ 1,081.17	\$ 1,621.76	24,026	24,461
56045	4/19/2012	Village of Mundelein - Rotary	\$ 463.64	\$ 927.27	\$ 1,390.91	20,606	23,746
		TOTAL	\$ 1,004.22				

57679	5/31/2012	Village of Port Barrington	\$ 101.25	\$ 202.50	\$ 303.75	4,500	5,489
		TOTAL	\$ 101.25				

55145	3/22/2012	Village of Round Lake	\$ 103.37	\$ 206.73	\$ 310.10	4,594	6,396
56483	4/26/2012	Village of Round Lake	\$ 97.27	\$ 194.54	\$ 291.80	4,323	4,771
57186	5/11/2012	Village of Round Lake	\$ 129.20	\$ 258.39	\$ 387.59	5,742	7,790
		TOTAL	\$ 329.83				

54084	3/2/2012	Village of Round Lake Beach	\$ 143.64	\$ 287.28	\$ 430.92	6,384	7,550
54639	3/9/2012	Village of Round Lake Beach	\$ 4.70	\$ 9.41	\$ 14.11	209	209
55137	4/2/2012	Village of Round Lake Beach	\$ 78.44	\$ 156.87	\$ 235.31	3,486	4,016
54793	4/4/2012	Village of Round Lake Beach	\$ 177.26	\$ 354.51	\$ 531.77	7,878	8,830
56343	4/27/2012	Village of Round Lake Beach	\$ 130.32	\$ 260.64	\$ 390.96	5,792	6,299
58072	6/7/2012	Village of Round Lake Beach	\$ 114.37	\$ 228.74	\$ 343.10	5,083	5,924
		TOTAL	\$ 648.72				

54502	3/6/2012	Village of Vernon Hills	\$ 72.23	\$ 144.45	\$ 216.68	3,210	3,599
		TOTAL	\$ 72.23				

**SWALCO Residential Electronics Collection Host Collector Sites
Summary of Settlement Credit from MPC March - July 2012**

Load #	Date Received	Collection Partner Site	Collection Partner Credit	SWALCO Credit	Total Credit	Compliant Lbs.	Total Lbs.
54604	3/9/2012	Village of Wauconda	\$ 71.33	\$ 142.65	\$ 213.98	3,170	3,492
55411	4/4/2012	Village of Wauconda	\$ 100.06	\$ 200.12	\$ 300.17	4,447	5,496
55631	4/11/2012	Village of Wauconda	\$ 143.08	\$ 286.16	\$ 429.23	6,359	6,614
56114	4/26/2012	Village of Wauconda	\$ 100.82	\$ 201.65	\$ 302.47	4,481	5,059
57998	6/1/2012	Village of Wauconda	\$ 99.00	\$ 198.00	\$ 297.00	4,400	6,014
58164	6/14/2012	Village of Wauconda	\$ 85.77	\$ 171.54	\$ 257.31	3,812	5,506
		TOTAL	\$ 600.05				

55073	3/22/2012	Warren Township	\$ 143.06	\$ 286.11	\$ 429.17	6,358	7,616
55322	3/30/2012	Warren Township	\$ 111.33	\$ 222.66	\$ 333.99	4,948	5,523
56179	4/24/2012	Warren Township	\$ 138.06	\$ 276.12	\$ 414.18	6,136	6,704
57021	5/11/2012	Warren Township	\$ 95.67	\$ 191.34	\$ 287.01	4,252	5,569
57843	5/29/2012	Warren Township	\$ 158.99	\$ 317.97	\$ 476.96	7,066	8,638
58163	07/13/2012	Warren Township	\$ 54.20	\$ 108.41	\$ 162.61	2,409	2,609
		TOTAL	\$ 701.30				

56001	4/12/2012	Waste Management North	\$ 331.02	\$ 662.04	\$ 993.06	14,712	16,138
57776	5/21/2012	Waste Management North	\$ 388.51	\$ 777.02	\$ 1,165.52	17,267	19,029
		TOTAL	\$ 719.53				

54606	3/9/2012	Wauconda Township	\$ 166.34	\$ 332.69	\$ 499.03	7,393	9,445
55825	4/18/2012	Wauconda Township	\$ 322.25	\$ 644.49	\$ 966.74	14,322	17,114
57278	5/18/2012	Wauconda Township	\$ 272.43	\$ 544.86	\$ 817.29	12,108	16,629
		TOTAL	\$ 761.02				
		TOTAL OF ALL	\$ 16,764.95	\$ 33,529.91	\$ 50,294.86	745,109	866,479

I – 5. Project and Program Updates

BACKGROUND: The following are updates on several projects and programs we are currently working on:

1. The education campaign continues with radio ads, bus tails, Metra cards/posters, web based ads and street teams at local festivals/events. We are working on the direct mailing effort and will be targeting nearly 40,000 homes in Lake County with the direct mailing, in addition to the nearly 20,000 homes that will be receiving a bill stuffer as part of Lake County Public Works' billing. We are also working on getting a large 6' by 6' decal put on both sides of the SWALCO box truck.
2. Walter continues to assist Round Lake Beach, Hainesville and North Chicago with their hauler contracts. Each is looking to add provisions to address the 60% Recycling Task Force recommendations.
3. Merleanne and Pete are working on several large collection events in October and November including October 27th (Warren Township, Recycle-O-Rama), November 3rd (Lake County DOT. America Recycles Day Recycling Extravaganza), November 10th (Vernon Hills Park District, Westfield Mall Recycling Extravaganza) and November 17th (E-scrap event with Waukegan Park District).
4. The pre-conference workshop on commercial food scrap programs held on October 18th as part of the Highland Park Green Town event had 90 attendees.
5. Walter has been nominated to be President of the Illinois Chapter of SWANA, and if elected will begin a one year term beginning this month.
6. Walter did a presentation at ILCSWMA's annual conference on October 4th on the CVP/SWALCO education campaign.
7. MPC is making payments to SWALCO, so far we have received 2 of the 7 payments.
8. Walter met with Bannockburn on October 17th about possibly joining the Agency.

ENCLOSED DOCUMENTS: None

STAFF: Walter Willis, Executive Director

I – 6. Health Department Report

LAKE COUNTY HEALTH DEPARTMENT &
COMMUNITY HEALTH CENTER
Population Health Services/Solid Waste Unit

Countryside Landfill Inc. (CLI)

There are no construction activities occurring on site. The hydrogen sulfide monitors have not shown any exceedences since the initial ones that were attributed to the instruments. There were two odor complaints reported in September related to hydrogen sulfide. No complaints have been received, to date, none in October.

Veolia ES Zion Landfill

Construction activities to develop Cell 7 continue as well as placing the final cover on the north and south side slopes of the site. There were three odor complaints reported in September and, to date, two in October.

Compost Facilities

The Whole Earth Compost Facility located along Pulaski Drive in North Chicago opened in October. They are currently taking leaves.

The Nu-Earth Organic Compost Facility located in Waukegan continues to have off site odor issues. A meeting was held by Park City on Thursday, October 18th, to hear from the residents and to explain their plans to address/resolve the problem. Owners and representative of Nu-Earth discussed their plans to abate the problem.

Landscape Waste Transfer Stations

No issues to report