

Item #2:
Village President Rodriguez
B. Village Board Strategic Goals – *Status Report*

David Lothspeich

From: David Lothspeich
Sent: Monday, August 29, 2011 5:13 PM
To: David Lothspeich
Subject: Board Priorities and Trustee Assignments - Response Requested by September 7
Attachments: Goals Prioritized 2011 08292011.xlsx; Post retreat committee suggesstions 08292011.docx; Priorities 2011 08292011.docx

August 29, 2011

To All Trustees,

In our August packets we received the summary thoughts and priorities from our winter workshop. In order that we use that information to best advantage, we request that you do the following in preparation for our September 13 meeting:

- 1) Review the Summary Report (from our packets, last meeting);
- 2) Review our detailed committee assignments from May (attached, two pages);
- 3) Peruse the spreadsheet (attached, two pages) that lists our workshop priorities and possible committee designations;
- 4) Initial the two or three items that you would like to seriously tackle over the next six months.

You may initial anything that is of interest to you. You do not have to stick with what might be in your committee assignments, although that would be neater.

- 5) Email your selections (the spreadsheet) to Dave Lothspeich by September 7. All will be compiled and we will have a working document to discuss at our first meeting in September.

The rough plan is to present our status reports in December and then again in March. By January or so, we should each have a good idea of what additional finances we might need to complete or advance our chosen assignments.

Once our selections are agreed upon, we may use whatever resources are available—ask another trustee to jump in, form an ad hoc committee, confer with anyone and everyone.

This is just one way to keep us focused and on task. If you have a better idea, let Dave know ASAP.

Maria

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8/29/2011

September 1, 2011

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Maria

PRIORITIZED GOALS, 2011			
Village of Long Grove			
<u>Short-Term Routine</u>	<u>Possible Committees Designations</u>	<u>Trustee</u>	<u>Current Status</u>
Alternative revenue sources--identify and pursue	Administrative/Finance	Initials	9/1/2011
Process for costing out decisions--develop habit & controls	Administrative/Finance		in process; ongoing
Update website	Communications		
Lease or sell athletic fields	Finance	KS	in process
Infrastructure maintenance/improvement--develop plan	Public Works		
Communication with residents--explore/improve	Communications	KS	
Formation of an environmental committee	Sustainability/Comm. Involvement	KS	
Review/update Comprehensive Plan	Building, Planning & Zoning		
Create email updates on environmental issues	Communications/Sustainability	KS	ongoing
Develop and implement a resident survey	Communications/Administrative		
Improve reputation as a development-friendly entity	Building, Planning & Zoning/Business Development		
Develop outreach committee for businesses	Business Development/Administrative		
Explore consulting/hiring a "grant czar"	Finance/Administrative		
<u>Short-Term Complex</u>			
Sell Reed-Turner home and other properties	Finance/Administrative		in process
Work with County on Old McHenry improvements	Administrative		in process
Maximize use of Sunset water system	Public Works		
Conduct needs assessment for village offices/hall	Building, Planning & Zoning		
Revisit public/private road issue	Public Works		
Launch an architectural design contest for village center	Building, Planning & Zoning		
Explore both storm and potable water issues--regional	Public Works		
Investigate storm water options for Buffalo Creek watershed	Public Works		

<u>Long-Term Routine</u>	<u>Possible Committee Designations</u>	<u>Trustee</u>	<u>Current Status</u>
		<u>Initials</u>	9/1/2011
Maintenance of pathways--improve	Transportation/Community Involvement		
Recreation program--explore creation	Community Involvement		
Long-Term Route 53 strategy	Administrative/Transportation		in process
<u>Long-Term Complex</u>			
Make Long Grove a dining destination	Business Development		
Village-wide pathways system	Transportation		in process
Senior/retirement housing options	Building, Planning & Zoning		
Boutique hotel	Building, Planning & Zoning/Business Development		
Downtown streetscape--begin implementation	Building Development, others		
Additional downtown parcels--open space/parking	Building, Planning & Zoning		
Revisit Metra station to the north (Star Line)	Transportation/Administrative		

All,

In anticipation of our upcoming discussion for action toward our goals, I have added task assignments to the original list – please see this as “all ideas on the table for our discussion”, not as a final draft of the Committee Assignment list.

Maria

Administration /Legislation

Maria Rodriguez

- New Business Recruitment
- Build network with regional elected officials
- Storm-water Management Commission, Vice Chair
- Southwest Lake County Mayors Commission
- Lake County Water Supply Advisory Committee
- Board and Committee assignments
- Ad Hoc committees

Finance / Transportation

Joe Barry, (Karen Schmitt)

- Monthly treasurer’s report, bills list
- Purchase or sale of Village Properties contracts
- Pathway system
- Proposed regional rail and road additions
- CSCC – suggestions? Open Space management?

Public Works / Security

Charlie Wachs, (John Marshall)

- Water system oversight and expansion
- Relocation of Village Hall office space
- Sheriff Contract
- Snow Plow Contract
- Roads and Drainage in Country Club Estates
- Old McHenry Rd. upgrades in anticipation of road improvements

Building, Planning & Zoning

John Marshall, (Charlie Wachs)

- Master Plan/Comprehensive Plan update
- Zoning options for Bank Property
- Drainage and sewer issues
- Old McHenry Road construction oversight / mainstreet ideas for the County
- County/LGBCP open house meetings

Business Development

Joanne Weber, (Angie Underwood)

- LGBCP liaison
- Property Owners Summit
- New Business recruitment information
- Illinois Chamber of Commerce
- Lake Zurich Chamber of Commerce
- Rotary liaison
- Oktoberfest parade

Communications / Sustainability Initiatives

Karen Schmitt, (Joanne Weber)

- New Village Website
- Green sheet
- SWALCO and Recycling
- Waste hauler/ recycling education incentive
- Made in America initiative
- Green initiatives with grant money
- Build communications with New Comers, Garden Club etc...

Community involvement / Historical

Angie Underwood, (Joe Barry)

- Volunteer recruitment
- Promotion of Historical aspects of our Village
- Illinois Historical Society involvement
- Civil War graves? Civil War group involvement
- Illinois Tourism involvement
- Lake County Tourism involvement
- Community building initiatives
- School involvement