

**Item #2:**

**Report Of The February 16, 2011 CSCC Meeting:**  
CSCC #11-01 – Plantings at 6573 Windham Ct.



**MEETING OF THE  
CONSERVANCY SCENIC CORRIDOR COMMITTEE  
AGENDA**

**RESCHEDULED REGULAR MEETING**  
**Wednesday, February 16, 2011 at 7:00 P.M.**

**Village Hall, 3110 RFD, Old McHenry Road, Long Grove, Illinois**

- I. CALL TO ORDER:**
- II. MEETING MINUTES:** September 15, 2010 CSCC Rescheduled Meeting Minutes.
- III. OLD APPLICATIONS:** NONE
- IV. NEW APPLICATIONS:** **CSCC #11-01** Consideration of a request for plantings in a Conservancy District on property at 6573 Windham Ct. within the Stockbridge Farm Subdivision, submitted by Care of Trees on behalf of Ryan & Lindley Caldwell.
- V. OTHER BUSINESS:**
  1. Review of CSCC activities;
    - a. Review functions & responsibilities of the CSCC
    - b. Inventory & evaluation of major conservancy & scenic corridors w/in the Village
    - c. Determine levels of participation w/ other Boards & Commissions
    - d. Review opportunities for grant funds for conservancy improvements/ development
    - e. Discussion of the potential expansion of (or addition to) the current roles and responsibilities of the CSCC
    - f. Other opportunities for CSCC involvement.
- VI. ADJOURNMENT OF MEETING**

**UPCOMING MEETING:** Next Meeting – Wednesday March 2, 2011 at 7:00 p.m.

The Village of Long Grove is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to phone David Lothspeich, Long Grove Village Manager at 847-634-9440 or TDD 847-634-9650 promptly to allow the Village of Long Grove to make reasonable accommodations for those persons.



## MEMORANDUM

**TO:** CSCC CHAIR SMITH AND COMMITTEE MEMBERS

**FROM:** JAMES M. HOGUE, VILLAGE PLANNER

**DATE:** January 25, 2011

**RE:** February 2, 2011 - MEETING ISSUE REVIEW

The following is intended to summarize the status of existing as well as new applications before the CSCC and outline actions required of the Committee.

### NEW APPLICATIONS:

**CSCC #11-01 – Stockbridge Farm Subdivision;** Consideration of a request for plantings in a Conservancy District on property at 6573 Windham Ct. within the Stockbridge Farm Subdivision, submitted by Care of Trees on behalf of Ryan & Lindley Caldwell.

Staff has received the attached application for plantings within a conservancy district for property located within the Stockbridge Farm Subdivision and on the southeast corner of Windham Court & Windham Lane (6573 RFD). Landscaping will be added to the conservancy area as well as to the property in general. A list of proposed plantings has been submitted.

Attached is a landscape plan which identifies the conservancy district area, as platted (in green), and the location of and proposed plantings on the property. The CSCC should review the plantings in the conservancy district area for conformance with approved plantings list. The CSCC may comment on the overall landscape plan, but the conservancy district is the only area of jurisdiction by the CSCC.

A tree removal permit was previously issued for the property which included substantial maintenance (buckthorn removal) within the conservancy area. I have included an aerial photo and portion of the plat of subdivision, both identifying the conservancy area, for use by the CSCC. Ellen is primary; Bob is secondary. Chairman Smith will be unavailable for this meeting and Vice Chairman Schmitt will serve as Chair in his absence.

### OTHER BUSINESS: NONE

Should you have any questions or concerns feel free to contact me at (847) 634-9440.

Village of Long Grove  
Conservancy/Scenic Corridor Application

(See back page for instructions and additional information.)

Applicant Name: Mrs Cg/Dwell Date: 1/3/11  
Applicant Address: 6573 Windhaven Ct  
Subdivision: stockbridge  
Home Phone: 566-2075 Work Phone: \_\_\_\_\_

Area (or areas) where work is to be performed:

- Lowland Conservancy District
- Upland Conservancy District
- Wooded Conservancy District
- Scenic Corridor
- Other ( \_\_\_\_\_ )

30<sup>00</sup>  
11x17'

Description of work to be performed (Check all that apply):

- Remove unwanted materials. Specify: \_\_\_\_\_
- Add prairie grass and wildflowers. Specify by Latin name.: attached
- Add trees and shrubs. Specify by Latin name.: attached
- Other. Specify: \_\_\_\_\_

Professional assistance (If any) provided by:

Name of Firm: The Care of Trees/The Barn Nursery  
Address: 20895 N. Deerpath Rd Phone: 847-217-0546  
Contact: Charlie Keppe

Administrative Information (To be completed by Long Grove Village Officials):

Application Submitted by: CARE OF TREES Application # 11-01  
Date of Application Filing: 1/4/11  
Application Fee Paid:  Yes  No Date: 1/4/11  
Conservancy Verified by: [Signature] Date: 1/4/11  
Date Forwarded to Committee: 1/14/11  
Committee Recommendation:  Approve  Disapprove Date: \_\_\_\_\_  
Date Forwarded to Board: \_\_\_\_\_  
Board Decision:  Approve  Disapprove Date: \_\_\_\_\_  
Date Notification Letter Sent to Applicant: \_\_\_\_\_

**Village of Long Grove**  
**Conservancy/Scenic Corridor Application**  
(Continued)

**Instructions:**

1. The following items must be submitted to the Village Office with this Application:
  - a. The Application Fee (\$30.00)
  - b. Four copies of the Plat of Survey and Project Plans
  - c. Four copies of any lists or other attachments to the Application
2. Work shall not be commenced until approval has been received from the Village.
3. Grasses, flowers, trees, shrubs, and other materials to be used in the project must be selected from approved lists available from the Conservancy and Scenic Corridor Committee (CSC) or the Village Offices. Note that the Latin names of trees, plants, and other materials must be shown on the lists, drawings and attachments submitted with the Application.
4. If work is to be performed in common areas of a subdivision, the Application must be submitted by the person(s) with responsibility for those areas.
5. Property owners are advised to inform neighbors of the work to be performed in private areas that abut or are near the property of others.
6. Members of the CSC or the Village Office are available to answer questions or provide assistance in the completion of the Application.

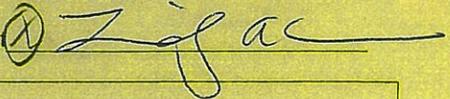
**Application Process:**

1. Completed Applications are forwarded to the CSC Committee by the Village Office. One or more members of the Committee will contact the Applicant or his/her contact within a few days following receipt of the Application and arrangements will be made to visit the property and discuss the work to be performed.
2. The Application will then be discussed in the Committee and a recommendation of approval or disapproval will be forwarded to the Village Board where action will be taken. The Applicant will be notified of approval or disapproval following the vote of the Board. Applicants are not required to attend the meetings of either the Committee or the Board; but, are welcome to do so if they wish.
3. Although the Committee and the Village Board will make every effort to expedite the application process, approval may take several weeks. The actual time needed for consideration will depend upon the timing of the Application and may be delayed if there are unusual circumstances involved in the project. Questions regarding the schedule of Committee and Board meetings should be addressed to the Village Office or any CSC Member.

I understand that as a Conservancy/Scenic Corridor Applicant, I shall be responsible for all professional fees incurred by the Village in connection with said request, including, but not limited to, engineering fees, attorney fees and planning fees. By signing this application, I agree to be liable for such costs, and agree to the filing and foreclosure of a lien against the Subject Property for all such costs plus all expenses relating to collection, if such costs are not paid within 30 days after mailing of a demand for payment. Furthermore, this application shall not be forward to the Village Board until the Village Manager verifies that the above described fees have been paid in full.

Name of applicant LINDLEY A. CALDWELL

Signature of applicant



**Record of CSC Activity (To be completed by the CSC):**

Date Received: 1/4/11

Application Assigned to: Primary: ELLEN

Secondary: BOB

Record of Contacts with Applicant and Others: \_\_\_\_\_

CSC Recommendation:

Approve

Disapprove

Date: \_\_\_\_\_

1406.80

580.00

conservancy

district

480.00

18

158958 sq. ft.

120034 sq. ft.

building setback line

building setback line

10' utility easement  
10' utility easement for road purposes  
183.05  
54.13

radius = 245.341  
304.02  
263.13

WINDHAM

WINDHAM CT

7  
95962 sq. ft.

8  
83706 sq. ft.

building setback line

building setback line

building setback line

building setback line

10' utility easement

10' utility easement for road purposes

10' utility easement

# Lake County Tax Parcel Map



LakeCounty  
Geographic Information System

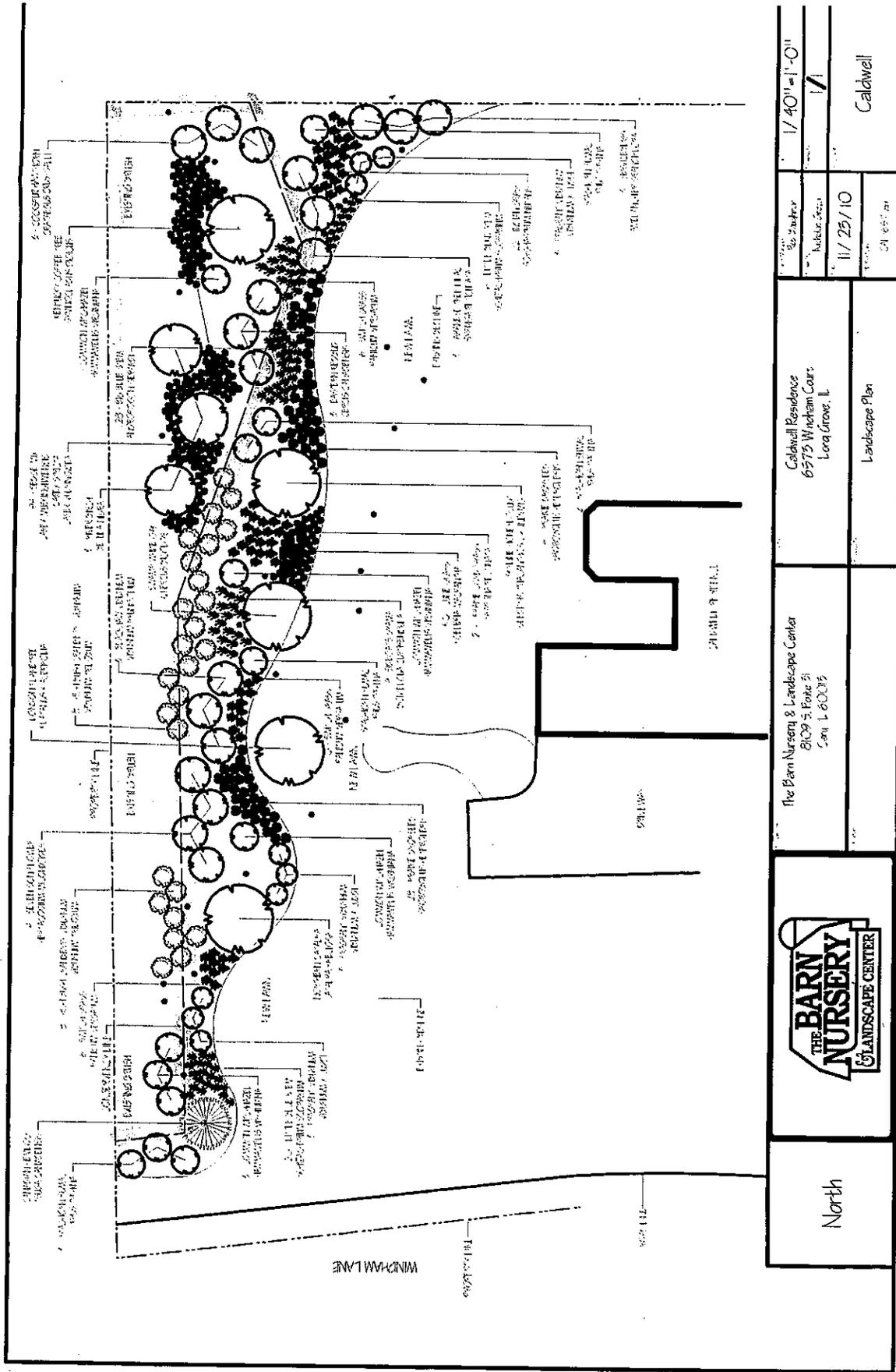
Map Printed on 1/25/2011



-  Major Roads
-  Railroads
-  Major Water
-  Parcels
-  2009 Aerial Photography

## Disclaimer:

This map is for general information purposes only. A Registered Land Surveyor should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed and printed in color.



The Barn Nursery & Landscape Center  
 8109 S. Fork St  
 Leola, SC 29110

Caldwell Residence  
 6775 Wycham Court  
 Leola, SC, 29110

|         |                |
|---------|----------------|
| Scale   | 1/4" = 1'-0"   |
| Date    | 11/25/10       |
| Client  | Caldwell       |
| Project | Landscape Plan |

North