

**Item #12:**

**Village Trustee Schmitt**

- SWALCO Board Meeting - August 23, 2012



SOLID WASTE AGENCY OF LAKE COUNTY, IL

MEMORANDUM

To: SWALCO Directors and Alternates  
From: Walter S. Willis, Executive Director *WSW*  
Subject: August 2012 Meeting Notice Information  
Date: August 17, 2012

Attached you will find the agenda for this month's meeting, minutes from our May 2012 meeting, and the referenced consent, action and information items.

I look forward to seeing you at the meeting, and please let Lorin know if you or an alternate will be attending the meeting.

**SOLID WASTE AGENCY OF LAKE COUNTY, IL  
BOARD OF DIRECTORS  
THURSDAY, AUGUST 23, 2012 7:00 P.M.  
HAINESVILLE VILLAGE HALL  
100 HAINESVILLE ROAD, HAINESVILLE, IL 60030**

**AGENDA**

1. **CALL TO ORDER**.....Chairman
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**.....Secretary
4. **APPROVAL OF MINUTES**.....Committee  
Minutes of May 17, 2012
5. **PUBLIC COMMENT**
6. **NEW AGENDA ITEMS**
7. **BOARD ITEMS** .....Executive Director

**Consent Item**

1. Expenditure Report: May/June/July 2012

**Action Items**

1. Financial Audit – Fiscal Year 2011
2. CVP Communications and Spending Plan
3. Executive Committee Elections
4. Countryside Landfill Enforcement Procedures

**Information Items**

1. HCW Update (Not In Packet)
2. Compost Bin/Rain Barrel Sale
3. School Education
4. Reuse-A-Shoe
5. E-Scrap Update
6. 2<sup>nd</sup> Qtr. 2012 Recycling and Per Ton Payment Report
7. Health Department Report – Mike Kuhn
8. Project and Program Updates

8. **EXECUTIVE SESSION - IF NEEDED**
9. **ADJOURNMENT**

**SOLID WASTE AGENCY OF LAKE COUNTY, IL (SWALCO)  
BOARD OF DIRECTORS**

MEMBER COMMUNITY	REPRESENTATIVE	TITLE
Antioch		
Beach Park		
Deer Park	<i>John T. ...</i>	Trustee
Deerfield	<i>Kent's ...</i>	Village Manager
Fox Lake	NANCY SCHWERR / DONNY SCHMITT	Village ADM / TRUSTEE
Grayslake	<i>[Signature]</i>	
Green Oaks	Dennis Janssen	Village Trustee
Gurnee	Eric Janssen	Mgmt. Analyst
Hainesville	<i>[Signature]</i>	
Hawthorn Woods	<i>[Signature]</i>	Trustee
Highland Park	<i>[Signature]</i>	COUNCILMAN
Highwood	ANDY PETERSON	ALDERMAN
Island Lake		
Kildeer	<i>[Signature]</i>	Trustee
Lake Barrington	<i>[Signature]</i>	Trustee
Lake Bluff	Drew Irvin	Village of Lyn. ...
Lake County	<i>[Signature]</i>	LC Board
Lake Forest		
Lake Villa		
Lake Zurich	TOM POYNTON	TRUSTEE
Libertyville	Kelly Amidei	Asst. Village Administrator
Lincolnshire	Jennifer Hughes	Director of Public Works
Lindenhurst		
Long Grove	KAREN SCHMITT	TRUSTEE, L. GROVE
Mundelein	Michael Flynn	Asst. Village Adm.
North Barrington	GARY HERRMANN	TRUSTEE
North Chicago		
Park City		
Port Barrington		
Riverwoods	<i>[Signature]</i>	TRUSTEE
Round Lake	<i>[Signature]</i>	Trustee
Round Lake Beach	Larry T. Mount	Trustee
Round Lake Heights		
Round Lake Park	BOB CERRETTI	TRUSTEE
Third Lake	Harold Hoppe	TRUSTEE
Tower Lakes		
Vernon Hills		
Wadsworth		
Wauconda	CHUCK BLACK	TRUSTEE
Waukegan		
Winthrop Harbor		
Zion	<i>[Signature]</i>	Deputy Clerk
Great Lakes		

DATE: 5-17-12

SIGN-IN SHEET

# VOTING RECORD

DATE: 5-17-12

Municipality	Attendance	CONSENT BUDGET MARCH APRIL 2012		SIMS Recycling CONTRACT					
		A	N	A	N	A	N	A	N
Antioch									
Beach Park									
Deer Park	✓	✓		✓					
Deerfield	✓	✓		✓					
Fox Lake	✓	✓		✓					
Grayslake									
Green Oaks	✓	✓		✓					
Gurnee	✓	✓		✓					
Hainesville	✓	✓		✓					
Hawthorn Woods	✓	✓		✓					
Highland Park	✓	✓		✓					
Highwood	✓	✓		✓					
Island Lake									
Kildeer	✓	✓		✓					
Lake Barrington	✓	✓		✓					
Lake Bluff	✓	✓		✓					
Lake County	✓	✓		✓					
Lake Forest									
Lake Villa									
Lake Zurich	✓	✓		✓					
Libertyville	✓	✓		✓					
Lincolnshire	✓	✓		✓					
Lindenhurst									
Long Grove	✓	✓		✓					
Mundelein	✓	✓		✓					
North Barrington	✓	✓		✓					
North Chicago									
Park City									
Port Barrington									
Riverwoods	✓	✓		✓					
Round Lake	✓	✓		✓					
Round Lake Beach	✓	✓		✓					
Round Lake Heights									
Round Lake Park	✓	✓		✓					
Third Lake	✓	✓		✓					
Tower Lakes									
Vernon Hills									
Wadsworth									
Wauconda	✓	✓		✓					
Waukegan									
Winthrop Harbor									
Zion	✓	✓		✓					
Great Lakes									
Totals									

✓ - on time O - late

*(Handwritten signatures and initials)*



MINUTES

SOLID WASTE AGENCY OF LAKE COUNTY, IL  
BOARD OF DIRECTORS  
THURSDAY, MAY 17, 2012 7:00 P.M.  
100 HAINESVILLE ROAD, HAINESVILLE, IL

**MEMBERS ATTENDING:** *See Attachment 1, Sign In and Attachment 2, Voting Record.*

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

Chairman Mount called the meeting to order at 7:00 p.m. with 26 members present. Merleanne Rampale and Steve Nelson were not in attendance.

**APPROVAL OF MINUTES**

Motion by *Lake Bluff*, seconded by *Hawthorn Woods* to approve the minutes of March 22, 2012. *Motion was approved.*

**PUBLIC COMMENT:** *None*

**NEW BOARD ITEMS:** *None*

**BOARD ITEMS**

Consent Item

1. Expenditure Report - \$79,158.42 (March 2012) \$96,923.23 (April 2012)  
*(Walter Willis noted that we are looking into an abbreviated budget that is easier to read)*  
Motion by *Riverwoods*, seconded by *Round Lake* to approve the expenditure report.  
*Motion was approved on a roll call vote of 26 to 0.*

Action Items

1. **Agreement with SIMS Recycling Solutions**  
Walter Willis gave a brief explanation of the change in providers for electronics recycling and the new contract being proposed. SWALCO received notice from its e-scrap processor, MPC, that it intended to terminate its partnership with us per the terms of the Agreement (which provides for a 120 day, without cause cancellation). MPC indicated that its Agreement with us was no longer profitable and that in order to maintain the contract that we would have to: 1) no longer receive payment on the e-scrap, 2) pay for all shipping supplies such as pallets and gaylords, and 3) pay a penalty if our truck loads or roll-off boxes did not meet a certain weight.

When SWALCO received the termination notice from MPC, we began exploring options with other processors.

Walter Willis continued to explain that Sims is the largest metals recycling company in the world and the company we worked with prior to MPC. Sims offered the easiest transition (they are used to using the roll-off boxes which many of our sites now use). We received a proposal from Sims that meets our programmatic needs and actually increased the payment from 6 ¾ cents per pound to 8 cents per pound. The term of the Agreement is from June 1, 2012 through December 31, 2014 with three, one-year renewal options.

Walter Willis explained that the contracts terms are very similar to the MPC Agreement.

Motion by *Highland Park*, seconded by *Lake Bluff* to approve SWALCO to enter into this agreement with SIMS. *Motion Approved.*

#### Information Items

##### 1. **1<sup>st</sup> Quarter 2012 Recycling and Per Ton Payment Report**

Pete Adrian discussed market values and that most recyclable commodities maintained a moderately strong value resulting in the blended index holding steady in the \$15.00 per ton payment range. As a result of the Agency renewing our Agreement with Waste Management Recycle America (WMRA), the Per Ton payment value is now calculated and credited on a monthly basis utilizing data from the previous month. Additionally, WMRA is also now providing a \$1.00 per ton education credit directly to the Agency. WMRA has also taken on the responsibility of issuing quarterly payments direct to the members. Members who are participating in the Per Ton Payment program will no longer be receive a check from SWALCO via Lake County.

##### 2. **Project and Program Updates**

Walter Willis gave a brief update on several projects and programs SWALCO is currently working on:

- SWALCO is taking the lead (as a member of SWANA) along with SWANCC on organizing a Carpet Recycling Summit on October 30<sup>th</sup> at the Morton Arboretum. The Summit will include manufacturers, retailers, recyclers, and government stakeholders and will focus on developing a strategy to increase carpet and pad recycling in Illinois.
- Several towns are providing recycling cart upgrades for their residents this spring including Hawthorn Woods, Port Barrington, Kildeer, Lincolnshire and Grayslake.
- Several SWALCO members (Steve Riess, Drew Irvin, Tracy McGrath) along with Walter Willis toured the Nu-Earth composting site in Waukegan on April 24th.
- On May 1, 2012 SWALCO staff and several directors attended the kick-off meeting with Curbside Value Partnership and its marketing firm Hill and Knowlton.
- The 10 year anniversary of the SWALCO HCW facility/office is this year and we have set a tentative date of August 1, 2012 for an open house/celebration.

- Four SWALCO members (Highwood, Highland Park, Mundelein and Grayslake) and Walter Willis will be part of a panel discussion at the upcoming Green County Conference at the College of Lake County on May 17<sup>th</sup>. The panel will discuss the 60% Recycling Task Force.
- The two bills that SWALCO is supporting continue to wind through the legislative process in Springfield. The plastic bag bill has received statewide (even national) attention and was successfully passed out of the House Environmental Health Committee by a 12 to 4 vote on April 25<sup>th</sup>. HB 4986 passed out of the Senate Environment committee 6 to 0 on April 25<sup>th</sup> as well. This bill will create a Task Force to look at increasing recycling in IL and the funding situation for state and local government programs.
- The Compost Bin and Rain Barrell Sale was held on May 12<sup>th</sup> at the Independence Grove Forest Preserve. Reuse-a-Shoe program had a successful program.

**3. Health Department Report**

Mike Kuhn discussed recent activities regarding the landfills (Countryside/Grayslake) (Veolia/Zion), compost facilities/landscape waste transfer stations and Food Scraps.

**Executive Session:** *None*

**ADJOURNMENT:** *7:45 p.m.*

Motion by *Lake Bluff*, seconded by *Hainesville* to adjourn. *Motion was approved.*

**Consent - 1. Expenditure Approval**

**ISSUE:** Approve Expenditures

**RECOMMENDATION:** I recommend approval

**TIMING:** Routine

**BACKGROUND:** The Board of Directors authorized the Executive Director to pay expenditures under \$10,000. The Executive Director submits the monthly expenditures to the Board for approval.

The total for Administration - \$136,661.27; Education - \$815.14; Household Chemical Waste - \$6,193.94; Recycling \$0; *Total expenditures for May - \$143,670.35*

The total for Administration - \$46,192.70; Education - \$816.88; Household Chemical Waste - \$19,855.97; Recycling \$0; *Total expenditures for June - \$66,865.55*

The total for Administration - \$49,825.24; Education - \$163.37; Household Chemical Waste - \$16,118.59; Recycling \$0; *Total expenditures for July - \$66,107.20*

**ENCLOSED DOCUMENTS:** BOSS Account Analysis Report

**STAFF:** Lorin Buchta, Executive

## SWALCO - MAY 2012 EXPENDITURE BUDGET

SWALCO \ Solid Waste Prog-SWALCO Administration-Regular Salaries And Wage---			
Budget Amount:	335,625.00	Funds Available:	171,640.48
			Beginning Balance for Period
			138,741.91
			<b>Total Expenditures</b>
			<b>25,242.61</b>
			Ending Balance for Period
			163,984.52

SWALCO \ Solid Waste Prog-SWALCO Administration-Part Time Salaries And Wa---			
Budget Amount:	39,020.00	Funds Available:	19,074.61
			Beginning Balance for Period
			16,015.26
			<b>Total Expenditures</b>
			<b>3,930.13</b>
			Ending Balance for Period
			19,945.39

SWALCO \ Solid Waste Prog-SWALCO Administration-Overtime Salaries And Wag---			
Budget Amount:	0	Funds Available:	-9,806.93
			Beginning Balance for Period
			9,517.00
			<b>Total Expenditures</b>
			<b>289.93</b>
			Ending Balance for Period
			9,806.93

SWALCO \ Solid Waste Prog-SWALCO Administration-Special Pay---			
Budget Amount:	15,960.00	Funds Available:	8,014.68
			Beginning Balance for Period
			6,694.56
			<b>Total Expenditures</b>
			<b>1,250.76</b>
			Ending Balance for Period
			7,945.32

SWALCO \ Solid Waste Prog-SWALCO Administration-Auditing And Accounting---			
Budget Amount:	7,400.00	Funds Available:	-3,634.00
			Beginning Balance for Period
			0
			<b>Total Expenditures</b>
			<b>5,384.00</b>
			Ending Balance for Period
			5,384.00

SWALCO \ Solid Waste Prog-SWALCO Administration-Consultants---			
Budget Amount:	36,500.00	Funds Available:	0
			Beginning Balance for Period
			18,250.00
			<b>Total Expenditures</b>
			<b>18,250.00</b>
			Ending Balance for Period
			36,500.00

SWALCO \ Solid Waste Prog-SWALCO Administration-Gas For Heating---			
Budget Amount:	15,000.00	Funds Available:	10,376.86
			Beginning Balance for Period
			3,291.75
			<b>Total Expenditures</b>
			<b>511.25</b>
			Ending Balance for Period
			3,803.00

SWALCO \ Solid Waste Prog-SWALCO Administration-Electricity---			
Budget Amount:	12,000.00	Funds Available:	5,677.74
			Beginning Balance for Period
			4,789.83
			<b>Total Expenditures</b>
			<b>1,532.43</b>
			Ending Balance for Period
			6,322.26

SWALCO - Solid Waste Prog-SWALCO Administration-Water And Sewer Charges---			
Budget Amount:	1,150.00	Funds Available:	1,196.88
		Beginning Balance for Period	93.62 CREDIT
		<b>Total Expenditures</b>	<b>46.74</b>
		Ending Balance for Period	46.88 CREDIT

SWALCO - Solid Waste Prog-SWALCO Administration-Telephone---			
Budget Amount:	6,000.00	Funds Available:	3,213.94
		Beginning Balance for Period	2,148.34
		<b>Total Expenditures</b>	<b>637.72</b>
		Ending Balance for Period	2,786.06

SWALCO - Solid Waste Prog-SWALCO Administration-Courier Services---			
Budget Amount:	150	Funds Available:	78.55
		Beginning Balance for Period	65.55
		<b>Total Expenditures</b>	<b>5.9</b>
		Ending Balance for Period	71.45

SWALCO - Solid Waste Prog-SWALCO Administration-Unemployment Compensation---			
Budget Amount:	625	Funds Available:	0
		Beginning Balance for Period	0
		<b>Total Expenditures (INTERFUND)</b>	<b>625</b>
		Ending Balance for Period	625

SWALCO - Solid Waste Prog-SWALCO Administration-Office Equip Maintenance---			
Budget Amount:	2,500.00	Funds Available:	2.35
		Beginning Balance for Period	2,050.53
		<b>Total Expenditures</b>	<b>447.12</b>
		Ending Balance for Period	2,497.65

SWALCO - Solid Waste Prog-SWALCO Administration-Indirect Cost Allocations---			
Budget Amount:	64,920.00	Funds Available:	0
		Beginning Balance for Period	0
		<b>Total Expenditures (INTERFUND)</b>	<b>64,920.00</b>
		Ending Balance for Period	64,920.00

SWALCO - Solid Waste Prog-SWALCO Administration-H/L/D Employee Benefits---			
Budget Amount:	73,933.00	Funds Available:	38,879.14
		Beginning Balance for Period	29,193.18
		<b>Total Expenditures</b>	<b>5,860.68</b>
		Ending Balance for Period	35,053.86

SWALCO - Solid Waste Prog-SWALCO Administration-Retirement Benefits/FICA---			
Budget Amount:	28,660.00	Funds Available:	14,487.24
		Beginning Balance for Period	11,922.34
		<b>Total Expenditures</b>	<b>2,250.42</b>
		Ending Balance for Period	14,172.76

SWALCO - Solid Waste Prog-SWALCO Administration-Retirement Benefits/IMRF---			
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Budget Amount:	42,972.00	Funds Available:	21,698.74	Beginning Balance for Period	18,046.68
				<b>Total Expenditures</b>	<b>3,226.58</b>
				Ending Balance for Period	21,273.26

<b>SWALCO \- Solid Waste Prog-SWALCO Administration-Miscellaneous Contingency---</b>					
Budget Amount:	5,000.00	Funds Available:	2,736.19	Beginning Balance for Period	513.81
				<b>Total Expenditures</b>	<b>1,750.00</b>
				Ending Balance for Period	2,263.81

<b>SWALCO \- Solid Waste Prog-SWALCO Administration-Miscell Contractual Servi---</b>					
Budget Amount:	13,500.00	Funds Available:	7,220.00	Beginning Balance for Period	3,780.00
				<b>Total Expenditures</b>	<b>500</b>
				Ending Balance for Period	4,280.00

<b>SWALCO \- Solid Waste Prog-Education-Advertising---</b>					
Budget Amount:	3,000.00	Funds Available:	2,184.86	Beginning Balance for Period	0
				<b>Total Expenditures</b>	<b>815.14</b>
				Ending Balance for Period	815.14

<b>SWALCO \- Solid Waste Prog-Household Hazard Waste-Operational Supplies---</b>					
Budget Amount:	12,500.00	Funds Available:	6,752.75	Beginning Balance for Period	3,500.30
				<b>Total Expenditures</b>	<b>588.77</b>
				Ending Balance for Period	4,089.07

<b>SWALCO \- Solid Waste Prog-Household Hazard Waste-Consultants---</b>					
Budget Amount:	138,800.00	Funds Available:	17,603.91	Beginning Balance for Period	18,072.57
				<b>Total Expenditures</b>	<b>4,394.79</b>
				Ending Balance for Period	22,467.36

<b>SWALCO \- Solid Waste Prog-Household Hazard Waste-Garbage Disposal---</b>					
Budget Amount:	5,900.00	Funds Available:	-354.67	Beginning Balance for Period	540.32
				<b>Total Expenditures</b>	<b>644.63</b>
				Ending Balance for Period	1,184.95

<b>SWALCO \- Solid Waste Prog-Household Hazard Waste-All Other Maintenance And---</b>					
Budget Amount:	21,150.00	Funds Available:	13,989.48	Beginning Balance for Period	4,379.22
				<b>Total Expenditures</b>	<b>200</b>
				Ending Balance for Period	4,579.22

<b>SWALCO \- Solid Waste Prog-Household Hazard Waste-Miscell Contractual Servi---</b>					
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Budget Amount:	4,600.00	Funds Available:	2,073.50	Beginning Balance for Period	0
				<b>Total Expenditures</b>	<b>365.75</b>
				Ending Balance for Period	365.75

**TOTAL EXPENDITURES \$143,670.35**

## SWALCO - JUNE 2012 EXPENDITURE BUDGET

SWALCO \- Solid Waste Prog-SWALCO Administration-Regular Salaries And Wage---			
Budget Amount:	335,625.00	Funds Available:	146,397.87
			Beginning Balance for Period
			163,984.52
			<b>Total Expenditures</b>
			<b>25,242.61</b>
			Ending Balance for Period
			189,227.13

SWALCO \- Solid Waste Prog-SWALCO Administration-Part Time Salaries And Wa---			
Budget Amount:	39,020.00	Funds Available:	15,698.58
			Beginning Balance for Period
			19,945.39
			<b>Total Expenditures</b>
			<b>3,376.03</b>
			Ending Balance for Period
			23,321.42

SWALCO \- Solid Waste Prog-SWALCO Administration-Special Pay---			
Budget Amount:	15,960.00	Funds Available:	6,763.92
			Beginning Balance for Period
			7,945.32
			<b>Total Expenditures</b>
			<b>1,250.76</b>
			Ending Balance for Period
			9,196.08

SWALCO \- Solid Waste Prog-SWALCO Administration-Auditing And Accounting---			
Budget Amount:	7,400.00	Funds Available:	-4,441.00
			Beginning Balance for Period
			5,384.00
			<b>Total Expenditures</b>
			<b>807.00</b>
			Ending Balance for Period
			6,191.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Gas For Heating---			
Budget Amount:	15,000.00	Funds Available:	10,153.37
			Beginning Balance for Period
			3,803.00
			<b>Total Expenditures</b>
			<b>223.49</b>
			Ending Balance for Period
			4,026.49

SWALCO \- Solid Waste Prog-SWALCO Administration-Water And Sewer Charges---			
Budget Amount:	1,150.00	Funds Available:	1,153.39
			Beginning Balance for Period
			46.88 CREDIT
			<b>Total Expenditures</b>
			<b>43.49</b>
			Ending Balance for Period
			3.39 CREDIT

SWALCO \- Solid Waste Prog-SWALCO Administration-Telephone---			
Budget Amount:	6,000.00	Funds Available:	2,736.68
			Beginning Balance for Period
			2,786.06
			<b>Total Expenditures</b>
			<b>477.26</b>
			Ending Balance for Period
			3,263.32

SWALCO \- Solid Waste Prog-SWALCO Administration-Courier Services---			
Budget Amount:	150	Funds Available:	51.32
			Beginning Balance for Period
			71.45
			<b>Total Expenditures</b>
			<b>27.23</b>
			Ending Balance for Period
			98.68

SWALCO \- Solid Waste Prog-SWALCO Administration-Office Equip Maintenance ---			
Budget Amount:	2,500.00	Funds Available:	-404.48
		Beginning Balance for Period	2,497.65
		<b>Total Expenditures</b>	<b>406.83</b>
		Ending Balance for Period	2,904.48

SWALCO \- Solid Waste Prog-SWALCO Administration-H/L/D Employee Benefits---			
Budget Amount:	73,933.00	Funds Available:	33,018.46
		Beginning Balance for Period	35,053.86
		<b>Total Expenditures</b>	<b>5,860.68</b>
		Ending Balance for Period	40,914.54

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/FICA---			
Budget Amount:	28,660.00	Funds Available:	12,301.40
		Beginning Balance for Period	14,172.76
		<b>Total Expenditures</b>	<b>2,185.84</b>
		Ending Balance for Period	16,358.60

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/IMRF----			
Budget Amount:	42,972.00	Funds Available:	18,568.97
		Beginning Balance for Period	21,273.26
		<b>Total Expenditures</b>	<b>3,129.77</b>
		Ending Balance for Period	24,403.03

SWALCO \- Solid Waste Prog-SWALCO Administration-Miscellaneous Contingency---			
Budget Amount:	5,000.00	Funds Available:	74.48
		Beginning Balance for Period	2,263.81
		<b>Total Expenditures</b>	<b>2,661.71</b>
		Ending Balance for Period	4,925.52

SWALCO \- Solid Waste Prog-SWALCO Administration-Miscell Contractual Servi---			
Budget Amount:	13,500.00	Funds Available:	6,720.00
		Beginning Balance for Period	4,280.00
		<b>Total Expenditures</b>	<b>500</b>
		Ending Balance for Period	4,780.00

SWALCO \- Solid Waste Prog-Education-Advertising---			
Budget Amount:	3,000.00	Funds Available:	1,367.98
		Beginning Balance for Period	815.14
		<b>Total Expenditures</b>	<b>816.88</b>
		Ending Balance for Period	1632.02

SWALCO \- Solid Waste Prog-Household Hazard Waste-Operational Supplies---			
Budget Amount:	12,500.00	Funds Available:	6,438.70
		Beginning Balance for Period	4,089.07
		<b>Total Expenditures</b>	<b>314.05</b>
		Ending Balance for Period	4,403.12

SWALCO \ Solid Waste Prog-Household Hazard Waste-Consultants---			
Budget Amount:	138,800.00	Funds Available:	17,323.91
		Beginning Balance for Period	22,467.36
		<b>Total Expenditures</b>	<b>18,435.00</b>
		Ending Balance for Period	40,902.36

SWALCO \ Solid Waste Prog-Household Hazard Waste-Garbage Disposal---			
Budget Amount:	5,900.00	Funds Available:	-354.67
		Beginning Balance for Period	1184.95
		<b>Total Expenditures</b>	<b>624.76</b>
		Ending Balance for Period	1,809.71

SWALCO \ Solid Waste Prog-Household Hazard Waste-Motor Vehicle Maintenance---			
Budget Amount:	2,800.00	Funds Available:	-508.61
		Beginning Balance for Period	3,197.20
		<b>Total Expenditures</b>	<b>111.41</b>
		Ending Balance for Period	3,308.61

SWALCO \ Solid Waste Prog-Household Hazard Waste-Miscell Contractual Servi---			
Budget Amount:	4,600.00	Funds Available:	2,073.50
		Beginning Balance for Period	365.75
		<b>Total Expenditures</b>	<b>370.75</b>
		Ending Balance for Period	736.5

**TOTAL EXPENDITURES \$66,865.55**

## SWALCO - JULY 2012 EXPENDITURE BUDGET

SWALCO - Solid Waste Prog-SWALCO Administration-Regular Salaries And Wage---					
Budget	335,625.00	Funds	121,155.27	Beginning Balance for Period	189,227.13
Amount:		Available:			
				<b>Total Expenditures</b>	<b>25,242.60</b>
				Ending Balance for Period	214,469.73

SWALCO - Solid Waste Prog-SWALCO Administration-Part Time Salaries And Wa---					
Budget	39,020.00	Funds	13,559.56	Beginning Balance for Period	23,321.42
Amount:		Available:			
				<b>Total Expenditures</b>	<b>2,139.02</b>
				Ending Balance for Period	25,460.44

SWALCO - Solid Waste Prog-SWALCO Administration-Special Pay---					
Budget	15,960.00	Funds	5,513.16	Beginning Balance for Period	9,196.08
Amount:		Available:			
				<b>Total Expenditures</b>	<b>1,250.76</b>
				Ending Balance for Period	10,446.84

SWALCO - Solid Waste Prog-SWALCO Administration-Auditing And Accounting---					
Budget	7,400.00	Funds	-5,963.00	Beginning Balance for Period	6,191.00
Amount:		Available:			
				<b>Total Expenditures</b>	<b>1,522.00</b>
				Ending Balance for Period	7,713.00

SWALCO - Solid Waste Prog-SWALCO Administration-Gas For Heating---					
Budget	15,000.00	Funds	9,219.79	Beginning Balance for Period	4,026.46
Amount:		Available:			
				<b>Total Expenditures</b>	<b>933.58</b>
				Ending Balance for Period	4,960.07

SWALCO - Solid Waste Prog-SWALCO Administration-Electricity---					
Budget	12,000.00	Funds	4,707.50	Beginning Balance for Period	6,322.26
Amount:		Available:			
				<b>Total Expenditures</b>	<b>970.24</b>
				Ending Balance for Period	7,292.50

SWALCO - Solid Waste Prog-SWALCO Administration-Telephone---					
Budget	6,000.00	Funds	2,265.46	Beginning Balance for Period	3,263.32
Amount:		Available:			
				<b>Total Expenditures</b>	<b>471.22</b>
				Ending Balance for Period	3,734.54

SWALCO - Solid Waste Prog-SWALCO Administration-Liability Insurance---					
Budget	55,000.00	Funds	-330	Beginning Balance for Period	50,330.00
Amount:		Available:			
				<b>Total Expenditures</b>	<b>5,000.00</b>
				Ending Balance for Period	55,330.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Office Equip Maintenance----					
Budget Amount:	2,500.00	Funds Available:	-681.49	Beginning Balance for Period	2,904.48
				<b>Total Expenditures</b>	<b>277.01</b>
				Ending Balance for Period	3,181.49

SWALCO \- Solid Waste Prog-SWALCO Administration-Equipment Rental----					
Budget Amount:	3,900.00	Funds Available:	2,254.00	Beginning Balance for Period	823.00
				<b>Total Expenditures</b>	<b>823.00</b>
				Ending Balance for Period	1,646.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Printing Services----					
Budget Amount:	500.00	Funds Available:	386.30	Beginning Balance for Period	107.67
				<b>Total Expenditures</b>	<b>6.03</b>
				Ending Balance for Period	113.70

SWALCO \- Solid Waste Prog-SWALCO Administration-H/L/D Employee Benefits----					
Budget Amount:	73,933.00	Funds Available:	27,157.78	Beginning Balance for Period	40,914.54
				<b>Total Expenditures</b>	<b>5,860.68</b>
				Ending Balance for Period	46,775.22

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/FICA----					
Budget Amount:	28,660.00	Funds Available:	10,210.19	Beginning Balance for Period	16,358.60
				<b>Total Expenditures</b>	<b>2,091.21</b>
				Ending Balance for Period	18,449.81

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/IMRF----					
Budget Amount:	42,972.00	Funds Available:	15,581.08	Beginning Balance for Period	24,403.03
				<b>Total Expenditures</b>	<b>2,987.89</b>
				Ending Balance for Period	27,390.92

SWALCO \- Solid Waste Prog-SWALCO Administration-Miscell Contractual Servi----					
Budget Amount:	13,500.00	Funds Available:	6,470.00	Beginning Balance for Period	4,780.00
				<b>Total Expenditures</b>	<b>250.00</b>
				Ending Balance for Period	5,030.00

SWALCO \- Solid Waste Prog-Education-Advertising----					
Budget Amount:	3,000.00	Funds Available:	1,204.61	Beginning Balance for Period	1,632.02
				<b>Total Expenditures</b>	<b>163.37</b>
				Ending Balance for Period	1,795.39

SWALCO \- Solid Waste Prog-Household Hazard Waste-Operational Supplies----			
--	--	--	--

Budget Amount:	12,500.00	Funds Available:	6,438.70	Beginning Balance for Period	4,403.12
				<b>Total Expenditures</b>	<b>305.83</b>
				Ending Balance for Period	4,708.95

<b>SWALCO \- Solid Waste Prog-Household Hazard Waste-Consultants---</b>					
Budget Amount:	138,800.00	Funds Available:	16,915.91	Beginning Balance for Period	40,902.36
				<b>Total Expenditures</b>	<b>14,265.00</b>
				Ending Balance for Period	55,167.36

<b>SWALCO \- Solid Waste Prog-Household Hazard Waste-Garbage Disposal---</b>					
Budget Amount:	5,900.00	Funds Available:	-354.67	Beginning Balance for Period	1809.71
				<b>Total Expenditures</b>	<b>640.59</b>
				Ending Balance for Period	2,450.30

<b>SWALCO \- Solid Waste Prog-Household Hazard Waste-Motor Vehicle Maintenance---</b>					
Budget Amount:	2,800.00	Funds Available:	-611.78	Beginning Balance for Period	3,308.61
				<b>Total Expenditures</b>	<b>103.17</b>
				Ending Balance for Period	3,411.78

<b>SWALCO \- Solid Waste Prog-Household Hazard Waste-Miscell Contractual Servi---</b>					
Budget Amount:	4,600.00	Funds Available:	1,269.50	Beginning Balance for Period	736.50
				<b>Total Expenditures</b>	<b>804.00</b>
				Ending Balance for Period	1,540.50

**TOTAL EXPENDITURES \$66,107.20**

**A – 1. Fiscal Year 2011 Audit**

**ISSUE:** Approve 2011 Audit

**RECOMMENDATION:** Staff Recommends Board Approval.

**TIMING:** Routine.

**BACKGROUND:** SWALCO By-Laws and Illinois law requires that joint action agencies undertake an annual audit. This year the firm of Baker, Tilly, Virchow, Krause, LLP. undertook the audit. This is the same firm which audits Lake County.

The audit includes a Statement of Net Assets and a Statement of Revenues, Expenses and Changes in Net Assets, Statement of Cash Flows and a letter to the Board of Directors concerning comments and recommendations.

This year's audit is in conformance with the Government Accounting standard Board (GASB) 34 model. It includes fixed assets and depreciation schedules.

**ENCLOSED DOCUMENTS:** Audit November 30, 2011 and 2010

**STAFF:** Walter Willis, Executive Director and Lorin L. Buchta, Executive



**BAKER TILLY**

Baker Tilly Virchow Krause, LLP  
Ten Terrace Ct, PO Box 7398  
Madison, WI 53707-7398  
tel 608 249 6622  
fax 608 249 8532  
bakertilly.com

June 8, 2012

Board of Directors  
Solid Waste Agency of Lake County, Illinois  
1311 N. Estes Street  
Gurnee, IL 60031

Dear Board of Directors:

The following are comments on matters that came to our attention during our audit of the financial statements of the Solid Waste Agency of Lake County, Illinois (SWALCO) for the years ended November 30, 2011 and 2010, which we reported upon on June 8, 2012. These comments are based on our observations during the audit and are intended to bring information of interest to the board.

The comments and suggestions in this letter are not intended to reflect in any way on the integrity or ability of the personnel of SWALCO. SWALCO personnel, systems and procedures are strong in many areas. These comments are made solely in the interest of establishing sound internal control practices and improving SWALCO's operations.

#### **OPERATING RESULTS**

SWALCO had an operating loss of \$100,000 in 2011 compared to operating income of \$1.6 million in 2010. Operating revenues decreased \$2.2 million, while operating expenses decreased \$497,000. The reasons for the large fluctuations in the current year include:

- > The 2010 revenue of approximately \$1,866,000 from the County for prior statutory fees collected pursuant to Section 22.15 of the Environmental Protection Act. Per the statute, these fees are limited for the purpose of planning and implementation of solid waste plans and for the implementation of a solid waste inspection, investigation and enforcement program. SWALCO received approximately 75% of the statutory fees previously collected by the County. The Health Department received the remaining 25%. This was a one-time revenue that did not occur in 2011.
- > All host fees collected from the landfills going directly to the County as opposed to flowing through SWALCO. In prior years, SWALCO would record revenue for the fees received, and an expense as the fees were transferred to the County. SWALCO received approximately \$389,000 of host fees in 2010. All host fees from the landfills went directly to the County in 2011.

## CURRENT YEAR COMMENTS

### *MEMBERSHIP FEES*

When a new member is admitted to the agency, a one time membership fee is required to be paid over a period of time determined by the agency. Members are expected to make payments on a yearly basis until the total fee is paid off. In 2009, the Agency implemented a process to track membership fees and started invoicing members for unpaid portions. With the transition of the Executive position, invoices were not sent to members for these fees in the current year. We recommend management implement a process to ensure these procedures continue, even with a change in personnel.

### *TWO WAY COMMUNICATION REGARDING YOUR AUDIT*

As part of our audit of your financial statements, we are providing communications to you throughout the audit process. Auditing requirements provide for two-way communication and are important in assisting the auditor and you with more information relevant to the audit.

As this past audit is concluded, we use what we have learned to begin the planning process for next year's audit. It is important that you understand the following points about the scope and timing of our next audit:

- a. We address the significant risks of material misstatement, whether due to fraud or error, through our detailed audit procedures.
- b. We will obtain an understanding of the five components of internal control sufficient to assess the risk of material misstatement of the financial statements whether due to error or fraud, and to design the nature, timing, and extent of further audit procedures. We will obtain a sufficient understanding by performing risk assessment procedures to evaluate the design of controls relevant to an audit of financial statements and to determine whether they have been implemented. We will use such knowledge to:
  - > Identify types of potential misstatements.
  - > Consider factors that affect the risks of material misstatement.
  - > Design tests of controls, when applicable, and substantive procedures.

We will not express an opinion on the effectiveness of internal control over financial reporting or compliance with laws, regulations, and provisions of contracts or grant programs.

- c. The concept of materiality recognizes that some matters, either individually or in the aggregate, are important for fair presentation of financial statements in conformity with generally accepted accounting principles while other matters are not important. In performing the audit, we are concerned with matters that, either individually or in the aggregate, could be material to the financial statements. Our responsibility is to plan and perform the audit to obtain reasonable assurance that material misstatements, whether caused by errors or fraud, are detected.

**CURRENT YEAR COMMENTS (cont.)**

*TWO WAY COMMUNICATION REGARDING YOUR AUDIT (cont.)*

We are very interested in your views regarding certain matters. Those matters are listed here:

- a. We typically will communicate with your top level of management unless you tell us otherwise.
- b. We understand that the board of directors has the responsibility to oversee the strategic direction of your organization, as well as the overall accountability of the entity. Management has the responsibility for achieving the objectives of the entity.
- c. We need to know your views about your organization's objectives and strategies, and the related business risks that may result in material misstatements.
- d. Which matters do you consider warrant particular attention during the audit, and are there any areas where you request additional procedures to be undertaken?
- e. Have you had any significant communications with regulators?
- f. Are there other matters that you believe are relevant to the audit of the financial statements?

Also, is there anything that we need to know about the attitudes, awareness, and actions of the agency concerning:

- a. The agency's internal control and its importance in the entity, including how those charged with governance oversee the effectiveness of internal control?
- b. The detection or the possibility of fraud?

We also need to know if you have taken actions in response to developments in financial reporting, laws, accounting standards, governance practices, or other related matters, or in response to previous communications with us.

Keep in mind that while this communication may assist us with planning the scope and timing of the audit, it does not change the auditor's sole responsibility to determine the overall audit strategy and the audit plan, including the nature, timing, and extent of procedures necessary to obtain sufficient appropriate audit evidence.

We realize that you may have questions on what this all means, or wish to provide other feedback. We welcome the opportunity to hear from you.

## INTERNAL CONTROLS

In planning and performing our audit of the financial statements of SWALCO as of and for the year ended November 30, 2011, in accordance with auditing standards generally accepted in the United States of America, we considered its internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of its internal control. Accordingly, we do not express an opinion on the effectiveness of its internal control.

Our consideration of SWALCO's internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiency in SWALCO's internal control to be a material weakness:

### *Financial Reporting*

The definition of a material weakness in internal control includes consideration of the year end financial reporting process. To avoid the auditor reporting a material weakness in internal control, your system of controls would need to be able to accomplish the following:

- > Present the books and records to the auditor in such a condition that the auditor is not able to identify any material journal entries as a result of our audit procedures.
- > Be capable of preparing a complete set of year end financial statements for the auditor to test. Currently, almost all of our clients have us prepare the financial statement document. This includes drafting the statements and preparing footnote disclosures. Your staff would need to be capable of presenting the auditor with a set of complete financial statements in such a condition that the auditor is not able to identify any material changes as a result of the audit.

To accomplish such a high level of internal control over financial reporting is a difficult task for most governments. Many large organizations, such as SEC companies, have been required by law to prepare their own statements for years, and are staffed appropriately to do so. Most governments operate with only enough staff to process monthly transactions and reports, and so rely on us to prepare certain year end audit entries and handle the year end financial reporting. Under the auditing standards, we must inform you that this is a material weakness in your internal control.

Board of Directors  
Solid Waste Agency of Lake County, Illinois

June 8, 2012  
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## COMMUNICATION TO BOARD OF DIRECTORS

We have completed our audit of the financial statements of SWALCO for the year ended November 30, 2011, and have issued our report thereon dated June 8, 2012. This letter represents communication required by our professional standards.

### *OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA*

The objective of a financial statement audit is the expression of an opinion on the financial statements. We conducted the audit in accordance with auditing standards generally accepted in the United States of America. These standards require that we plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements prepared by management with your oversight are free of material misstatement, whether caused by error or fraud. Our audit included examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. Our audit does not relieve management or the Board of their responsibilities.

As part of the audit we obtained an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further audit procedures. The audit was not designed to provide assurance on internal control or to identify deficiencies in internal control.

### *OTHER INFORMATION IN DOCUMENTS CONTAINING AUDITED FINANCIAL STATEMENTS*

Our responsibility does not extend beyond the audited financial statements identified in this report. We do not have any obligation to and have not performed any procedures to corroborate other information contained in client prepared documents, such as official statements related to debt issues.

### *PLANNED SCOPE AND TIMING OF THE AUDIT*

We performed the audit according to the planned scope and timing previously communicated to you.

### *QUALITATIVE ASPECTS OF THE ENTITY'S SIGNIFICANT ACCOUNTING PRACTICES*

#### *Accounting Policies*

Management has the responsibility for selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by SWALCO are described in Note 1 to the financial statements. All host fees collected from landfills went directly to the County as opposed to flowing through SWALCO, as in prior years. We noted no transactions entered into by SWALCO during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

Board of Directors  
Solid Waste Agency of Lake County, Illinois

June 8, 2012  
Page 6

**COMMUNICATION TO BOARD OF DIRECTORS (cont.)**

***QUALITATIVE ASPECTS OF THE ENTITY'S SIGNIFICANT ACCOUNTING PRACTICES (cont.)***

***Accounting Estimates***

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

***Financial Statement Disclosures***

The disclosures in the financial statements are neutral, consistent, and clear.

***DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT***

We encountered no difficulties in dealing with management in performing our audit.

***AUDIT ADJUSTMENTS***

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management.

Management has corrected all such misstatements. Copies of all adjustments are attached.

***DISAGREEMENTS WITH MANAGEMENT***

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

***CONSULTATIONS WITH OTHER ACCOUNTANTS***

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the department's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

***MANAGEMENT REPRESENTATIONS***

We have requested certain representations from management that are included in the management representation letter. This letter is attached.

Board of Directors  
Solid Waste Agency of Lake County, Illinois

June 8, 2012  
Page 7

**COMMUNICATION TO BOARD OF DIRECTORS (cont.)**

***INDEPENDENCE***

We are not aware of any relationships between Baker Tilly Virchow Krause, LLP and SWALCO that, in our professional judgment, may reasonably be thought to bear on our independence.

Relating to our audit of the financial statements of for the year ended November 30, 2011, Baker Tilly Virchow Krause, LLP hereby confirms in accordance with the Code of Professional Conduct issued by the American Institute of Certified Public Accountants, that we are, in our professional judgment, independent with respect to the agency and provided no services to the agency other than the audit of the current year's financial statements and non-audit services which in our judgment do not impair our independence.

- > Financial statement preparation
- > Adjusting journal entries

None of these nonaudit services constitute an audit under generally accepted auditing standards, including *Governmental Auditing Standards*.

***OTHER AUDIT FINDINGS OR ISSUES OR ISSUES***

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to performing the audit. These discussions occurred in the normal course of our professional relationship and our responses were not a condition to the services performed as your auditor.

**CLOSING**

Our comments are intended to draw your attention to issues which should be addressed for SWALCO to meet its goals and responsibilities. We are available to discuss these comments in more detail and to assist with implementing our recommendations with board approval.

This information is intended solely for the use of the Board of Directors and management and is not intended to be, and should not be, used by anyone other than the specified parties.

We appreciate the courtesy and assistance extended to us by SWALCO personnel during the course of the audit. If you have any questions on our comments, don't hesitate to contact us.

Sincerely,

BAKER TILLY VIRCHOW KRAUSE, LLP

*Baker Tilly Virchow Krause, LLP*



**SOLID WASTE AGENCY OF LAKE COUNTY, IL**

June 8, 2012

Baker Tilly Virchow Krause, LLP  
Ten Terrace Court  
P.O. Box 7398  
Madison, WI 53707

Dear Auditors:

We are providing this letter in connection with your audit of the financial statements of the Solid Waste Agency of Lake County as of November 30, 2011 and 2010 and for the years then ended for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the respective financial position, results of operations, and cash flows of The Solid Waste Agency of Lake County in conformity with accounting principles generally accepted in the United States of America. We confirm that we are responsible for the fair presentation in the financial statements of financial position, results of operations and cash flows in conformity with accounting principles generally accepted in the United States of America. We have engaged you to advise us in fulfilling that responsibility. We are also responsible for adopting sound accounting policies, establishing and maintaining internal control and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

1. The financial statements referred to above are fairly presented in conformity with accounting principles generally accepted in the United States of America.
2. We have made available to you all –
  - a. Financial records and related data.
  - b. Minutes of the meetings of our governing body and summaries of actions of recent meetings for which minutes have not yet been prepared.
3. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
4. There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.

5. All known audit and bookkeeping adjustments have been included in our financial statements.
6. We acknowledge our responsibility for the design and implementation of programs and controls to prevent and detect fraud.
7. We have no knowledge of any fraud or suspected fraud affecting the entity involving:
  - a. Management,
  - b. Employees who have significant roles in internal control, or
  - c. Others where the fraud could have a material effect on the financial statements.
8. We have no plans or intentions that may materially affect the carrying value or classification of assets, liabilities or fund equity.
9. The following, if any, have been properly recorded or disclosed in the financial statements:
  - a. Related party transactions, including revenues, expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.
  - b. Guarantees, whether written or oral, under which the utility is contingently liable.
  - c. All accounting estimates that could be material to the financial statements, including the key factors and significant assumptions underlying those estimates, and we believe the estimates are reasonable in the circumstances.
10. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including debt contracts and debt covenants; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
11. There are no –
  - a. Violations or possible violations of budget ordinances, provisions of contracts and grant agreements, laws or regulations and any related debt covenants whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
  - b. Rates being charged to members other than the rates as authorized by the applicable authoritative body.
  - c. Unasserted claims, assessments or pending lawsuits that our lawyer has advised us are probable of assertion and must be disclosed in accordance with Financial Accounting Standards Board (FASB) Statement No. 5, *Accounting for Contingencies*.
  - d. Other material liabilities or gain or-loss contingencies that are required to be accrued or disclosed by Statement of Financial Accounting Standards No. 5.

Baker Tilly Virchow Krause, LLP

June 8, 2012

Page 3

12. We have satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
13. We have complied with all aspects of contractual agreements that would have a material effect on the financial statement in the event of noncompliance.
14. Net asset components (Invested in capital assets, net of related debt and unrestricted) are properly classified.
15. Provisions for uncollectible receivables have been properly identified and recorded.
16. Interfund activity and balances have been appropriately classified and reported.
17. Special and extraordinary items are appropriately classified and reported.
18. Capital assets are properly capitalized and depreciated. Any known impairments have been disclosed and recorded.
19. We understand that, as part of your audit, you prepared and acknowledge that we have reviewed and approved those entries and understand the impact on the financial statements.
20. We understand that you prepared the trial balance for use during the audit and that your preparation of the trial balance was limited to formatting the information in the Solid Waste Agency of Lake County general ledger into a working trial balance.
21. We understand that, as part of your audit, you prepared the draft financial statements and related notes from the trial balance. We have reviewed and approved those financial statements and related notes and believe they are adequately supported by the books and records of the government.
22. We understand that, as part of your audit, you prepared the adjusting journal entries necessary to convert our cash basis records to the accrual basis of accounting and acknowledge that we have reviewed and approved those entries.

Baker Tilly Virchow Krause, LLP

June 8, 2012

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To the best of our knowledge and belief, no events, including instances of noncompliance, have occurred subsequent to November 30, 2011 and through the date of this letter that would require adjustment to, or disclosure in, the aforementioned financial statements.

---

Signed

*Wendy S. Hoff*

Title/Date

*Executive Director 6/8/2012*

Signed

*Lorin L. Binksta*

Title/Date

*EXECUTIVE OFFICE 6/8/12  
MANAGER*

Solid Waste Agency of Lake County, Illinois  
 Year End: November 30, 2011  
 Adjusting Journal Entries  
 Date: 12/1/2010 To 11/30/2011

TB. 2

Done By	In-Charge	Manager
Partner	Pre-Issuance	
JCA 6/1/2012	JLD 6/2/2012	

Number	Date	Name	Account No	Reference Annotation	Debit	Credit	Recurrence
A01	11/30/2011	Land	930-0000000-17000	PY TB	165,216.45		
A01	11/30/2011	Land Improvements	930-0000000-17010	PY TB	95,352.00		
A01	11/30/2011	Buildings	930-0000000-17020	PY TB	1,678,340.00		
A01	11/30/2011	Office Furniture and Equipments	930-0000000-17030	PY TB	214,037.84		
A01	11/30/2011	Accumulated Depreciation	930-0000000-18000	PY TB		742,211.75	
A01	11/30/2011	Fund Balance	930-0000000-30010	PY TB		1,412,734.54	
To record prior year plant and accumulated depreciation balances.							
A02	11/30/2011	Accumulated Depreciation	930-0000000-18000	H. 1		84,762.00	
A02	11/30/2011	Depreciation	930-9200000-50000	H. 1	84,762.00		
To record depreciation expense.							
A03	11/30/2011	Accounts Receivable - Adjustment	930-0000000-14015	10. 5		119,880.25	
A03	11/30/2011	Revenue from Landfill Surcharge	930-9200010-47230	10. 5	119,880.25		
To reverse the receivable for the portion of the fourth quarter statutory fees related to 2011. The entire amount related to the fourth quarter fees were already recorded as a receivable.							
A04	11/30/2011	Accounts Receivable - Adjustment	930-0000000-14015	10. 5		60,923.31	
A04	11/30/2011	Revenue from Landfill Surcharge	930-9200010-47230	10. 5	60,923.31		
To reverse the portion of the fourth quarter statutory fee related to 2012 from accounts receivable.							
A05	11/30/2011	Incentive payments	930-9200010-51260	LE. 3	15,987.00		
A05	11/30/2011	H/L/O Employee Benefits	930-9200010-74000	LE. 3		15,987.00	
To reclass Barb's insurance benefits to employee benefits account.							
A06	11/30/2011	Allowances for Bad Debt	930-0000000-14080	10. 3		29,192.00	
A06	11/30/2011	Write-Off Expense	930-9200010-45381	10. 3	29,192.00		
To record an allowance for doubtful accounts for Waukegan's member fees.							
A07	11/30/2011	Accounts Payable	930-0000000-21010	LB. 1	4,170.87		
A07	11/30/2011	All Other Maintenance And Repairs	930-9200030-72410	LB. 1		4,170.87	
To clear out an old payable from 2009 that is no longer outstanding.							
A08	11/30/2011	Accounts Receivable - Adjustment	930-0000000-14015	10.6, E.1, 10.	11,572.54		
A08	11/30/2011	Due From/To Governmental Agencies	930-0000000-15010	10.6, E.1, 10.		3,857.51	
A08	11/30/2011	All Other Miscellaneous Revenue	930-9200010-49910	10.6, E.1, 10.		7,715.03	
To accrue the MPC amount received in January related to October 2011 as a receivable at year end.							
A09	11/30/2011	Prepaid Amounts	930-0000000-12010	G. 1		11,706.00	
A09	11/30/2011	Liability Insurance	930-9200010-72110	G. 1	11,706.00		
To adjust insurance expense and prepaids based on insurance premiums for the year.							
					2,493,160.26	2,493,160.26	
Net Income (Loss)			(94,547.65)				

**SOLID WASTE AGENCY OF  
LAKE COUNTY, ILLINOIS**

Gurnee, Illinois

**FINANCIAL STATEMENTS**

Including Independent Auditors' Report

As of and for the Years Ended November 30, 2011 and 2010.

**SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS**  
Gurnee, Illinois

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As of and for the Years Ended November 30, 2011 and 2010

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Solid Waste Agency of Lake County, Illinois  
Gurnee, Illinois

We have audited the accompanying statements of net assets of the Solid Waste Agency of Lake County, Illinois (SWALCO), as of and for the years ended November 30, 2011 and 2010, and the related statements of revenues, expenses and changes in net assets and cash flows for the years then ended. These financial statements are the responsibility of SWALCO's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note 1, in 2010 SWALCO changed its accounting policy related to affected area compensation fees. Affected area compensation fees now flow directly from landfill owners to Lake County.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Solid Waste Agency of Lake County, Illinois, as of November 30, 2011 and 2010, and the changes in its financial position and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

SWALCO has not presented the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the financial statements. Such missing information, although not to be part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the financial statements in an appropriate operational, economical, or historical context. Our opinion on the financial statements is not affected by this missing information.

To the Board of Directors  
Solid Waste Agency of Lake County, Illinois

Accounting principles generally accepted in the United States of America require that the budgetary comparison and Schedule of Funding Progress information as listed in the table of contents be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economical, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Baker Tully Virchow Krause, LLP*

Madison, Wisconsin  
June 8, 2012

**SOLID WASTE AGENCY OF LAKE COUNTY**

STATEMENTS OF NET ASSETS  
As of November 30, 2011 and 2010

<b>ASSETS</b>		
	<u>2011</u>	<u>2010</u>
<b>CURRENT ASSETS</b>		
Cash	\$ 2,151,330	\$ 2,030,063
Other receivables, net of allowance for uncollectible accounts	140,124	100,291
Prepaid insurance	<u>18,963</u>	<u>18,981</u>
<b>Total Current Assets</b>	<u>2,310,417</u>	<u>2,149,335</u>
<b>NONCURRENT ASSETS</b>		
Restricted assets		
Equipment replacement fund	120,000	120,000
Capital Assets		
Plant in service	2,154,946	2,154,946
Accumulated depreciation	<u>(826,994)</u>	<u>(742,212)</u>
<b>Total Noncurrent Assets</b>	<u>1,447,952</u>	<u>1,532,734</u>
<b>TOTAL ASSETS</b>	<u>3,758,369</u>	<u>3,682,069</u>
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable	290,811	102,680
Accrued payroll	5,303	4,227
Due to the County	-	2,372
Early retirement benefit	-	<u>15,987</u>
<b>Total Current Liabilities</b>	<u>296,114</u>	<u>125,266</u>
<b>Total Liabilities</b>	<u>296,114</u>	<u>125,266</u>
<b>NET ASSETS</b>		
Invested in capital assets	1,327,952	1,412,734
Restricted	120,000	120,000
Unrestricted	<u>2,014,303</u>	<u>2,024,069</u>
<b>TOTAL NET ASSETS</b>	<u>\$ 3,462,255</u>	<u>\$ 3,556,803</u>

See accompanying notes to financial statements.

**SOLID WASTE AGENCY OF LAKE COUNTY**

**STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS**  
 For the Years Ended November 30, 2011 and 2010

	<u>2011</u>	<u>2010</u>
<b>OPERATING REVENUES</b>		
County surcharge - current	\$ 577,052	\$ 541,391
County surcharge - transfer from County	-	1,866,221
Affected area compensation fees	-	388,611
Member fees	220,956	223,559
Other miscellaneous	83,766	19,025
Allowance for uncollectible accounts	<u>(29,192)</u>	<u>- (29,192)</u>
Total Operating Revenues	<u>852,582</u>	<u>3,009,615</u>
<b>OPERATING EXPENSES</b>		
Personnel services	366,870	441,512
Operational services	26,289	24,518
Contractual services	469,067	898,154
Capital outlay	5,694	326
Depreciation	<u>84,782</u>	<u>84,782</u>
Total Operating Expenses	<u>952,702</u>	<u>1,449,292</u>
<b>OPERATING INCOME (LOSS)</b>	<u>(100,120)</u>	<u>1,560,323</u>
<b>NON-OPERATING INCOME</b>		
Investment income	5,572	17,508
Miscellaneous grant received	<u>-</u>	<u>5,000</u>
Total Non-Operating Income	<u>5,572</u>	<u>22,508</u>
<b>CHANGE IN NET ASSETS</b>	<u>(94,548)</u>	<u>1,582,831</u>
<b>NET ASSETS - Beginning of Year</b>	<u>3,556,803</u>	<u>1,973,972</u>
<b>NET ASSETS - END OF YEAR</b>	<u>\$ 3,462,255</u>	<u>\$ 3,556,803</u>

See accompanying notes to financial statements.

**SOLID WASTE AGENCY OF LAKE COUNTY**

**STATEMENTS OF CASH FLOWS**  
For the Years Ended November 30, 2011 and 2010

	<u>2011</u>	<u>2010</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Received from members and the County	\$ 809,774	\$ 3,362,744
Paid to suppliers for goods and services	(330,184)	(1,184,499)
Paid to employees for services	<u>(366,870)</u>	<u>(404,978)</u>
Net Cash Flows From Operating Activities	<u>112,720</u>	<u>1,773,267</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Investment income	<u>8,547</u>	<u>17,508</u>
Net Change in Cash and Cash Equivalents	121,267	1,790,775
<b>CASH AND CASH EQUIVALENTS – Beginning of Year</b>	<u>2,150,063</u>	<u>359,288</u>
<b>CASH AND CASH EQUIVALENTS – END OF YEAR</b>	<u>\$ 2,271,330</u>	<u>\$ 2,150,063</u>
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Operating income (loss)	\$ (100,120)	\$ 1,560,323
Non-operating income	-	5,000
Non-cash items included in operating income (loss)		
Depreciation	84,782	84,782
Changes in assets and liabilities		
Affected area compensation fees receivable	-	271,178
Other receivables	(42,808)	76,951
Prepaid insurance	18	11,688
Accounts payable	188,131	40,459
Due to the County	(2,372)	2,372
Affected area compensation expense payable	-	(297,037)
Accrued payroll and early retirement benefit	<u>(14,911)</u>	<u>17,551</u>
NET CASH FLOWS FROM OPERATING ACTIVITIES	<u>\$ 112,720</u>	<u>\$ 1,773,267</u>
<b>RECONCILIATION OF CASH AND CASH EQUIVALENTS TO BALANCE SHEET ACCOUNTS</b>		
Cash	\$ 2,151,330	\$ 2,030,063
Equipment replacement fund	<u>120,000</u>	<u>120,000</u>
<b>CASH AND CASH EQUIVALENTS</b>	<u>\$ 2,271,330</u>	<u>\$ 2,150,063</u>

See accompanying notes to financial statements.

# SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS

## NOTES TO FINANCIAL STATEMENTS As of and for the Years Ended November 30, 2011 and 2010

---

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

---

The financial statements of Solid Waste Agency of Lake County, Illinois (SWALCO), have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to enterprise funds of government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The significant accounting principles and policies utilized by SWALCO are described below:

#### *REPORTING ENTITY*

SWALCO is a municipal corporation formed by Lake County and 41 municipalities within Lake County for the purpose of implementing the Lake County Solid Waste Management Plan. SWALCO has a Board of Directors made up from these members, an Executive Committee (three at large and six elected members), a Legislative Committee and five staff members. SWALCO is established pursuant to the Intergovernmental Cooperation Act of the State of Illinois, the Illinois Local Solid Waste Disposal Act, the Illinois Planning and Recycling Act and Lake County Board Resolution #38 of September 12, 1989. Operations began on February 21, 1991. Following criteria established by GASB, SWALCO is not considered a component unit of the county.

#### *MISSION STATEMENT AND OBJECTIVES*

SWALCO implements a regional approach to solid waste management by addressing the economic, political and environmental issues in Lake County, and by meeting the following objectives:

- > Implement and update the Lake County Solid Waste Management Plan.
- > Facilitate an efficient, reliable and environmentally sound waste disposal system.
- > Advise and assist SWALCO members regarding solid waste management issues.
- > Educate the public regarding the implications of solid waste management options.
- > Identify and disseminate information regarding techniques to reduce, reuse and recycle solid waste.

The entity generally does not dispose of solid waste for its members.

#### *FUNDING*

The Agency is funded from a surcharge imposed at sanitary landfills. The surcharge also funds the Lake County Health Department's enforcement program. The Agency also receives a yearly operations and maintenance fee from its members based on the number of households in each member community.

In addition, the agency received host fees from the landfills and transferred those fees to Lake County through the beginning of fiscal year 2010. Currently, the host fees are transferred directly to Lake County and are not included in the financial statements of SWALCO.

# SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS

## NOTES TO FINANCIAL STATEMENTS As of and for the Years Ended November 30, 2011 and 2010

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

---

#### *MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION*

SWALCO is presented following enterprise fund accounting. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business or where the governing body has decided that the determination of revenues earned, costs incurred and net income is necessary for management accountability.

The financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in SWALCO's financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Entities also have the option of following subsequent private-sector guidance subject to this same limitation. SWALCO has elected not to follow subsequent private-sector guidance.

Preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### *ASSETS, LIABILITIES AND NET ASSETS*

##### *Deposits and Investments*

For purposes of the statement of cash flows, cash and cash equivalents have original maturities of three months or less from the date of acquisition. SWALCO's deposits and investments are maintained by the Treasurer of Lake County in pooled deposit and investment accounts. The county's policy is to maintain collateral for all deposits.

##### *Receivables/Payables*

Other receivables consist of membership fees being paid over a number of years from member communities and other miscellaneous amounts due to SWALCO, net of an allowance for doubtful accounts. Breakdown of accounts receivable is as follows:

	<u>2011</u>	<u>2010</u>
Statutory fee receivable	\$ 136,271	\$ 83,382
Member receivable	119,595	100,484
Interest receivable	1,026	4,001
Less: Allowance for doubtful accounts	<u>(116,768)</u>	<u>(87,576)</u>
Total Other Receivables	<u>\$ 140,124</u>	<u>\$ 100,291</u>

Accounts payable consists of amounts due from SWALCO to outside parties for goods and services received.

# SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS

## NOTES TO FINANCIAL STATEMENTS As of and for the Years Ended November 30, 2011 and 2010

---

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

---

#### *ASSETS, LIABILITIES AND NET ASSETS (cont.)*

##### *Restricted Assets*

Mandatory segregations of assets are presented as restricted assets. Such segregations are required by external parties. During fiscal year 2009, the Agency authorized a replacement account to fund any future replacement of capital items.

##### *Prepaid Insurance*

Prepaid insurance represents insurance premiums which benefit subsequent periods.

##### *Capital Assets*

Capital assets are generally defined by SWALCO as assets with an initial, individual cost of more than \$25,000 and an estimated useful life in excess of one year.

Capital assets of SWALCO are recorded at cost or the fair market value at the time of contribution to SWALCO. Major outlays for SWALCO capital assets are capitalized as projects are constructed. Interest incurred during the construction phase is reflected in the capitalized value of the capital assets constructed, net of interest earned on the invested proceeds over the same period. Capital assets in service are depreciated using the straight-line method over the following useful lives:

	<u>Years</u>
Land improvements	5 – 10
Buildings	30
Office furniture and equipment	2 - 10

##### *Early Retirement Benefits*

In 2010, the county offered early retirement incentives to all county employees who agreed to begin their retirement no later than October 29, 2010. Eligible employees were allowed to continue health insurance and dental benefits, making contributions at the same monthly rate as full-time regular employees, for two years or to continue health and dental insurance benefits, making contributions at the same monthly rate as full-time regular employees, for one year and receive one week of pay for every two years of service above seven years with a maximum total payout of \$20,000. One employee from SWALCO accepted the early retirement incentives. Cash payouts were made in 2010 and are reflected in 2010 operating expenses. A liability for future health insurance and dental benefits has been reported in the 2010 statement of net assets. The benefit expired in October of 2011, therefore there is no outstanding liability reported in the 2011 statement of net assets.

##### *REVENUES AND EXPENSES*

SWALCO distinguishes operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with SWALCO's principal ongoing operations. Operating expenses include the cost of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

## SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS

### NOTES TO FINANCIAL STATEMENTS

As of and for the Years Ended November 30, 2011 and 2010

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

##### *EFFECT OF NEW ACCOUNTING STANDARDS ON CURRENT PERIOD FINANCIAL STATEMENTS*

The Governmental Accounting Standards Board (GASB) has approved GASB Statement No. 60, *Accounting and Financial Reporting for Service Concession Arrangements*, Statement No. 61, *The Financial Reporting Entity: Omnibus*, Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and Statement No. 62 *Derivative Instruments: Applications of Hedge Accounting Termination Provisions – an amendment of GASB Statement No. 53*. Application of these standards may restate portions of these financial statements.

#### NOTE 2 – DEPOSITS AND INVESTMENTS

Generally accepted accounting principles require the disclosure of SWALCO's cash and investment balances and their applicable risks. SWALCO's cash and investments are commingled with the Treasurer of Lake County, Illinois; therefore, individual fund bank balances cannot be determined. Please refer to Lake County's statements for further information.

#### NOTE 3 – CHANGES IN CAPITAL ASSETS

A summary of changes in capital assets for 2011 follows:

	Balance 12/1/10	Increases	Decreases	Balance 11/30/11
Capital assets, not being depreciated				
Land	\$ 166,217	\$ -	\$ -	\$ 166,217
Total Capital Assets Not Being Depreciated	166,217	-	-	166,217
Capital assets being depreciated				
Land improvements	96,352			96,352
Buildings	1,678,340			1,678,340
Office furniture and equipment	214,037	-	-	214,037
Total Capital Assets Being Depreciated	1,988,729	-	-	1,988,729
Total Capital Assets	2,154,946	-	-	2,154,946
Less: Accumulated depreciation	(742,212)	(84,782)	-	(826,994)
Net Capital Assets	\$ 1,412,734			\$ 1,327,952

**SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS**

**NOTES TO FINANCIAL STATEMENTS**  
As of and for the Years Ended November 30, 2011 and 2010

**NOTE 3 – CHANGES IN CAPITAL ASSETS (cont.)**

A summary of changes in capital assets for 2010 follows:

	Balance 12/1/09	Increases	Decreases	Balance 11/30/10
Capital assets, not being depreciated				
Land	\$ 166,217	\$ -	\$ -	\$ 166,217
Total Capital Assets Not Being Depreciated	<u>166,217</u>	<u>-</u>	<u>-</u>	<u>166,217</u>
Capital assets being depreciated				
Land improvements	96,352	-	-	96,352
Buildings	1,678,340	-	-	1,678,340
Office furniture and equipment	214,037	-	-	214,037
Total Capital Assets Being Depreciated	<u>1,988,729</u>	<u>-</u>	<u>-</u>	<u>1,988,729</u>
Total Capital Assets	<u>2,154,946</u>	<u>-</u>	<u>-</u>	<u>2,154,946</u>
Less: Accumulated depreciation	<u>(657,430)</u>	<u>(84,782)</u>	<u>-</u>	<u>(742,212)</u>
Net Capital Assets	<u>\$ 1,497,516</u>			<u>\$ 1,412,734</u>

**NOTE 4 – NET ASSETS**

GASB No. 34 requires the classification of net assets into three components - invested in capital assets, net of related debt; restricted; and unrestricted. These classifications are defined as follows:

Invested in capital assets, net of related debt - This component of net assets consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net assets component as the unspent proceeds. SWALCO has no debt outstanding as of November 30, 2011 or 2010.

Restricted - This component of net assets consists of constraints placed on net asset use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets - The component of net asset consist of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

When both restricted and unrestricted resources are available for use, it is the agency's policy to use restricted resources first, then unrestricted resources as they are needed.

# SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS

## NOTES TO FINANCIAL STATEMENTS

As of and for the Years Ended November 30, 2011 and 2010

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### NOTE 4 – NET ASSETS (cont.)

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The following calculation supports the net assets invested in capital assets, net of related debt as of November 30, 2011 and 2010:

	<u>2011</u>	<u>2010</u>
Plant in service	\$ 2,154,946	\$ 2,154,946
Accumulated depreciation	<u>(826,994)</u>	<u>(742,212)</u>
Total Net Assets Invested in Capital Assets	<u>\$ 1,327,952</u>	<u>\$ 1,412,734</u>

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### NOTE 5 – CONTINGENCIES AND COMMITMENTS

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#### *CONTINGENT LIABILITIES*

Due to the nature of SWALCO's operations, claims and legal actions against hazardous waste disposal may be incurred. No amount has been recorded as a loss because the probability, or amount, cannot be reasonably estimated.

#### *LANDFILL CONTRACTS*

SWALCO has executed waste disposal capacity agreements with seven landfills. The agreements were executed to provide guaranteed disposal capacity to the participating communities over their agreed to terms. The agreements further call for monthly payments to SWALCO based on the tonnage received from the members. Complete terms and conditions of the agreement are available from SWALCO offices.

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### NOTE 6 – RISK MANAGEMENT

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SWALCO is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; workers' compensation; and health care of its employees. These risks are covered through the purchase of commercial insurance, with minimal deductibles. Settled claims have not exceeded the commercial liability in any of the past three years. There were no significant reductions in coverage compared to the prior year.

## SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS

### NOTES TO FINANCIAL STATEMENTS As of and for the Years Ended November 30, 2011 and 2010

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#### NOTE 7 – EMPLOYEES RETIREMENT SYSTEM

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All full-time employees participate in the Illinois Municipal Retirement Fund (IMRF) through Lake County. The IMRF provides retirement, disability, annual cost of living adjustments and death benefits to plan members and beneficiaries. All permanent employees expected to work over 600 hours a year are eligible to participate in the IMRF. Employees participating in the IMRF were required by statute to contribute 4.5% of their annual covered salary in calendar years 2011, 2010, and 2009. The employer rate for calendar years 2011, 2010, and 2009 were 11.44%, 8.59%, and 8.59%, respectively. All employer contributions are made by the county with a portion of the cost being allocated to SWALCO. The actuarial valuation of the plan is computed for the county as a whole and; therefore, it is impractical to determine SWALCO's proportionate share.

IMRF is established under statutes adopted by the Illinois General Assembly, and is governed by a Board of eight Trustees who must also be participating members and one Trustee who must be receiving an IMRF annuity. The IMRF issues an annual financial report which may be obtained by writing to the Illinois Municipal Retirement Fund, 2211 York Road, Suite 500, Oak Brook, IL 60523-2337, or by visiting the IMRF website at <http://www.imrf.org>.

Further details regarding the county's entire commitment to the fund can be found in the Lake County, Illinois financial statements.

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#### NOTE 8 – OTHER POSTEMPLOYMENT BENEFITS (OPEB)

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All full-time employees participate in a single-employer self-insured health care plan administered through Lake County. The Plan provides limited health care coverage at 100% of the active premium rate. The State of Illinois requires IMRF employers who offer health insurance to their active employees to offer the same health insurance to disabled members, retirees, and surviving spouses at the same premium rate for active employees. Therefore an implicit rate subsidy exists for retirees (that is, the difference between the premium rate charged to retirees for the benefit and the estimated rate that would be applicable to those retirees if that benefit were acquired for them as a separate group) resulting from the participation in postemployment healthcare plans that cover both active employees and retirees. The plan operates on a pay-as-you-go funding basis. No assets are accumulated or dedicated to funding the retiree health insurance benefits. The actuarial valuation of the plan is computed for the county as a whole. The Agency's portion of the liability is not considered material to the financial statements.

Further details regarding the county's entire commitment to the health care plan can be found in the Lake County, Illinois financial statements.

## SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS

### NOTES TO FINANCIAL STATEMENTS

As of and for the Years Ended November 30, 2011 and 2010

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#### NOTE 9 – RELATED PARTIES

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SWALCO is a stand-alone government as determined by criteria established by GASB. Lake County does provide certain services including, but not limited to, banking, general ledger, payroll and other data processing.

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#### NOTE 10 – COUNTY TRANSFER

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Lake County had collected a surcharge fee under Section 22.15 of the Environmental Protection Act. All fees, taxes and surcharges collected under this section are required to be utilized for solid waste management purposes, including long-term monitoring and maintenance of landfills, planning, implementation, inspection, enforcement and other activities consistent with the Solid Waste Management Act and the Local Solid Waste Disposal Act. SWALCO negotiated with Lake County to transfer at least a portion of these funds. In 2010, Lake County transferred \$1,866,000 to SWALCO. This amount is included on the statement of revenues, expenses and changes in net assets as a county surcharge under operating revenues.

**REQUIRED SUPPLEMENTARY INFORMATION**

**SOLID WASTE AGENCY OF LAKE COUNTY**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS  
BUDGET AND ACTUAL**

For the Year Ended November 30, 2011

	Original and Final Budget	Actual	Variance
<b>OPERATING REVENUES</b>			
County surcharge - current	\$ 611,625	\$ 577,052	\$ (34,573)
Member fees	190,000	220,956	30,956
Other miscellaneous	62,700	83,766	21,066
Allowance for doubtful accounts	-	(29,192)	(29,192)
Total Operating Revenues	<u>864,325</u>	<u>852,582</u>	<u>(11,743)</u>
<b>OPERATING EXPENSES</b>			
Personnel services	358,980	366,870	(7,890)
Operational services	28,050	26,289	1,761
Contractual services	579,870	469,067	110,803
Capital outlay	9,500	5,694	3,806
Depreciation	-	84,782	(84,782)
Total Operating Expenses	<u>976,400</u>	<u>952,702</u>	<u>23,698</u>
<b>OPERATING INCOME</b>	<u>(112,075)</u>	<u>(100,120)</u>	<u>11,955</u>
<b>NON-OPERATING INCOME</b>			
Investment income	<u>18,660</u>	<u>5,572</u>	<u>(13,088)</u>
Total Non-Operating Income	<u>18,660</u>	<u>5,572</u>	<u>(13,088)</u>
<b>CHANGE IN NET ASSETS</b>	<u>(93,415)</u>	<u>(94,548)</u>	<u>\$ (1,133)</u>
<b>NET ASSETS - Beginning of Year</b>	<u>3,556,803</u>	<u>3,556,803</u>	
<b>NET ASSETS - END OF YEAR</b>	<u>\$ 3,463,388</u>	<u>\$ 3,462,255</u>	

See independent auditors' report and notes to required supplementary information.

**SOLID WASTE AGENCY OF LAKE COUNTY**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS  
BUDGET AND ACTUAL  
For the Year Ended November 30, 2010**

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>OPERATING REVENUES</b>			
County surcharge - current	\$ 707,460	\$ 541,391	\$ (166,069)
County surcharge - previous	-	1,866,221	1,866,221
Affected area compensation fees	-	388,611	388,611
Member fees	190,000	223,559	33,559
Other miscellaneous	2,500	19,025	- 16,525
Allowance for doubtful accounts	-	(29,192)	- (29,192)
<b>Total Operating Revenues</b>	<u>899,960</u>	<u>3,009,615</u>	<u>2,109,655</u>
<b>OPERATING EXPENSES</b>			
Personnel services	384,290	441,512	(57,222)
Operational services	29,300	24,518	4,782
Contractual services	590,510	898,154	(307,644)
Capital outlay	9,500	326	9,174
Depreciation	-	84,782	(84,782)
<b>Total Operating Expenses</b>	<u>1,013,600</u>	<u>1,449,292</u>	<u>(435,692)</u>
<b>OPERATING INCOME</b>	<u>(113,640)</u>	<u>1,560,323</u>	<u>1,673,963</u>
<b>NON-OPERATING INCOME</b>			
Investment income	36,080	17,508	(18,572)
Miscellaneous grant received	-	5,000	5,000
<b>Total Non-Operating Income</b>	<u>36,080</u>	<u>22,508</u>	<u>(13,572)</u>
<b>CHANGE IN NET ASSETS</b>	<u>(77,560)</u>	<u>1,582,831</u>	<u>\$ 1,660,391</u>
<b>NET ASSETS - Beginning of Year</b>	<u>1,973,972</u>	<u>1,973,972</u>	
<b>NET ASSETS - END OF YEAR</b>	<u>\$ 1,896,412</u>	<u>\$ 3,556,803</u>	

See independent auditors' report and notes to required supplementary information.

**SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS**

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
For the Year Ended November 30, 2011

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***BUDGETARY INFORMATION***

Budgetary information is derived from the annual operating budget and is presented using generally accepted accounting principles and the accrual basis of accounting. We also note depreciation expense is not budgeted.

**SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS**

**REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF FUNDING PROGRESS - OTHER POSTEMPLOYMENT BENEFITS  
For the Year Ended November 30, 2011**

The schedule of funding progress, presented as required supplementary information, present multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits. The schedule below represents Lake County as a whole, and does not separate SWALCO's proportionate share.

**Entire County Including SWALCO**

Actuarial Valuation Date	Actuarial Value of Assets (a)	Accrued Liability (AAL) -Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
11/30/2011	\$ -	\$ 27,362,000	\$ 27,362,000	0.00%	\$ 132,341,000	20.68%
11/30/2010	-	46,157,000	46,157,000	0.00%	153,979,000	30.00%
11/30/2009	-	47,307,231	47,307,231	0.00%	144,383,846	32.76%

We have omitted the IMRF required supplemental information as this is shown in the county financial statements and discussed in greater detail in Note 8 of these financial statements.

**A-2. CVP Communications Plan and Budget**

**ISSUE:** Whether to approve the Curbside Value Partnership (CVP) communications plan and budget.

**RECOMMENDATION:** SWALCO staff recommends approval of the CVP communications plan and budget, and the Executive Committee approved the plan and budget at its meeting on July 19, 2012.

**BACKGROUND:** At its meeting on March 22, 2012 the Board of Directors approved entering into a memorandum of understanding with CVP to assist in implementing a communications plan and also approved taking an \$80,000 loan from SWALCO's reserve funds to fund the effort. The Board indicated in its motion that it expected to take action on a subsequent action item (this item) that provided more details on the scope of the communications plan and the recommended expenditures.

Subsequently, SWALCO staff and three SWALCO directors (Kent Street, Pat Carey and Mike Ellis) have worked closely with CVP and its marketing and creative consultants, including a face to face daylong meeting on May 1<sup>st</sup> and conference calls on May 15<sup>th</sup>, May 30<sup>th</sup>, June 13<sup>th</sup> and June 20<sup>th</sup>, to develop the attached communications plan and budget. The process has been very positive and we believe we have crafted a plan that is tailored to Lake County and our recycling goals.

The attached Plan includes an overview of the integrated education campaign. We have an \$92,000 dollar budget (six waste/recycling companies, Resource Management, WMI, Groot, Lakeshore Waste Services, Veolia and Lakes Disposal have committed funding at \$2,000 apiece) and the allocation of this funding is addressed in the Plan per the expectations of the Board.

**ENCLOSED DOCUMENTS:** CVP Communications Plan and Budget

**STAFF:** Walter Willis, Executive Director

## Solid Waste Agency of Lake County/CVP Campaign Plan & Timeline

*DRAFT: June 20, 2012*

### Campaign Strategy

Develop an integrated education campaign that incorporates marketing, public relations and advertising to generate county-wide resident awareness for curbside recycling and provide the 41 member communities with information, tools and materials for local implementation.

### Campaign Goals

#### Short-term Goals

- Engage 24 (59%) of SWALCO's 41 members to participate in the education campaign.
- Increase general awareness about how and what to recycle among SWALCO residents (plastics, large rigid plastics recycling). (Goal will be further defined pending resident survey results)
- Increase recycling tonnage among residents in the 41 member communities by 5%. (Note: From 2010-2011 grew 6%, year prior, tons declined 1.5%)
- Among 24 member communities with 350-700 pounds per household average annual tonnage, increase the average per household tons by XX% over a period of six months. (SWALCO to provide updated numbers based on growth in these targets from 2010-2011)

#### Long-term Goals (CVP campaign can help set the stage for the following goals)

- Motivate non-cart recycling communities to start using carts for collection and/or upsize existing carts.
- Move more SWALCO communities to pay-as-you-throw.
- In Grayslake MRF communities, increase tonnage above the 42,000 tons threshold.
- Continue to grow tons among the 24 targeted member communities.

### Target Audiences

#### Primary Audiences

Eligible homeowners in all SWALCO member communities, with particular focus on:

- "Sometimes recyclers" - county-wide residents who participate in recycling, but have the capacity to recycle even more
- Residents in the lowest and middle performing communities (between 350 and 700 lbs/household/year)

#### Secondary Audiences

- All Lake County communities/elected officials
- Business community
- Schools (tentative)

### Education Campaign Approach

#### Recycle first. Trash last.

There's an interesting opportunity in recycling's life cycle to begin to transition the mindset from one of pulling recyclables out of the trash, to, ideally, pulling the trash out of the



recycling. This campaign puts the priority on recycling first...and defining what's left...as trash...and visualizing "trash" as nearly (ideally) non-existent. More than just something not to send to the landfill, recycling becomes a valuable resource. Recycling first and trashing last makes the act of reclaiming these resources a proactive part of people's everyday habits.

## **Key messages**

A key messages document will be prepared that includes overarching messages, linked to the campaign, as well as supporting proof points. These messages once approved and finalized, will be woven into all communications and can become talking points for spokespersons, used in presentations, incorporated into Web copy, etc.

MESSAGES TO BE ADDED ONCE APPROVED

## **Member Engagement and Internal Campaign Launch**

As we understand it, the purpose of SWALCO is to implement a regional approach to solid waste management which addresses the economic, political and environmental issues in Lake County. With 41 members that represent the majority of the county, it is important that as many members as possible are supportive of this education campaign and do what they can to help spread it to their residents.

An online survey was distributed in May 2012 to solicit feedback from members on the kinds of tactics and activities and materials communities would be most interested/likely like to utilize and to also gauge their current level of communications (35 communities completed the survey). Some key survey findings include:

- 46% of members have communicated with residents about their local recycling program in the last month.
- The top two means of communication with residents were: 68% of members reported using their website and 43% reported using e-newsletters.
- 88% of members feel current communication and education materials could be better.
- 83% of members are very likely to utilize campaign materials in their own communities.
- The top three materials communities reported that they would most likely use were: information and factoids for their website, newsletter, etc. (91%); posters and fliers (36%) and event materials/giveaways (27%).

### **Internal campaign launch**

The campaign will be announced internally at an August 1 event in conjunction with the SWALCO anniversary. Invited attendees will include all SWALCO members and elected officials. Specifically, the event will unveil the campaign internally and motivate members to rally around it. We will also use the internal launch to distribute flyers that promote two Webinars scheduled for the following week that will discuss the campaign and member engagement in further detail, with specific focus on how they can utilize it within their local communities.

### **Campaign introduction and overview Webinar**

Within a week of the Aug. 1 internal launch event, we will hold two Webinars for members, elected officials and other appropriate industry and community representatives to discuss the campaign in greater detail and explain how they can use the online and event toolkits to implement the campaign in their communities. The two Webinars will include the same content, but provide a morning and afternoon option for maximum attendance by members.

An alternative would be to hold one Webinar targeted specifically at the 24 micro-target member communities (as well as their SWALCO Board members) where we can get into more detail with the second Webinar being open to a wider full-County audience.

### **Municipality online toolkits**

**General Campaign:** An online campaign toolkit created specifically for members to download campaign materials will include:

- Campaign creative images
- Online and video advertisements
- Community organization outreach collateral, such as draft copy about the campaign to be included in newsletters and/or on websites (for local groups such as libraries, rec centers, churches, HOA, etc.)

**Taking the Campaign to the Streets:** A separate portion of the toolkit will also be made available to member communities\* that focuses specifically on events and would include event collateral materials, such as:

- Pop-up banner/display
- Merchandise\*\* to hand out, including t-shirts, stickers, postcards, etc.
- Door label/stickers\*\*
- Magnets
- Ideas/tips for utilizing the materials

Through the event toolkits, members would be provided the necessary materials for an interactive and purposeful presence at community events.

Some upcoming events include: Vernon Hills Oktoberfest, America Recycles Day (e-scrap event at mall)

\*Quantity TBD, either on first come, first serve basis, for "rent," loaning library or through an application and selection process by SWALCO.

\*\*These can be available for download and printing from the website, as well as printing a set number to hand out at events as a prompt for people to use in their homes to recycle first, trash last.

## **Target Communities**

The campaign will reach all SWALCO communities, but with added focus on communities with an annual per household recycling tonnage between 350-700 pounds. These communities include:

- Port Barrington (349 lbs/household)
- Beach Park (351)
- North Chicago (394)
- Lake Villa (512)
- Vernon Hills (567)
- Round Lake Park (569)
- Highwood (596)
- Wauconda (602)
- Round Lake Heights (630)
- Antioch (632)
- Round Lake (637)
- Lake Barrington (639)
- Island Lake (642)
- Tower Lakes (659)
- Winthrop Harbor (666)
- Lindenhurst (670)
- Round Lake Beach (672)
- Gurnee (686)
- Hainesville (693)
- Warren Township (696)
- Unincorporated Areas (418)

## Integrated Tactics

For maximum success, the campaign needs to reach the target audiences in multiple ways and places. A truly integrated campaign means utilizing a wide range of activities, including free and paid tactics. Social marketing is most effective when the target audience:

- Is reached directly
- Makes a personal connection to the campaign
- Receives some sort of follow-up prompt to reinforce the call-to-action (which is to recycle more curbside)

The following sections of this plan give an overview of the different areas of focus, as well as a campaign timeline, broken out by month, including planning, implementation and measurement. Elements include:

- Digital communications
- Public relations
- Advertising/marketing
- Events
- Third party advocates
- Campaign timeline
- Measurement

## Digital Communications

We recommend creating a campaign landing page with a unique URL ([www.RecycleFirstTrashLast.org](http://www.RecycleFirstTrashLast.org)) that works as an extension of the campaign and can be promoted throughout all materials. The page will be a visual and fun way for residents to interact with the campaign, while also easily accessing basic information about curbside recycling in Lake County.

The page will be engaging/interactive and could include for example a recyclable/trash toss game where visitors decide if the item belongs in the recycling container or trash can.

Other digital elements are outlined below.

### Viral videos

Create a series of simple video executions that can be multi-purposed online through websites, YouTube, Facebook, Patch.com and used in media through cinema spots and as TV PSAs. Some ideas for video content include:

- Multipurpose cinema spots, the videos can incorporate some of the lines against trash.
- Hiring a comedian to do "man on the street" interviews about why people do or don't recycle.

### SWALCO website

While we highly recommend developing a campaign site, we recognize that the SWALCO site has strong visibility, especially among members. We recommend incorporating the Recycle First, Trash Last campaign on the SWALCO your site through links and visuals, etc.

## **Social media**

We recommend harnessing the existing SWALCO [Facebook](#) and [Twitter](#) accounts to further promote recycling and the campaign. Fans and followers who are already diligent recyclers can help spread the message and engage others in recycling.

Recommendations for leveraging social media presence include:

- Weekly campaign updates, posting of relevant/interesting content
  - Links to articles, fun facts, videos, etc.
  - Calls-to-action (with rewards) – i.e. share this, comment to this, etc.
- Give-a-ways targeting users who respond to certain calls-to-action (i.e. recruiting more friends, sharing a photo or video, etc.)
- Create photo albums on Facebook with photos to create ongoing, fresh content.
  - Upload photos captured at events, driving residents to view their photos online. Additionally, post updates before an event takes place to draw interest and more attendees.
- At all events ensure that important information is captured by those residents who interact with SWALCO and the campaign. This would include:
  - E-mail addresses and Twitter handles
  - All contacts gained in this manner need to be followed up with immediately following the event. This could be as easy as a quick follow on Twitter (along with a message to thank them for attending the particular event) and/or a group e-mail to everyone who attended a particular event.
  - A reminder card (business card-size) could be given to residents who take photos alerting them to where they can view photos and how they can participate in the city's curbside program
- During specific events, promote give-a-ways to encourage people to become a Facebook fan or Twitter follower of SWALCO.

## **Infographics**

Graphic visual representations of information and data, referred to as "infographics" illustrate information in a straightforward and easy-to-decipher way. Customized infographics can be created and included in program flyers, e-blasts, tweets and Facebook posts.

A schedule of infographics, one for each room of the house, can be planned that shows everything that can be recycled in each room, the impact each recyclable has on the environment, etc. Can be pushed out through social media, included in flyers and other collateral pieces and handed out at events.

## **Public Relations**

PR and media relations activities can be an effective and free way to further spread campaign messages to the target audiences. Specifics are described below.

### **General PR materials**

Develop general materials that can be used in the campaign for multiple purposes and distributed to multiple audiences, such as media, residents, community organizations, etc.

- Key messages (program basics, recycling factoids, etc.)
- Program fact sheet/flyer
- Program Q&A
- Media list (work with SWALCO to develop a comprehensive contact list of relevant Lake County media)

- Sample copy for municipalities to use in their newsletters and/or on their websites
- Infographic(s) about Lake County recycling

### Launching the campaign

After the campaign has been unveiled and embraced by the internal SWALCO members, the campaign will be launched to the general public, ideally in early September. One possible way to launch the campaign is with a press conference at a central location (possibly a MRF) where we can officially kick off and unveil Recycle First, Trash Last and invite elected officials, media representatives, member communities and others to attend. CVP would work with SWALCO to conduct media outreach to secure attendance and coverage.

Potential launch dates: Sept 5, Sept 12 and 13. Ideally mid-week, morning time-frame.

### Post-launch PR activities

Conduct frequent outreach to local TV and radio stations, print publications and online outlets in Lake County such as:

- Press releases announcing various campaign milestones, such as resident engagement, check in on goals, etc.
- Op eds and/or letters to the editor from SWALCO/various members of the community – one early on in the campaign and one near America Recycles Day
- Conduct ongoing outreach and secure interviews for SWALCO staff (spokesperson: Walter), which could include the following angles:
  - Recycling tips (how to prepare items, what can be recycled, how to know if you are doing it right, etc.)
  - A story timed near America Recycles Day
  - Updates on campaign progress
  - General recycling – feature articles on communities or new recyclers

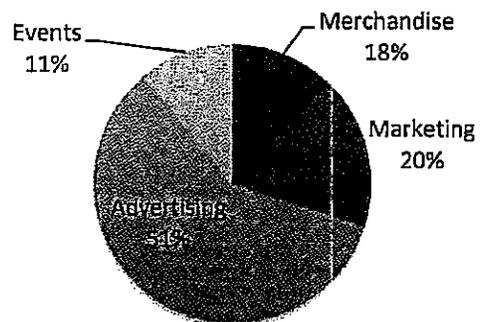
## Advertising/Marketing

CVP recommends SWALCO allocate its budget in the following areas:

- 51% Advertising
- 20% Marketing
- 18% Merchandise (t-shirts, stickers, etc.)
- 11% Events (street teams, displays, etc.)

We acknowledge that the current SWALCO budget for this campaign is \$92,000. The following are our recommendations for the advertising and marketing tactics and estimated budget allocations. Please note that these are estimates, not firm costs at this point. This mix of tactics will cover the Lake County area overall, as well as micro-target select communities that fall in the 350-700 pounds per household per year range.

### SWALCO Budget



Items	Estimated Cost
<b>Advertising</b>	
Radio (\$8,000)	
Transit – Pace bus shelters and tails (\$12,000); Metra interior train cards (\$8,000)	\$38,000
Mall posters – Westfield Hawthorn and Simon Gurnee Mills (\$10,000)	
<b>Digital</b>	
Triblocal.com – town sponsorship ads (\$4,000)	\$7,000
Patch.com – static ads (\$3,000)	
<b>Events</b>	
Street teams (\$5,000)	\$5,000
<b>Marketing</b>	
Direct mail (\$15,000 production and postage)	
Robo calls	
Bill stuffer (with municipalities handling distribution, \$2,500 production)	\$17,500
Recyclables flyer – online only, no production costs	
Kids flyer – TBD pending quantities	
<b>Merchandise (\$20,000)</b>	
Recycling truck decals (quantity TBD, price not yet included in total; typical \$200 a piece)	
T-shirts	\$20,000
Magnets	
Pop-up banner/display (\$250-\$400 per unit)	
Recyclable items stickers	
<b>TOTAL:</b>	<b>\$87,500</b>
<b>SWALCO Budget Remaining:</b> <i>(Based on \$92,000 Total Budget)</i>	<b>\$4,500</b>

Wherever possible, we try to secure and place PSAs with appropriate media outlets. The suggested mix of tactics does not include any possible PSAs, as this is largely dependent on each individual outlet and will be determined at a later date.

See Appendix A for a full listing of advertising and marketing options.

## Events

### Event marketing

Events are a great way to reach residents directly. We recommend making the most out of events by finding ways to engage residents directly in recycling. We suggest that SWALCO identify 2-3 events during the period of the initial campaign to target in order to best maximize staff resources. Members of these events will be within the target audience, and not all "members of the choir." Determine in advance of the event what the goals are (recycling sign-up, e-newsletter sign-up, etc.), what staff is needed, what materials will be disseminated, etc.

When choosing which events to attend, consider the following criteria:

- Timing and location
- Staffing needs and commitment
- Financial obligation
- Attendee base
- Past successes

#### **Creative event ideas**

- Photo display with faces cut out for people to pose as a trash can and/or recycling cart. Post photos to social media sites and encourage people to visit and tag themselves.
- Hire people to dress in costumes. One person can be dressed as a trash can, another as a recycle cart. This could play off well from the radio ads and vilify trash in a fun way.
- Hire a juggler to juggle the various recyclable items people have at home. Have lists of recyclable materials by rooms in the house available for people to take with them.

#### **Kids' activities**

We recommend tapping into relationships SWALCO has with schools. One activity we recommend is a "Recyclable" sticker campaign. This would involve having stickers with the word, "recyclable" on them available for kids to color and decorate. They can take the stickers home and label things that are still being used in the house to identify what is recyclable before it goes in the trash. Pictures could be taken and uploaded to the Facebook page as a type of family badge, showing that they recycle. This allows the process of recycling to become very interactive for the whole family. An alternative approach would be to have customized "stampers" made for teachers as a giveaway.

SWALCO has existing household hazardous waste stickers, which are a good way to engage younger kids and their parents.

We could also find a way to tap in to the "electronic backpacks" the schools have.

School e-newsletters could also be used to promote the activity to students' parents to encourage involvement at home.

#### **Street teams**

Street teams can be an effective way to energize and engage residents at community events or anywhere. They can be used where SWALCO staffing is an issue, or to supplement events where SWALCO staff will be in attendance. Street teams are professionals who would be trained on the campaign and recycling. They can carry promotional items, flyers, etc. to engage residents at events and deliver campaign messaging. Past experience demonstrates that for them to be most effective, the street team members must match the demographic of the target audience.

#### **General event activities**

- Distribute information
- Resident sign-up for recycling
- Contests
- Attendee giveaways
- Resident sign-up for e-newsletters/e-alert system

In addition to the events SWALCO has a presence at, member communities will also be provided with the aforementioned event toolkits to participate in community events as well.

### Third-Party Sponsors/Advocates

Another key component to the Recycle First, Trash Last campaign is the identification and outreach to various prominent community and environmental organizations in the area. We envision working with these organizations on a number of levels, including:

- Attending/supporting the launch event
- Providing program fact sheet/ flyer and speaking at monthly meetings
- Including content in their newsletters
- Submitting an informational blurb about SWALCO's recycling program to go on the organization's site and linking to the campaign site

### Campaign Timeline

#### Phase One: Planning

##### Month One: June 2012

- Kick-off meeting
- Develop and distribute survey for member communities and other relevant contacts
- Develop communications plan, key messages and creative concepts
- Review and approve communications plan and key messages
- Select and finalize campaign creative concept
- Distribute CVP/SWALCO partner announcement release to trade and local media
- Begin allocating budget for marketing and advertising activities
- Begin review process for different campaign creative executions (print ads, bill stuffers, etc.)
- Present campaign budget allocations at full board meeting (June 28)

##### Month Two: July 2012

- Secure SWALCO board support
- Continue developing and finalize campaign materials, including fact sheets, sample newsletter and website copy, etc.
- Reach out to area HOAs/third party organizations for campaign support
- Draft and distribute partner announcement release to local and trade media

##### Month Three: August 2012

- Launch/preview the campaign to SWALCO members and stakeholders in conjunction with 10 year anniversary event
- Finalize all materials for public campaign launch

- Coordinate with members to plan campaign involvement

### Phase Two: Launch/Implementation

#### Month Four: September 2012

- Campaign launches publicly
- Draft and distribute campaign announcement release to local and trade media
- Secure and draft op ed for county official about the importance of recycling and the new campaign
- Advertising/Marketing tactics\*

#### Month Five: October 2012

- Advertising/Marketing tactics\*

#### Month Six: November 2012

- Advertising/Marketing tactics\*
- Draft and place op-ed near America Recycles Day

\*To be added once tactics and budget are finalized

*CVP will continue to work with SWALCO to ensure that campaign tactics continue beyond the initial three-month period with member communities' buy-in and support.*

### Phase Three: Measurement

#### Three-month campaign mark: December 2012

- Post-campaign measurement
- Secondary measurement of impact

#### Six-month campaign mark: March 2013

- Extended measurement

## Measurement

- **Participation data** -- (Beginning August 2012) CVP requests at least one month of data prior to campaign commencing. Will want to monitor this data throughout the campaign as much as possible.
- **Tonnage data** -- Aggregate several years prior to set a base-line, then evaluate the campaign period as compared to the same time period in the base line.
  - Sept.–Dec. 2012, compared to Sept.–Dec., 2009-2011
  - AND: Sept. 2012–March 2013, compared to Sept. 2009/11–March 2009/11
- **Other measures:**
  - SWALCO website (if possible) and landing page traffic
  - Media coverage
  - Involvement of third parties, etc.
  - Engagement of community residents at events, on social media networks, etc.
  - Anecdotal surrounding calls to SWALCO

## POST-CAMPAIGN

Changes to SWALCO as a result of campaign:

TO BE COMPLETED ONCE THE CVP PORTION OF THE CAMPAIGN IS OVER

**A – 3. Executive Committee Appointments**

**ISSUE:** Whether to approve the proposed appointments to the Executive Committee

**RECOMMENDATION:** SWALCO staff recommends approval of the appointments to the Executive Committee.

**BACKGROUND:** At the March 2012 meeting of the Board of Directors, an information item was presented concerning nominations to the Executive Committee. A deadline of June 1, 2012 was announced for additional nominations (the four current members with expiring terms all agreed to be appointed to a two year term). No additional nominations were received by SWALCO. As a result, the following individuals have been slated for re-appointment:

- Kent Street - Deerfield
- Michael Talbott - Kildeer
- Mike Flynn - Mundelein
- Glenn Ryback - Wadsworth

Their terms will run to April 2014 or until successors are named.

The terms of the other four members (Joe Napolitano – North Chicago, Mike Ellis – Grayslake, Steve Mandel – Highland Park and John Wagener – Green Oaks) of the Executive Committee will expire in April 2013. Per the Intergovernmental Agreement, the ninth member of the Executive Committee is a permanent seat held by Lake County, currently Pat Carey.

**ENCLOSED DOCUMENT:** None

**STAFF:** Walter S. Willis, Executive Director

**A-4. Countryside Landfill Gas Management Agreement Enforcement Procedure**

**ISSUE:** Whether to develop a procedure for SWALCO to pursue enforcement action if a provision of the Countryside Gas Management Agreement is violated in SWALCO's opinion.

**RECOMMENDATION:** SWALCO staff recommends the following enforcement procedure:

1. Upon notification by WMI of an H2S exceedence, the Executive Director will make a determination as to whether the landfill is at fault and whether a penalty is warranted and in what amount.
2. The Executive Director shall have the authority to determine not to pursue a penalty upon notification, and in such cases shall prepare an information item in a timely fashion explaining why a penalty should not be assessed. The information item will be presented to either the Executive Committee or the Board of Directors depending on the timing of the event, and which body is meeting first.
3. The Executive Director shall have the authority to recommend that the Executive Committee or the Board of Directors (again based on the timing of event and the timing of the next EC or BOD meeting) pursue a penalty and the amount of the penalty, subject to the approval of the EC or BOD.
4. If the Executive Director decides to pursue a penalty against the landfill, he/she must notify via email or letter the manager of the Countryside Landfill, the village manager of Grayslake and the Lake County Administrator.
5. If the EC or BOD approves assessing a penalty and an amount then the Executive Director shall instruct the Agency's legal counsel to prepare a Notice of Penalty and properly serve it on WMI.

This recommendation with these steps (step 4 was added by the Executive Committee) was approved by the Executive Committee at its August 9, 2012 meeting.

**BACKGROUND:** SWALCO staff, at the August 9<sup>th</sup> meeting of the Executive Committee, had recommended that the Executive Committee approve assessing a penalty against Countryside Landfill, Inc. in response to exceedences that occurred on July 19, 20, 21, 22 and 24 at monitor #2. A total of six exceedence events were reported by WMI at the same monitor, and the recommended penalty was \$200 per event for the events on July 19<sup>th</sup>, and \$100 per event for those on July 20-24<sup>th</sup> for a total of \$800 in penalties. The reason for recommending a lower penalty than allowed was twofold: 1) no complaints were received during the timeframes in question, and 2) the Genco gas to energy plant failed to notify WMI of a shutdown during which exceedences occurred on July 20 – 24<sup>th</sup> and continues to have operational issues as it transitions to new turbines and systems at the plant.

But after that committee action item was prepared, Walter Willis had subsequent discussions with WMI's landfill manager Mike Hey and learned that a problem had been detected with one of the monitors. Mike Hey attended the August 9<sup>th</sup> meeting of the Executive Committee and explained that the monitor that was getting exceedence readings at monitoring location #1 in June had been moved to location number 2 and 3 and was getting exceedence readings there as well. When WMI used its handheld meter at these locations it did not detect any H2S. This indicated that the monitor was faulty and it has been replaced with a new monitor. Since that time there have been

no exceedences reported. Based on Mike Hey's explanation, and Walter Willis' recommendation not to pursue a penalty based on the new information, the Executive Committee approved a motion to vacate the complaint against WMI and not pursue a penalty.

**ENCLOSED DOCUMENTS:** None

**STAFF:** Walter Willis, Executive Director

## **I – 2. Compost Bin and Rain Barrel Sale Summary**

**BACKGROUND:** With a renewed interest in promoting backyard composting as a strategy to achieving a 60% recycling rate, and a renewed interest in gardening and saving rain water, by our community residents, the Agency, in partnership with the Lake County Stormwater Management Commission and Lake County Forest Preserves, hosted a one day truck load compost bin and rain barrel sale. The sale event occurred on Saturday May 12 from 9 a.m. to 3 p.m. at Independence Grove Forest Preserve. The event was held in collaboration and conjunction with the Forest Preserve District's Native Plant Sale and was cross promoted by all organizations. Thousands of flyers were sent out in water bills and were handed out at a variety of community events and programs, ads and articles appeared in local newspapers and media, eblasts were sent to SWALCO lists and members, Stormwater lists, Forest Preserve lists, Illinois Legislators, County Board members and others. Additionally, a wide variety of other promotional efforts were launched, included special displays, etc.

Compost bins were sold for \$50.00 each and rain barrels were sold for \$60.00 each. A \$5.00 donation per bin/barrel sold was negotiated for the Agency from EnviroWorld – an increase of \$3.50 per item from previous.

The sale event was well attended. During the six hour we welcomed several hundred visitors and sold approximately 150 compost bins and 350 rain barrels, along with other tools and aids. We expect to sell the additional 52 Rain Barrels, 45 Compost Bins (along with 20 Aerators) and will also receive a \$5 donation for these as well. This will give us a final total of over 400 Rain Barrels and approximately 200 Compost Bins sold in total for 2012. The agency will net approximately \$3,000.00 profit in total.

Our vendor, Enviro World, was responsible for coordinating many of the logistics of the countywide sale event at no cost to the Agency. The Agency served as host to the sale and acted as liaison in promoting the sale event. SWALCO was responsible for most of the promotional efforts and for providing volunteers to help staff the sales event.

We ordered a palette or two of additional bins, barrels and aeration tools and will sell these (by appointment/arrangement) at the SWALCO offices until these limited supplies are sold out. If any members are interested in purchasing some of the surplus rain barrels for their community, please contact staff to make arrangements. A flyer is attached with details and information about these products.

Staff has met with Forest Preserves and Stormwater Management Commission and has agreed to host another event spring 2013. A follow-up is planned for later this year to discuss some of the logistics, etc.

**ENCLOSED DOCUMENT:** Compost Bin and Rain Barrel Special Sale Flyer - 2012

**STAFF:** Merleanne Rampale, Public Information Officer and Pete Adrian, Recycling Coordinator

**I-3. School Education**

**BACKGROUND:** In addition to working with and providing educational assistance to community, municipal and corporate groups, and organizations, SWALCO also works with Lake County schools and educators in order to fulfill part of the agency's core mission. SWALCO's school outreach programs educate Lake County students, teachers, administrators and parents about a number of environmental initiatives and topics that involve caring for our environment/our planet Earth, including sustainability and the "4R's": reduce, reuse, recycle and recover (buying recycled products). I work with teachers, students, parents and administration on a variety of initiatives. Help is given to implement recycling programs, provide educational assistance, information and training, suggest environmental activities and projects, and act as a resource and guide throughout the school year. Additionally, Educators and youth leaders can sign up for a special E-list/newsletter and receive occasional emails with information on a number of topics including environmental projects and activities for their school, classroom resources, noteworthy community events, national and international events of interest, grant opportunities, helpful websites and links, help with curriculum and classroom planning and more.

Through one of SWALCO's programs, schools from K-12 will complete certain criteria, on their way to earning an Earth Flag. SWALCO works with schools throughout the year to complete certain criteria and then help to plan and coordinate special events and ceremonies at assemblies. These assemblies are planned with customized special events and presentations, with representatives from the school and community also in attendance. Additionally, schools who have completed the requirements for Earth Flag Every Day are presented with special award plaques (designed and created in house) to recognize their continuing efforts to reduce, reuse, recycle and recover and care for our environment. To date this year, 20 schools, including those from the communities of Libertyville, Lincolnshire, Zion, Mundelein, Grayslake, Highland Park, Lake Zurich, Gurnee, Beach Park, Wadsworth, Round Lake Beach, Lake Forest, Lake Bluff and Lake Villa have participated in formal SWALCO school programs and have earned awards for their efforts. There are still a few schools that hope to complete their efforts this year.

In addition to schools that have participated in formal programs, assistance and support has also been given to schools looking to begin recycling efforts, implement Environmental clubs or Teams or pursue other environmental activities or projects. Many schools also participate in SWALCO's Shoe Recycling and Reuse program including elementary schools, preschools, private and specialized schools, high schools, high school tech campuses and the College of Lake County and receive curriculum and activity ideas they can utilize in conjunction with the program. SWALCO sponsored a photo and video contest, which some schools participated in. Related curriculum and activities have also been utilized by educators. Numerous schools have also been encouraged to form, and have been assisted in forming and developing Environmental Clubs, Green Teams or other groups to help oversee initiatives and efforts.

Schools recycled items including paper, cardboard, ink jet cartridges, juice pouches, plastics and aluminum, plastic bags, cell phones, CDs and other recyclables. Activities included and Environmental Leadership Conference with work in raising awareness of climate change and energy issues, tracking data and campaigning for a recycling dumpster at the school, books swaps, clothing swap and donations, mini recycling classes, Presentations from Student Council to all classes on Why we should Recycle, Holiday Light Recycling Collections, Environmental Fair events with guest speakers and demonstrations, Creation of Educational Website Videos and "Ads" on the importance of recycling, implementation of paperless systems for newsletters and bulletins, gardening/composting efforts, litter pick-up, Waste Free Lunches, creation of recycling stations, gym shoe recycling and reuse program, crayon recycling, locker clean-out, inspiring and informative murals, graphs and flyers posted throughout the school, river and highway clean-ups, Earth Day activities, special displays, and Environmental Nights. It's been phenomenal to see all of the wonderful environmental activities, projects and educational opportunities happening in our community and know that these efforts are far reaching. These students we touch will become "educators" themselves, and take home what they learn to educate their neighbors, family and friends.

**STAFF:** Merleanne Rampale, Public Information and Education Officer

#### **I-4. Athletic Shoe Recycling and Reuse Program**

**BACKGROUND:** With the pursuit of sustainability in mind, SWALCO has coordinated a recycle and reuse program that recycles and reuses shoes. Every year across the globe, millions of pairs of shoes end up in landfills or disposed of in some other way. This was the 8th year that SWALCO has sponsored and coordinated the program in Lake County. The Agency has partnered with Nike to recycle worn out athletic shoes and turn them into something new. Old athletic shoes (any brand) are collected, processed and recycled into a material called "Nike Grind" that is used to create sports surfaces like basketball and tennis courts, athletic fields, running tracks and playgrounds. Products like floor tiling and carpet padding made with "Grind" are also becoming available now at places like Home Depot.

SWALCO staff have expanded the program even further as we have partnered for a third year with Share Your Soles, a local Illinois shoe charity organization to reuse shoes. This local group has been working for over 10 years to get shoes to people who need them, including areas in the U.S. and many adults and children affected by tragedies around the world. Participating groups are able to pull the gently worn athletic shoes they find, but also have the option to collect gently worn shoes of all kinds for donation.

Numerous community groups came together during the first week in May to drop-off a record number of shoes for the 2012 program. Schools, scout troops, village and city departments, park districts, libraries, corporate offices and other community groups from all around the county united in the effort. The Village of Vernon Hills Public Works Department again acted as host site for the final collection and drop-off for 100+ groups. SWALCO and Vernon Hills Public Works staff worked together to gather, process, package and finally, arrange for the shipping of the shoes. Staff from City of Zion and Vernon Hills Park District also volunteered to help with the shoe round-up. Approximately 52,000 shoes were collected. About 7,000 pairs of gently worn shoes were delivered and donated to Share Your Soles who will distribute them to people in need. This amounts to more than 12 tons of shoes kept out of landfills.

Groups registered and those that were new to the program, or had new coordinators, sent representatives to an orientation session presented by SWALCO staff. Group coordinators were given training/instructions, supplies, program guidelines and other information to help run their collections. Shoe Kits were also loaned out through SWALCO's "lending library" for schools and other groups to use. They include a DVD about the program, samples of the "grind", samples of materials made from the grind, curriculum for educators and other information and items.

Several members participated. Vernon Hills and Wauconda, along with other groups, continue to offer year-round drop-off locations for the program. The City of Zion collected for several months and also helped to coordinate a collection at a local school. They will now be a year-round site. The Village of Mundelein also offered a drop-off for residents through their Park District. Village of Riverwoods participated for their first year collecting for several months, with an amazing response from residents. They plan to participate again next year. The Village of Hawthorn Woods will be collecting in conjunction with their summer events this year. These collections have been helpful for individuals looking to drop-off just a few shoes collected from the family home, etc. SWALCO is pleased to be collaborating with so many different groups and working closely with our member communities. Thanks to the efforts of people from all around the county, we collected another record breaking number of shoes.

This is a truly unique, fun, educational and worthwhile program that people have been so excited to be involved in. Everyone from seniors to young children can participate. It has also been a really great way for people to learn more about SWALCO and its other programs. Many of our groups have helped to promote programs like HCW and Electronics through their own websites, newsletters and E-blasts. Schools

have used it to aid in some of their certifications and efforts. A number of articles about Reuse-A-Shoe and our efforts were featured in local papers and publications. The program continues to grow and flourish. This year a photo and video contest were added in addition to some other elements to make it even more fun for groups. I was able to negotiate several donations and products including the full donation of transportation of the 14 Gaylords of shoes to Alsip, Illinois, bags, and other products and services -- also negotiated discounts on boxes, badges, snips, and other supplies. If any members would like to have their communities involved, please contact us for more information.

**ENCLOSED DOCUMENT:** Shoes Flyer – 10 Reasons Why

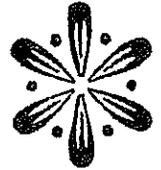
**STAFF:** Merleanne Rampale, Public Information Officer and Peter Adrian, Recycling Coordinator

# CALLING ALL SCHOOLS & GROUPS!

## LOOKING FOR A FUN, EDUCATIONAL, NO COST SUSTAINABILITY PROGRAM ?



*Participate in a unique,  
worthwhile and fun shoe  
recycling and reuse program.*



### 10 Reasons your Group should participate:

- Another opportunity to move your school or organization in the direction of Sustainability.
- Great Educational Opportunity with Accompanying Curriculum for Teachers.
- Ideas and Activities for corporate and community Green Teams, Scouts, Schools, Youth Groups and others.
- Opportunity to participate hands-on in a recycling program where old shoes are given a second life and turned into new products like running tracks and playgrounds, keeping, literally, tons of "stuff" out of our rapidly depleting landfills.
- Gently worn or new shoes are given to people in need.
- Your organization will be recognized and there's an opportunity to win cool, eco-friendly prizes!
- You'll make a big difference in your community and beyond.
- There is a flexible timeline and no maximum number of shoes you need to collect. You can collect 10 shoes or 1,000.
- Everyone – all ages – can participate. Almost everyone has shoes they need to find a home for!
- It's Fun and It's Free!

**TO REGISTER:  
CONTACT MERLEANNE RAMPALE,  
SWALCO**

**847-336-9340 x 4 OR  
MRAMPALE@SWALCO.ORG**

**I – 5. 2012 Residential Electronics Collection Program Summary**

**BACKGROUND:** Attached is a summary of all activity within the SWALCO Residential Electronics Collection Program for 2012. As of date a total of 33 individual collection sites have been established in 2012. In summary, a total of 854.34 tons (1,708,676 pounds) of electronics have been collected through these partner sites. These totals represent a 44% increase in e-scrap collected over the same period of 2011.

In our recent contract with Sims Recycling Solutions, the Agency and our partner collection sites now receive \$0.08 per pound for all compliant electronics. These devices are also known as Compliant Electronic Devices (CED's) and Eligible Electronic Devices (EED's). SWALCO returns one third of the total credit back to each partner collection site on a quarterly basis. Prior to our contract with Sims, the Agency had a similar contract with Materials Processing Corporation at a rate of \$0.0675 per pound.

The attached summary table illustrates both the monthly volume and credit distributions as reported by both vendors. Agency collection partners receive a per pound credit payment following the close of each subsequent quarter. Due to a dispute in the contractual terms of our agreement, payments from our former vendor (MPC) have not yet been received causing a delay in the Agency releasing full payments to partner collectors who operated collection events during the months of March, April and May of 2012.

Staff anticipates that by the conclusion of the year, this program will exceed all previous years' collection volume and could reasonably collect a record 3 million pounds of electronics. The SWALCO Residential Electronics Collection Program continues to be one of the largest and longest operating programs collecting electronics from residential sources within the State of Illinois.

Staff will continue to periodically report back the results and accomplishments of this program.

**ENCLOSED DOCUMENTS:** SWALCO Residential Electronics Collection Program 2012 YTD Summary

**STAFF:** Peter Adrian, Recycling Coordinator

**SWALCO Residential Electronics Collection Program  
2012 YTD Summary**

	Total Net lbs.	CEDS / EEDS lbs.	% CEDS / EEDS lbs.	Non Compliant lbs	% Non Compliant	Member Credit	SWALCO Credit	Total Credit
<b>MPC</b>								
Jan-12	218,423	190,652	87.3%	27,771	12.7%	\$ 4,289.67	\$ 8,053.25	\$ 12,342.92
Feb-12	160,190	137,332	85.7%	22,858	14.3%	\$ 3,089.97	\$ 6,179.94	\$ 9,269.91
Mar-12	149,243	130,706	87.6%	18,537	12.4%	\$ 2,940.89	\$ 5,881.77	\$ 8,822.66
Apr-12	259,802	231,746	89.2%	28,056	10.8%	\$ 5,214.29	\$ 10,428.57	\$ 15,642.86
May-12	367,066	308,052	83.9%	59,014	16.1%	\$ 6,931.17	\$ 13,862.34	\$ 20,793.51
Jun-12	94,175	78,107	82.9%	16,068	17.1%	\$ 1,757.41	\$ 3,514.82	\$ 5,272.22
Jul-12	19,125	17,112	89.5%	2,013	10.5%	\$ 385.02	\$ 770.04	\$ 1,155.06
Sub Tot	1,268,024	1,093,707	86.3%	174,317	13.7%	\$ 24,608.41	\$ 48,690.73	\$ 73,299.13

	Total Net lbs.	CEDS / EEDS lbs.	% CEDS / EEDS lbs.	Non Compliant lbs	% Non Compliant	Member Credit	SWALCO Credit	Total Credit
<b>Sims</b>								
May-12	25,459	21,754	85.4%	3,705	14.6%	\$ 543.85	\$ 1,196.47	\$ 1,740.32
Jun-12	185,526	132,677	71.5%	52,885	28.5%	\$ 3,316.93	\$ 7,297.24	\$ 10,614.16
Jul-12	229,667	193,677	84.3%	35,990	15.7%	\$ 4,841.93	\$ 10,652.24	\$ 15,494.16
Sub Tot	440,652	348,108	79.0%	92,580	21.0%	\$ 8,702.70	\$ 19,145.94	\$ 27,848.64
<b>TOTAL</b>	<b>1,708,676</b>	<b>1,441,815</b>	<b>84.4%</b>	<b>266,897</b>	<b>15.6%</b>	<b>\$ 33,311.11</b>	<b>\$ 67,836.67</b>	<b>\$ 101,147.77</b>

**I-6. 2<sup>nd</sup> Quarter 2012 Recycling and Per Ton Payment Report**

**BACKGROUND:** Attached are the reported tabulations of curbside recyclable material tonnage, by member community, for the second quarter of 2012. Tonnage totals are reported by quarter for the calendar year. The information is provided by refuse hauling companies servicing customers in Lake County.

The 2010 and 2011 tonnage figures are listed for comparison purposes. Combined, the first two quarters of 2012 show that 29,398 tons of recyclables were collected from Lake County communities. Compared to previous year's totals (28,906 tons), Lake County communities have collectively generated approximately 1.7% more material than was reported for the same-period of 2011 and also exceeded volumes collected during the same period of 2010.

Market values, of most recyclable commodities remained stable during the second quarter resulting in Agency Members Per Ton Payment for April and June reflecting a \$18.00 per ton credit. May returned a higher credit (\$21.00) due to the fact that Waste Management made a correction to their freight costs on glass which had a significant impact on the index.

Looking ahead to the third quarter, the recyclable commodities are showing weakness. All the paper grades have been experiencing month over month decline. This seems to also be the case for aluminum. Plastics grades remain volatile and we have again been informed that the market for MRF grade mixed film plastic has been suspended. At this time we can confirm that the July payment will be \$15.00. August and September are expected to drop to \$10.00 and \$7.50 respectively.

Beginning in the second quarter, residents of the City of Highwood and the Village of Riverwoods have begun using recycling carts. The effects of this transition have not yet been fully realized but preliminary indications are that the transition to recycling carts will increase diversion rates for these two communities.

**ENCLOSED DOCUMENTS:** Municipal Summary Table - 2012 Recycling Volumes, SWALCO Members Per Ton Payment Summary 2nd Qtr. 2012, Quarterly Single Stream Value Calculation for SWALCO Contract Rebate Q2 2012.

**STAFF:** Peter Adrian, Recycling Coordinator.

**Solid Waste Agency of Lake County**  
Municipal Summary Table -2012 Recycling Volumes

MUNICIPALITY	SERVICE PROVIDER	April 2012	May 2012	June 2012	2nd Qtr 2012 TOTAL	1st Qtr 2012 TOTAL	1st & 2nd Qtr 2012 TOTAL	1st & 2nd Qtr 2011 TOTAL	1st & 2nd Qtr 2010 TOTAL
ANTIOCH*	Waste Management, Inc. Antioch	113.90	110.60	111.50	336.00	313.00	649	655	680
BEACH PARK	Veolia Environmental Services. Waukegan	3.00	2.80	2.00	7.80	5.00	13	13	49
BEACH PARK	Waste Management, Inc. Antioch	2.60	3.10	2.50	8.20	6.60	15	15	13
BEACH PARK	Groot Industries	27.10	29.42	42.56	99.08	90.55	190	232	169
BEACH PARK	TOTAL	32.70	35.32	47.06	115.08	102.15	217	260	221
DEERFIELD*	Waste Management, Inc. Wheeling	195.53	279.48	206.25	681.26	796.12	1,477	778	
DEERFIELD*	Veolia Environmental Services. Northbrook							502	1,142
DEERFIELD*	TOTAL	195.53	279.48	206.25	681.26	796.12	1,477	1,280	1,142
DEER PARK*	Groot Industries	35.17	44.98	34.95	116.11	110.91	227	226	265
FOX LAKE*	Waste Management, Inc. Antioch	73.40	89.60	84.30	247.30	178.80	426	432	233
GRAYSLAKE*	Waste Management, Inc. Antioch	195.10	211.90	211.00	619.00	576.80	1,196	1,207	1,199
GRAYSLAKE Drop-Off	Waste Management, Inc. Antioch	8.93	4.06	3.47	16.46	14.49	31	46	48
GRAYSLAKE*	TOTAL	205.03	215.96	214.47	635.46	591.29	1,227	1,253	1,247
GREEN OAKS*	Groot Industries	55.02	63.88	51.76	170.66	222.57	393	313	317
GURNEE*	Waste Management, Inc. Antioch	229.70	266.50	256.00	752.20	708.80	1,461	1,474	1,534
HAINESVILLE*	Veolia Environmental Services. Waukegan	16.90	32.90	19.70	69.50	61.30	131	126	117
HAWTHORN WOODS*	Waste Management, Inc. Wheeling	101.73	125.37	110.24	337.34	454.10	791	834	847
HIGHLAND PARK*	Veolia Environmental Services. Northbrook	373.35	399.22	380.04	1,152.62	1,067.85	2,220	2,169	2,006
HIGHWOOD*	Veolia Environmental Services. Northbrook	29.57	24.44	19.76	73.77	51.89	126	130	170
ISLAND LAKE*	Waste Management, Inc. Antioch	79.40	112.70	65.80	257.90	229.40	487	492	416
KILDEER*	Waste Management, Inc. Wheeling	47.94	69.43	50.34	167.71	189.47	357	312	315
LAKE BARRINGTON	Waste Management, Inc. Antioch	57.40	58.10	66.70	182.20	136.90	319	322	328
LAKE BLUFF*	Groot Industries	82.53	90.44	78.34	251.31	222.57	474	492	476
LAKE BLUFF Drop-Off	Groot Industries	3.39	4.23	6.71	14.33	12.50	27	33	28
LAKE BLUFF*	TOTAL	85.92	94.67	85.05	265.64	235.07	501	525	505
LAKE FOREST	Municipal Collection	236.66	246.65	246.45	729.76	638.92	1,369	1,220	1,207
LAKE VILLA*	Waste Management, Inc. Antioch	44.50	49.50	49.40	143.40	125.10	269	273	273
LAKE ZURICH*	Waste Management, Inc. Wheeling	206.08	249.56	222.54	678.18	738.76	1,417	1,379	1,367
LIBERTYVILLE*	Groot Industries	202.05	215.53	221.80	639.39	597.04	1,236	1,273	1,254
LINCOLNSHIRE*	Waste Management, Inc. Wheeling	64.68	81.03	64.36	210.07	277.92	488	444	472
LINDENHURST*	Groot Industries	152.43	136.19	126.99	415.61	377.43	793	802	795
LONG GROVE	Waste Management, Inc. Wheeling	86.98	83.79	86.53	259.30	289.60	549	447	461
MUNDELEIN*	Groot Industries	243.74	285.22	268.40	797.36	701.06	1,498	1,482	1,497
NORTH BARRINGTON	Waste Management, Inc. Antioch	36.40	50.60	37.10	124.10	123.30	247	249	204
NORTH CHICAGO	Veolia Environmental Services. Waukegan	36.40	39.70	37.30	113.40	69.70	183	279	379
GLNTC Housing	Waste Management, Inc. Antioch	15.20	11.40	13.20	39.80	41.50	81	81	85
PARK CITY*	Groot Industries	9.70	8.04	7.53	25.27	23.07	48	48	67
PORT BARRINGTON*	Waste Management, Inc. Antioch	10.50	17.40	9.20	37.10	28.20	65	66	39
RIVERWOODS*	Lake Shore Disposal Service	22.38	51.70	44.73	118.81		119		
RIVERWOODS	Waste Management, Inc. Wheeling					154.91	155	215	215
RIVERWOODS*	TOTAL	22.38	51.70	44.73	118.81	154.91	274	215	215
ROUND LAKE*	Waste Management, Inc. Antioch	118.00	160.80	122.60	401.40	404.50	806	812	800
ROUND LAKE BEACH*	Waste Management, Inc. Antioch	185.60	215.20	226.60	627.40	598.70	1,226	1,238	1,242
ROUND LAKE HEIGHTS*	Groot Industries	16.22	19.61	25.09	60.92	52.90	114	97	112
ROUND LAKE PARK*	Veolia Environmental Services. Waukegan	34.60	63.10	46.00	143.70	114.80	259	263	245
THIRD LAKE*	Waste Management, Inc. Antioch	10.10	10.10	12.20	32.40	32.10	65	65	81
TOWER LAKES	Waste Management, Inc. Antioch	10.30	11.60	10.30	32.20	28.40	61	61	74
VERNON HILLS*	Veolia Environmental Services. Waukegan	182.30	179.00	160.20	521.50	502.90	1,024	1,127	1,124
WADSWORTH	Groot Industries	26.81	21.61	30.49	78.91	101.33	180	246	303
WAUCONDA*	Waste Management, Inc. Antioch	86.90	92.50	106.80	286.20	270.50	557	563	445
WAUKEGAN	Veolia Environmental Services. Waukegan	174.80	202.00	179.40	556.20	668.30	1,225	1,240	1,236
WINTHROP HARBOR*	Groot Industries	49.51	53.89	60.42	556.20	165.03	721	339	372
ZION	Veolia Environmental Services. Waukegan	44.10	65.40	57.00	166.50	111.00	278	314	321
LAKE COUNTY	Groot Industries	164.16	197.87	183.20	545.23	520.20	1,065	1,195	1,008
LAKE COUNTY	Waste Management, Inc. Antioch	310.90	337.70	331.40	980.00	910.20	1,890	1,820	2,096
LAKE COUNTY	Waste Management, Inc. Wheeling	50.66	57.84	59.43	167.93	231.75	400	465	492
LAKE COUNTY	TOTAL	525.72	593.41	574.03	1,693.16	1,662.15	3,355	3,480	3,596
TOTALS					15,048.99	14,348.74	29,398	28,906	28,609

\*Municipalities Utilizing Recycling Carts

**SWALCO PER TON PAYMENT SUMMARY**  
**2nd QUARTER 2012**  
 (as reported by haulers)

Participating Members & Townships	2nd Qtr. 2012 TONS			Total Tons Collected	Total Per Ton Payment	Payment With County and
	April	May	June			
ANTIUCH*	113.90	140.60	111.50	366.00	\$ 6,379.80	\$ 6,379.80
DEERFIELD*	195.53	279.48	206.25	681.26	\$ 13,101.12	\$ 13,101.12
ELA TOWNSHIP*	49.81	53.98	56.74	160.53	\$ 3,051.48	\$ 2,616.54
FOX LAKE*	73.40	89.60	84.30	247.30	\$ 4,720.20	\$ 4,720.20
GRAYSLAKE*	205.03	215.96	214.47	635.46	\$ 12,086.16	\$ 12,086.16
GREEN OAKS*	55.02	63.88	51.76	170.66	\$ 3,263.52	\$ 3,263.52
GURNEE*	229.70	266.50	256.00	752.20	\$ 14,339.10	\$ 14,339.10
HAINESVILLE*	16.90	32.90	19.70	69.50	\$ 1,349.70	\$ 1,349.70
HAWTHORN WOODS*	101.73	125.37	110.24	337.34	\$ 6,448.23	\$ 6,448.23
ISLAND LAKE*	79.40	112.70	65.80	257.90	\$ 4,980.30	\$ 4,980.30
KILDEER*	47.94	69.43	50.34	167.71	\$ 3,227.07	\$ 3,227.07
LAKE BARRINGTON	57.40	58.10	66.70	182.20	\$ 3,453.90	\$ 3,453.90
LAKE BLUFF*	85.92	94.67	85.05	265.64	\$ 5,065.53	\$ 5,065.53
LAKE COUNTY						\$ 2,614.37
LAKE VILLA*	44.50	49.50	49.40	143.40	\$ 2,729.70	\$ 2,729.70
LAKE ZURICH*	206.08	249.56	222.54	678.18	\$ 12,955.92	\$ 12,955.92
LIBERTYVILLE*	202.06	215.53	221.80	639.39	\$ 12,155.61	\$ 12,155.61
LINCOLNSHIRE*	64.68	81.03	64.36	210.07	\$ 4,024.35	\$ 4,024.35
LINDENHURST*	152.43	136.19	126.99	415.61	\$ 7,889.55	\$ 7,889.55
LONG GROVE	88.98	83.79	86.53	259.30	\$ 4,918.77	\$ 4,918.77
MUNDELEIN*	243.74	285.22	268.40	797.36	\$ 15,208.14	\$ 15,208.14
NORTH BARRINGTON*	36.40	50.60	37.10	124.10	\$ 2,385.60	\$ 2,385.60
PARK CITY*	9.70	8.04	7.53	25.27	\$ 478.98	\$ 478.98
PORT BARRINGTON*	10.50	17.40	9.20	37.10	\$ 720.00	\$ 720.00
RIVERWOODS*	22.98	51.70	44.73	118.81	\$ 2,293.68	\$ 2,293.68
ROUND LAKE*	118.00	160.80	122.60	401.40	\$ 7,707.60	\$ 7,707.60
ROUND LAKE BEACH*	185.60	215.20	226.60	627.40	\$ 11,938.80	\$ 11,938.80
ROUND LAKE HEIGHTS*	16.22	19.61	25.09	60.92	\$ 1,155.39	\$ 1,155.39
ROUND LAKE PARK*	34.60	63.10	46.00	143.70	\$ 2,775.90	\$ 2,775.90
THIRD LAKE*	10.10	10.10	12.20	32.40	\$ 613.50	\$ 613.50
TOWER LAKES	10.30	11.60	10.30	32.20	\$ 614.40	\$ 614.40
VERNON HILLS*	182.30	179.00	160.20	521.50	\$ 9,924.00	\$ 9,924.00
WADSWORTH	26.81	21.61	30.49	78.91	\$ 1,485.21	\$ 1,485.21
WARREN TOWNSHIP*	153.50	156.70	148.00	458.20	\$ 8,717.70	\$ 6,538.27
WAUCONDA*	86.90	92.50	106.80	286.20	\$ 5,429.10	\$ 5,429.10
WINTHROP HARBOR*	49.51	53.89	60.42	163.82	\$ 3,110.43	\$ 3,110.43
SWALCO credit @ \$1.00 per ton on 10,518.94 tons						\$ 10,518.94
<b>TOTAL</b>	<b>3,266.97</b>	<b>3,785.84</b>	<b>3,466.13</b>	<b>10,518.94</b>	<b>\$ 200,698.44</b>	<b>\$ 211,217.38</b>

\$3,051.48 - 25% (\$762.87) balance due to County for O&M on 1,362 homes \$434.94

Paid from Elia Township (\$2,179.43) & Warren Township (\$534.94) for O&M to County

\$8,717.70 - 25% (\$2,179.43) = \$6,538.27 (\$1,862.82 balance due to County for O&M on 5,486 homes)

Blended Index Value	Per Ton Payment
April 2012	\$106.44
May 2012	\$110.08
June 2012	\$106.24



**I – 7. Health Department Report**

LAKE COUNTY HEALTH DEPARTMENT &  
COMMUNITY HEALTH CENTER  
Population Health Services/Solid Waste Unit

**Countryside Landfill Inc. (CLI)**

The Biosystem gas to energy plant continues to have maintenance problems with the compressor. Sudden unscheduled shut downs of the compressor and turbines have created problems with the operation of the landfill flare #2. The sudden surge of gas caused the variable speed blower to draw too much amperage and the thermo couples in the flare to malfunction. Reportedly, both issues have been resolved. Overall, odor complaints remain relatively low, depending upon one's perspective. Eight complaints were reported this month, at least half for garbage odors. Currently, there are no construction projects in progress at the site.

**Veolia ES Zion Landfill**

A new odor control misting system has been installed along the recently constructed berm along the east property line. The berm has been planted with trees and seeded for grass and is being watered with the irrigation well at the former Bergman's Nursery. The retention pond has been constructed along the east side of the landfill in anticipation of the horizontal landfill expansion. Clay continues to be placed on the north side slopes of Cells 4, 5 and 6 in preparation for final cover. The compacted clay liner has been constructed and the synthetic liner is nearly complete as part of the final cover on the south side slopes of Cells 1, 2 and 3 and east side slope of Cell 3. Three odor complaints have been reported this month.

**Compost Facilities and Landscape Waste Transfer Stations**

The Nu-Earth Compost Facility in Waukegan addressed off site odor issues by improving processing procedures, sealing tarp seams with tape, anchoring the tarp edges with clay at the ground surface, operating portable odor control systems and placing odor neutralizing crystal packets in the air vents of the aerated static piles. The facility has submitted an application to the Illinois EPA to increase composting capacity from 31,050 cu. yd. per cycle to 55,890 cu.yd. per cycle.

Construction of the DK Organic's Whole Earth Compost Facility in North Chicago is nearing completion.

**Food Scraps**

A few more Jewel stores are shipping food scraps to the Nu-Earth Facility. Food scrap deliveries to the Midwest Organics Facility remain the same.

**I – 8. Project and Program Updates**

**BACKGROUND:** The following are updates on several projects and programs we are currently working on:

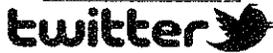
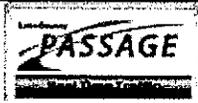
1. Highstar Capital, a private equity firm, has agreed to purchase Veolia for a reported \$1.9 billion. It is also reported that Veolia will do business in IL as Advanced Disposal. As part of our host agreement with Veolia we have an assignment of rights clause that requires that SWALCO and Lake County have to formally approve the assignment by Highstar Capital.
2. Walter is assisting North Chicago (in discussions with Veolia for an extension), Mundelein (in discussions with Groot to expand its residential franchise to multi-family and include recycling services) and Round Lake Beach (in discussions with WMI on an extension), and is also assisting (along with Pete) Grayslake, Libertyville and Deerfield with commercial franchise surveys and potential RFPs.
3. Walter has been asked to speak at the upcoming conference of the Closure and Container Manufacturers Association on September 20<sup>th</sup> at the Marriott-Lincolnshire. The Association members are very interested in messaging the need to have consumers leave the caps on plastic bottles, we have been doing this for the past several years with our guidelines. Now the manufacturers are realizing the need to help with this effort and invited SWALCO to join a panel to discuss how to best communicate this to the public. Numerous recycling programs across the country still instruct people to leave the caps off, and this has lead to litter issues and a loss of plastic that could be recycled and used as a feedstock.
4. The Governor signed HB 4986 into law as Public Act 97-853. This was a SWALCO bill that Rep. May and Sen. Garrett sponsored on our behalf and requires the formation of a task force to look at recycling and funding issues on a statewide basis. Walter submitted a letter to IEPA requesting that we be assigned to the task force.
5. Highland Park's residential food scrap collection pilot started in August and at last count approximately 100 people had enrolled in the program. The program will run through November. As of August 20th, all the Jewel stores in Lake County will be composting their food scraps, along with the WalMarts, Costcos and Whole Foods.
6. Lorin will be working on numerous upgrades to the website for the next 4 to 5 weeks with assistance from Lake County IT staff. This work is necessitated by the CVP education program and will hopefully lead to a more organized and effective website.
7. On June 13<sup>th</sup> and July 17th Walter Willis attended meetings hosted by SWANCC to discuss efforts to increase food scrap composting in the Chicago land area. Representatives from SWANCC, Oak Park, Cook County, Kane County, DuPage County and Seven Generations attended the meeting. It was decided that the group would work on holding a food scrap composting workshop on October 18<sup>th</sup> (the day before Green Town in Highland Park) in Highland Park. The purpose would be to attract commercial and institutional food scrap generators (grocery stores, restaurants, catering, etc.) to the workshop and put them into direct contact with peers who have programs, haulers that provide collection services and the composting site operators in Lake County, with the goal of attracting new customers for food scrap service and working to drive down costs in the process.

**STAFF:** Walter Willis, Executive Director

From: Lake County [jennie@lakecounty-il-waukegan-351.ccsend.com] on behalf of Lake County [communications@lakecountyil.gov]  
Sent: Thursday, August 16, 2012 11:21 AM  
To: David Lothspeich  
Subject: August 2012 Lake County Edition



Quick Links



New on LCTV



Board Meeting:  
August 14, 2012

LCTV can be seen on Comcast cable channel 18 or 30 or channel 99 for AT&T U-verse subscribers.

LCTV programs and archived board meetings are also available online.

Lake County Edition  
August 2012



Lake County News

Understanding Your 2012 Property Assessment: Help Centers Available

Property owners receive their assessment notices this time of year, and it's important that they carefully review and understand this information. The Chief County Assessment Office will hold two public information meetings and 18 tax assessment help centers this fall to help residents. [Full schedule of outreach sessions from August through October.](#)



[In this video](#), County Board Chairman David Stolman sits down with the Chief County Assessment Officer to answer frequently asked questions about your assessment notice. [Watch now.](#)



Transportation News

2012 IDOT Pavement Patching

The Illinois Department of Transportation has announced its [2012 pavement patching locations](#) throughout Lake County. Pavement patching begins this month and is expected to conclude in November. The expected impact to traffic is temporary lane closures. For up-to-date information please visit [Lake County PASSAGE.](#)

Railroad Closures

**Mundelein:** The Canadian National Railroad will close IL Route 176 (Maple St.) at the crossing in the Village of Mundelein on Friday, Aug. 17 at 8 a.m. for repairs. The road should reopen on the evening of Friday, Aug. 24. The posted detour route for eastbound traffic on IL Route 176 (Maple St.) is to proceed southbound on US Route 45 and eastbound on Hawley Street back to IL Route 176 (Maple St.). For westbound traffic on IL Route 176 (Maple St.), proceed south-west bound on Hawley Street and northbound on US Route 45 back to IL Route 176 (Maple St.)

[More Information](#)

**Libertyville Township:** The Canadian National Railroad will close the railroad crossing on Diamond Lake Road in Libertyville Township on Monday, Aug. 27 at 6 a.m. for new railroad track installation. Diamond Lake Road should reopen to traffic on the evening of Friday, Sept. 7. Detour route: IL Route 60/83 to IL Route 60 to U.S. Route 45.

### **Adopt-A-Highway**

The Lake County Division of Transportation is now accepting applications for the Adopt-A-Highway Program. Enrollment is open through the end of August. This program provides residents and businesses an opportunity to contribute towards a cleaner, greener environment, one mile at a time. [Learn more about the Adopt-A-Highway program in this short video.](#)



### **Illinois State Toll Highway Authority Strategic Planning Committee Supports IL Route 53/120 Blue Ribbon Advisory Council's Recommendations**

Lake County Board Chairman, David Stolman, attended the August 15 Strategic Planning Committee of Illinois State Toll Highway Authority. At the meeting, tollway staff presented the Committee with a summary of the IL Route 53/120 Blue Ribbon Advisory Council's key recommendations and began discussing next steps for the corridor improvement. The committee supported the Tollway beginning the process of engaging consultants to develop a more detailed design concept for the 53/120 corridor. This would include developing details regarding design, traffic, cost estimates and financing options. The committee also supported working with GMAP, Lake County and the communities along the 53/120 corridor to initiate a corridor land use plan.