

MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Special Budget Workshop
Saturday, November 14, 2009 at 8:30 A.M.
3110 RFD, LONG GROVE, ILLINOIS 60047-9613

CALL TO ORDER:

At 8:40 AM, President Rodriguez called the meeting to order.

ATTENDANCE:

Village President: Rodriguez
Trustees: Acuna, Barry, Marshall, Schmitt, Wachs, Weber
Village Clerk: Schultheis
Also Present: Village Manager Lothspeich, Village Counsel Filippini, Superintendent Block

Commission Resumes: President Rodriguez said that there would be a secret ballot, and that terms would be selected by lottery (as they needed to be staggered). A vote would then be taken to approve the selections. – **No action was taken.**

Account Summary: For the sake of the new Trustees and the Audience, Village Manager Lothspeich gave a description of the Account Funds and the monies that they contain. He also explained the purpose of each of those funds. In particular, he said that in the Depository I Account, there was Impact Fees. These included money for the settlement of the Raintree lawsuit. – **No action was taken.**

How Money is Deposited: Village Manager Lothspeich described the process by which money is collected, recorded, and deposited into accounts. He described the checks and balances of the system, the reports that were generated to monitor the process, and the accounting firm (Seidler) who did comparative and due diligence regarding money spent and deposited to make certain that all money was accounted for and issued into the correct account fund, and recorded as such. Village Manager Lothspeich also described how bills are amassed, accounted for, approved and paid. He said that there were layers of reviews for each deposit and payment.

Trustee Wachs asked what fund held the Tree Fund. Village Manager Lothspeich said that the money was in the General Fund under Miscellaneous– **No action was taken.**

Current Budget: It was decided before the discussion to limit this portion of the session to half-hour.

- There was a question regarding whether or not Menard's sales were meeting or exceeding what was budgeted. Village Manager Lothspeich said that the current forecast showed that the Village would be receiving \$125,000 below what was expected due to the state of the economy, and the fact that Menard's opened later than was anticipated. He added that there was an upward trend in the sales at Menards.
- There was a question regarding the Storm Water Management Item Line. Superintendent Block explained that as the Village is a certified community, there is an obligation to pay for engineering reviews.
- There was a question regarding expected new home permits for the 2010-11 Budget Year. Superintendent Block said that the Village could expect two new home permits, and other permits for additions and expansion.
- Village Manager Lothspeich noted that the Village was looking into the possibility of Sales Tax Interruption Coverage, as such a large percentage of the operating budget was from one specific revenue source.
- Trustees questioned the budget item calling for such a steep cut in the telephone bill. Village Manager Lothspeich noted that that the Village had changed providers.
- There was mention of a \$5600 banking charge. Village Manager Lothspeich said that the Village needed a better relationship with the bank it would choose for the next fiscal year. Trustee Acuna and Village Manager Lothspeich discussed having the accounts monitored better by the bank.
- There was a substantial drop in the amount of money put aside for snow removal, but an Emergency Fund developed. The Village is hoping to secure a snowplowing flat fee. Superintendent Block said that in 2008, there were 46 snow events. In 2007, there were only 28 snow events. In order to maintain a lower cost on snowplowing, the residents must be aware that the level of service might be changed. The Board agreed that if there were going to be any changes made to the way the plowing were done, the residents would be notified by various media – including the newspapers, the *Bridge*, the website.

- Since Motor Fuel Tax money is down, the Board needed to review the maintenance schedule. Which roads needed to be maintained would have to be scrutinized. Superintendent Block said that within a decade was the usual timeframe for a road to be completely repaved.
- There was a question on the money spent for the Village Prosecutor and also spent for the lobbyist.
- There was discussion regarding the water system. Village Counsel Filippini said that if a big enough portion of the money was paid by the property owners, the bond issued to pay for the water system would not need to be heavily capitalized.
- Soccer Field Improvements – The cost of \$325,000 is a real number as it was the cost of the contract. The ground will need to be seeded for a year before it can be used. The Park District and the Village were looking to partner to provide a sprinkler system for the fields. Park District President Lee Bassett said that the Park District is in favor of the sprinkler system, but have not put it in their Budget yet.

At 9:40 AM, Trustee Acuna left the Meeting

- There was discussion regarding whether or not contributions should be put on the Budget and not on the Wish List for events such as the Arts and Music Council. Some Trustees wondered if the Village would be able to afford these expenses. There was also a question as to what could be cut from the Teasel Removal and Mosquito Abatement budget.
– **No action was taken.**

At 10:03 AM, Trustee Wachs moved to go into Executive Session to discuss Investments –Village Investments Section 2 (c) (7) and Personnel; seconded by Trustee Barry.

ROLL CALL VOTE:

**Acuna – absent; Barry – aye; Marshall – aye; Schmitt – aye; Wachs – aye; Weber – aye
(Motion carried 5 – 0; Acuna left temporarily)**

At 11:35 AM; Trustee Barry moved to adjourn; seconded by Trustee Wachs.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0; Trustee Schmitt had left meeting at 11:23 AM)