

MINUTES OF THE VILLAGE BOARD OF LONG GROVE

Tuesday, November 10, 2009 at 7 P.M.

3110 RFD, LONG GROVE, ILLINOIS 60047-9613

CALL TO ORDER:

President Rodriguez called the meeting to order at 7:01 P.M.

OFFICIALS IN ATTENDANCE:

Village President: Rodriguez
 Trustees: Acuna, Barry, Marshall, Schmitt, Wachs, Weber
 Village Clerk: Schultheis
 Also Present: Village Manager Lothspeich, Village Counsel Filippini, Superintendent Block, Village Planner Hogue

The Bridge – President Rodriguez said that the upcoming issue of *The Bridge* was fantastic, and showed a different and exciting look to the pamphlet. – **No action was taken.**

Long Grove Business Community Partners – President Rodriguez said that the meeting would be on November 11, 2009 at the Village Tavern at 5:30 PM. She said that the residents were invited. – **No action was taken.**

Wine and Walk – President Rodriguez said that there would be a Wine and Walk event on Saturday, November 14, 2009. – **No action was taken.**

Tree Lighting and Opening of Archer Road – President Rodriguez said that the Archer Road Ceremony will be held on November 21, 2009 at 3:30 PM, followed by the Lighting of the Tree

- **No action was taken.**

IDOT Route 22 Meeting – President Rodriguez said that on November 17, 2009, IDOT would be holding a meeting at the Lake Zurich High School regarding proposed construction on Route 22. - **No action was taken.**

John Hall – President Rodriguez announced that former Architectural Board member, John Hall had passed away. – **No action was taken.**

Homeowner Associations:

Briarcrest – Geoff Wilson. – **No one was present. No action was taken.**

Bridgewater Farms – Sophia Hanson. – **No one was present. No action was taken.**

Bridlewood - Joel Polakoff. – **Residents present in the audience. No action was taken.**

NO ITEMS FROM THE AUDIENCE

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ACTION ITEMS:

Item #1: November 3, 2009 Plan Commission & Zoning Board Of Appeals Meeting.

The Plan Commission & Zoning Board Of Appeals *recommended conditional approval* of the following items during their meeting.

- A. Public Hearing For A Special Use Permit And/Or Additional Relief Necessary And/Or Appropriate Under The Zoning Code To Allow The Co-Location Of Wireless Communication Antennas And Related Equipment Facilities On Property Known As 9019 Oakwood Road (A.K.A. *The Gridley Ball Fields*) And Zoned Under The OS-P Zoning District Classification And Within A Flood Hazard Area, *SAC Wireless*. – **Trustee Schmitt moved to Direct Village Counsel to Prepare the Necessary Approval Documents for Consideration during the November 24, 2009 Board Meeting; seconded by Trustee Barry.**

ROLL CALL VOTE:

Acuna – aye; Barry – aye; Marshall – aye; Schmitt – aye; Wachs – aye; Weber – aye

(Motion carried 6 – 0)

Vernadine Martlock noted that the documentation should read Gridley Field, not Lemon Hill (the Board noted the correction).

- B. Public Hearing For An Amendment To A Previously Approved Special Use Permit And/Or Additional Relief Necessary And/Or Appropriate Under The Zoning Code To Allow Co-Location Of Additional Antennas On An Existing Monopole Telecommunications Tower At 5105 Arlington Heights Road And Zoned Under The R-2 Zoning District Classification, *Clearwire US*. – **Trustee Barry moved to Direct Village Counsel to Prepare the Necessary Approval Documents for Consideration during the November 24, 2009 Board Meeting;**

seconded by Trustee Marshall.

ROLL CALL VOTE:

Acuna – aye; Barry – aye; Marshall – aye; Schmitt – aye; Wachs – aye; Weber – aye

(Motion carried 6 – 0)

Trustee Schmitt said that the tower is visible, and that there really should not be anything else approved there.

Village Counsel Filippini said that there can be a proviso added to the documentation stating that this is the last project in that area. There was a consensus on this proviso.

Item #2: Referral To The Plan Commission & Zoning Board Of Appeals.

Village Planner Hogue said that the idea behind this referral was to get the property ready for a potential purchaser. He said that the Plan Commission would be meeting in December, 2009 or January, 2010.

Trustee Wachs moved to Refer a Request for Zoning Code Amendment, Reclassification of Property (R2 Residential PUD to B-1 Business District), Planned Unit Development Special Use Permit and Re-subdivision for Fairfield Village Subdivision Lot #19 to Allow a Retail Planned Unit Development Located at the Archer Parking Lot, Village of Long Grove; seconded by Trustee Schmitt.

VOICE VOTE:

All ayes, no nays

(Motion carried 6 – 0)

Item #3: Village Financial Statements – Baker Tilley, Virchow, Krause LLP.

Baker Tilley, Virchow, Krause LLP Representative John Rader was in attendance to provide a summary of each and answer questions. Staff is continuing to work with Village Accountant Greg Seidler to address the items raised in the Report on Internal Controls and the Agreed Upon Procedures. – Rep John Rader gave a brief synopsis of the audit. He said that the conclusion was that there was a “clean opinion” on the audit – meaning that the Village had received the highest level of assurance that all auditing rules had been followed. He said that the Village still has a healthy General Fund. In the 2009 Fiscal Period, sales tax and permit revenues were down, but the good news continued to be that the Village did not go into debt. He said that the Village had a lot more expenses this year than in past, especially by constructing the Archer Parking Lot. Regarding Internal Control, John Rader said that there were no new points (issues); and that there were a decreasing number of internal control issues. He said that internal control had showed significant improvement, and was impressive in comparison to other communities.

Trustee Schmitt moved to Accept the Fiscal Year 2008-09 Financial Statements and Report on the Internal Controls as Prepared by Baker Tilley, Virchow Krause LLP; seconded by Trustee Acuna.

ROLL CALL VOTE:

Acuna – aye; Barry – aye; Marshall – aye; Schmitt – aye; Wachs – aye; Weber – aye

(Motion carried 6 – 0)

Item #4: Resolution Further Reducing The Letter Of Credit For Ravenna East.

In 2004, the Village Board approved Ordinance #2004-O-23 “An Ordinance Amending And Restating The Previous Grant Of A Special Use Permit And Approval Of A Preliminary Planned Unit Development Plat And Approving A Final Planned Unit Development Plat For Concord Homes’ Ravenna Development.” As a condition for approval, the developer posted the Letters Of Credit (LOC’s) in the amount of \$5,408,070.21 to assure completion of all required improvements. The developer has since completed a substantial portion of the required improvements, most notably the final asphalt lift course and has requested an additional reduction in the amount of the LOC. The Village Engineer recommends that the LOC’s be reduced from \$164,885.86 to \$16,762.95. – **Trustee Schmitt moved to Approve A Resolution Further Reducing the Letters of Credit for Ravenna East from \$164,885.86 to \$16,762.95 Letters of Credit for Concord at Ravenna LLC (Lennar Homes); seconded by Trustee Barry.**

ROLL CALL VOTE:

Acuna – aye; Barry – aye; Marshall – aye; Schmitt – aye; Wachs – aye; Weber – aye

(Motion carried 6 – 0)

Item #5: Ord. Approving Minor Amendment To Ravenna Subdivision – Final Pavement.

During the May 12, 2009 Meeting, the Village Board approved Ordinance 2009-O-35 “An Ordinance Approving A Minor Amendment To The Ravenna Subdivision Planned Unit Development (PUD) To Allow For The Final Roadway Pavement Lift To Be Installed Prior To 75% Occupancy.” During the meeting there was discussion regarding what percentage of homes currently had occupancy permits. The following motion in the meeting minutes approving the Ordinance is consistent with Staff’s notes; however, the percentage occupied is not consistent with the actual number of homes occupied. As the Village Board may recall, the intent of the Minor Amendment to the Ravenna Ordinance was to have the percentage of occupancy permits needed to install the final wearing surface equal the number of occupancy permits that had been issued at the time of the meeting. Village Superintendent Block reports that 41% (45 of 109 lots) of the lots were occupied as of May 12, 2009. Since the meeting minutes are consistent with the draft ordinance, it was felt that a minor amendment to the approved ordinance was necessary to confirm that this was the intent of the amendment and to clarify the correct percentage in the meeting minutes for the record. – Trustee Barry noted that there were several typos in the Ordinance that needed to be corrected.

Trustee Barry moved to Approve an Ordinance Approving a Minor Amendment Correcting Ordinance 2009-O-27 Regarding The Street Paving Requirements for the Ravenna Subdivision Planned Unit Development (PUD) to Allow for the Final Roadway Pavement Lift to be Installed Prior to the 40% Occupancy; seconded by Trustee Marshall.

ROLL CALL VOTE:

Acuna – aye; Barry – aye; Marshall – aye; Schmitt – aye; Wachs – aye; Weber – aye (Motion carried 6 – 0)

Item #6: United States Census Bureau 2010 Proclamation.

The United States Census Bureau is gearing up their public informational campaign and have targeted municipalities to help advertise the importance of completing the census. To that end, the Bureau is requesting that municipalities acknowledge these efforts through proclamation. Please refer to the enclosed draft resolution that identifies the Village’s commitments. – President Rodriguez said that the Village wanted to acknowledge participation in the census. Trustee Weber said that *The Bridge* would include information regarding the participation. Trustee Barry said that it was very important that residents participate in the survey so that the Village was not under counted. – **No motion was necessary.**

Item #7: Village President Rodriguez.

Illinois Route 22 Widening (west of IL 83). The Illinois Department Of Transportation (IDOT) will be hosting a public meeting at Lake Zurich High School on Tuesday, November 17, 2009 from 4:30 PM until 7:30 PM. Staff has met with IDOT a number of times to review this project over the past number of years and has reiterated the need for the roadway footprint to be as narrow as possible and within the existing ROW. The various scenic corridor and other easements have been of great assistance toward this goal and there are two minor encroachments beyond the existing ROW that IDOT has been encouraged to focus on eliminating. It should be noted that the current plans call for the addition of a stormwater pond located with the platted scenic corridor easement on the north side of IL 22 that is intended to protect the endangered white orchards on the south side of IL 22. Staff is coordinating reviews with the various environmental groups (including Barbara Turner) in an effort to ensure that our common goals are addressed by IDOT. – Village Manager Lothspeich said that the Forest Preserve also met to review this issue. Because the Village has easements, there could be incentive for IDOT to negotiate with the Village. – **No action was taken.**

Work on Route 83 – Village Manager Lothspeich said that the repairs on Il Route 83 were unannounced to the Village before they began. In response to a question from the Board, Superintendent Block said that a Red Light Camera is not being installed at the corner of Rte 22 and 83. He said that the Lake County DOT would be using the cameras to gauge the flow of traffic. – **No action was taken.**

Board/Commission/Committee Appointments. – President Rodriguez said that terms for the Plan Commission will be identified by the November 24, 2009 Meeting. – **No action was taken.**

Item #8: Village Trustee Acuna.

A. Treasurer Report For October 31, 2009. – Trustee Acuna moved to Approve the October

31, 2009 Treasurer's Report; seconded by Trustee Barry.**ROLL CALL VOTE:**

Acuna – aye; Barry – aye; Marshall – aye; Schmitt – aye; Wachs – aye; Weber – aye

(Motion carried 6 – 0)

B. Actual and Budget Comparisons For Period Ending October 31, 2009. For informational purposes only – **No action was taken.**

C. Village Budget Year To Date. The DRAFT Budget for next fiscal year 2010/2011 will be for further ready for further discussion during the Budget Workshop – Special Board Meeting on Saturday, November 14, 2009 at 8:30 a.m. – **No action was taken.**

Item #9: Village Trustee Barry.

A. H1N1/Swine Flu – Update. - Trustee Barry said that the H1N1 virus appears to be much less dire than predicted. – **No action was taken.**

B. Mosquito Abatement/West Nile Virus Update. – Trustee Barry said that he wants to review the costs and process for the Mosquito Abatement program to see where costs can be cut and improvements to the process can be made. – **No action was taken.**

C. Pathways – Trustee Barry said that there would be a meeting on November 13, 2009. He said that as of yet, no grant money had been received. **No action was taken.**

D. CERT Team Recognition – Trustee Schmitt suggested that the CERT Team members be invited to a future meeting to receive recognition from the Village for their efforts. There was general consensus that this was something that the Board wanted to do – **No action was taken.**

Item #10: Village Trustee Marshall.

Long Grove Business & Community Partners Board Meeting – October 20, 2009. Trustee Marshall and Staff represented the Village during the LGBCP Meeting. – Trustee Marshall said that there was a new pastry shop in the downtown, Sweet Whimsy. He also said that there will be a new local publication from the Business Community Partners called *Townie*. Also mentioned was the November 14 Wine and Walk Event.

Archer Parking Lot Dedication: Trustee Marshall and Trustee Weber discussed a contribution of no more than \$75 to defray costs of the Business Community Partners postage to invite residents to the Archer Parking Lot. The consensus of the Board was to allow this expense. It was noted that Archer was a farmer who donated money to build the Village's first schools. Resident Jaeger's request to put a historical marker denoting the origin of the name was met with Board interest. – **No action was taken.**

Item #11: Trustee Schmitt:

A. Long Grove Park District Board Meeting – November 2, 2009. Trustee Schmitt attended the November 2, 2009 Park District Board Meeting - Trustee Schmitt said that Chicago was chosen as the most "green" city in the United States, as per an article in the *Municipal League Review*. – **No action was taken.**

B. Soccer Field Construction Status & Change Order Requests.

Although the total project cost remains \$16,835.00 below budget, the change orders are being presented for Village Board approval since the total amount exceeds \$10,000. – **Trustee Barry moved to Approve a Change Order Presented for the Installation of the Soccer Fields totaling \$15,402.51 with the Total Project Costs Remaining \$10,573.89 Below the Contract Amount; seconded by Trustee Schmitt.**

ROLL CALL VOTE:

Acuna – aye; Barry – aye; Marshall – aye; Schmitt – aye; Wachs – aye; Weber – aye

(Motion carried 6 – 0)

C. Commercial Recycling Update. Village President Rodriguez, Trustee Schmitt, Superintendent Block and Staff met with SWALCO Director Walter Willis and Peter Adrian to discuss possible commercial recycling options on November 3, 2009. – Trustee Schmitt said that SWALCO will send out a questionnaire to all of the retailers. She said that there was a need to have a single waste hauler and recycler to save the property owners money. – **No action was taken.**

D. Recycling – Resident Vernadine Martlock asked how SWALCO suggested recycling prescription drugs. Trustee Schmitt answered that there was a facility in Gurnee that would take them; or, if they were put in the trash, they needed to be crushed or put in kitty litter for absorption and then bundled. – **No action was taken.**

Item #12: Village Trustee Wachs.

Steepleview Estates Subdivision Request To Install Final Asphalt Pavement. Noting that the Village has recently approved modifications to PUD ordinances to permit Ravenna East and

Eastgate Subdivisions to install the final pavement lift course prior to the original date, Steepleview Developer/Owner John Ulrich is requesting similar permission. Since this issue has not been discussed previously, the action has been limited to discussion for direction. – **POSTPONED UNTIL NOVEMBER 24, 2009 MEETING.**

- **Item #13: Village Trustee Weber.**

The Bridge – Trustee Weber said that the *Bridge* would be in residential mailboxes by the following day- **No action was taken.**

Historical Society – Trustee Weber said that there would be a Fireside Chat held on November 18 At Reed-Turner featuring an oral history of Long Grove. Time 11 AM. – **No action was taken.**

Green Courte Partners Video – On November 11, 2009 there was to be a viewing of the award winning tape about public spaces in Long Grove – **No action was taken.**

- **Item #14: Village Clerk Schultheis.**

Nothing to report. No action was taken.

- **Item #15: Village Manager Lothspeich.**

Nothing to report. No action was taken.

- **Item #16: Village Superintendent Block.**

Illinois Public Works Mutual Aid Network – Superintendent Block said that he met with this group in Springfield along with IDOT. Twenty-six communities belong to this group, but 102 communities sent representatives. Illinois is the first state to have such a group organized.

In the event of an emergency, manpower and equipment can be directed to the trouble spot (the first five days at no cost); and after five days the community would file for disaster relief. – **No action was taken.**

International Building Codes – Superintendent Block was given a scholarship to attend a Building Code event in Maryland for the purpose of discussing sprinkler systems and building codes for all new homes. – **No action was taken.**

Striping of Robert Parker Coffin Road – Superintendent Block said that the striping was completed as of November 10th. He also said that Schaeffer Road, Brookstone and Indian Creek Road were patched. - **No action was taken.**

Mardan Drive – Resident Vernadine Martlock asked when Mardan Drive would be paved. Superintendent Block said that it would be done within 4-7days. - **No action was taken.**

- **Item #17: Village Planner Hogue.**

Landscape Lighting – Village Planner Hogue asked the Board if they were comfortable with architectural lighting if the Architectural Board approved it. Trustee Acuna said that architectural lighting was a policy issue. Trustee Marshall said that it was difficult to conceptualize lighting until it was seen. The consensus was to see if the Architecture Commission passed the lighting, and then if they did, have something installed in a single building so that it could be seen by the Board - **No action was taken.**

- **Item #18: Village Attorney Filippini.**

Nothing to report. No action was taken.

- **Item #19: Approval of Board Meeting Minutes.**

August 18, 2009 Special Board Meeting Minutes. – Trustee Barry moved to Approve the August 18, 2009 Special Board Meeting Minutes, as amended; seconded by Trustee Schmitt.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0).

October 27, 2009 Board Meeting Minutes. Trustee Schmitt moved to Approve the October 27, 2009 Board Meeting Minutes, as amended; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0).

- **Item: Executive Session.**

At 9:25P.M.; Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Minutes; (2) Personnel; (3) Litigation; and (4) Acquisition of Property; seconded by

Trustee Wachs.

ROLL CALL VOTE:

**Acuna – aye; Barry – aye; Marshall – aye; Schmitt – aye; Wachs – aye; Weber – aye
(Motion carried 6 – 0)**

Item: Other Business.

August 18, 2009 Special Board Meeting Executive Session Meeting Minutes.

October 13, 2009 Board Meeting Minutes.

October 27, 2009 Board Meeting Minutes. – **Trustee Barry moved to Approve the August 18, 2009 Special Board Meeting Executive Session Minutes, the October 13 and 27, 2009 Executive Session Minutes as amended, but not for public release; seconded by Trustee Schmitt.**

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0).

Item: Adjournment.

At 10:17 P.M., Trustee Acuna moved to Adjourn the Meeting; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0).