

Item #10:
Village Trustee Marshall
B. Building Permit Expiration & Fees



6/16/10 maie

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Administration / Transportation

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Susan W. P
161 E. Chic
Chicago, IL

Matthew E
Hewitt Hor
400 N. Pau
Chicago, IL

SENDER: COMPLETE THIS SECTION

- Complete Items 1, 2, and 3. Also complete Item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

SUSAN PISER
161 E. CHICAGO AVE.
APT. 6252
CHICAGO, IL 60611

2. Article Number

(Transfer from service label)

June 16, 20

7008 1830 0004 5251 6013

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

Re: Building Permit #507-05

For: New Single Family Residence at 4287 Hilltop Road

Date of Permit Issuance: Oct. 1, 2008

Date of Permit Expiration: Apr. 1, 2010, extended to Oct. 1, 2010

Dear Contractor and/or Property Owner,

Please be advised of the approaching expiration of your building permit.

We advise that you contact the Village office within seven (7) business days of receipt of this letter to arrange for final inspections. For a new residence, if you have not already done so, please submit a final grading as-built topography site plan. Final Certificate of Occupancy inspections for a new residence require two (2) weeks advance notice to allow for a final engineering review. Please call (847-634-9440) to schedule your final inspections or to update us on the status of your building project if you feel you are not quite ready for final inspections.

Please be advised that the expiration of your permit prior to passing final inspections would result in stoppage of work on the site (a 'red tag' and related penalty fines.) You would also be responsible for acquiring a new permit and paying new permit fees prior to continuing any further work on the site. There are also ramifications in regard to the affiliated security deposit; refer to the Village Code excerpt below. It is advisable to avoid the expiration of your building permit.

12-1-3: (F) Penalty For Untimely Completion: In addition to any violations, penalties, or fines that may apply in the event that a person fails to complete work for which a security deposit is required in a timely fashion, the village shall retain the greater of one hundred dollars (\$100.00) or ten percent (10%) of any security deposit for each month or fraction thereof after the date that the work was to be completed pursuant to an authorization or applicable code provision. In addition, the balance of any security deposit for which the preconditions for return have not been satisfied within six (6) months after the date that the work was to be completed under the authorization or applicable code provision, shall be forfeited to the village and transferred into the village's general fund.

This letter serves as the Village's official notice to you, the builder and/or owner, of the approaching expiration of your building permit. We look forward to hearing from you and helping to close out your building permit.

Sincerely,

Margerita Romanello
Building Department Assistant

Village of Long Grove 3110 RFD, Long Grove, Illinois 60047-9623
Tel: (847) 634-9440 • Fax: (847) 634-9408

www.longgrove.net

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X Agent
 Addressee

B. Received by (Printed Name)

L. MOYA

C. Date of Delivery

6-17-10

D. Is delivery address different from Item 1? Yes
If YES, enter delivery address below: No

3. Service Type

Certified Mail Express Mail
 Registered Return Receipt for Merchandise
 Insured Mail C.O.D.

4. Restricted Delivery? (Extra Fee)

Yes