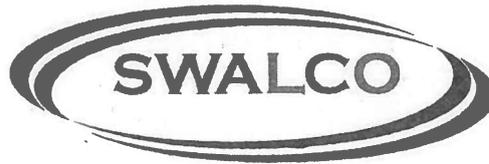


Item #10:
Village Trustee Yaeger
SWALCO Board Meeting – *October 10, 2016*



SOLID WASTE AGENCY OF LAKE COUNTY, IL

MEMORANDUM

To: SWALCO Directors and Alternates
From: Walter S. Willis, Executive Director *WSW*
Subject: October 2016 Meeting Notice Information
Date: October 14, 2016

Attached you will find the agenda for this month's meeting, minutes from our June 16, 2016 meeting, and the referenced consent, action and information items.

I look forward to seeing you at the meeting on October 20th, 7 pm at the Hainesville Village Hall. Please let Amy Bartemio know if you or an alternate will be attending the meeting.

**SOLID WASTE AGENCY OF LAKE COUNTY, IL
BOARD OF DIRECTORS
THURSDAY, OCTOBER 20, 2016 - 7:00 P.M.
HAINESVILLE VILLAGE HALL
100 HAINESVILLE ROAD, HAINESVILLE, IL 60030**

AGENDA

1. **CALL TO ORDER** Chairman
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL** Secretary
4. **APPROVAL OF MINUTES** Committee
Minutes of June 16, 2016
5. **PUBLIC COMMENT**
6. **NEW AGENDA ITEMS**
7. **MEMBER RESOLUTIONS**
8. **BOARD ITEMS** Executive Director

Consent Item

1. Expenditure Reports (*September 2016*)

Action Items

2. Proposed FY 2017 SWALCO Budget
3. Proposed Capital Replacement Fund Expenditures for FY 2016
4. Contract - Larry Clark, General Counsel
5. Election to the Executive Committee
6. 2017 Legislative Policy
7. WMRA Capacity Agreement Amendment #4 (Excluded from packet – E.F.P.)
8. Clothing and Textile Recycling Program – Contract Amendment #1
9. Proposed 2017 Calendar of Meetings

Information Items

1. Health Department Report – Mike Kuhn (E.F.P)
2. 2nd Quarter 2016 Recycling and Per Ton Payment Report
3. 3rd Quarter 2016 Electronics Program Update
4. Project and Program Updates

9. **EXECUTIVE SESSION - IF NEEDED**
10. **ADJOURNMENT**

SWALCO BOD VOTING RECORD/06.16.16

VOICE
removed
Glenn Ryback
as chair of FEC

MUNICIPALITY

Attendance

		Consent Agendas 2016		2015 Financials		DAO renewal		Exec. Committee renewal							
		A	N	A	N	A	N	A	N	A	N	A	N	A	N
✓ ANTIOCH	✓	✓		✓		✓									
BANNOCKBURN															
BEACH PARK															
DEER PARK	✓	✓		✓		✓									
✓ DEERFIELD	✓	✓		✓		✓									
✓ FOX LAKE	✓	✓		✓		✓									
✓ GRAYSLAKE	✓	✓		✓		✓									
✓ GREAT LAKES															
✓ GREEN OAKS	✓	✓		✓		✓									
✓ GURNEE	✓	✓		✓		✓									
✓ HAINESVILLE	✓	✓		✓		✓									
✓ HAWTHORN WOODS	✓	✓		✓		✓									
✓ HIGHLAND PARK	✓	✓		✓		✓									
✓ HIGHWOOD	✓	✓		✓		✓									
ISLAND LAKE															
KILDEER															
✓ LAKE BARRINGTON	✓	✓		✓		✓									
LAKE BLUFF	✓	✓		✓		✓									
LAKE COUNTY	✓	✓		✓		✓									
LAKE FOREST															
LAKE VILLA															
✓ LAKE ZURICH	✓	✓		✓		✓									
✓ LIBERTYVILLE	✓	✓		✓		✓									
LINCOLNSHIRE															
✓ LINDENHURST	✓	✓		✓		✓									
✓ LONG GROVE	✓	✓		✓		✓									
MUNDELEIN	✓	✓		✓		✓									
✓ NORTH BARRINGTON	✓	✓		✓		✓									
✓ NORTH CHICAGO	✓	✓		✓		✓									
PARK CITY															
PORT BARRINGTON															
✓ RIVERWOODS	✓	✓		✓		✓									
✓ ROUND LAKE	✓	✓		✓		✓									
✓ ROUND LAKE BEACH	✓	✓		✓		✓									
ROUND LAKE HEIGHTS															
✓ ROUND LAKE PARK	✓	✓		✓		✓									
THIRD LAKE	✓	✓		✓		✓									
TOWER LAKES															
VERNON HILLS															
✓ WADSWORTH	✓	✓		✓		✓									
WAUCONDA															
WAUKEGAN															
WINTHROP HARBOR															
✓ VOLO	✓	✓		✓		✓									
ZION															

Deer Park arrived late 7:06pm
Lake Bluff arrived late 7:07pm

(14) (15) (16) (17)

Lake County arrived @ 7:17pm

SWALCO BOD SIGN IN SHEET/06.16.16

MEMBER COMMUNITY	REPRESENTATIVE	TITLE
ANTIOCH	SO Maciek	Village of Antioch Trustee
BANNOCKBURN		
BEACH PARK		
DEER PARK	Robert Olson	Trustee
DEERFIELD	Keith S. Smith	Village Manager
FOX LAKE	Tara Simonchek	Asst. Village Administrator
GRAYSLAKE	MIKE ELLIS	Village Manager
GREAT LAKES		
GREEN OAKS	JOHN WALKER	TRUSTEE
GURNEE	PAT MUEZ	ADMINISTRATOR
HAINESVILLE	Steve Rless	MAYOR
HAWTHORN WOODS	Steve Rless	Trustee
HIGHLAND PARK	Ghida Neukirch	City Manager
HIGHWOOD	Adrian Marquez	Assistant to the Cm.
ISLAND LAKE		
KILDEER		
LAKE BARRINGTON	LUIS MARTIN	ADMINISTRATOR
LAKE BLUFF	Drew Irwin	Village Admin.
LAKE COUNTY	SANDRA HART	COMMISSIONER
LAKE FOREST		
LAKE VILLA		
LAKE ZURICH	MIKE BROWN	PW Director
LIBERTYVILLE	PETER GARETTY	LIA. TRUSTEE
LINCOLNSHIRE		
LINDENHURST	TIMOTHY GRAYM	Trustee
LONG GROVE	GEORGE YAEGER	TRUSTEE
MUNDELEIN	Holly King	Trustee
NORTH BARRINGTON	MARTIN PAIS	Trustee
NORTH CHICAGO		
PARK CITY		
PORT BARRINGTON		
RIVERWOODS	John W. Smith	TRUSTEE
ROUND LAKE	Sue Triphahn	Trustee
ROUND LAKE BEACH	Larry T Mount	Senior Trustee
ROUND LAKE HEIGHTS		
ROUND LAKE PARK	BOB CERRETTI	TRUSTEE
THIRD LAKE	BOB KOWALKE	TRUSTEE
TOWER LAKES		
VERNON HILLS		
WADSWORTH	Sharon Peacock	Mayor
WAUCONDA		
WAUKEGAN		
WINTHROP HARBOR		
ZION		
VOLO	MIKE MAY	Village Administrator

PUBLIC SIGN-IN SHEET

SWALCO BOD MEETING

Name

Address

Representing

Jacob Adrian

18547 Beier Rd. Guerne

Date: 06/16/16

MINUTES

SOLID WASTE AGENCY OF LAKE COUNTY, IL
BOARD OF DIRECTORS
THURSDAY, JUNE 16, 2016 - 7:00 P.M.
100 HAINESVILLE ROAD, HAINESVILLE, IL

MEMBERS ATTENDING: *See Attachment 1, Member Sign In, Attachment 2, Voting Record and Attachment 3, Public Sign In.*

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Chairman Mount called the BOD meeting to order at 7:04 p.m. with 25 members present. Deer Park, Lake Bluff and Lake County arrived late.

APPROVAL OF MINUTES

Motion by *Round Lake* seconded by *Wadsworth* to approve the minutes of April 14, 2016.
Motion was approved.

PUBLIC COMMENT: *None*

SPECIAL ELECTIONS: Glenn Ryback (Wadsworth) was nominated & elected as the BOD Chairman and John Norris (Riverwoods) was nominated & elected as the BOD Vice-Chairman.

NEW BOARD ITEMS: *None*

BOARD ITEMS

Consent Items

1. **Expenditures for April & May 2016**
Walter Willis presented the Expenditure Reports for April & May 2016.
Motion by *Round Lake*, seconded by *Mundelein* to approve the April & May 2016 Expenditures.
Motion was approved on a roll call vote of 25 to 0.

Action Items

1. **Fiscal Year 2015 Audit**
Walter Willis discussed the report and the findings of Baker Tilly for the 2015 Fiscal Year. The audit includes the required communication of internal control related matters, and financial statements for fiscal years ending November 2015 and 2014. The audit was found to be satisfactory and did not contain any material weaknesses in our financial reporting, but did include a Qualified Opinion related to the GASB 68 reporting. This is the first year that SWALCO's audit has included the information required by GASB 68 related to accounting and

financial reporting for the Agency's IMRF pension fund. Two reports reviewed by Baker Tilly did not coincide and in fact one was \$284,023 lower than the other (the audit report was \$2,532,783 vs. \$2,807,657 in the actuarial report). SWALCO requested assistance from IMRF to address the discrepancy. IMRF was developing new audit reports that Baker Tilly was not able to review in time for this final FY 2015 audit. Baker Tilly has indicated to the Agency that this should not be an issue for next year's audit.

Motion by *Deerfield*, seconded by *Wadsworth* to approve the FY 2015 audit prepared by Baker Tilly. *Motion was approved on a roll call vote of 27 to 0.*

2. **Public Officials Liability Insurance Renewal**

Walter Willis presented the Public Officials Liability insurance policy up for renewal. The current policy will expire July 24, 2016. Arthur Gallagher Risk Management Services, our insurance broker, solicited competitive quotes for this policy. RSUI, our current carrier, was the low bid and most comprehensive. The RSUI policy includes a Public Officials Extension endorsement (a significant coverage enhancement typically not provided) which covers third party entities such as volunteer groups (i.e. our CAC committee) and also includes terrorism coverage (this coverage integral to this policy and irrevocable). The annual premium for this policy is \$7,220 (which includes a \$200 service fee).

Motion by *Lake Bluff*, seconded by *Riverwoods* to approve the 2016 Public Officials Liability insurance policy renewal. *Motion was approved on a roll call vote of 27 to 0.*

3. **Elections to Executive Committee**

Walter Willis discussed the two year terms of four Executive Committee members elected by the Board of Directors expire in April. The two year terms of four Executive Committee members elected by the Board of Directors expire in April, or until new elections have been held. Following the procedures used in previous years to nominate and elect members of the Executive Committee, information was presented at the April 2016 Board of Directors meeting asking for those interested in serving on the Executive Committee to notify the Executive Director. A subsequent email was sent out asking for nominations as well. The Executive Director did not receive any other nominations except those listed below. Prompts for additional nominees from floor went unanswered. Therefore, the list of candidates for Executive Committee election for a two year term is: Pat Muetz – Gurnee, Linda Soto – Hainesville and Michael Talbett – Kildeer.

Walter Willis also discussed that Glenn Ryback can no longer hold the Chairman of the Executive Committee seat as he is now the BOD Chairman. Openings are available on the Executive Committee. A new Executive Committee Chairman will be appointed at the next Executive Committee meeting and member openings will again be discussed at the next Board of Directors meeting in August.

Motion by *Lake Bluff*, seconded by *Hainesville* to approve the selected EC candidates and remove Glenn Ryback as chairman from the Executive Committee. *Motion was unanimously approved.*

Information Items

1. Health Department Report – Mike Kuhn

Mike Kuhn discussed the Lake County Health Department report concerning recent activities and compliancy records regarding Lake County landfills (Countryside/Grayslake) (Advanced Disposal/Zion). Activity at the landscape waste transfer stations and composting facilities are beginning to increase in concert with spring landscaping work. Mike Kuhn also provided photos Perricone Brothers Compost Facility.

2. Compost Bin & Rain Barrel and Native Plant Sale Summary

Merleanne Rampale discussed the event which occurred on Saturday, May 10 at Independence Grove Forest Preserve in Libertyville. There was no increase in cost of the products to the public. Compost bins were sold for \$50.00 each and rain barrels were sold for \$60.00 each. The products are attractive and made from recycled materials. Tools and accessories were sold for \$10.00 and \$15.00 each. The event was cross promoted. Thousands of flyers were sent out in water bills. Additional flyers were handed out at a variety of community events and programs, ads and articles appeared on websites, newsletters and e-news, in local newspapers and media, and information was also included in two sections of the Forest Preserves' Horizons. Info and flyers were sent to SWALCO lists and members, Stormwater lists, Forest Preserve lists, Illinois Legislators, County Board members and others. During the day we welcomed several hundred visitors and sold approximately half the inventory. Because we coordinated and managed all aspects of the event ourselves, the vendor, EnviroWorld Corporation, offered us a donation of \$10.00 for every bin and barrel we purchased and \$2.00 for each accessory. Our purchases this year of 200 Compost Bins, 300 Rain Barrels, 75 Aerators, and 50 Temperature Gauges will generate \$5,250.00 for the Agency. We will continue to sell the "after-the sale inventory" in house at both SWALCO and Stormwater offices.

3. 1st Quarter 2016 Recycling and Per Ton Payment Report

Pete Adrian gave a brief summary of the reported tabulations of residential recyclables and waste for the first quarter of 2016. The first three months of 2016 illustrate that 13,225.93 tons of recyclables were collected from Lake County communities. Compared to previous year's first quarter totals (12,905.95 tons), Lake County communities have experienced a 2.5% increase in recycling volume as compared to the same period of 2015. However, total waste and recycling generation rates have also increased by 8.3% during this same period with 40,212.50 tons collected during the first quarter for 2016 vs. 36,872.54 ton during first quarter of 2015. Overall, the volume of both waste and recycling collected during this period has increased by 7% from the same period of 2015. In March it was reported by Groot and Lakeshore Recycling Services that they had delivering recyclables from some of the municipalities to their sorting facilities vs. delivering them to Waste Management Recycle America (WMRA). This resulted in 661.23 tons (6%) of the recyclables being diverted away from WMRA. Staff will continue to monitor this as it may impact our agreement with WMRA. Market values, for most recyclable commodities are beginning to show some improvement. This trend appears to be continuing into the second quarter and may lead to a possible per ton rebate in June.

4. Project and Program Updates

Walter Willis gave a brief update on several projects and programs SWALCO is currently working on:

- The City of Waukegan sent the Agency a certified letter (attached) notifying us that it was providing 30 days notice (as required in the Intergovernmental Agreement we have with each collection site) of closing its electronics collection site, and that it was withdrawing from the Agency. Attempts have been made to meet with the City to discuss this issue, and will be updated at the BOD meeting on June 16th.
- The transition to the new electronics recycler vendor (ERI) has gone well, and so far ERI has not charged the Agency for any of the loads it has received so far. That is a very positive sign and a testament to the great work the collection sites are doing.
- The legislative effort to amend the electronics law has continued and two stakeholder meetings were held by Senator Althoff and Rep. McAsey in May. Discussions are ongoing and focused on the key issues of funding, central coordination of a statewide program, and a convenience standard approach vs. a numerical goal, which is the current model in IL. The parties have agreed to continue discussions this summer with the goal of finding a compromise by this fall, for legislative action during the veto session or the lame duck session in early January. Any compromise will likely not become effective until 2018.
- Food scrap collection programs continue to grow in Lake County with the opening of one of the first food scrap drop-offs in the State in Grayslake in early May. Any member interested in providing kitchen pails to its residents that have the “ride along” option for food scraps (the option to commingle food scraps along with the yardwaste program) please contact the Agency as we have several hundred available for purchase at \$3.75 per unit.
- Other than the legislative effort regarding electronics, the main bills of concern were SB 2202 (would limit municipal franchising powers for C&D related services and pre-empt home rule powers) and HB 6321 (would limit the authority of electronics recycling certifying bodies to restrict the use of an IL based solution for CRT glass utilizing a segregated retrievable storage cell at a Subtitle D landfill). SB 2202, which SWALCO opposes, made it out of the Senate with only one no vote (Sen. Bush) but stalled in the House due to concerns from the House Sponsor, Rep. DeLuca. As a former Mayor he is concerned about the proposed limitation on municipal power. It is expected that the C&D recycling industry, the main proponents of the bill, will approach SWALCO and other local governments to enter into discussions. HB 6321, which SWALCO supports, was unanimously approved in the House and is now residing on the Senate floor having been passed out of committee. The bill sponsor and the proponents have agreed to meet with the certifying bodies to try to find a compromise that does not involve legislation. If a compromise is not reached, the bill may then be presented for a vote in the Senate.
- June 23rd will not be a “normal” pharmaceutical collection day at SWALCO, it is also the day that Aaron Lawlor will tape another “Dirty Jobs” segment highlighting the Agency’s pharmaceutical collection program with local law enforcement. Our program has also caught the attention of Senator Durbin, whose press secretary, John Normoyle, will also be attending.

Executive Session: *None*

NEXT BOARD MEETING: Thursday, August 25, 2016 - 7:00 p.m. Hainesville Village Hall, 100 N. Hainesville Road

ADJOURNMENT: 8:18 p.m.

Motion by *Hawthorn Woods*, seconded by *Grayslake* to adjourn. ***Motion was approved.***

Memo to the Board of Directors

October 20, 2016

Consent - 1. Expenditure Approval

ISSUE: Approve Expenditures

RECOMMENDATION: We recommend approval

TIMING: Routine

BACKGROUND: The Board of Directors authorized the Executive Director to pay expenditures under \$20,000. The Executive Director submits the monthly expenditures to the Board for approval.

The total for Administration \$45,616.62; Education \$0.00 Household Chemical Waste \$21,785.00; Recycling \$550.62 *Total expenditures for September 2016 - \$67,952.24*

ENCLOSED DOCUMENTS: Account Analysis Report

STAFF: Walter Willis, Executive Director
Amy Bartemio, Executive Office Manager