



**MEETING OF THE
CONSERVANCY SCENIC CORRIDOR COMMITTEE
WEDNESDAY, June 19, 2013 AT 7:00 P.M.**

Village Hall, 3110 RFD, Old McHenry Road, Long Grove, Illinois

I. CALL TO ORDER:

II. MEETING MINUTES: Approval of the September 19, 2012 CSCC Meeting Minutes.

III. OLD APPLICATIONS: NONE

IV. NEW APPLICATIONS: 13-01 ; Consideration of a request to remove exotic/aggressive species (cattails), add prairie grass and wildflowers, and hydrologic repair in a lowland conservancy district located within The Preserve PUD , submitted by Cathy Snyder of the Acres Group on behalf of the Preserve HOA.

V. OTHER BUSINESS:

- 1) Ordinance 2012-O-13; CSCC Committee Size
- 2) Discussion of potential persons who might fill the vacancy on the Committee

VI. ADJOURNMENT OF MEETING

UPCOMING MEETING: Next Meeting – Wednesday, July 3, 2013 at 7:30 p.m.

The Village of Long Grove is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to phone David Lothspeich, Long Grove Village Manager at 847-634-9440 or TDD 847-634-9650 promptly to allow the Village of Long Grove to make reasonable accommodations for those persons.

CONSERVANCY & SCENIC CORRIDOR COMMITTEE

MINUTES OF THE REGULAR MEETING
VILLAGE HALL
September 19, 2012

CALL TO ORDER: Meeting called to order at 7:13 p.m.

Members present: Kelley Smith Chairman, Bob Borg, Warren Schmitt, Kathy Wiberg.

Members absent; None

Also present: Jim Hogue, Village Planner, Randy Moellenkamp, petitioner.

MEETING MINUTES

Commissioner Schmitt made a motion, seconded by Commissioner Smith, to accept the April 4, 2012 meeting minutes as presented. On a voice vote all aye.

APPLICATIONS:

CSCC 12-03 – Consideration of a request to allow the addition of prairie grass and wildflowers in a Conservancy District for property located at 1360 Gettysburg Road in Bridgewater Farms submitted by Randy Moellenkamp.

Chairman Smith explained the process used by the CSCC in review of applications.

Mr. Randy Moellenkamp, 1360 Gettysburg Road, the petitioner indicated he had recently moved to the property. He was unaware of the rules and regulations regarding conservancy districts and removed thistle and other plants in the conservancy without the proper approvals. He stated once notified of the violation he immediately filed a petition for work in a conservancy district.

Planner Hogue confirmed the violation and steps taken by the petitioner to immediately rectify the situation and seek CSCC approval for work in the conservancy.

Mr. Moellenkamp then explained the soils preparation process and planting of oats as a cover crop in the conservancy.

Commissioner Wiberg reviewed the application the CSC Committee. She noted the seed mix chosen by the petitioner and work done to date looked good. She stated that Bridgewater Farms at one time was very active with burning and other maintenance activities in the conservancies in the subdivision.

She further added that seed enhancements proposed by the petitioner are acceptable and may be added to the seed mix to be placed in the conservancy.

After discussion on planting and maintenance of the conservancy the CSCC made the following recommendation;

A motion was made by Commissioner Wiberg, seconded by Commissioner Schmitt to recommend approval of the **request** to allow the addition of prairie grass and wildflowers in a Conservancy District for property located at 1360 Gettysburg Road in Bridgewater Farms submitted by Randy Moellenkamp.

On a voice vote; All aye.

OTHER BUSINESS;

Membership

Chairman Smith noted that per Village Code the CSC was a seven (7) member Commission. Presently there are 2 vacancies on the Commission. As a seven member commission, four are required for a quorum. The lack of a quorum for the some meetings has caused delays to applications and re-scheduling of meetings in some instances.

Chairman Smith posed the question of should the CSC be reduced to five (5) members instead of the current seven (7)? This would require then only require three (3) members to make a quorum. He noted that the on the current commission there had only been six (6) appointments made to the for quite some time and there was typically a vacancy for the seventh on the Commission at any given time.

The CSCC discussed the issue and the consensus of the Commission was to reduce the size of the CSCC from 7 members to 5.

Planner Hogue noted he would inform the Village Manager and Village Board of this action. Ultimately this is a matter for Village Board consideration. He encouraged Chairman Smith to contact the Village President regarding this issue as well.

ADJOURNMENT OF MEETING

Commissioner Borg moved to adjourn, seconded by Commissioner Schmitt. On a voice vote, all aye. Meeting adjourned at 7:55 P.M.

Respectfully submitted,

James M. Hogue

James M. Hogue
Village Planner



MEMORANDUM

TO: CSCC CHAIR SMITH AND COMMITTEE MEMBERS

FROM: JAMES M. HOGUE, VILLAGE PLANNER

DATE: June 6, 2013

RE: June 19th 2013 - MEETING ISSUE REVIEW

The following is intended to summarize the status of existing as well as new applications before the CSCC and outline actions required of the Committee.

NEW APPLICATIONS:

CSCC #13-01 – 13-01 ; Consideration of a request to remove exotic/aggressive species (cattails), add prairie grass and wildflowers, and hydrologic repair in a lowland conservancy district located within The Preserve PUD , submitted by Cathy Snyder of the Acres Group on behalf of the Preserve HOA.

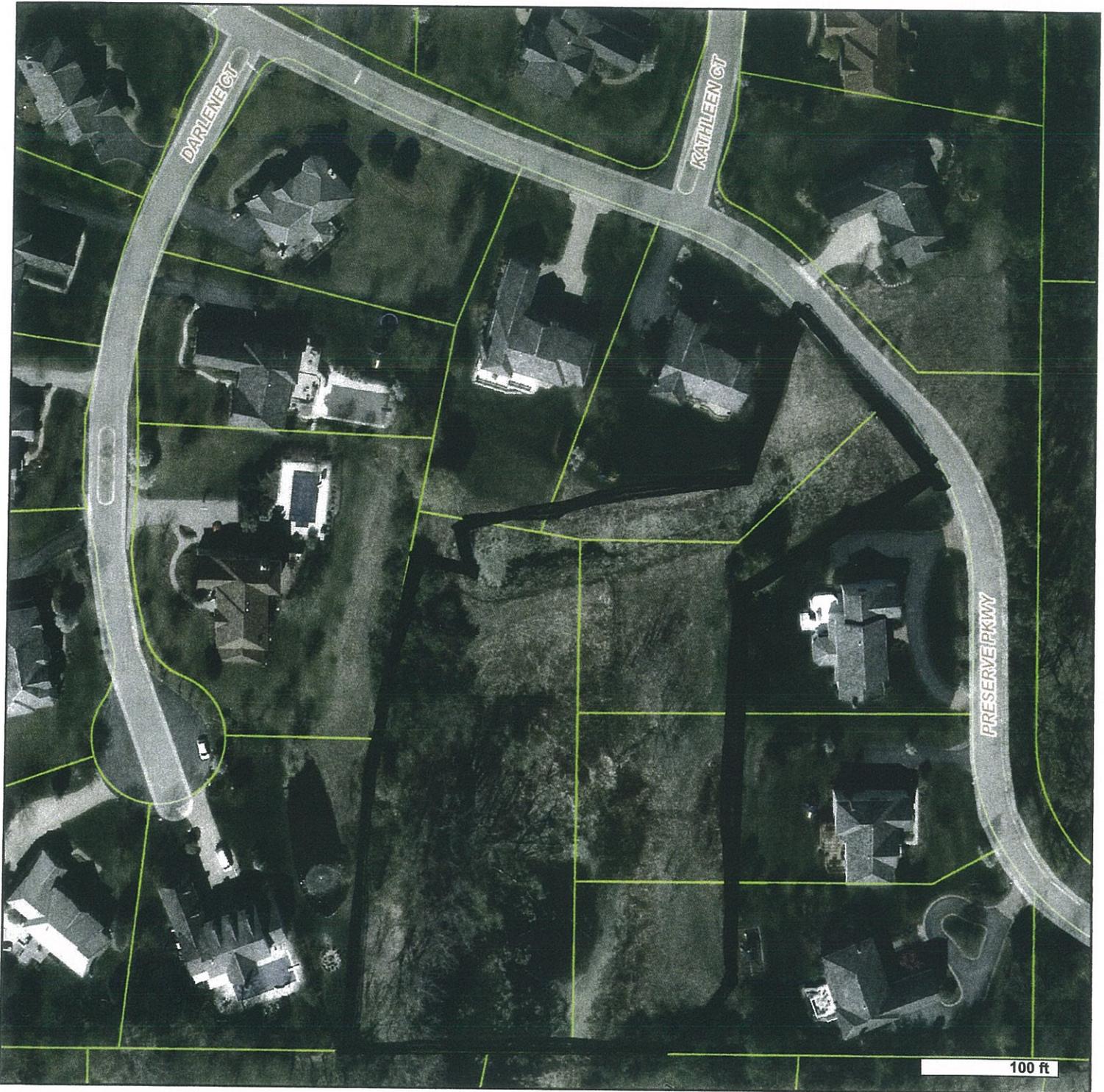
Staff has received the attached application for removal of unwanted materials (cattails) within a large lowland conservancy district\drainage easement for property located within The Preserves PUD located west of Route 83 and south of Gilmer Road. The property in question is platted as “Outlot G” (Drainage and Detention Easement) and is on the south side of Preserve Parkway approximately 300 feet east of Kathleen Court. Hydrologic repair in the form of the removal and replacement of an existing drain tile is proposed. Cattails are proposed to be removed from approximately 1.62 acres of this area as well. The replacement of the drain tile is required to maintain drainage in the development. Restoration of the area disturbed by the drain tile replacement is proposed with an “appropriate seed mix”. This is permissible as the area in question is a conservancy\detentions area. The seed mix\restoration should be reviewed and approved by the CSCC. Bob is primary; Warren is secondary.

OTHER BUSINESS:

- 1) Ordinance 2012-O-13; CSCC Committee Size – At the September 19th 2012 Meeting the CSCC Meeting (see draft minutes) the consensus of the Committee was to reduce the size of the CSCC from 7 to 5 members. Ordinance 2012-O-13 did just that and is attached for the review of the CSCC. A quorum is now three (3) members instead of four (4).
- 2) Discussion of potential persons who might fill the vacancy on the Committee - If Commissioners have any candidates in mind to fill the vacancies on the Commission please be prepared to discuss those at this meeting. Appointments to the CSCC are made by the Village President with the advice and consent of the Village Board. All potential candidates must complete a “Volunteer Profile Sheet” to be considered for appointment to the CSCC.

Should you have any questions or concerns feel free to contact me at (847) 634-9440.

Lake County, Illinois



LakeCounty
Geographic Information System

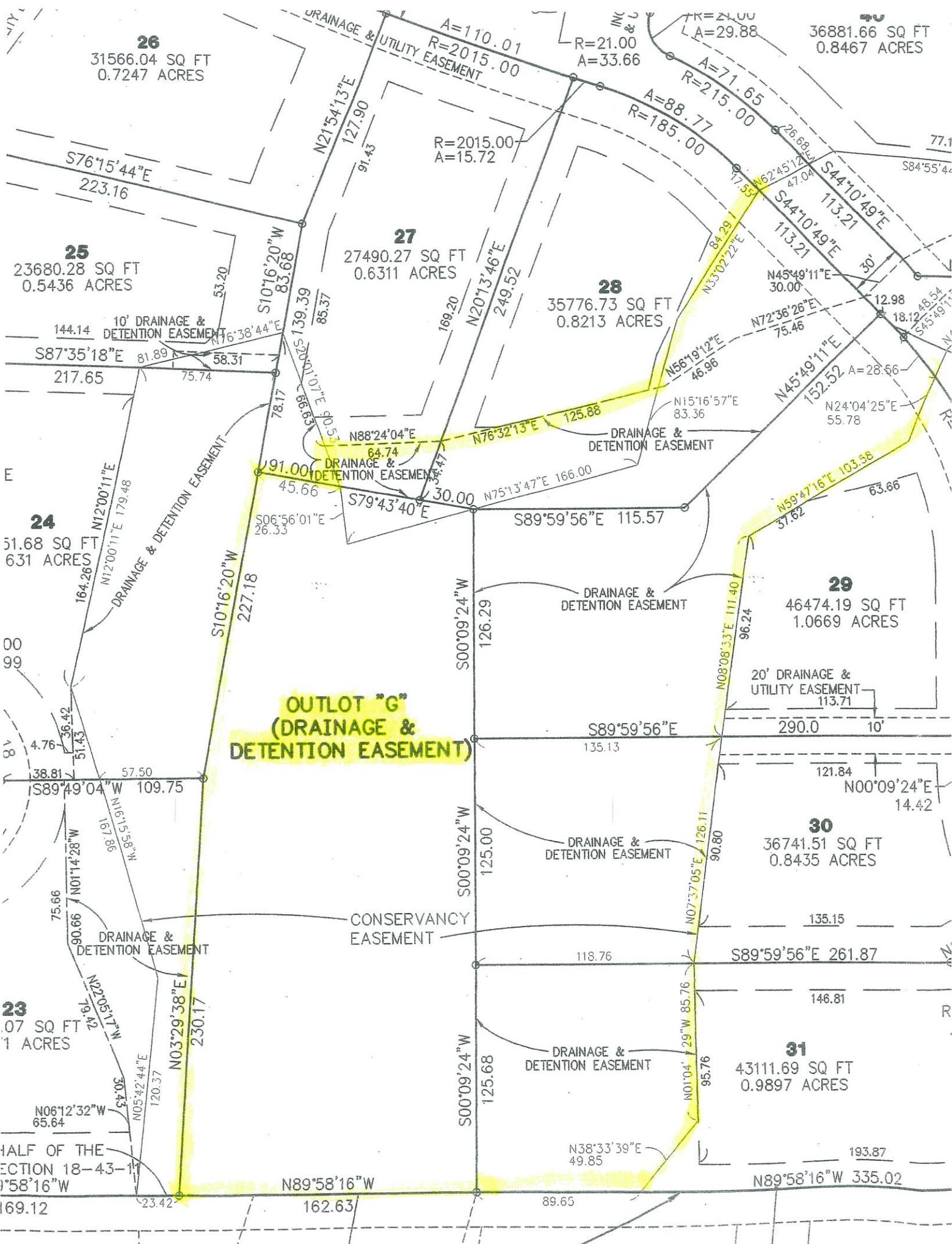
Lake County Department
of Information Technology
18 N County St
Waukegan IL 60085
(847) 377-2373

Map Printed on 06/06/2013

-  Lake County Border
-  Streams
-  Tax Parcels
-  Trails
-  2012 Aerial Photography

Disclaimer

The selected soil feature layer may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed and printed in color.



26
31566.04 SQ FT
0.7247 ACRES

25
23680.28 SQ FT
0.5436 ACRES

24
51.68 SQ FT
631 ACRES

23
.07 SQ FT
1 ACRES

27
27490.27 SQ FT
0.6311 ACRES

28
35776.73 SQ FT
0.8213 ACRES

29
46474.19 SQ FT
1.0669 ACRES

30
36741.51 SQ FT
0.8435 ACRES

31
43111.69 SQ FT
0.9897 ACRES

36881.66 SQ FT
0.8467 ACRES

**OUTLOT "G"
(DRAINAGE &
DETENTION EASEMENT)**

10' DRAINAGE & DETENTION EASEMENT

DRAINAGE & DETENTION EASEMENT

DRAINAGE & DETENTION EASEMENT

DRAINAGE & DETENTION EASEMENT

20' DRAINAGE & UTILITY EASEMENT

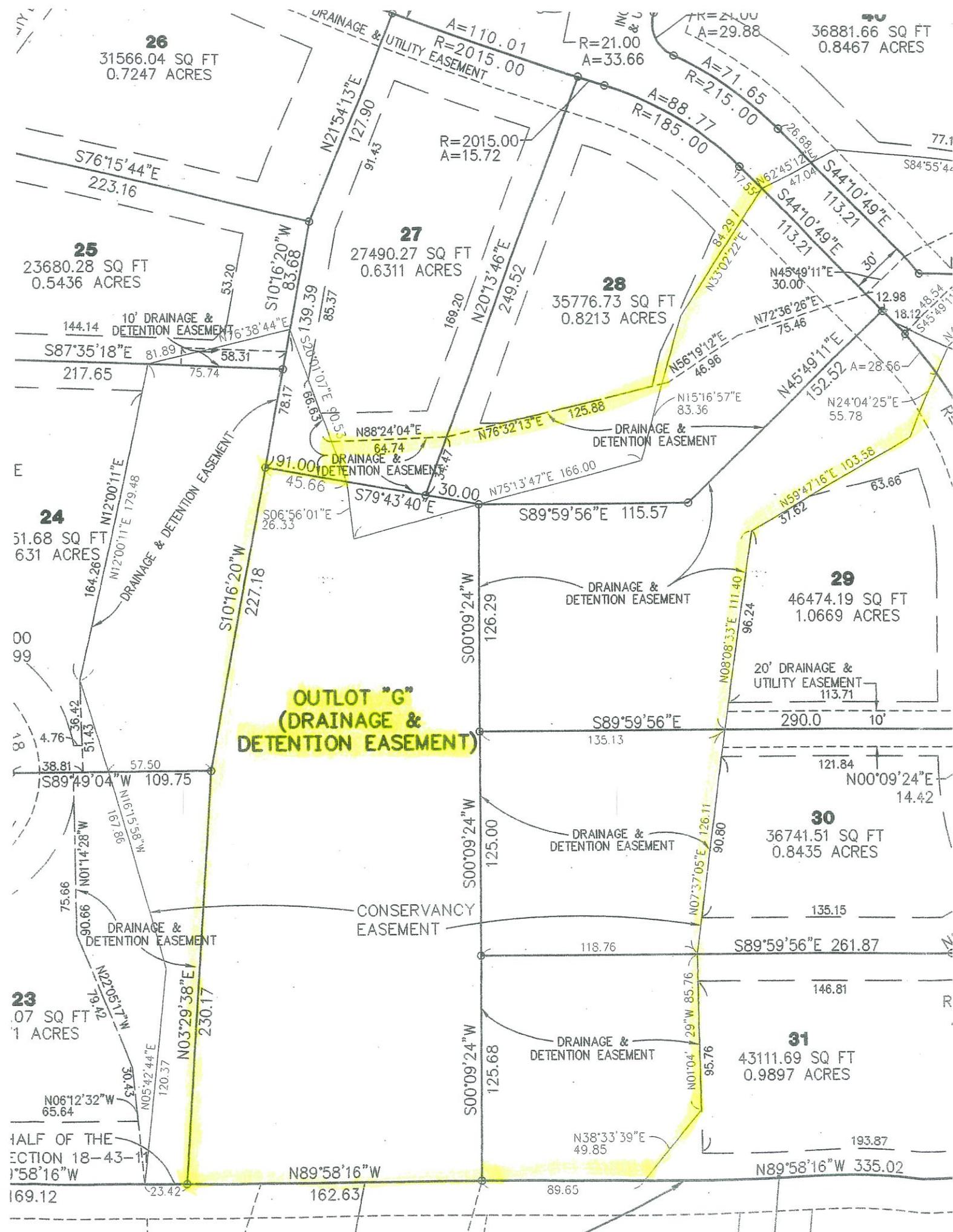
DRAINAGE & DETENTION EASEMENT

DRAINAGE & DETENTION EASEMENT

CONSERVANCY EASEMENT

DRAINAGE & DETENTION EASEMENT

HALF OF THE SECTION 18-43-11
N75°58'16"W



Village of Long Grove
Conservancy/Scenic Corridor Application

(See back page for instructions and additional information.)

Applicant Name: ACRES GROUP ~~INC~~ - CATHY SNYDER Date: 5/31/13
Applicant Address: 610 LIBERTY WAUCONDA IL 60084
Subdivision: FOR PRESERVES AT LONG GROVE
Phone: (847) 526-4554 E-mail: CATHERINE.SNYDER@acresgroup.com

Area (or areas) where work is to be performed:

- Lowland Conservancy District (WETLAND/RETENTION POND)
- Upland Conservancy District
- Wooded Conservancy District
- Scenic Corridor
- Other (_____)

RECEIVED

JUN 05 2013

Description of work to be performed (Check all that apply):

- Remove unwanted materials. Specify: REMOVAL OF CATTAILS, SEEDING, & MAINTENANCE.
- Add prairie grass and wildflowers. Specify by Latin name.: SEE ATTACHED LIST OF SEED MIX
- Add trees and shrubs. Specify by Latin name.: _____
- Other. Specify: _____

VILLAGE OF LONG GROVE

Professional assistance (If any) provided by:

Name of Firm: INTEGRATED LAKES MANAGEMENT (ILM)
Address: 120 E. BARON ST. WAUKEGAN IL 60085 Phone: (847) 244-6002
Contact: SARAH FINK

Administrative Information (To be completed by Long Grove Village Officials):

Application Submitted by: INTEGRATED LAKES MGMT. Application # 13-01
Date of Application Filing: 6/5/13
Application Fee Paid: Yes No Date: 6/5/13
Conservancy Verified by: [Signature] Date: 6/5/13
Date Forwarded to Committee: _____
Committee Recommendation: Approve Disapprove Date: _____
Date Forwarded to Board: _____
Board Decision: Approve Disapprove Date: _____
Date Notification Letter Sent to Applicant: _____

Village of Long Grove Conservancy/Scenic Corridor Application (Continued)

Instructions:

1. The following items must be submitted to the Village Office with this Application:
 - a. **The Application Fee (\$30.00)**
 - b. **Six (6) copies of the Plat of Survey and Project Plans**
 - c. **Six (6) copies of any lists or other attachments to the Application**
2. Work shall not be commenced until approval has been received from the Village.
3. **Grasses, flowers, trees, shrubs, and other materials to be used in the project must be selected from approved lists** available from the Conservancy and Scenic Corridor Committee (CSC) or the Village Offices. Note that the Latin names of trees, plants, and other materials must be shown on the lists, drawings and attachments submitted with the Application.
4. If work is to be performed in common areas of a subdivision, the Application must be submitted by the person(s) with responsibility for those areas.
5. Property owners are advised to inform neighbors of the work to be performed in private areas that abut or are near the property of others.
6. Members of the CSC or the Village Office are available to answer questions or provide assistance in the completion of the Application.

Application Process:

1. Completed Applications are forwarded to the CSC Committee by the Village Office. One or more members of the Committee will contact the Applicant or his/her contact within a few days following receipt of the Application and arrangements will be made to visit the property and discuss the work to be performed.
2. The Application will then be discussed in the Committee and a recommendation of approval or disapproval will be forwarded to the Village Board where action will be taken. The Applicant will be notified of approval or disapproval following the vote of the Board. Applicants are not required to attend the meetings of either the Committee or the Board; but, are welcome to do so if they wish.
3. Although the Committee and the Village Board will make every effort to expedite the application process, approval may take several weeks. The actual time needed for consideration will depend upon the timing of the Application and may be delayed if there are unusual circumstances involved in the project. Questions regarding the schedule of Committee and Board meetings should be addressed to the Village Office or any CSC Member.

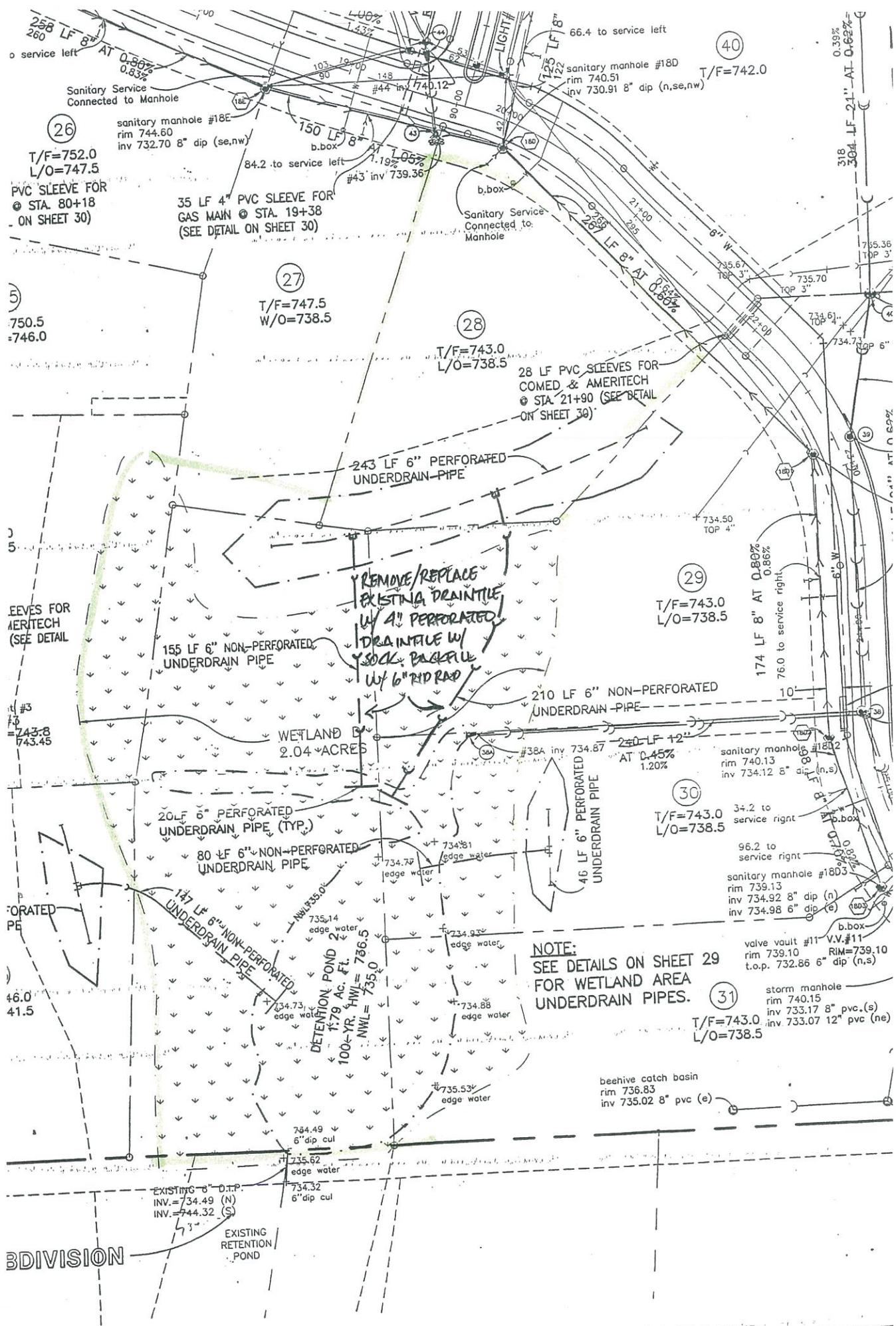
I understand that as a Conservancy/Scenic Corridor Applicant, I shall be responsible for all professional fees incurred by the Village in connection with said request, including, but not limited to, engineering fees, attorney fees and planning fees. By signing this application, I agree to be liable for such costs, and agree to the filing and foreclosure of a lien against the Subject Property for all such costs plus all expenses relating to collection, if such costs are not paid within 30 days after mailing of a demand for payment. Furthermore, this application shall not be forward to the Village Board until the Village Manager verifies that the above described fees have been paid in full.

Name of applicant C Snyder

Signature of applicant Cathy Snyder

Record of CSC Activity (To be completed by the CSC):	
Date Received: <u>6/5/13</u>	
Application Assigned to:	Primary: <u>Bob</u>
	Secondary: <u>Walter</u>
Record of Contacts with Applicant and Others: _____	

CSC Recommendation:	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date: _____



26
 T/F=752.0
 L/O=747.5
 PVC SLEEVE FOR
 GAS MAIN @ STA. 80+18
 ON SHEET 30

27
 T/F=747.5
 W/O=738.5

28
 T/F=743.0
 L/O=738.5

29
 T/F=743.0
 L/O=738.5

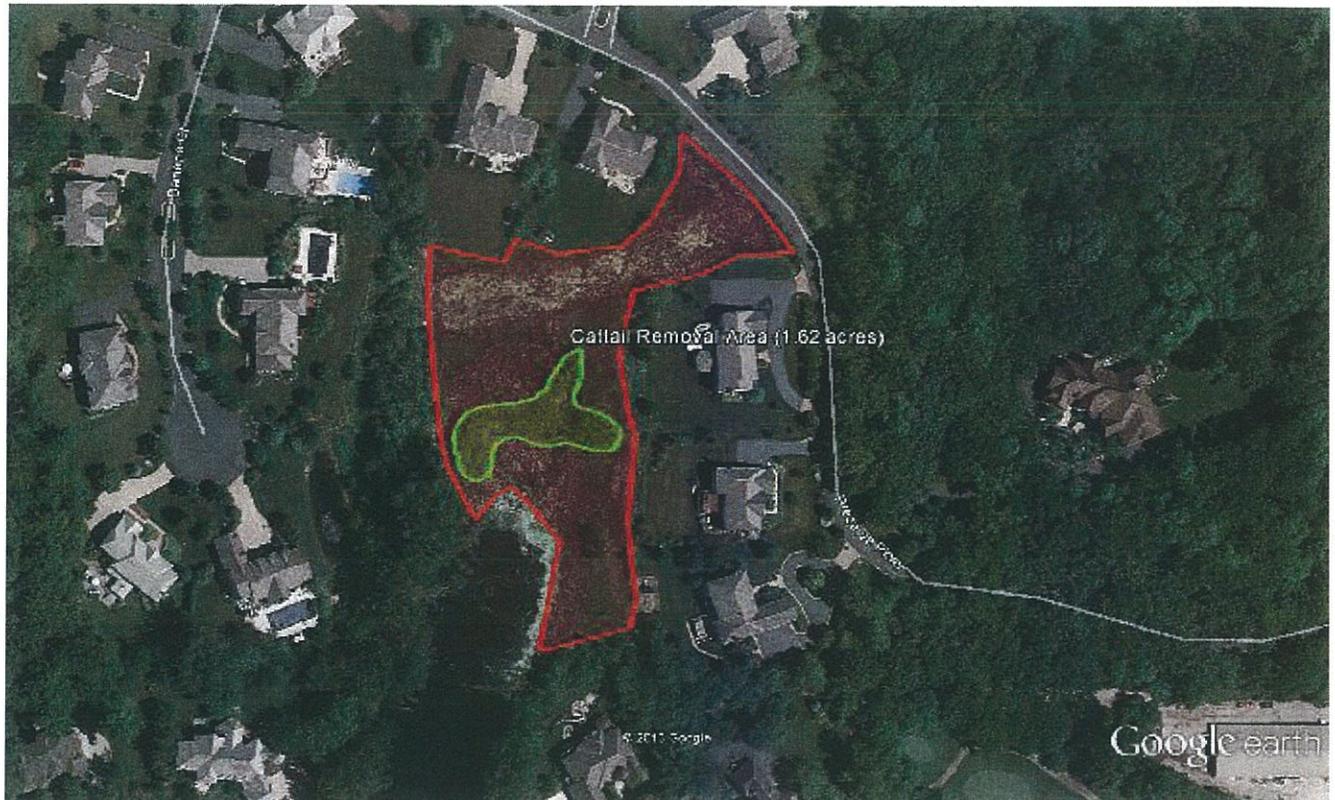
30
 T/F=743.0
 L/O=738.5

31
 T/F=743.0
 L/O=738.5

NOTE:
 SEE DETAILS ON SHEET 29
 FOR WETLAND AREA
 UNDERDRAIN PIPES.

BDIVISION

KEY MAP



The Preserve of Long Grove (Acres)

Terms & Conditions

Our standard terms and conditions are included by reference.

Long Grove	Scientific Name		Common Name		Quantity Ordered	Units
	Acorus calamus		sweet flag		1.5	seed
	Alisma subcordatum		common water plantain		4.5	seed
	Asclepias incarnata		swamp milkweed		9	seed
	Aster puniceus		bristly aster		1.5	seed
	Carex comosa		bristly sedge		4	seed
	Carex cristatella		crested oval sedge		6	seed
	Carex frankii		bristly cattail sedge		9	seed
	Carex vulpinoidea		brown fox sedge		12	seed
	Elymus virginicus		Virginia wild rye		72	seed
	Helenium autumnale		sneezeweed		3	seed
	Iris virginica		blue flag		9	seed
	Lobelia siphilitica		great blue lobelia		1.5	seed
	Rudbeckia laciniata		wild golden glow		6	seed
	Sagittaria latifolia		common arrowhead		4.5	seed
	Thalictrum dasycarpum		purple meadow rue		3	seed
	Verbena hastata		blue vervain		3	seed
	Vernonia fasciculata		common ironweed		3	seed



*2013 Restoration
Proposal*

Proposal Date: May 31, 2013
Proposal #: 2904

Contract Start: April-13
Contract End: October-13

Submitted To: Cathy Snyder
610 W. Liberty Street
Wauconda IL 60084

Project: The Preserve of Long Grove (Acres)
Preserve Dr.
Long Grove, IL

Scope

Native Seeding	Visits	Price/visit	Price
Supply and broadcast seed with an appropriate native seed mix.	1	\$2,090.63	\$2,090.63

By: _____ Accepted: _____
 Sarah Zink Date Cathy Snyder Date
 Integrated Lakes Management

Are these waters used for irrigation (please circle)? Yes No

Where would you like the service reports sent (please circle)? Fax E-Mail Left on Site Mail

VILLAGE OF LONG GROVE

ORDINANCE NO. 2012-O-30

**AN ORDINANCE AMENDING SECTIONS 2-5-1 AND 2-5-2
OF THE LONG GROVE VILLAGE CODE CONCERNING THE
CONSERVANCY/SCENIC CORRIDOR EASEMENT COMMITTEE**

Adopted by the
President and Board of Trustees
of
the Village of Long Grove
this 13th day of November, 2012

Published in pamphlet form by direction
and authority of the Village of Long Grove,
Lake County, Illinois
this 14th day of November, 2012

VILLAGE OF LONG GROVE

ORDINANCE NO. 2012-O-30

AN ORDINANCE AMENDING SECTIONS 2-5-1 AND 2-5-2
OF THE LONG GROVE VILLAGE CODE CONCERNING THE
CONSERVANCY/SCENIC CORRIDOR EASEMENT COMMITTEE

WHEREAS, Chapter 5, titled "Conservancy/Scenic Corridor Easement Committee," of Title 2, titled "Boards and Commissions," of the Long Grove Village Code ("*Village Code*") provides for the creation, structure, purpose, goals, and duties of a Conservancy/Scenic Corridor Easement Committee ("*CSC*"); and

WHEREAS, the President and Board of Trustees of the Village of Long Grove have determined that it is in the best interests of the Village and its residents to amend Section 2-5-1, titled "Creation," and Section 2-5-2, titled "Structure" of the Village Code to provide that the CSC shall consist of 5 voting members and one secretary appointed by the Village President;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LONG GROVE, COUNTY OF LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE. **Recitals.** The foregoing recitals are incorporated into this Ordinance as findings of the President and Board of Trustees.

SECTION TWO. **Amendment to Section 2-5-1.** Section 2-5-1, entitled "Creation," of Chapter 5, titled "Conservancy/Scenic Corridor Easement Committee," of Title 2, titled "Boards and Commissions," of the Long Grove Village Code shall be and is hereby amended to read as follows:

The conservancy/scenic corridor easement committee (CSC) is hereby created. The CSC shall consist of ~~not less than three (3), or an odd number to a maximum of seven (7)~~ five (5) voting members. All members shall be appointed by the village president for three (3) year staggered terms. All members shall have been residents of the village for at least one year prior to appointment.

SECTION THREE. Amendment to Section 2-5-2. Section 2-5-2, entitled "Structure," of Chapter 5, titled "Conservancy/Scenic Corridor Easement Committee," of Title 2, titled "Boards and Commissions," of the Long Grove Village Code shall be and is hereby amended to read as follows:

The CSC shall elect a chairman, ~~and a vice chairman, and secretary~~ from its members. The village president shall appoint a secretary for a three (3) year term. The secretary may, but is not required to, be selected from the voting members of the CSC. If the secretary is not selected from the voting members of the CSC, then the secretary will be a non-voting member. The secretary shall be responsible for the taking, preparation, and distribution of the minutes of all meetings.

SECTION FOUR. Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this 13th day of November, 2012.

AYES: (6) Trustees Barry, Marshall, Schmitt, Underwood, Wachs and Weber

NAYS: (0) None

ABSENT: (0) None

APPROVED this 13th day of November, 2012.

Maria Rodriquez
Village President

ATTEST:

Karen Schultheis
Village Clerk