



AGENDA
ARCHITECTURAL COMMISSION
REGULAR MEETING
Monday, July 15th, 2013 at 7:00 P.M.

CALL TO ORDER:

ACTION ITEMS:

- 1.) Approval of the June 26, 2013 Draft Re-scheduled Regular Meeting Minutes.
- 2.) Consideration of a request for signage including illumination and alteration to the placement of the approved signage for Suite E, Building 6, Long Grove Commons, submitted by Doyle Signs on behalf of Dr. Nicole DeMars, Long Grove Dental Studio and within the B-2 PUD District.
- 3.) Consideration of a request for signage for "Lincolnshire Travel Goods" at 350 Old McHenry Road and within the B-1 Historic District submitted by Sign Central on behalf of Maggie Gutkin.

OTHER BUSINESS:

- 1.) Downtown Signs – Tobin Fraley

ADJOURNMENT: Next Scheduled Meeting: August 19, 2013 @ 7:00 PM

The Village of Long Grove is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to phone David Lothspeich, Long Grove Village Manager at 847-634-9440 or TDD 847-634-9650 promptly to allow the Village of Long Grove to make reasonable accommodations for those persons.



ITEM #2: For the **ARCHITECTURAL COMMISSION** on **MONDAY, July 15, 2013 @ 7:00 P.M.**

REQUEST: Consideration of a request for signage including illumination and alteration to the placement of the approved signage for Suite E, Building 6, Long Grove Commons, submitted by Doyle Signs on behalf of Dr. Nicole DeMars, Long Grove Dental Studio and within the B-2 PUD District.

History:

The Long Grove Commons received approval as a Planned Unit Development in May of 2005 as part of that approval signage was to be installed as approved by the Architectural Board.

Dr. Marina Mikhalets, D.D.S. originally leased the tenant space in Suite E of Building 6 of the Long Grove Commons development in 2006. As was originally approved, Suite E was only entitled to 6.6 square feet of signage on the north elevation of the building. At that time the petitioner is requested that the proposed signage be placed on the south elevation as opposed to the north.

That request, including the modification of the location of the sign was approved by the AC in October of 2006 as follows;

Motion by Commissioner Lyman, seconded by Commissioner Cohn, accept the sign as submitted and the modification of the approved the placement of the sign from the north to the south elevation subject to the sign being affixed to the building (not hanging) and raised and centered between the arches on the south elevation of the structure. On a voice vote; all aye.

In 2011 Dr. Demars took over the space and continued to practice dentistry at this location. No new signage has been requested by Dr. Demars prior to this request.

Proposal:

The petitioner is requesting that three (3) signs be placed on the west end of the "Building 6".

The interior of Building 6 has been reconfigured and several suites combined to create an expanded space for the Dental Office than what was originally approved as "Suite E". As such the petitioner is entitled to more signage than six (6) square feet of signage originally assigned to "Suite E".

The petitioner is also now requesting internally illuminated signage at this location along the Illinois Route 22 frontage.

As proposed approximately 49 square feet of signage is requested as follows;

- 1). One 1' 7" x 13' 6" (21.33 sq. ft) of internally illuminated sign to replace the existing Route 22 sign on the south elevation; (See proof "A" and alternate layout attached).
- 2). One 1' 7" x 13' 6" (21.33 sq. ft) non-illuminated sign, on the west elevation (See proof "B" attached).
- 3). One 1' x 6' 3 1/2" (approximately 6.25 sq. ft) of non-illuminated signage, on the north elevation above the entry doors (See proof "C" attached).

Square footage allocation of Signage

As originally approved 6 square feet of signage was allocated for this suite and to be located over the entrance on the north façade of the building. This signage was requested to be moved to the south façade of the in 2006 and no increase in size was requested.

In 2012 "Landstar Realty" was moved from the space formerly occupied by "Curves" to "Suite G". They were entitled to 16 sq. ft of signage in their former location. As "Suite G" only has access from the north façade of the building Landstar requested that their previously approved signage (15.75 sq. ft.) be moved and be allowed on the west façade of the building. No signage was originally approved for that said of the building. The AC approved that request (specifically for "Landstar") in 2012.

As side note, "Suite G" was not identified in the original building plans and as such had no square footage associated with it. An additional six (6) square feet of signage was approved by the AC for this space in 2007 (Holistic Healing being the tenant).

In short, 12 square feet of signage was allocated for this combination of suites and an allowance was made for an additional 15.75 sq. ft. of signage on the west façade for Landstar Realty. Approximately 28 square feet of signage is currently allowed at this location.

Illumination

Internal illumination of signage was not specifically prohibited as part of the PUD approval for Long Grove Commons.

The Village Code, as part of the sign regulations states the following however;

(D) General Standards: The following general standards apply to all signs. Any sign not in compliance with these standards shall be immediately corrected or shall be deemed to be in violation of this chapter.

1. Illumination: Signs shall only be permitted to be illuminated in accordance with the following regulations:

(a) No sign can be self-illuminated or internally illuminated; provided, however, that a business shall be permitted one internally illuminated "open" window sign not to exceed one square foot in area, which sign shall be subject to the review and approval by the architectural board.

(b) Neon illumination of signs is not permitted.

(c) Any illumination of signs shall be constant in intensity and color and there shall be no flashing lights, rotating lights, running lights, or lights that create an illusion of movement.

(d) No sign shall be illuminated in such a manner so as to cause confusion with traffic signals or lights or which might constitute a traffic hazard.

(e) Any light source that is used to illuminate a sign must be located, shielded, and directed as to not be visible from any point on any surrounding streets, public property, adjacent private property or adjacent structures. All artificial illumination shall be so designed, located, shielded, and directed so that it illuminates the sign face area only and prevents the casting of glare.

Per the Final PUD approval ordinance for Long Grove Commons both lighting and signage are at the discretion of the AC as follows;

- A. Lighting Plans. All exterior lighting shall be installed on the Property in accordance with the plans approved by the Architectural Board of Review.
- B. Signage. All signage shall be installed on the Property in accordance with the plans approved by the Architectural Board of Review.

As a side note to date internally illuminated signage has been installed within the development for "Smokin' T's". Illumination as proposed appears to be similar to the previously approved signage. An illumination source is not identified in the sign specifications however.

ARCHITECTURAL COMMISSION DECISION:

The property is zoned B-2 PUD. As such, the sign regulations have been modified by the PUD ordinance. The size and location of the signage was previously determined as part of the PUD process and has been modified per previous requests for signage at this location.

In this instance the AC needs to first make a determination as to whether to allow additional square footage of signage at this location from what was previously approved. The amount of square footage of signage as proposed exceeds the amount of square footage allowable per the PUD and subsequent signage approvals at this location.

Also, the AC needs to determine the appropriateness (and type) of internal illumination at this location. Internal illumination of signage (backlit LED's) was permissible in the Sunset Grove as part of the PUD approval and was allowed for "Smokin' T's within this development.

It is suggested that consistency as well as the overall character of the development be considered with regard to individual signage requests at this location.

| | |
|----------------------------|--|
| FOR ZONING DEPT. USE ONLY: | |
| AC Received: | |
| AC Reviewed: | |
| AC Approved: | |
| Village Bd. Approved: | |



VILLAGE OF
LONG GROVE

SIGN PERMIT

ARCHITECTURAL COMMISSION APPLICATION

| | | |
|------------------------------|----|----|
| FOR BUILDING DEPT. USE ONLY: | | |
| Date Received: | | |
| Permit No.: | | |
| Date Issued: | | |
| Township: | | |
| Sec: | T: | R: |
| PIN No.: | | |
| Zoning: | | |

RECEIVED
JUN 23 2013
VILLAGE OF LONG GROVE

| | | | |
|------------------------|-------------------|------------------|--|
| BUSINESS NAME: | Long Grove Dental | BUS. PHONE #: | |
| BUSINESS ADDRESS: | 3976 Route 22 | | |
| BUSINESS OWNER'S NAME: | Long Grove Dental | ALTERNATE PH. #: | |

| | |
|---|--|
| TYPE OF SIGN(S) FOR WHICH YOU ARE APPLYING: | (3) wall mounted signs. (1) sign to be illuminated (2) wall sign to be non illuminated |
| LOCATION(S) OF PROPOSED SIGN PLACEMENT: | Front elevation, Rear elevation and side elevation |

The Architectural Commission meets every third (3rd) Monday of the month at 7:00pm in the Village Hall. The applicant (or representative) must be present. Please prepare and submit six (6) sets of all of the following information two weeks prior to the meeting:

- THIS FULLY COMPLETED APPLICATION SIGNED BY BOTH THE PETITIONER AND THE PROPERTY OWNER
- REGARDING THE POSITION OR LOCATION OF PROPOSED SIGN ON THE BUILDING OR PROPERTY:
 - PROVIDE SITE PLAN
 - PROVIDE PHOTOGRAPH OF THE LOCATION ON THE PROPERTY OR BUILDING WHERE THE SIGN WOULD BE INSTALLED
 - SQUARE FOOTAGE OF COMMERCIAL SPACE FOR WHICH SIGN IS BEING INSTALLED:

2214 sq. ft.

- PROVIDE A DETAILED DRAWING (TO SCALE) OF THE PROPOSED SIGN, INCLUDING:
 - DIMENSIONS
 - SAMPLE OF COLORS ON SIGN
 - LETTER STYLE TO BE USED
 - SAMPLE OF ANY UNUSUAL MATERIAL TO BE USED ON THE SIGN

Should the sign be completed prior to the architectural board's approval (this is not encouraged), the sign itself, or a photograph of the sign, shall be presented at the Architectural Board meeting.

SIGN CONTRACTOR:

| | | | |
|----------|--|----------|--------------|
| NAME: | Doyle Signs, Inc. | PHONE #: | 630-543-9490 |
| ADDRESS: | 232 W. Interstate Road Addison, IL 60101 | | |

The property owner's signature is required below before any sign application may be processed. The property owner's signature is confirmation that he/she has read and understands the regulations governing the erection of signs in the Village of Long Grove and further approves the erection of the above-described sign on his/her property.

Please See Attached

PROPERTY OWNER(S)' SIGNATURE(S)
Please See Attached

PROPERTY OWNER(S)' PRINTED NAME(S)
Please See Attached

BUSINESS OWNER(S)' SIGNATURE(S)

(See the reverse side for maximum sign dimensions and fee schedule.)

**SIGN PERMIT
ARCHITECTURAL COMMISSION APPLICATION**

MAXIMUM SIGN SIZES AND FEES

The following dimension regulations and fee information are provided as a guideline and are excerpted from the Village Code, 5-19, "Sign Regulations." It is recommended that applicants read the entire section, available online at www.longgrove.net, to better understand the basis for sign permit approval.

RETAIL BUSINESSES:

| MAXIMUM SIGN AREA (SQ. FT.) PERMITTED IN BUSINESS DISTRICTS | | | |
|--|----|----------------------------------|-------------------------------|
| TOTAL FLOOR AREA OF BUSINESS | B1 | B2 | |
| | | NO INDIVIDUAL ARTERIAL ACCESS | INDIVIDUAL ARTERIAL ACCESS |
| 1 – 500 sq. ft. | 12 | 10 | 75 |
| 501 – 1,000 sq. ft. | 12 | 12 | 75 |
| 1,001 – 3,000 sq. ft. | 20 | 20 | 100 |
| 3,001 – 5,000 sq. ft. | 30 | 30 | 125 |
| 5,001 or greater | 30 | 30 ¹ | 125 ² |

¹ For each additional 2,000 sq. ft., an additional 10 sq. ft. of signage is permitted. The maximum total signage area shall not exceed 50 sq. ft.
² For each additional 2,000 sq. ft., an additional 10 sq. ft. of signage is permitted. The maximum total signage area shall not exceed 145 sq. ft.

FEE: Fees are calculated based on square footage of the sign and are as follows:

| B – 1 DISTRICT | | B – 2 DISTRICT | |
|-------------------------|----------|-----------------------------|----------|
| 10 sq. ft. or less | \$50.00 | 75 sq. ft. or less | \$100.00 |
| 10.1 – 12 sq. ft. | \$60.00 | 75.1 sq. ft. – 100 sq. ft. | \$125.00 |
| 12.1 – 20 sq. ft. | \$70.00 | 100.1 sq. ft. – 125 sq. ft. | \$150.00 |
| 20.1 – 30 sq. ft. | \$80.00 | 125.1 sq. ft. or greater | \$200.00 |
| 30.1 sq. ft. or greater | \$100.00 | | |

SUBDIVISION IDENTIFICATION SIGNS:

Not more than one (1) sign per entrance to subdivision; no single sign may exceed 40 sq. ft.

FEE: \$50.00 per sign

SUBDIVISION DEVELOPMENT SIGN:

FEE: \$100.00 per sign

OFFICE & OFFICE RESEARCH DISTRICT:

Maximum two (2) signs, not to exceed 100 sq. ft. total combined dimension; 50 sq. ft. maximum per sign. Number of signs must be approved by Architectural Commission.

FEE: \$200.00 per sign

| FOR OFFICE USE ONLY | | | |
|--------------------------------------|---------|---|--|
| TYPE OF SIGN(S): | FEE(S): | Amount Paid: | |
| | | | |
| | | Date Paid: | |
| | | Permit #: | |
| | | Date of Issuance: | |
| Signature Of Village Zoning Official | | Signature of Village Official Issuing Building Permit | |

June 20, 2013

Via E-Mail: jhouge@longgrove.net

Mr. Jim Houge
Village of Long Grove
3110 RFD
Long Grove IL 60047

Re: **Nicole DeMars, D.D.S., LLC**
Long Grove, Illinois
Old McHenry LLC

Dear Jim:

Please be advised that Old McHenry LLC, the owner of Lot 4, Building 8 in the Long Grove Commons Subdivision, approves the sign for Dr. DeMars' dental office located at 3976 Route 22, Suite G, Long Grove, Illinois. Further, Doyle Sign Company has our permission to apply for permits and complete the work.

Should you have any questions or if any additional information is needed, please feel free to contact me.

Very truly yours,

CLOVERLEAF

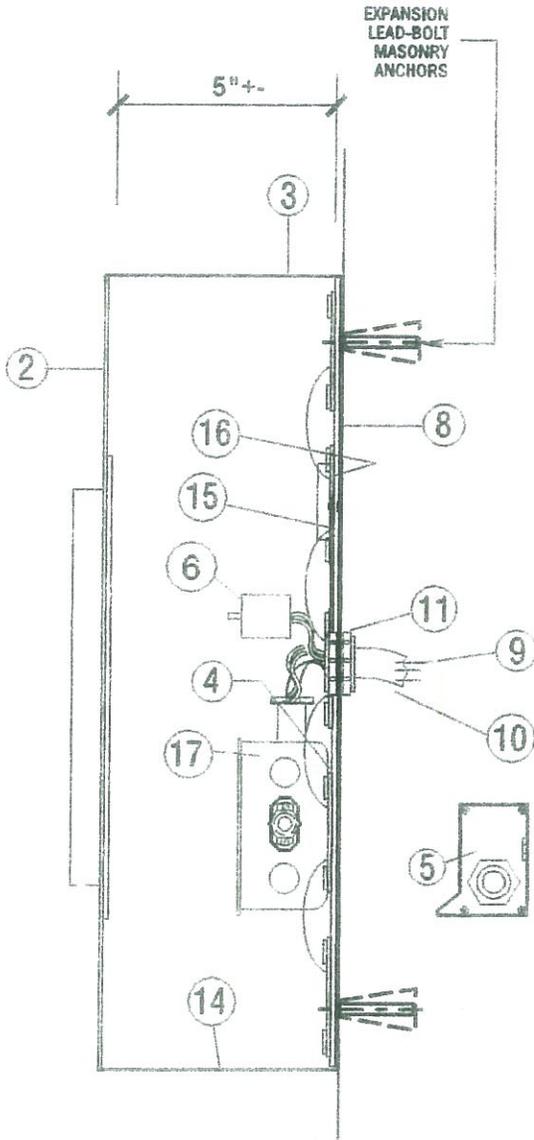


Joy C. Parker
Property Manager
jcp@cleafgroup.com

JCP:jav

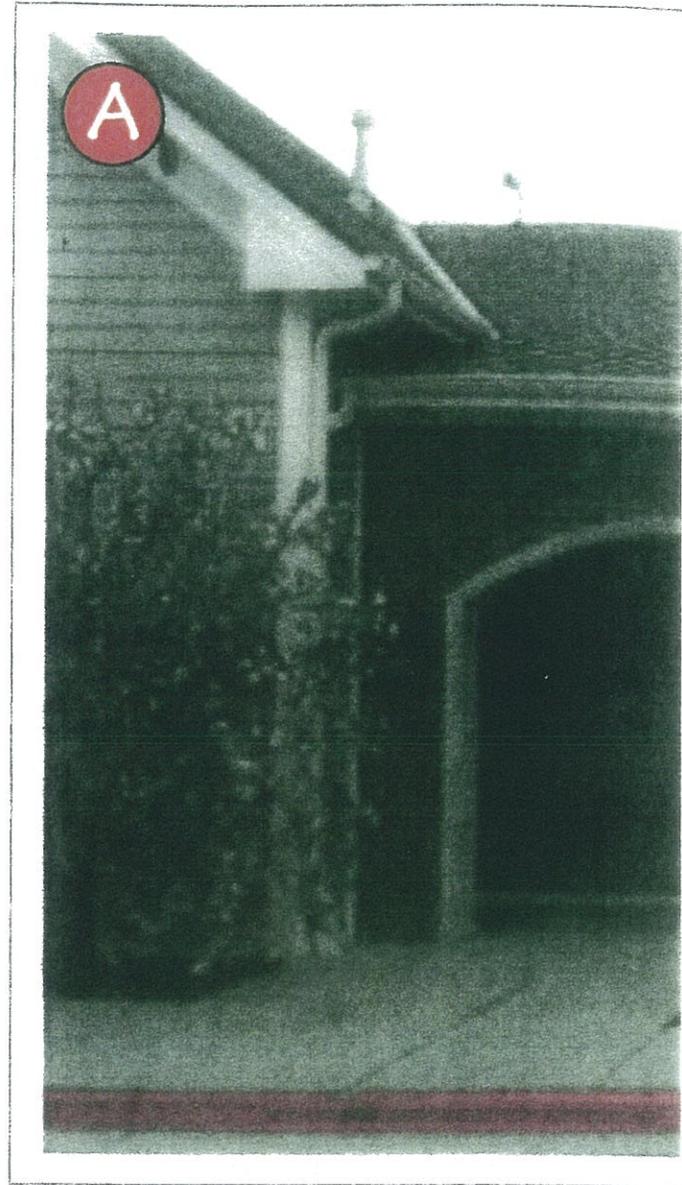


HICS
YLIC

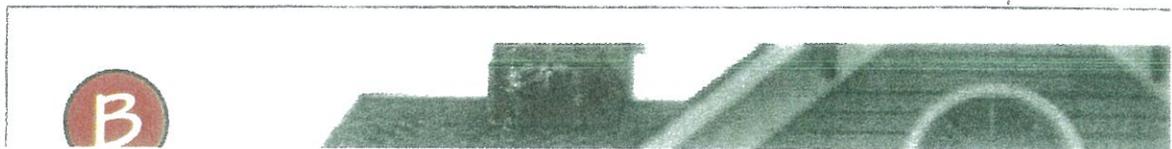


Section thru Letters
3"=1'-0"

- LEGEND**
- 1 TRIM CAP - WHITE
 - 2 ALUMINUM FACE WITH 1/2" PUSH-THROUGH ACRYLIC
 - 3 .040 ALUMINUM RETURN - WHITE
 - 5 TRANSFORMER, CLASS II 12V
 - 7 SAFETY SWITCH
 - 8 .030 ALUMINUM BACK
 - 9 120V PRIMARY, NO. 12 THIN STRANDED WIRE, 1-20 AMP CIRCUIT
 - 10 FLEXIBLE WEATHER PROOF CONDUIT PER LOCAL CODE SILICONE SEAL ALL PENETRATIONS
 - 11 UL APPROVED STANDARD BUSHING
 - 12 ALUM. FAB'D. RACEWAY w/ ACCESS LID
 - 14 1/4" DRAIN HOLE
 - 17 "J" BOX



PROPOSED ELEVATION





ITEM #3: For the **ARCHITECTURAL COMMISSION** on **MONDAY, July 15, 2013 @ 7:00 P.M.**

REQUEST: Consideration of a request for signage for “Lincolnshire Travel Goods” at 350 Old McHenry Road and within the B-1 Historic District submitted by Sign Central on behalf of Maggie Gutkin.

HISTORY/STAFF REVIEW:

Petitioner is requesting signage for the space 350 Old McHenry Road. This space was formerly occupied by “Dandy Things”. The petitioner presently houses professional office space at this location.

Based upon the items submitted the petitioner is requesting one single (1) ground sign, double faced, to be placed on an existing pole (shared with the “ Long Grove Performing Arts Academy”) and would measure 34” x 28” (approximately 6.5 square feet). The sum total of the requested signage is 6.5 square feet. Materials out of which the sign will be constructed are 1/2” painted marine grade plywood. The signage would be white & black with a blue logo with regard to the proposed color scheme. Signage will be non-illuminated and no request for illumination was included with the signage application.

Square footage of the commercial space for which the signage is being requested is approximately 1780 square feet. For retail spaces containing 1,001 to 3000 sq. ft. of floor area 20 square feet of signage may be allowed per the adopted Village Zoning Code (excerpt below).

Based upon the total square footage of the leasable commercial space and square footage of the signage proposed (6.5 square feet), the request is within the maximum square footage limitation for the floor area at this location.

Per the village sign regulations one ground sign is permissible at this location as follows;

(1) The limit of signs per business establishment is one ground sign, one nameplate sign, and one wall sign or one canopy sign.

SIGN REGULATIONS:

The following are excerpts of applicable portions of the Village Sign Ordinance:

E) Historic Business District Signs: Signs within the B1 historic business district must comply with the regulations of general applicability as set forth throughout this section, except as specifically set forth in this subsection (E). Signs within this area should reflect the historic and eclectic character of

the historic business district and be integrated with the landscaping and architecture to the greatest extent possible. The following regulations apply to signs within the B1 historic business district:

1. **Open Signs:** A business may display one illuminated open sign, provided that such illuminated "Open" sign: a) is no more than one square foot in area, b) includes lighted white letters on an unlit background, c) does not exceed an illumination level of eight hundred forty (840) lumens, and d) otherwise complies with those provisions of subsection (D)1 of this section that are not inconsistent with this subsection (E)1, except that the approval of the architectural commission shall not be required. A business may not display a lighted open sign at times when the business is not open to the public for normal business.
2. **Neon Illumination:** Neon illumination of signs is only permitted: a) if neon is used as part of an "Open" sign that meets the requirements of subsection (E)1 of this section, or b) upon application and approval of a variation from the requirements of this code pursuant to subsection 5-11-15(E)1(c) of this title. For purposes of a request for a variation for neon sign illumination, a practical difficulty or particular hardship may be found to exist when the neon illumination of signs would be traditionally appropriate for the nature of the business and if such proposed sign is appropriate to the architectural style or era of construction of the business.
3. **Maintenance:** If signs are not properly maintained they must be removed or replaced. Proper maintenance includes: a) repairing of any damage caused by weather or other impact, b) ensuring signs do not pose a hazard, or provide misleading information, to pedestrians or motorists, c) repairing cracks, fading, or general deterioration.
4. **Materials:** Signs should be constructed of high quality, long lasting and natural building materials, which may include painted wood, metal, or stone, but may not include particle board, plastic, or highly reflective metallic material unless expressly approved by the architectural commission.
5. **Awnings:** Businesses having awnings may include the business's name as copy along the lower edge or fringe of an awning, but any awning displaying such copy shall be considered a wall or canopy sign as allowed by subsection (E)7 of this section and included in the maximum sign area calculation for that location.
6. **Flags:** Flags, in good condition and totaling not more than fifteen (15) square feet per zoning lot or per principal structure, may be displayed.
7. **Number:** The limit of signs per business establishment is one ground sign, one nameplate sign, and one wall sign or one canopy sign. Such signs, singularly or in combination, shall not exceed the maximum permitted sign area.
8. **Total Size:** Except as otherwise authorized by variation pursuant to subsection 5-11-15(E)1(c) of this title, the cumulative total square footage for all signs shall not exceed the following:

**MAXIMUM SIGN AREA PERMITTED IN THE
B1 BUSINESS ZONING DISTRICT
(In Square Feet)**

| | | |
|---------------------------------------|--|--|
| Total Area Of Business In Square Feet | B1 Setback (building and all signs) less than 50' from nearest edge of pavement of main | B1 Setback (building and all signs) at least 50' from |
|---------------------------------------|--|--|

| | roadway unless otherwise approved by architectural commission | nearest edge of pavement of main roadway |
|------------------|---|--|
| 1 - 1,000 | 12 | 16 |
| 1,001 - 3,000 | 20 | 26 |
| 3,001 - 5,000 | 30 | 38 |
| 5,001 or greater | 30 | 38 |

Except as otherwise provided, square footage, for the purpose of this subsection (E), shall be calculated based on single sign face of any double faced sign.

9. Temporary Banner Signs: The village planner may authorize temporary banner signs that conform with subsection (G)2(i) of this section for a period not exceeding sixty (60) days for signs that relate to the business, service, pursuit, or event conducted on or within the premises on which the sign is displayed.

10. Sandwich Board Signs: The village planner may authorize one sandwich board sign, with cumulative total of all sign faces not exceeding twelve (12) square feet in addition to the total number and square footage of signs otherwise authorized, if requested as part of a business's annual business license application. The authorization to display a sandwich board sign must be renewed annually with the business license and include site plan identifying the general placement of the sign as well as a scaled drawing (or "proof") identifying the dimensions, materials and copy of the sign. Sandwich board signs may not obstruct pedestrian or vehicular ingress or egress, and must be placed inside the structure when the business authorized to display such sign is closed to the public. Such signage shall be nonilluminated and may not adversely impact the health, safety, and welfare of the general public. Sandwich board signs may not be located on, or otherwise obstruct, pedestrian walkways, parking lots, and streets and be adjacent to the destination they are intended to serve but may not be displayed in the right of way. For purposes of this subsection (E), a "sandwich board sign" shall be a portable and temporary A-frame sign that is designed to be self-supporting by nature, which sign may have two (2) sign faces and should be simple, unique and constructed of high quality materials that complement the landscaping and architecture of the B1 district.

11. Setbacks: Unless otherwise specified, setbacks shall be subject to the review and approval of the architectural commission.

ARCHITECTURAL COMMISSION DECISION:

The Commission should review the request for signage against the aforementioned regulations and render a determination based upon those criteria as well as the appropriateness of the signage at this location in relation to other signage on the structure. As submitted the requested signage is with the parameters of the Village Code and therefore approvable.



| FOR OFFICE USE ONLY: | |
|-----------------------|--|
| AC Received: | |
| AC Reviewed: | |
| AC Approved: | |
| Village Bd. Approved: | |

| FOR OFFICE USE ONLY: | | |
|----------------------|----|----|
| Date Received: | | |
| Permit No.: | | |
| Date Issued: | | |
| Township: | | |
| Sec: | T: | R: |
| PIN No.: | | |
| Zoning: | | |

**ARCHITECTURAL COMMISSION
SIGN PERMIT APPLICATION**

| | |
|--|--|
| BUSINESS NAME: LINCOLNSHIRE TRAVEL GOODS LLC | BUS. PHONE #: 847 4948826 |
| BUSINESS ADDRESS: 350 Old McHenry Road, Long Grove, IL 60047 | |
| BUSINESS OWNER'S NAME: Maggie Gutkin | E-MAIL maggiem@lincolnshiretravelgoods.com |

| | |
|---|---------------------|
| TYPE OF SIGN(S) FOR WHICH YOU ARE APPLYING: | Company street sign |
|---|---------------------|

The Architectural Commission regularly meets every third (3rd) Monday of the month at 7:00pm in the Village Hall or as otherwise posted. The applicant (or representative) must be present. Please prepare and submit six (6) sets of all of the following information ten (10) days prior to the meeting:

1. THIS FULLY COMPLETED APPLICATION SIGNED BY BOTH THE PETITIONER AND THE PROPERTY OWNER
2. REGARDING THE POSITION OR LOCATION OF PROPOSED SIGN ON THE BUILDING OR PROPERTY:
 - (a) PROVIDE SITE PLAN
 - (b) PROVIDE PHOTOGRAPH OF THE LOCATION ON THE PROPERTY OR BUILDING WHERE THE SIGN WOULD BE INSTALLED
 - (c) SQUARE FOOTAGE OF COMMERCIAL SPACE FOR WHICH SIGN IS BEING INSTALLED:

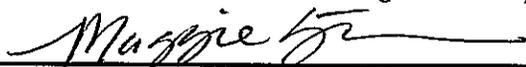
1950 sq. ft.
3. PROVIDE A DETAILED DRAWING (TO SCALE) OF THE PROPOSED SIGN, INCLUDING:
 - (a) DIMENSIONS
 - (b) SAMPLE OF COLORS ON SIGN
 - (c) LETTER STYLE TO BE USED
 - (d) SAMPLE OF ANY UNUSUAL MATERIAL TO BE USED ON THE SIGN

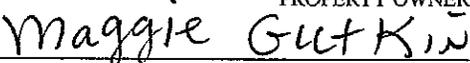
Should the sign be completed prior to the Architectural Commission's approval (this is not encouraged), the sign itself, or a photograph of the sign, shall be presented at the Architectural Commission meeting.

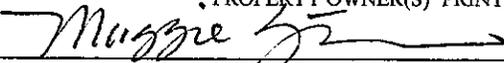
SIGN CONTRACTOR:

| | |
|--------------------|------------------------------|
| NAME: Sign Central | PHONE #: 847-818-9002 |
| ADDRESS: | E-MAIL: jack@signcentral.com |

The property owner's signature is required below before any sign application may be processed. The property owner's signature is confirmation that he/she has read and understands the regulations governing the erection of signs in the Village of Long Grove and further approves the erection of the above-described sign on his/her property.



 PROPERTY OWNER(S)' SIGNATURE(S)


 PROPERTY OWNER(S)' PRINTED NAME(S)


 BUSINESS OWNER(S)' SIGNATURE(S)

(See the reverse side for maximum sign dimensions and fee schedule.)

**SIGN PERMIT
ARCHITECTURAL COMMISSION APPLICATION**

MAXIMUM SIGN SIZES AND FEES

The following dimension regulations and fee information are provided as a guideline and are excerpted from the Village Code, 5-9-5, "Sign Regulations." It is recommended that applicants read the entire section, available online at www.longgrove.net, to better understand the basis for sign permit approval.

RETAIL BUSINESSES:

| MAXIMUM SIGN AREA (SQ. FT.) PERMITTED IN BUSINESS DISTRICTS | | | |
|--|----|----------------------------------|-------------------------------|
| TOTAL FLOOR AREA OF BUSINESS | B1 | B2 | |
| | | NO INDIVIDUAL ARTERIAL ACCESS | INDIVIDUAL ARTERIAL ACCESS |
| 1 – 500 sq. ft. | 12 | 12 | 75 |
| 501 – 1,000 sq. ft. | 12 | 12 | 75 |
| 1,001 – 3,000 sq. ft. | 20 | 20 | 100 |
| 3,001 – 5,000 sq. ft. | 30 | 30 | 125 |
| 5,001 or greater | 30 | 30 ¹ | 125 ² |

¹ For each additional 2,000 sq. ft., an additional 10 sq. ft. of signage is permitted. The maximum total signage area shall not exceed 50 sq. ft.

² For each additional 2,000 sq. ft., an additional 10 sq. ft. of signage is permitted. The maximum total signage area shall not exceed 145 sq. ft.

FEE: Fees are calculated based on square footage of the sign and are as follows:

| B – 1 DISTRICT | | B – 2 DISTRICT | |
|-------------------------|----------|-----------------------------|----------|
| 10 sq. ft. or less | \$50.00 | 75 sq. ft. or less | \$100.00 |
| 10.1 – 12 sq. ft. | \$60.00 | 75.1 sq. ft – 100 sq. ft. | \$125.00 |
| 12.1 – 20 sq. ft. | \$70.00 | 100.1 sq. ft. – 125 sq. ft. | \$150.00 |
| 20.1 – 30 sq. ft. | \$80.00 | 125.1 sq. ft. or greater | \$200.00 |
| 30.1 sq. ft. or greater | \$100.00 | | |

SUBDIVISION IDENTIFICATION SIGNS:

Not more than one (2) signs per entrance to subdivision; total signage not to exceed 40 sq. ft.

FEE: \$50.00 per sign

SUBDIVISION DEVELOPMENT SIGN:

FEE: \$100.00 per sign

OFFICE & OFFICE RESEARCH DISTRICT:

Maximum two (2) signs, not to exceed 100 sq. ft. total combined dimension; 50 sq. ft. maximum per sign.

Number of signs must be approved by Architectural Commission.

FEE: \$200.00 per sign

FOR OFFICE USE ONLY

| TYPE OF SIGN(S) | FEE(S) |
|-----------------|--------|
| | |

Amount Paid: _____

Date Paid: _____

Permit #: _____

Village Official: _____

Date of Issuance: _____

Jack Buttacavoli <jack@signcentral.com>
RE: IMG-20130703-00303.jpg
July 8, 2013 1:38 PM

How about this?

-----Original Message-----

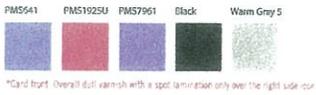
From: Maggie Mei [mailto:MaggieM@lincolnshiretravelgoods.com]
Sent: Monday, July 08, 2013 10:22 AM
To: Jack Buttacavoli
Subject: Re: IMG-20130703-00303.jpg

Hi Jack,

Please see attached adjustment. "LINCOLNSHIRE" seems squished together.

- 34" -

28"
|
|



- Double Sided -

<maggiem@lincolnshiretravelgoods.com>
<maggiem@lincolnshiretravelgoods.com>
IMG-20130703-00303.jpg
July 8, 2013 1:23 PM

Sent via BlackBerry by AT&T





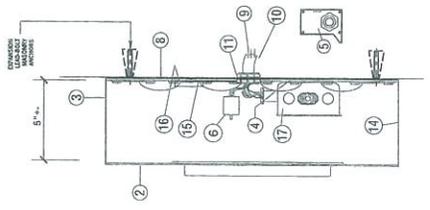
A ONE (1) ALUMINUM FACED CABINET WITH PUSH THROUGH GRAPHICS
 SCALE: $3/8"=1'$
 ROUTE OUT WHERE GRAPHICS OCCUR, PUSH THROUGH $1/2"$ ACRYLIC
 WITH FIRST SURFACE APPLIED VINYL. USE VINYL FOR BORDER.



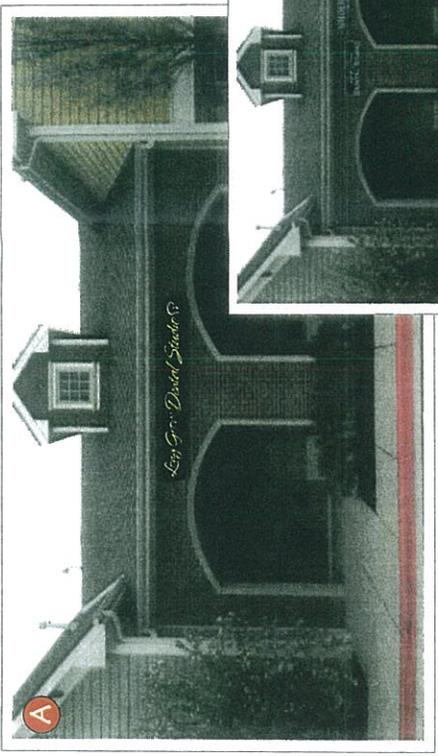
ALTERNATE LAYOUT



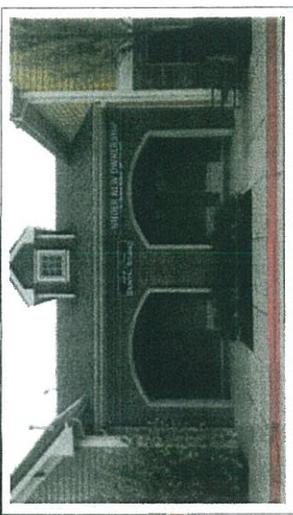
B ONE (1) ALUMINUM PANEL WITH APPLIED VINYL GRAPHICS
 SCALE: $3/8"=1'$



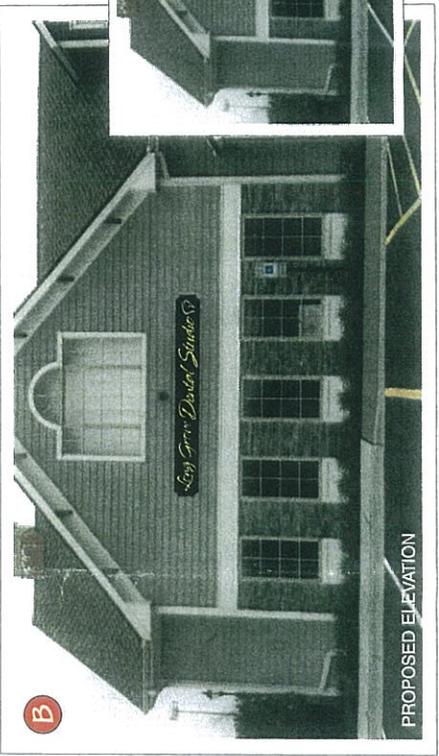
- Section: thru Letters
 PLY-PLY
- 1. SIGN FACE
 - 2. SIGN FACE
 - 3. SIGN FACE
 - 4. SIGN FACE
 - 5. SIGN FACE
 - 6. SIGN FACE
 - 7. SIGN FACE
 - 8. SIGN FACE
 - 9. SIGN FACE
 - 10. SIGN FACE
 - 11. SIGN FACE
 - 12. SIGN FACE
 - 13. SIGN FACE
 - 14. SIGN FACE
 - 15. SIGN FACE
 - 16. SIGN FACE
 - 17. SIGN FACE
 - 18. SIGN FACE



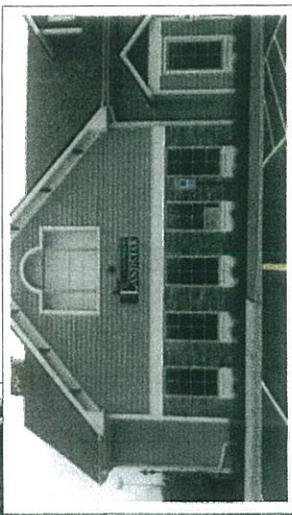
PROPOSED ELEVATION



AS IS ELEVATION



PROPOSED ELEVATION



AS IS ELEVATION

DOYLE
 GENERAL SIGN CONTRACTORS
 232 INTERSTATE 60D P.O. BOX 1066 ADDISON, IL 60101
 630.543.6060
 630.543.6060
 FAX: 630.543.6060

| DATE | REVISION |
|---------|------------------------------------|
| 5-31-13 | REVISED PER LIST NOTES |
| 6-11-13 | REMOVED SIGN 'D' & ADDED SITE PLAN |
| | |
| | |

CUSTOMER APPROVAL _____ **DATE** _____

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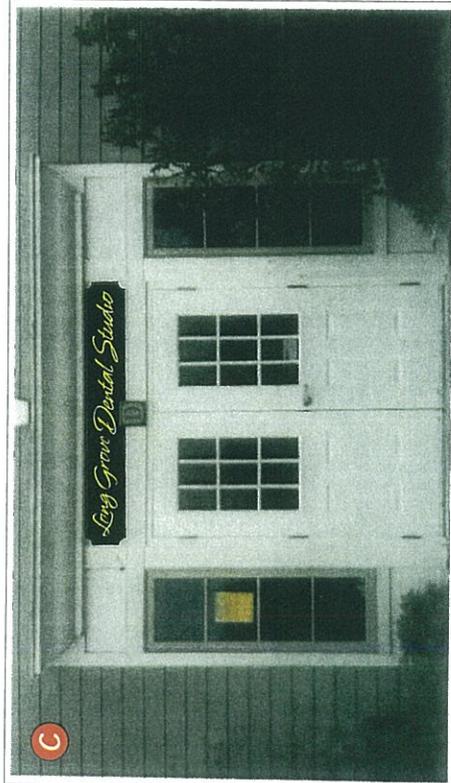
| | | | | | |
|------------------|--------------------------|-----------------|---------|--------------------|--------|
| CLIENT | LONG GROVE DENTAL STUDIO | DESIGNER | AT | SALESPERSON | JST |
| ADDRESS | 3976 ROUTE 22 | STATE | IL | SCALE | NOTED |
| CITY | LONG GROVE | DATE | 5.15.13 | SHEET NO. | 1 of 1 |
| DRWG. NO. | 13359 | | | | |

6'-3 1/2"
VIF

Long Grove Dental Studio

1'-0"
VIF

C ONE (1) ALUMINUM PANEL WITH APPLIED VINYL GRAPHICS
SCALE: 1"=1'



PROPOSED ELEVATION



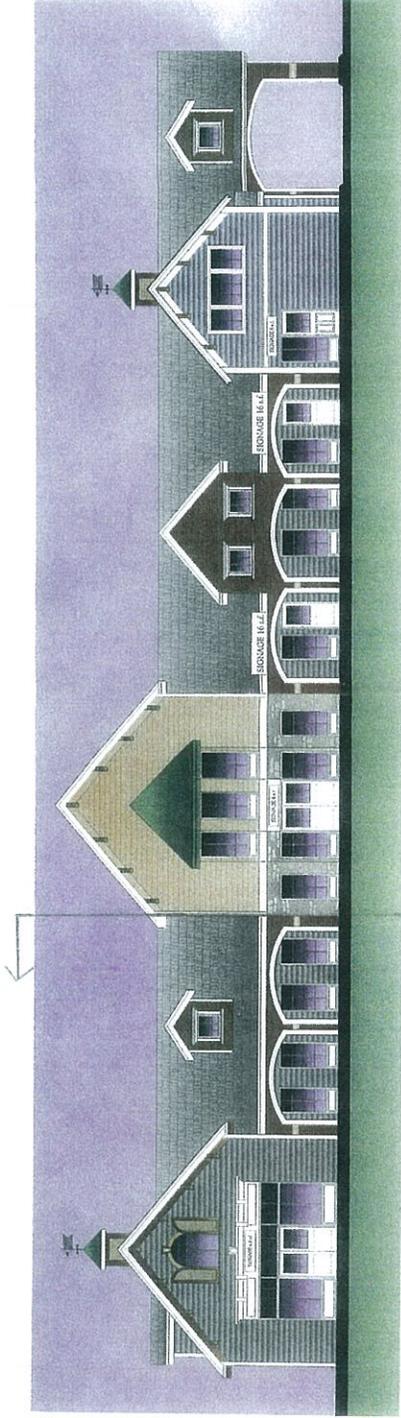
DOYLE
GENERAL SIGN CONTRACTORS
232 INTERSTATE RD. P.O. BOX 1008
ADDISON, IL 60101
630-443-0400
FAX 630-443-0402

| DATE | REVISION |
|---------|------------------------------------|
| 5-31-13 | REVISED PER LIST NOTES |
| 6-11-13 | REMOVED SIGN 'D' & ADDED SITE PLAN |
| | |
| | |

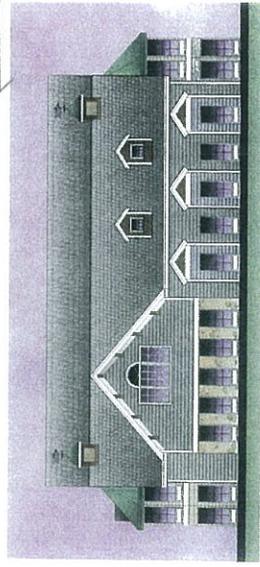
CUSTOMER APPROVAL **DATE**

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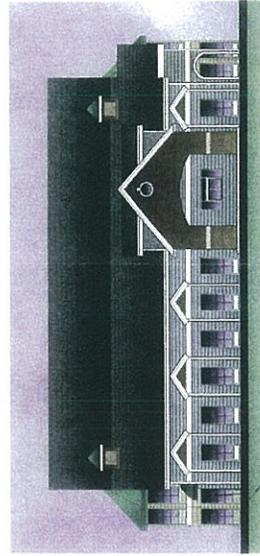
CLIENT LONG GROVE DENTAL STUDIO
ADDRESS 3976 ROUTE 22
CITY LONG GROVE **STATE** IL **DESIGNER AT** SALESPERSON JST
DRWG. NO. 133359 **SCALE:** NOTED **DATE:** 5.15.13 **SHEET NO.** 1 of 2



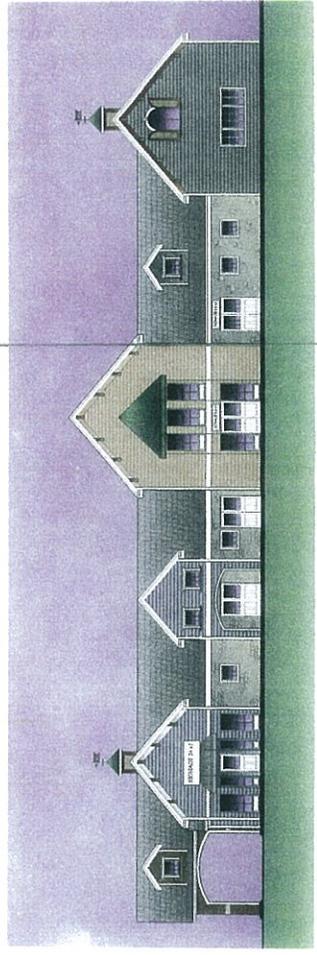
SOUTH ELEVATION
SCALE 1/4" = 1'-0"



WEST ELEVATION
SCALE 1/4" = 1'-0"



EAST ELEVATION
SCALE 1/4" = 1'-0"



NORTH ELEVATION
SCALE 1/4" = 1'-0"

Building 6

LONG GROVE COMMONS

Long Grove, IL



March 21, 2005
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