

Item #9:
Trustee Sarlitto
Comprehensive Plan Updates - Report



MEMORANDUM

To: Comprehensive Plan Steering Committee
James Hogue, AICP, Community Development Director
David Lothspeich, Village Manager

From: Konstantine T. Savoy, AICP, Principal

Date: September 16, 2016

SUBJECT: *Comprehensive Plan Update: Project Status*

The Comprehensive Planning process is in the final stages having now completed a draft update of the plan currently under staff review. The purpose of this memo is to outline both the steps, responsibilities, opportunities for public participation, and the schedule leading to Village Board adoption.

Project Scope

As provided in the project work plan, the remaining tasks to be undertaken by the consultant team include the following:

1. Submit Final Draft Plan to the Comprehensive Plan Steering Committee for comments and recommendation to forward the plan to the Plan Commission. Based on comments, the consultant will revised the plan prior to receipt by the Plan Commission.
2. Submit Final Draft Plan to the Plan Commission for a public hearing, at which time all Village residents and property owners will be given an opportunity to provide comment and ask questions.
3. Open House: prior to and on the same day as the public hearing, the consultant team will hold an informal open house to provide residents an opportunity to view the key elements of the plan and ask questions of the consultant team. This forum provide residents the opportunity to gather information prior to the hearing, and an opportunity for participation for those who cannot attend the evening public hearing. In addition, at any time during the remaining steps of the process residents can provide comments on the project website if attendance at the open house and public hearing are not possible.

4. Public Hearing: the consultant team will make a formal presentation highlighting the key recommendation of the plan.
5. Plan Commission meeting: the Plan Commission will consider public input from the public hearing, recommend to the Village Board.
6. Village Board Meeting: the Village Board will consider the recommendation of the Plan Commission, and approve the plan with or without revisions.

Project Schedule

Below is the suggested schedule to complete all the required steps of the planning process:

- October 6 - Final Steering Committee meeting
- November 1 – PC public hearing/open house
- November 15 – PC approval
- December 13 – VB receipt of recommended plan
- January 10 – VB approval
- January 24 – VB approval if needed



September 19, 2016

Dear Village Resident/Property Owner,

For the past 7 months the Village of Long Grove has been engaged in a far-reaching process to update the Village Comprehensive Plan. The current Comprehensive Plan was adopted in April of 2000 and builds upon the foundations laid in previous planning efforts dating back to the incorporation of the Village. Preservation of community character, while permitting high quality development, has been a long standing priority of Village planning efforts. This plan update will continue to build upon the planning foundations of the past while addressing new economic realities, the needs of the Village and expand opportunities for new revenue through economic development initiatives. The Village has retained the consulting firms of Teska Associates & Business Districts Inc (BDI) to assist the Village in the plan update.

As was the practice in the Village's prior Plan in 2000, specific recommendations are being made for several key development areas of the Village due to their potential for economic development and other site characteristics. This letter is being sent to inform you that the draft conceptual land use recommendations identified in the "Subarea" portion of the proposed Comprehensive Plan may include or be adjacent to your property and therefore may be of particular interest to you. A map of this "Sub-Area" is attached for your convenience.

Should you have concerns or ideas with regard to future land use patterns for this area of Long Grove we would appreciate receiving your comments or questions not later than Wednesday, October 5, 2016. This input will be valuable as the Steering Committee considers these land use concepts. Also, please be aware that this will not be the only time for you to participate in this process. Additional public meetings are planned for this fall/winter. Again, for your convenience, the conceptual land use map recommendations may be viewed and comments may be sent to the Village via the planning web page at longgrovecompplan.wordpress.com. A link to the planning web page may be found on the Village Website at www.longgrove.net as well. Should you wish to receive additional information concerning public meetings regarding the plan update or further participate in the process, you may sign up for future notifications on the web page as well as participate in the update process via the web page.

Your participation in this process is greatly valued and appreciated by the Village of Long Grove.

Please feel free to submit written comments with regard to future land use patterns for this area of Long Grove directly to me, James Hogue, Village Planner, Village of Long Grove, 3110 Old McHenry Road, Long Grove, Illinois 60047 or via e-mail jhogue@longgrove.net.

We ask that all comments be received not later than 5:00 PM on Wednesday, October 5, 2016.

Sincerely,

James M. Hogue

Village Planner, Village of Long Grove