

**Item #9:**

**Village Trustee Lyman**

**Historic Downtown LGBCP Board Meeting 09/15/2015**



**Guests in Attendance: Mat & Meghan Petempa and Paul Nuemann**

**5:30pm – 5:45pm Open Forum -Nothing discussed**

**LGBCP AGENDA 8/18/15**

**Board Members in Attendance:**

**Exec. Board** x Ryan Messner x Marian Ward x Marsha Forsythe x John Kopecky

Ex Officio  Dave Lothspeich, Village Manager x Sharon Fine 5:30- 8:05 (must leave early)

**Board Members At Large** x Pamela Sintetas arrives at 5:48 x Barbara Dibble x David Gayton

e Jacquie Longeway x Rachel Perkal

**Village Trustees:**  Angie Underwood, Village President  Lori Lyman, Village Trustee, LGBCP Liaison

X Mike Sillito 7:05 arrives.

**\*LGBCP Board of Directors' Meeting**

**Meeting called to order at 5:30pm.**

**Secretary:** Distributed by John Kopecky, Secretary - yes

Tuesday, July 21, 2015 Minutes as sent by John Kopecky

Changes:

**Motion by Marian Ward Second by Dave Gayton All In Favor none opposed motion carried.**

**Treasurer's Report:** Marsha Forsythe **Motion to approve the Treasurer's report by John Kopecky Second Rachel Perkal All In Favor none opposed motion carried**

**Barbara Dibble** asks questions on Cert, a marketing refund and payment to a lawyer with clarification domain name for web site pigeon hole .The Board talks of Ravenswood entertainment in going over our budget for the fest. Much discussion on the difference of the band cost from Choc Fest to Strawberry Fest, with a difference of approx \$5,000. Let Duff entertainment do their job on hiring the bands. Have Duff come out to the Board meeting before the Apple fest. Sat nite band is lucky boy confusion. Events to send Marketing info on the bands that will be at the fest. Split RES out in the budget into a detail so we know where the money goes. This is the first year with a revised fest experience. Can we show these people a good time and make them come back. We need to keep track of our LGBCP Membership sponsors in our budget so we can track when sponsorship ends.

**Financial Committee:** Marsha Forsythe, Chair; Barbara Kramer Dibble; Ryan Messner

Financials – distributed? / Bookkeeper –update

**Director's Report: Sharon Fine**

We have an estimate on the carriage rides, talking to light companies and are finding this so expensive, talked to **McGinty** for a tree this too so expensive maybe we should go with a 14 foot tree. **McGinty** liked the idea about a grove of trees to be decorated by school children. Cuneo is selling their decorations. Working with the Kildeer school. LCCVB Impressed with us and wants to promote us. At a Lake Zurich forum **Angie Underwood** gave a speech . Fest Insurance checking into it. On "Reserves money" how much can we have? There is no limitation if you allocate it to say Festivals. Reached out to Menards met with the manager working with us with during the festivals. **Barbara Dibble** " should we spend money promoting town to get tenants for retail."

**Nominating Committee:** Marian Ward, Chair – Committee meet and begin the search for 2016 Board 2 Candidates need to be found . Board Member **John Kopecky** will run for 3 more years. Board members **Rachel Perkal** and **Jacque Longeway** terms are up. The committee will have to find candidates to fill these spots.

**Events Committee:** Marian Ward – Chair

**APPLICATIONS: Ghost Walk Application**

**Motion to accept John Kopecky second by Dave Gayton all in favor motion passed**

**Back seat Gallery & Trunk Show by LGA&MC/LONG GROVE ARTIST GUILD ACCOUSTIC MUSIC ON THE GREEN**

**Motion to accept John Kopecky second Pam Sintetas none opposed motion is carried.**

Scarecrows -contest to be held on the Towner Green on October 3<sup>rd</sup> with **John Kopecky** to be assisted by **Dave Gayton**.

Holidays Carriage rides be free. Discussion on how much money to spend on lighting the town up for Christmas?

**Barbara Dibble Motions to give \$12,500 toward Christmas holiday promotions to be used in the down town with a donation of \$2,500 from Marsha Forsythe to go for the carriage rides that will be hired 4 Saturdays and the one Friday in the down town during November and December.**

**A roll call vote is passed with one no vote from Rachel Perkal.**

**Small Events in 2016 discussion**

Irish days, Vintage days and Harley days These events need a budget and to be approved but we will have 3 small “Hometown events” and we need to allocate \$15,000 per event. The Board recommends this to be sent to the budget committee.

**Development / Fundraiser Committee:** Pam Sintetas Besbeas, Chair

The Bunnie hop 5K is still on the table , ryan to talk with Peter S about it then pass it back to **Pam Sintetas**.

**Organization / Membership Committee:** - Rachel Perkal, Chair

Out of the Darkness a new sponsor potential with the accent on helping people on saving them from suicide

Updates / Current Status

New Memberships Pending: American Enterprise Bank; Imperial Realty; Out of The Darkness (non profit – different price structure?)

**Marketing Committee:** Barbara Kramer Dibble, Chair

Sharon and Barbara met with Molise discussed coming out to talk to the merchants Wed Aug 26th . We have to print a new batch of maps to get us through to the new year. **Dave Gayton**-Discussion on the cost to get the map printed for less, More discussion on Molise services vs. RES services vs. LGBCP

**OLD Business:** POS System / Retail Sales Products

Ravens wood want to start looking at bands , rides ect they need the dates and a contract. new responsibilities talk of the contract up to 20% of our net after the first \$10,000 some changes to this contract needs to change. There will be more dialogue with **Ryan Messner** and **Duff ent**.

A resume is circulated from **Charlene T. Bilstein**, looking at Paying \$25 an hour 6-8 hours a week in the summer and half of that in the winter. \$15,000 allocated for a worker in our budget to handle the bookkeeping.

**John Kopecky Motions to extend a offer to Charlene T. Bilstein at \$25 an hour to work at part-time accountant for the LGB&CP with a background check to be done, Motion carries all say yes.**

**Motion by Dave Gayton to acquire a Point of Sale system not to exceed \$800 initial cost or the monthly cost of \$100 to Help the Visitor center with sales and tracking of merchandise. Roll call vote carried with Marian Ward, Rachel Perkal and Barbara Dibble all vote no .**

**NEW Business:** Trustee Mtg. re: Water – Ryan Messner update

Post pone the meeting on the city water with the LGB&CP and the Long Grove Village till we get up to speed with the open meeting for the public. Information was circulated to the director's.

Ryan Messner

“We need to respect one another in our emails, no capitals TEXTS in emails, we need to treat one another with respect.”

**Motion to adjourn by John Kopecky, second by, Marian Ward seconded- motion carried all yes time 9:12pm**

Executive Session @ \_\_\_\_:\_\_\_\_pm - \_\_\_\_:\_\_\_\_pm Board of Directors present: