

Item #8:
Village President Underwood
Appointment Of PCZBA Member Magdalena Dworak

LAW OFFICE OF MAGDALENA DWORAK, P.C.

ATTORNEYS AT LAW

3129 CUBA ROAD
LONG GROVE, ILLINOIS 60047
331-210-8700
MD@DWORAKLAW.COM

September 12, 2016

Mrs. Angie Underwood
Village President
Long Grove Village Hall
3110 Old McHenry Road
Long Grove, Illinois 60047

By Hand Delivery

Re: Application for Open Position

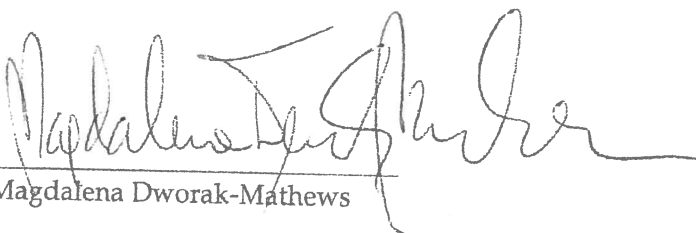
Dear Mrs. Underwood,

Enclosed is my completed Volunteer Profile Sheet and my professional resume that outlines my education, training, experience and my community involvement. I ask that you please consider my candidacy for the open position at the Long Grove Plan Commission/Zoning Board of Appeals.

Should you have any questions, please do not hesitate to contact me.

Thank you.

Sincerely,



Magdalena Dworak-Mathews

Enc.

The Village of Long Grove Volunteer Profile Sheet

Instructions for Volunteer Profile Sheet:

The Village of Long Grove encourages dedicated and civic-minded residents to participate in their local government. We respectfully request that you provide information regarding your background and experience. This Volunteer Profile Sheet provides a template for suggested information however a resume and cover letter can be submitted instead.

Volunteer Profile Sheets or resumes should be submitted to the Village Hall. Once appointed to a Village position, your information will be kept on file and will be considered public information. Additional questions regarding the process of interviewing and selecting candidates for appointed positions should be directed to Sherry Schlagman at the Village Hall (847) 634-9440 (sshlagman@longgrove.net).

Name: Magdalena Dworak-Mathews
Address: 3129 Cuba Road, Long Grove Illinois 60047
Home Phone: 847-691-6266 **Cell Phone:** 847-691-6266
Preferred e-mail address: md@DworakLaw.com

Years in Long Grove: 5

Occupation: Attorney

Business Phone: 331 210 8700

Education: Please list all colleges, technical, trade, and/or military institutions attended, including degrees and majors. Also list any professional/technical designations or licenses you hold:

Please see attached resume.

Position(s) of Interest:

Please enter the appropriate "letter(s)" below to indicate the position for which you are applying (A) and/or position(s) for which you would like to be considered in the future (F). Also indicate any position(s) you currently hold (C) or have held in the past (P):

Elected Positions:

Mayor _____ Trustee _____

Appointed Positions:

Plan Commission / Zoning Board of Appeals ___X_

Architectural Commission _____

Conservancy Commission _____

Arts and Music Council _____

Attendance at Meetings:

Will your normal travel schedule or other commitments interfere with your attendance at regularly scheduled meetings?

No.

Community Service Experience:

Please list current and previous community service activities, interests, directorships, etc. – public and private. For each activity, indicate the years served and positions held:

Administer Justice – volunteer attorney. Administer Justice is a legal society dedicated to helping low-income individuals with their legal issues, such as housing, immigration, and employment. I am one of the volunteer attorneys providing these and similar services to these individuals pro bono.

Polish Christian Center – volunteer ministry leader. Polish Christian Center is a faith-based community organization serving the Polish community in the Chicagoland area. I have been serving in various capacities, as a youth leader, women ministry leader, and a ministry planning committee member.

Long Grove Living – regular contributor. Long Grove Living is a local community publication. I have been contributing photographs, local restaurant reviews, community event articles, and supported the publication in other ways.

Other Relevant Activities, Experience, Interests, Skills, etc...

Please list other activities, specialized skills, knowledge, or professional experience that would contribute to your effectiveness in the position(s) for which you are applying or expressing possible future interest.

My personal interests include travel, gardening and the study of foreign languages.

Reasons for Volunteering:

Please state briefly why you are volunteering to serve The Village of Long Grove.

I believe in giving back to the community. Since moving to Long Grove, I took interest in the Village's dynamics and development. I would like to continue playing an active role in restoring the Village to its original glory, assisting in its development, promoting its history and local businesses.

Conflict of Interest:

Do you have any interest in or participate in any professional or personal activity that could lead to, or BE PERCEIVED as, a conflict of interest if you become a candidate or appointee? If yes, please explain:

No.

Signature: _____

Napalunski - Hall

Date: _____

September 12, 2016

Magdalena Dworak-Mathews

3129 Cuba Road, Long Grove, IL 60047 - 847-691-6266 - md@DworakLaw.com

EXPERIENCE

2015-Present **Law Office of Magdalena Dworak P.C.** Long Grove, IL

Principal Attorney

- Provide advice and legal representation to individuals and corporations
- Litigate personal and corporate matters
- Provide consulting services in complex litigation matters

2014-2015 **Strauss & Malk, LLP** Northbrook, IL

Corporate Litigation Attorney

- Litigated large corporate and small business matters
- Litigated complex estate matters

2013-2014 **Clifford Law Office, P.C.** Chicago, IL

Litigation Attorney

- Litigated complex tort cases; medical negligence, birth injuries, surgical errors, pharmaceutical errors, product liability, class actions and wrongful death cases

2005-2014 **Law Office of Kenneth C. Chessick, M.D.** Schaumburg, IL

Healthcare Litigation Attorney

- Successfully prosecuted complex, multimillion dollar cases in state and federal courts from their inception to jury verdicts
- Successfully prosecuted and defended appeals in state and federal courts
- Managed contract structures and negotiated for business operations within the firm

2004 **U.S. Department of Justice** Chicago, IL

Legal Intern to the United States Attorney's Office for the Northern District of Illinois

- Prosecuted criminal cases on behalf of the United States pertaining to offenses including theft of government property, insurance fraud, embezzlement, employment discrimination and weapon charges
- Defended medical negligence cases against the Veteran's Affairs Hospital

1995-1998 **Advocate Ravenswood Hospital and Medical Center** Chicago, IL

Medical Coordinator

- Negotiated insurance coverage for non-conventional health services
 - Provided patient support
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EDUCATION

2002-2004 **DePaul University College of Law** Chicago, IL

- Juris Doctor, *Magna Cum Laude*, May 2004
- Top 10% of Class; Dean's List all semesters
- DePaul Law Review Editor

1998- 2002 **Loyola University Chicago** Chicago, IL

- Bachelor of Arts in Theology and Philosophy, *Magna Cum Laude*, May 2001
- Recipient of the Loyola Presidential Scholarship for Academic Excellence

LICENSES AND PROFESSIONAL MEMBERSHIPS

- The Illinois Bar, admitted 2004
 - The Trial Bar, Northern District of Illinois, admitted 2007
 - The Chicago Bar Association
 - The Order of the Coif
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