

**Item #8:**

**Village Trustee Jacob**

HOA Road & Stormwater Maintenance Workshop - Feb. 29th

## David Lothspeich

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**To:** Sherry Shlagman  
**Subject:** RE: INFORMATIONAL WORKSHOP ON MONDAY, FEBRUARY 29TH

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**From:** Sherry Shlagman  
**Sent:** Friday, January 29, 2016 10:36 AM  
**Cc:** David Lothspeich  
**Subject:** INFORMATIONAL WORKSHOP ON MONDAY, FEBRUARY 29TH

*January 29, 2016*

*Dear Long Grove HOA Presidents,*

*The Village of Long Grove is inviting all Long Grove HOA's to attend an informational workshop on Monday, February 29th. The purpose of this meeting is to exchange ideas and information to assist HOA's in your on-going efforts to maintain and manage infrastructure, including: roads and storm water drainage.*

*Village Trustee Bill Jacob who's Village responsibilities includes the oversight of the Village's public roads and serves as the HOA President for Indian Creek Club and Village Engineer Michael Shrake (Gewalt-Hamilton & Associates) will present their expertise and insight on various matters including: evaluating pavement condition; planning for future road repairs; paving methods / estimating costs; bidding methods and addressing drainage.*

*Please reply to RSVP with Administrative Assistant Sherry Shlagman [sshlagman@longgrove.net](mailto:sshlagman@longgrove.net) and save the date. Further details will be provided in the coming weeks in advance of the meeting.*

*Sincerely,  
David Lothspeich  
Village Manager  
Village of Long Grove  
847-634-9440*

**AGENDA (Draft 1-23-16)**  
**Road Maintenance Work Shop for HOA's**

1. Overview:
2. Evaluating Roads
  - a. How should roads last?
  - b. Annual Inspection
  - c. Types of Failures - Pictures
  - d. What impacts the life of the road?
3. Planning for Future Road Repairs
  - a. Developing a Plan / Sample Plans
  - b. Budgeting / Reserves
  - c. Maintenance
  - d. Best Practices
  - e. Road Width – Emergency Vehicles
4. Repair Methods / Estimated Costs
  - a. Patching
  - b. Mill & Fill
  - c. Full depth reclamation
5. Bidding Methods
  - a. Sample RFPs
  - b. Contractors – Top Contractors
  - c. Engineers
6. Drainage

### Contractor Survey – Sample Data Collection items

	Name	Address	Contact	Phone	Email
Snow Removal & Salt					
Contractors for Road Repairs					
Civil Engineer - Road Repairs					
Landscaping Contractors					
Aquatics - Pond Maintenance					
Street Light Maintenance					
Management Company					