

**VILLAGE OF LONG GROVE
MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, June 11, 2013 at 7 P.M.
3110 RFD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:03 P.M. Village President Underwood called the June 11, 2013 Village Board Meeting to Order.

Recognition of Trustee Wachs to Attend the Board Meeting Electronically:

President Underwood asked the Board if there were any objection to having Trustee Wachs attend the meeting electronically. It was noted by President Underwood that Trustee Wachs had filled out the necessary paperwork and that there was a quorum present. There was unanimous consensus to allow Trustee Wachs to attend the meeting electronically. Village Manager Lothspeich dialed Trustee Wachs and allowed him electronic access to the meeting.

OFFICIALS IN ATTENDANCE:

Village President: Underwood
Trustees: Barry, Borys, Lyman, Marshall, Wachs (telephonically), Yaeger
Village Manager/Deputy Clerk: Lothspeich
Also Present: Village Manager Lothspeich, Village Counsel Filippini and Village Engineer Witkowski.

Item: Pledge Of Allegiance.

President Underwood led the Board and audience in the Pledge.

Item: Visitors' Business: Homeowner Associations: Country Club Estates - Steve Wernikoff. Woods End - David Korshak.

Country Club Estates Homeowner Association President Steve Wernikoff regarding the Village's initiative to investigate options to turn dedicated roads as private. Mr. Wernikoff stated that the roads in Country Club Estates were identified by the Village as public and maintained by the Village since the 1970's. Understood the Village's funding gap for the maintenance of roads, however, did not believe that it was fair, reasonable or legal to make public roads private. Mr. Wernikoff added that he understood that the existing non-thoroughfare public roads made up less than one-third of all public roads and questioned the legal expenses involved with making the roads private and other expenses for re-surveying, deeding the property as private, etc. and noted the negative affect on the adjoining property owners. In his opinion, the Village cannot turn back the roads to the residents and asked that the Village Board consider other alternatives that were more complete, fair and legal. Village Counsel Filippini clarified that the process to vacate public roads and the responsibility for their maintenance to the adjoining property owners was relatively easy, inexpensive and absolutely within the legal rights of a municipality. Village President Underwood thanked Mr. Wernikoff for his comments and that the Village Board would take them into consideration as they continue to discuss this issue. **No action was taken.**

Item: Visitors' Business: Lake County Sheriff's Report – A representative was not in attendance. **No action was taken.**

Item: Special Event & Raffle License Application:

Long Grove Rotary (Heritage Run – September 7, 2013)- The Long Grove Rotary filed the attached requests for approval of the special event application and raffle license and waiver of the bond or fee requirements. The Long Grove Business and Community Partners (LGBCP) recommended approval of the special event application during their May 21, 2013 meeting. The LGBCP Board suggested that the Village require that the Rotary provide advance notice to the residents (mailings and signs) a minimum of one week prior to the event. Resident Tobin Fraley suggested that the outside of the envelope include the notice "Cuba Road Closure Notice" to get the residents attention.

Trustee Marshall moved to approve the Special Event Application with the suggested notice requirements and waiver of the Raffle License bond and \$24 application fee requirements for The Long Grove Rotary Heritage Run on September 7, 2103; seconded by Trustee Lyman.

ROLL CALL VOTE:

Barry – aye; Borys - aye; Lyman - aye; Marshall – aye; Wachs – aye; Yaeger - aye
(Motion carried 6– 0).

Item #1: Policy Re: Road Paving & Maintenance Prioritization Guidelines.

Village President Underwood noted that the proposed policy incorporates the guidelines discussed during the May 28, 2013 Board Meeting and has been reformatted into the enclosed draft policy. With the current level of funding available for funding road paving being limited to \$600,000, the policy prioritizes the paving of public roads as follows:

1. Traffic. Roads with highest traffic counts (ADT)/use.
2. Condition. Poorest condition first.
3. Complete Paving. Paving entire length of road vs. segments. Maximize paving vs. patching.
4. Regional Equity. Distribute paving program throughout the Village.

Following further discussion, Trustee Wachs moved to approve the Policy Establishing Road Paving Prioritization Guidelines; seconded by Trustee Marshall.

ROLL CALL VOTE:

Barry – aye; Borys - aye; Lyman - aye; Marshall – aye; Wachs – aye; Yaeger - aye
(Motion carried 6– 0).

Item #2: Res. Waiving Public Notice & 120 Day Waiting Period For Demolition 4322 Willowbrook.

Village Manager Lothspeich noted that Property Owner Steve Wang submitted the enclosed application to demolish the existing residence located at 4322 Willowbrook Road. The proposed draft resolution would waive the publication of the demolition public notice in the newspaper and the 120-day waiting period. The Historical Society was informed of the application and Historical Society President Barbara English requested permission for the Historical Society to access the home to take photographic records and consider any potential items of historical value. The Historical Society's request was relayed to homeowner Steve Wang and he will be contacting Barbara English to review and coordinate.

Following further discussion, Trustee Wachs moved to A Resolution Granting A Waiver From The Public Notice Requirements & The 120-day Waiting Period For Issuance Of A Demolition Permit subject to coordination with the Long Grove Historical Society for 4322 Willowbrook Road, Submitted by Property Owner Steve Wang; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays (Motion carried 6- 0).

Item #3: Village President Underwood.

A. Legislative Updates. Village President Underwood noted that fortunately the State did not reduce Local Government Distributed Funds (Income Tax Shared Revenues) and only reduced the Corporate Personal Property Replacement Tax (CPPRT) by 1.5% which will not affect Long Grove since the Village does not receive CPPRT. Unfortunately, the Illinois Legislature did not take any action on the funding of State Pensions and the credit rating agencies have further downgraded the credit rating for the State.

B. Village Web Site - Update. Village Manager Lothspeich reported that he and Administrative Assistant Shlagman continue to work with the consultant to finalize the Village's web site. Progress has been good but slower than originally anticipated and the goal for transitioning to the current web site to the new web site has been moved back.

Village Trustee Barry.

A. Treasurer Report For May 31, 2013. Trustee Barry moved to Approve the Treasurers Report of May 31, 2013; seconded by Trustee Marshall.

ROLL CALL VOTE:

Barry – aye; Borys - aye; Lyman - aye; Marshall – aye; Wachs – aye; Yaeger - aye
(Motion carried 6– 0).

B. Actual and Budget Comparisons For Period Ending April 30, 2013. For informational purposes only. **No action was taken.**

C. Village Pathways - Update. Trustee Barry reported that Village President Underwood, Village Planner Hogue, Village Manager Lothspeich and he met with Lake County Forest Preserve President Ann Maine, Lake County Board Member David Stolman and Lake County Forest Preserve Staff on Friday, May 30th with the primary purpose of inquiring as to whether Lake County would add a pathway connection from their existing Buffalo Creek Forest Preserve pathway system along South Schaeffer Road north toward Checker Road. The Village would then use our grant funds (\$67K) to connect the existing Village pathway on Schaeffer south to this new extension of Buffalo Creek Forest Preserve pathway. The Forest Preserve District was interested in the project and supportive of the Village's efforts but noted that they have many similar requests and that they evaluate these requests on an annual basis as part of their 5 year capital improvement plan (CIP). While the Village's request could be added for consideration to their CIP, funding was not immediately available to assist with this request.

The Village also inquired about the status of other projects/forest preserves, including:

Buffalo Creek Forest Preserve - Westernmost property (corn field). Planned for wetland restoration with pathways and boardwalks connecting to existing Buffalo Creek Forest Preserve pathways to the east and the Village soccer field pathway to the west. This is separate from the planned improvements to the "middle" Buffalo Creek Forest Preserve but will be linked. The wetland restoration is to include creation of a wetland bank limited for the use of Lake County. Lake County shared preliminary plans that include the requested new pathways along the north side of all these properties and running parallel to Checker Road between Old Hicks and Country Club Drive to act as a link between the forest preserves and for our residents to be able to connect to other subdivisions without having to use Checker Road. The enclosed "Expansion Plan For Press Release" from 2006 shows the planned improvements.

CF Industries. The FPD purchased the eastern portion of the CF industries property as a future expansion of the Heron Creek Forest Preserve. The FPD has tentative plans in their 5 year for the installation of a pathway installed that would connect to the existing Heron Creek Forest Preserve to the CF Industries property running to the south to connect to Cuba Road and to the west to connect to the Egret Marsh property that will provide our residents living off of Cuba access to the FP and connections to other Village pathways, etc.

Egret Marsh (located to the west of CF Industries). The Village of Kildeer has been working with Lake County FPD to consider a trail to connect all three forest preserves along Route 22. This pathway is currently planned within the Route 22 ROW and installed when Route 22 is widened. This pathway connection would link these FP properties and also provide a link between Long Grove and Kildeer's pathway system along South Krueger. With the hopeful addition of the Old McHenry Road Pathway, the connections between these three forest preserves on IL Route 22 would then be connected to Buffalo Creek and the Buffalo Grove pathway system, which eventually connects to the DesPlaines River Trail.

No action was taken.

Item #5: Village Trustee Borys.

Mosquito Abatement Program/West Nile Virus- Status Report May 2013. Trustee Borys reported that Clarke Mosquito larvacided two times in May and that they would continue to monitor mosquito populations in June to determine future needs. **No action was taken.**

Item #6: Village Trustee Lyman.

Trustee Lyman reported that she had two meetings with Long Grove Business & Community Partners (LGBCP) President Perkal and Member Fraley and would be meeting with the LGBCP Economic Development Committee. **No action was taken.**

Item #7: Village Trustee Marshall.

A. Downtown Permit Fees Reductions. Trustee Marshall reported that in response to a permit inquiry by a Downtown Merchant to replace a portion of the concrete sidewalk in front of their store, he was recommending that the Village Board consider reducing the permit fees for exterior improvement projects for properties located in the B-1 Historic Business District.

Trustee Marshall reported that the goal of amending the Village Code fee schedule is to encourage, at least not discourage, exterior maintenance and improvements to the downtown B1 zoning district while covering the Village's direct costs for

reviews and inspections. The proposed amendments would reduce building permit fees as follows:

- Limited to B1 zoning district (Historic Business District).
- Limited to exterior improvement projects.
- Limited to improvement(s) to existing/replacement structures (*not new*).
- Limited to maximum project value \$10,000.
- Building permit inspection fees reduced from \$110 to \$75 per inspection.
- Application Fee waived from \$50 to \$0 (zero).
- Security Deposit waived from up to \$1,500 to \$0 (zero).

Following further discussion, **Trustee Marshall moved to direct Staff to prepare the necessary amendments to the Village Code for consideration during the June 28, 2013 Board Meeting; seconded by Trustee Borys.**

ROLL CALL VOTE:

Barry – aye; Borys - aye; Lyman - nay; Marshall – aye; Wachs – aye; Yaeger - aye

(Motion carried 5– 1).

B. Monthly Building Department Report. Trustee Marshall referenced the monthly Building Department Report. **No action was taken.**

Item #8: Village Trustee Wachs.

A. Fields Of Long Grove Water & Sewer - Update. Village Trustee Wachs reported that Village Trustee Yaeger, Village Manager Lothspeich and he met with Fields Of Long Grove (Fields) HOA President Lenore Simmons and Fields Resident Lou Morabito on June 5, 2013. Trustee Wachs noted that the Fields are requesting Village assistance for the possible establishment of a Special Service Area (SSA) to provide the funding necessary to connect to Lake County Sanitary Sewer or connection to Lake Michigan Water via Lake County/Herons Landing. This project could be handled in the same manner that the Village provided assistance to the Herons Landing Subdivision as they pursued the connection to Lake Michigan Water through Lake County Public Works. Following further discussion it was the consensus of the Village Board for the Village to continue to assist the Fields Of Long Grove with their project. **No action was taken.**

B. Infrastructure Committee - Lake Michigan Water. Village Trustee Wachs reported that Village Trustee Marshall, Village Roads Commissioner Small, Village Engineer Witkowski, Village Manager Lothspeich and he met on May 22nd and discussed the five draft proposals from Village Engineer ESI for the following items: Coordination with Northwest Water Commission; Update Intergovernmental Agreement With Lake County; Update Village Ordinances Re: LM Water; Update Lake Michigan Water Allocation Permit, and Modeling and Comparison of Water Systems. Village Trustee Wachs noted that Village Counsel Filippini noted that he was in the process of reviewing these proposals with ESI and would be reporting back to the Village Board re: possible revision and/or necessity. **No action was taken.**

C. Financing Options For Funding Of Roadway Maintenance & Improvements. Village Trustee Wachs reviewed the public road ratings sheet and the various financing options for the funding of roadway maintenance and improvements, including: (1) fund roads as exist today; (2) vacate all public non-thoroughfare roads and turn over to the subdivision making them private roads (48,000 LF or roughly 1/3 of existing public roads are non-thoroughfare); (3) bring all existing public roads up to the village standards and then vacate and turn over to subdivision; and (4) make all roads public (more than doubles the projected funding gap). Following further discussion, the Village Board noted that option #4 of making all roads public would only increase the current funding gap and since it would not help to solve the problem it was no longer a valid option for consideration. Trustee Wachs noted that he would be updating the draft HOA presentation for further review by the Village Board and that the feedback from the HOA presentation would help the Village Board in developing the referendum question that would need to be finalized by November of this year for the Spring election cycle. **Following further discussion, Trustee Lyman moved to no longer consider the option of making all roads in the Village public (existing private roads to public roads); seconded by Trustee Yaeger.**

VOICE VOTE:

All ayes, no nays (Motion carried 6- 0)

Trustee Wachs reported that he had met with former Village President Robert Parker Coffin and Village Engineer Brian Witkowski to review the condition of the Robert Parker Coffin Road Covered Bridge and that there were short-term and long-term repairs needed. Robert Parker Coffin suggested that the Village consider designating the Bridge as a local historic

landmark to preserve rather than replace the bridge and possibly create other funding opportunities to offset the costs for this work. Trustee Wachs noted that further discussion on this issue would be made during the next board meeting. **No action was taken.**

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Item #9: Village Trustee Yaeger.
Nothing to report. No action was taken.

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Item #10: Village Manager/Deputy Village Clerk Lothspeich.
Nothing to report. No action was taken.

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Item #11: Village Planner Hogue.
Not in attendance. No action was taken.

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Item #12: Village Attorney Filippini.
Nothing to report. No action was taken.

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Item #13: Approval of Board Meeting Minutes.
Trustee Marshall moved to Approve the May 28, 2013 Board Minutes, as submitted; seconded by Trustee Barry.

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VOICE VOTE:
All ayes, no nays (Motion carried 6- 0)

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Item: Executive Session.
At 9:54 PM, Trustee Marshall moved to go into Executive Session to discuss (1) Litigation; (2) Personnel and (3) Acquisition and Disposition of Property; seconded by Trustee Lyman.

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ROLL CALL VOTE:
Barry – aye; Borys - aye; Lyman - aye; Marshall – aye; Wachs – aye; Yaeger - aye
(Motion carried 6– 0).

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Item: Other Business. Appointment Of Heidi Locker-Scheer To Village Clerk Position.
Trustee Marshall moved to appointment of Heidi Locker-Scheer to the Village Clerk position until May 2015; seconded by Trustee Barry.

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VOICE VOTE:
All ayes, no nays (Motion carried 6- 0)

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Item: Adjournment.
At 11:15 PM, Trustee Marshall moved to Adjourn; seconded by Trustee Wachs.

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VOICE VOTE:
All ayes, no nays (Motion carried 6- 0)

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