

**Item #6:**

**Resolution Approving Purchase Of Village Board Room Furniture**

VILLAGE OF LONG GROVE

RESOLUTION 2016-R-\_\_\_\_\_

**A RESOLUTION WAIVING BIDS AND APPROVING THE PURCHASE OF VILLAGE BOARD ROOM TABLES & CHAIRS FROM SECOND SYSTEMS, INC.**

**WHEREAS**, the Board of Trustees (the "***Village Board***") of the Village of Long Grove (the "***Village***") has determined that it is necessary and appropriate to replace certain furnishings used by the Village Board and the public in the Board Room of the Village Hall (the "***Board Room Furnishings***"); and

**WHEREAS**, the Village staff has explored various options for replacement of Board Room Furniture and has assessed various vendors of such Board Room Furnishings; and

**WHEREAS**, through such explorations and assessments, the Village has received a proposal for the Board Room Furnishings from Second Systems, Inc. as set forth in Exhibit A to this Resolution (the "***Proposal***"); and

**WHEREAS**, the Village Board has reviewed the Proposal and determined that approving the Proposal is in the best interests of the Village and its residents;

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Long Grove, Lake County, Illinois, as follows:

**SECTION ONE.**     **Recitals.** The foregoing recitals are incorporated herein as the findings of the President and Board of Trustees.

**SECTION TWO.**     **Waiver of Bidding; Approval of Proposal.**

A.     In light of the comparative reviews of different vendors, the Village Board hereby determines that it is appropriate to approve a proposal for Board Room Furnishings without undertaking formal public bidding and therefore waives the need for such bidding.

B. The Village Board hereby approves the Proposal from Second Systems, Inc. in substantially the form attached. The Village President or Village Manager is authorized to execute any and all contract documents consistent with the Proposal for the purchase of Board Room Furnishings.

**SECTION THREE.** **Effective Date.** This Resolution shall be in full force and effect immediately upon its passage by two-thirds of the Trustees of the Village Board and approval in the manner provided by law.

PASSED this \_\_\_ day of August, 2016.

AYES: ( )

NAYS: ( )

ABSENT: ( )

APPROVED this \_\_\_ day of August, 2016.

\_\_\_\_\_  
Angela Underwood, Village President

ATTEST:

\_\_\_\_\_  
Amy Gayton, Village Clerk

EXHIBIT A

Second Systems, Inc. Proposal

DRAFT



July 6, 2016

Sherry Shlagman  
Village of Long Grove  
3110 Old McHenry Road  
Long Grove, IL 60047

Dear Sherry:

We are pleased to provide the following proposal for your review and consideration for your facility located at 3110 Old McHenry Road, Long Grove, IL. Per your request and attached layouts, we are proposing new Hon Motivate Training tables, Lectern and Storage Cabinet, and new Ignition guest chairs for your Boardroom. All finishes are to be confirmed and/or selected.

The below delivery pricing is based on one (1) truck load on a non-union basis during normal business hours with ramp, no dock, and if this differs, then the pricing attached is subject to change accordingly. Any and all areas receiving product must be free and clear. All equipment and personal belongings must be moved by the customer prior to the arrival of the Second Systems delivery team.

Excluded from the below proposal are all data/voice parts and installation. Also, excluded are any permits fees that may be required by any municipality or governing authority, construction, project management and design fees at this time. Delays of this project may be subject to additional charges to the client including, but not limited to labor, storage and delivery. Used product is available on a first come, first serve basis and cannot be held without a deposit. New product is based on manufacturers lead time. Keys are excluded for used products; Second Systems, Inc. may be able to provide keys at additional charge, but cannot guarantee availability.

All products are to be installed on a non-union, during normal business hours. Installation costs include removal of trash to your dumpster. Should there be any adjustments to the attached furniture selections, we will then re-determine the amounts accordingly.

Second Systems, Inc. requires a fifty - percent (50%) deposit to secure product and place any order with the balance due upon delivery. Your signature on this proposal signifies your approval of our attached Terms and Conditions Agreement and design layout. If this meets with your approval, please sign, date and return the signed proposal and our Terms and Conditions Agreement back to us.

Thank you again for the opportunity to present this proposal and layout to you. Should you have any questions, please do not hesitate to contact me, Brittany or Julie at my office at 630-250-7555 any time. We look forward to your reply and working with you to achieve a successful project completion.

Best Regards,

*Diane Sanders*

Diane Sanders  
President

Enclosures

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Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Village of Long Grove

Sherry Shlagman  
 Village of Long Grove

**BOARDROOM**

**Front Presentation Area**

<u>Qty</u>	<u>Description</u>	<u>Total</u>
(6)	New Hon Motivate Laminate 60"W x 30"D Rectangular Tables with 2MM Edge, 3" Round Power Grommet, 60"W Metal Modesty Panel and Fixed Base on Casters *Includes (2) Power Base In-feeds and Electrical Parts	\$ 6,114.00
(1)	New Hon Preside Laminate Lectern	\$ 810.00
(12)	New Hon Ignition Mid-Back, Black Mesh-Back chairs, Pneumatic, Synch Tilt Back, Adjustable Tilt Seat, Adjustable Arms, Soft Casters, Grade 1 Upholstery, Black Frame and Base	\$ 5,808.00

**Guest Seating**

(30)	New Hon Ignition Black Mesh-Back Guest Chairs, Four-leg, Stacking, <u>Armless</u> , Glides, Grade 1 Upholstery: Sierra Vinyl, Textured Black Frame	\$ 6,840.00
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**Guest Seating**

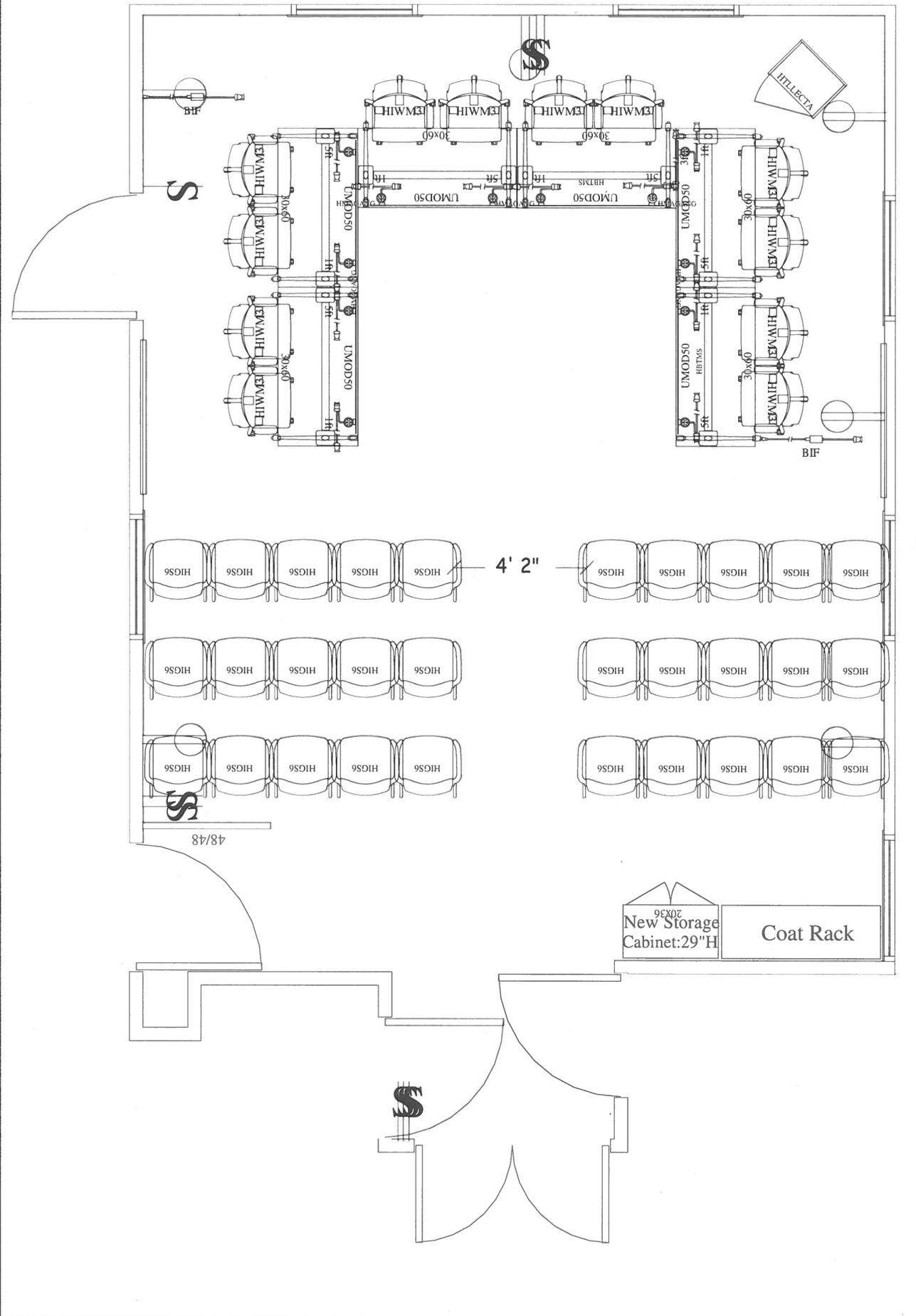
(1)	New Hon 10500 Series Laminate 36"W x 20"D Bookcase/Cabinet with Core Removable Lock	\$ 425.00
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<b>Project Subtotal:</b>	<b>\$ 19,997.00</b>
<b>Tax Exempt:</b>	<b>\$ 0.00</b>
<b>Normal Delivery (1) Truck:</b>	<b>\$ 400.00</b>
<b>Non-Union/Normal Installation/receive/Un-box/Refuse:</b>	<b>\$ 2,910.00</b>

**\*Total: \$ 23,307.00**



7.6.16\_Village of Long Grove\_Board Room Layout\_Armless Chairs with Center Aisle



Village Board Tables



Inspired by Sprout palette.

## EVERYTHING YOU EXPECT. AND THEN SOME.

Turn any group space into a dynamic, flexible environment. Motivate tables are available with fixed, nesting, folding and height-adjustable base options, making them easy to set up, quick to rearrange and simple to store when not in use. Built-in modular power provides a pluggable non-sequential technology solution and can be snapped together without tools. Additional options include modesty panels, wire and technology management and ganging hardware. It's everything you could want in a table and plenty more than you ever expected.

# HON

Village Board Chairs

**Seating**

Ignition™ Work and Task Chairs



← Navy Blue



# HON

Audience chairs

Seating

Ignition™ Guest and Lounge

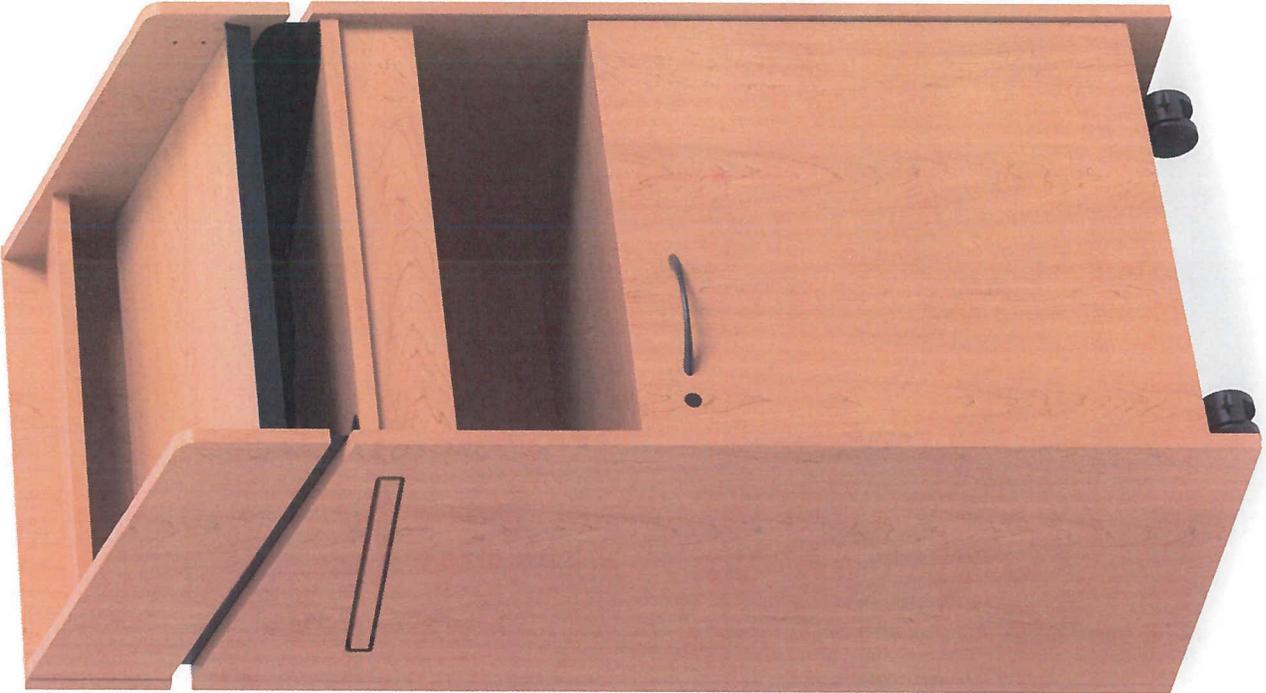


← Navy Blue

← no castors

rear wall storage cabinet







LECTERN  
OPTION  
AND  
STORAGE  
CABINET

EDGE  
OPTION