

VILLAGE OF LONG GROVE
MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, April 28, 2009 at 8 P.M.
3110 RFD, LONG GROVE, ILLINOIS 60047-9613

CALL TO ORDER:

President Rodriguez called the meeting to order at 8:04 P.M.

OFFICIALS IN ATTENDANCE:

Village President: Rodriguez
Trustees: Acuna, Barry, Hannon, Lazakis, Schmitt, Wachs
Village Clerk: Schultheis
Also Present: Village Manager Lothspeich, Village Counsel Filippini, Superintendent Block, Village Planner Hogue and Village Engineer Chiczewski

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Festival Update: President Rodriguez told the audience of the *Chocolate Fest* on May 1; the *Cinco De Mayo Fest* on May 2nd at the Village Tavern; the *Long Grove Café Cooking Class* on May 6; the *Rotary Club Meet and Greet* on May 12; and the *Homeowners Association Workshops on Drainage Systems* given by the EPA and Storm Water Management on May 14 (the seminar is free). – **No action was taken.**

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Tribute to Outgoing Trustees Hannon and Lazakis: President Rodriguez offered a statement of thanks to the efforts and dedication of outgoing Trustee Ted Lazakis and Trustee Stephanie Hannon. Trustee Hannon and Trustee Lazakis offered their thanks to the Board and Staff. – **No action was taken.**

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HOMEOWNERS ASSOCIATIONS/ITEMS FROM THE AUDIENCE:

Homeowner Associations:

Beaver Creek – Michael Schaeffges. – No one was present. No action was taken.

Glenstone – Frank Mondane. – No one was present. No action was taken.

Item: Special Event Applications:

The Long Grove Business and Community Partners recommended approval of the Timmy's Sandwiches event during their April 20, 2009 meeting:

Timmy's Sandwiches. Timmy's Sandwiches is requesting permission to host a family day with free concert for families to be introduced to the Lydia Home organization on June 6, 2009 from 10:00 am. until 5:00 pm - Lydia Home is a Not For Profit organization which will to help children. Timmy's Sandwiches will be hosting a day for children to come to Long Grove to go on inflatable rides and hear a concert with their families. **Trustee Wachs moved to Approve the Lydia Home Family Day & Free Concert at Timmy's Sandwiches on June 6, 2009 (June 13, 2009 Rain Date); seconded by Trustee Barry.**

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0).

Long Grove Lions Club Parking. The Long Grove Lions Club has verbally informed the Village that it plans to solicit money donations for parking at Midwest Bank during Chocolate Fest, Strawberry Fest and Apple Fest. This is the fifth year that the Village Board will be considering this request. The Lions Club has requested waiver of the \$20 temporary business license application fee. – **Trustee Schmitt moved to Approve waiver of the \$20.00 Temporary Business License Fee for the Long Grove Lions Club during Chocolate Fest and Strawberry Fest; seconded by Trustee Lazakis.**

ROLL CALL:

Acuna – aye; Barry – aye; Hannon – aye; Lazakis – aye; Schmitt – aye; Wachs – aye
Motion carried 6 - 0

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ACTION ITEMS:

Item #1: Report Of The April 20, 2009 Architectural Commission Meeting.

The AC considered and approved the following items during their meeting.

- A. Subdivision Identification Sign For The *Eastgate Estates PUD/Subdivision* Located At Eastgate Lane And

Aptakistic Road, Fidelity West of Eastgate. Village Planner Hogue said that sign will be perpendicular to the road – **No action was taken.**

- B. Signage For “Landstar Realty”, Long Grove Commons Building #6, Suite B, Rt. 22 & Old McHenry Road, Rubin – Village Planner Hogue said that the sign will be shorter in height and longer – **No action was taken.**
- C. “Large Real Estate” Sign (Temporary) For The Archer Parking Lot Renovation, RNR Realty. – Trustees Lazakis and Hannon did not like the sign as it was shown in the pictures. There was discussion regarding making the posts more appealing. – **No action was taken.**
- D. Signage For “The Olive Tap” (New Location) 240 Robert Parker Coffin Road, Petrocelli – The Olive Tap is moving to a new location. Discussion followed regarding the amount of signage that would be allowed if there were two different owners on different levels. Each would be permitted four signs, creating a great deal of signage in a small area – **No action was taken.**

At this time, Items from the Audience were addresses – There were no items.

There was a 15-minute coffee and cake break to celebrate the Trustees leaving the Board.

Item #2: Resolutions Awarding Contracts For Landscape Maintenance & Teasel Removal.

With the three year contract for Heights Landscaping expiring last season, the Village sent the Specifications and Contract Documents for Village landscape maintenance/mowing and teasel removal to thirteen landscape companies. – Trustee Hannon warned that the Village should make certain that no extra charges were added once work began. Trustee Schmitt said that the word “Superintendent” needed to be spelled correctly throughout the Resolution. Village Manager Lothspeich noted, after some concern from the Trustees about the term of the contract, that the Village had the right to opt out of the three-year contract at its discretion.

Trustee Barry moved to Approve a Resolution Waiving Competitive Bidding and Awarding a Contract for Landscaping Maintenance to Milieu Design for the Amount of \$12,900.00 year 2009; \$13,000.00 for the year 2010, and \$13,000.00 for the year 2011; seconded by Trustee Acuna.

ROLL CALL:

Acuna – aye; Barry – aye; Hannon – aye; Lazakis – aye; Schmitt – aye; Wachs – aye
Motion carried 6 - 0

Trustees discussed Teasel Removal. It was noted that while the Village was paying for Teasel Removal; many of the HOA’s were not actively eradicating teasel in their subdivisions. Possible volunteer efforts to remove teasel to lower the \$7500 cost of using a service were discussed. It was also noted that the fourth year of teasel removal was critical, and that, as the Village had already invested three years in the removal process, it should continue with the process. Superintendent Block noted that the teasel removal should begin around May 15 for maximum effectiveness. It was also noted that some Villages, like Buffalo Grove, were simply moving them. Park District President Bassett believed that it was in the best interest of the Village of Long Grove to continue the removal program. Trustees and Superintendent Block said that the teasel was also not being completely removed from the right-of-way on Rte 83, but only where the grass was mowed. It was suggested that if the Village were to continue its teasel removal program that it be written into the contract, that removal had to include the entire right of way. Trustee Hannon said that the Village should wait to see what the actual income from Menard’s was before committing to another year of teasel removal – as the figures were due before the May 12 meeting, the general consensus was that the Board should wait to make a decision. - **CONTINUED**

Item #3: Ordinance Approving Village Budgets FY 2009/10.

The required public notice was properly published in the Daily Herald on the Village’s Web Site and available for public inspection since March 27, 2009.

Revenues:

- No change.

Operating Expenses:

- Training And Travel: reduced by \$1,500 (eliminating conferences).

Capital Expenses:

- Village Wayfinding Signs: added \$84,000 (50/50 grant with maximum Village contribution \$21,000).

Village Manager Lothspeich informed the Board that the Budget needed to be approved at this meeting. It was also noted that

the salt reimbursement bill was still pending. Trustees noted that Traffic Calming Studies that were initiated would have to, by Village mandatory law, be followed up with an Engineering study. It was suggested that subdivisions be discouraged from initiating

petitions for studies as there was little money in the budget to pay for engineering costs. Trustee Hannon asked that her subdivision be reimbursed for their petition; and the consensus was that they should be reimbursed. All money except \$1,000.00 was to be removed from the Traffic Calming budget.

Trustee Wachs said that he believed that the Village should support the Long Grove Arts and Music Council for at least one or two concerts at \$2200 per concert. It was suggested that \$5,000.00 to the Budget of \$1,000.00 be added to the Budget for the Arts and Music Council to provide for two concerts in 2009.

There was the suggestion from Trustee Hannon that the Village might consider hosting a movie night – which would only cost a few hundred dollars for current movies.

Trustee Schmitt noted that Skycrest Animal Clinic was named as one of the 50 Best Veterinary Clinics in Chicago.

There was discussion as to whether or not the \$50,000.000 given to the Park District should be removed from the Budget.

President Rodriguez said that it would be reviewed in the next budget. Park District President Lee Bassett noted that the Park District has maintained Long Grove Village land for quite a number of years, so this was not merely a donation from the Village. He also noted his interest in perhaps having the Park District give \$7,500.00 of the \$50,000.000 back to the Village for teasel removal.

The Trustees agreed that the Long Grove Arts and Music Council Budget should be \$6,000.00; that Traffic Calming Budget should be \$1,000.00; and that the Teasel Budget should be \$7,800.00.

Trustee Schmitt moved to Approve the Ordinance as amended for the Village Budget, Motor Fuel Tax Budget, Open Space Budget, and Streetscape Grants Budget for Fiscal Year 2009/10; seconded by Trustee Barry.

ROLL CALL:

Acuna – aye; Barry – aye; Hannon – aye; Lazakis – aye; Schmitt – aye; Wachs – aye

Motion carried 6 - 0

Trustee Acuna moved for a Twelve-Month Moratorium on Traffic Calming; seconded by Trustee Lazakis.

VOICE VOTE:

All ayes, no nays (Motion carried 6 – 0)

Item #5: Village President Rodriguez.

Village Meetings: President Rodriguez noted that beginning May 12, 2009, all Village Board Meetings would begin at 7:00 PM. – **No action was taken.**

Item #6: Village Trustee Acuna.

A. Lake Michigan Water Referendum & Planning Group Update. – Trustee Acuna noted that Lake Michigan water usage has diminished. He also said that we do have an option for Lake Michigan water in the future. – **No action was taken.**

B. Old Hicks Road Athletic Fields Change Order Request. Although the project costs remain under the approved contract amount, there have several change orders since the project was awarded. – Village Manager Lothspeich said that the athletic fields are coming in \$10,000.00 below budget. Superintendent Block also noted that the roadway between Checker and Old Hicks will be grounded down and used as road. – **No action was taken.**

Item #7: Village Trustee Barry.

A. Pathway Committee Meeting – April 17, 2009. The Pathway Committee met with and staked the proposed centerline for the limestone pathway along Schaeffer Road with the Village Superintendent, Village Planner, ESI, Staff and Pease Construction on April 17, 2009. The Pathway Committee recommends approval and construction of the Schaeffer Road Pathway (from Checker Road north to IL 53) as staked. – Trustee Barry said that, in general, the path was put close to the road and where there was a berm, the path went up the side of the berm. As was noted by the Pathway Committee, the pathway does go in front of some properties along Schaeffer Road. Trustee Hannon noted that where the stakes were in the ground was actually the midpoint of the path. Village Engineer Chiczewski said that the path was the established design and that a geotechnical underlay method would be employed. Schaeffer Road resident Karen Schultheis said that it was the understanding of the subdivision residents that the path was not going to go down the south side of Schaeffer to Checker Road, as the road is a cul-de-sac. Village Counsel Filippini said that Illinois bicyclists have a right to the roads, but that the Village could be liable if pedestrians used the street as part of what was labeled a pathway system. As the pathway's right of way does go in front of some homes, there was a question as to why the pathway encroached so deeply into the right of way in front of one of the

Schaeffer Road residents. It was also noted by Trustee Hannon and Schaeffer Road resident Schultheis that the residents were not notified about the path even though they were affected by it. Pathway Committee Member Angie Underwood said that the Right of Way could be used as pathway, and that there were going to be some homes in front of which the path would have to pass. Village Manager Lothspeich said that the path would be moved adjacent to the roadway in front of the home on Schaeffer where it encroached into the right of way, and that this would be consistent with the design of the path and less intrusive into the right of way. – **No action was taken.**

B. Checker Road ROW and Lift Station Landscaping - Update. Staff met with neighboring property owners Biggam and Pence and Tall Grass on April 17, 2009 to review the attached concept plans. The discussion focused on the lift station screening and not into the details for the ROW restoration. Tall Grass estimated that the plans were \$15,000 to \$30,000 with “Concept A” being toward the higher cost. Tall Grass was directed to work with the “Concept A” Plan with the emphasis on plantings around the lift station and along the “S” curve to provide screening from car lights and to fade the plantings in between to make a more natural transition. There was some discussion on fencing and the property owners were going to meet to come up with an agreement on whether or not to have a fence. Staff explained to all that the Village will need to review the plans against the costs and Tall Grass agreed to provide providing a spreadsheet itemizing the individual plant materials and costs. The cost estimates are expected during the week on April 27th. Upon receipt Staff will meet with the neighboring property owners and Tall Grass to “value engineer” plans for consideration by the Village Board in May. The other portion of the restoration along the Checker Road and Schaeffer Road Row’s will be handled separately and a resident of Country Club Estates has volunteered her landscape design expertise. The Village has collected roughly \$100,000 in fines from Menards that could be used toward the restoration costs that are beyond the responsibility of Menards. – Trustee Schmitt was in favor of Plan A. Other Trustees agreed that the corridor around the S-curve needed to be landscaped as soon as possible. – **No action was taken.**

C. Swine Flu – Trustee Barry said the pandemic level had been raised to four, meaning that a pandemic was inevitable. He said that we needed a contingency plan so that the local government could function in case of a local outbreak. He also noted that Marc Small, CERT Team was involved in coordinating a response if needed. – **No action was taken.**

- **Item #8: Village Trustee Hannon.**
Nothing to report. NO action was taken.

- **Item #9: Village Trustee Lazakis.**
Downtown Master Plan Additional Charges. Village Trustee Lazakis, Village Trustee Wachs and Staff have been working with ESI and Hitchcock Designs over the past six months to address their request for additional funding due to the expanded scope for the Downtown Master Plan. During the process, Hitchcock did mention at a meeting or two that the work was exceeding their contract but with all being caught up in a very productive and fluid process they did not provide their request until after the Master Plan was approved. – Trustee Lazakis said that Hitchcock Design had requested a six figure increase, after the fact, in their fees. He noted that while Hitchcock Design did engage in extra services, the scope of the project never changed. The total amount paid was \$211,000.00. Discussion followed regarding the extra services that were actually delivered. Resident Susan Klein wanted to know if Hitchcock Design gave the Village an interim report warning of overage – Trustee Wachs said that they had. Trustees noted that the final overage amount was a shock and was after-the fact. President Rodriguez and Trustees agreed that an additional \$20,000.000 would be paid to Hitchcock Design for Hitchcock wanted to address the Village Board regarding the additional charges. The Board did not think that the meeting was necessary.

Trustee Wachs moved to grant an additional \$20,000.00 to Hitchcock Design in consideration of its efforts; seconded by Trustee Lazakis.

ROLL CALL:

Acuna – aye; Barry – aye; Hannon – aye; Lazakis – aye; Schmitt – aye; Wachs – aye

Motion carried 6 - 0

CMAP – Trustee Lazakis said that there was a CMAP meeting regarding some interesting views on Lake County and four different plans for sustainability and quality of life – **No action was taken.**

- **Item #10: Trustee Schmitt.**

Park District: Trustee Schmitt said that Earth Day celebrations went very well, and had a good attendance and were well-organized. – **No action was taken.**

Rain Garden: Trustee Schmitt said that the EPA had given the Village a grant for a Rain Garden. She said that Tall Grass Restoration would start it in May. – **No action was taken.**

The Bridge: Trustee Schmitt said that the *Bridge* would be going to press on Monday, and that it

contained Spring-related items. She said that the *Bridge* would be trying to have more theme-oriented newsletters. – **No action was taken.**

Item #11: Village Trustee Wachs.

Long Grove Business & Community Partners Board Meeting. Village President Rodriguez, Trustee Wachs and Staff represented the Village during the April 17, 2009 LGBCP Board Meeting. The Village reported that due to continued poor weather conditions that Archer Parking lot was unlikely to be available for parking (gravel) during Chocolate Fest (May 1 - May 3). Various options were discussed to offset this loss of parking, including additional signage and remote parking with shuttle buses. The LGBCP questioned whether the Village would be willing to cover these additional costs. Village Representatives responded that the request would be forwarded to the Village Board for consideration during the upcoming April 28, 2009 Meeting. – Trustee Wachs said that the Archer Parking Lot would not be opened for the May 1 Chocolate Fest date. He said that there would be an offsite parking lot at Apache Day Camp with a shuttle bus. Park District President Lee Bassett offered the 30 parking spaces at the Park District for additional parking, but Superintendent Block said that additional signage would be needed if those spaces were utilized. It was decided not to take the offer. LGBCP President John Maguire requested an additional \$1,700.00 for shuttle costs. Village Manager Lothspeich noted that that there had been about 150 parking spaces lost to construction. Trustees noted that since Chocolate Event was considered a breakeven event; the Village should wait to consider whether or not the additional funds were warranted. – **No action was taken.**

Item #12: Village Clerk Schultheis.

Nothing to report. No action was taken.

Item #13: Village Manager Lothspeich.

Nothing to report. No action was taken.

Item #14: Village Superintendent Block.

Nothing to report. No action was taken.

Item #15: Village Planner Hogue.

Nothing to report. No action was taken.

Item #16: Village Attorney Filippini.

Village Counsel Lothspeich thanked Trustee Acuna, Trustee Schmitt, Trustee-elect Weber and Marshall; and President Rodriguez for attending the Holland and Knight Seminar – **No action was taken.**

Item #17: Approval of Board Meeting Minutes.

April 14, 2009 Board Meeting Minutes. – Trustee Barry moved to Approve the April 14, 2009 Board Minutes as amended; seconded by Trustee Acuna.

VOICE VOTE:

All ayes, no nays. (Motion carried 6 – 0)

Item: Executive Session.

At 11:20 P.M., Trustee Wachs moved to go into Executive Session to Discuss (1) Executive Session Minutes; (2) Litigation; (3) Personnel Matters; (4) Exception 2(c)(8) to Open Meetings Act; and (5) Acquisition and Disposition of Property; seconded by Trustee Barry.

ROLL CALL VOTE:

Acuna – aye; Barry – aye; Hannon – aye; Lazakis – aye; Schmitt – aye; Wachs – aye (Motion carried 6– 0)

Item: Other Business.

April 14, 2009 Executive Session Meeting Minutes. – Trustee Lazakis moved to Approve the April 14, 2009 Executive Session Minutes as amended, but not release to the Public; seconded by Trustee Schmitt.

VOICE VOTE:

All ayes, no nays. (Motion carried 6 – 0)

Item: Adjournment.

At 12:35 A.M., Trustee Hannon moved to Adjourn; seconded by Trustee Lazakis.

VOICE VOTE:

All ayes, no nays. (Motion carried 6 – 0)