

VILLAGE OF LONG GROVE
3110 RFD, ILLINOIS 60047-9613
MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, March 8, 2011 at 7 P.M.
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CALL TO ORDER:

At 7:00 P.M. President Rodriguez called the March 8, 2011 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President: Rodriguez
Trustees: Acuna, Barry, Marshall, Schmitt, Wachs, Weber
Village Clerk: Schultheis
Also Present: Village Manager Lothspeich

Recitation of the Pledge of Allegiance

Homeowner Associations:

Cobblestone: Michael Kiefer. – HOA President Kiefer wanted clarification on the TIF. Village Manager Lothspeich gave a definition the Long Grove TIF District. – **No action was taken.**

Indian Creek Estates: Helen Dorn. – **No one was present. No action was taken.**

THERE WERE NO ITEMS FROM THE AUDIENCE

ACTION ITEMS:

Item #1: Continued Discussion Re: Establishment Of LM Water SSA For Herons Landing.

***This paragraph is a summary of a meeting prior to the March 22, 2011 Village Board Meeting:**

Village President Rodriguez, Village Trustee Acuna, Village Trustee Wachs and Staff represented the Village during the Herons Landing HOA meeting re: Lake Michigan Water. Lake County Public Works Director Peter Kolb represented the County. HOA President David Wolfe presented the project summary and then opened the meeting up to Q&A. While there were many questions raised, most significantly the HOA committed to bringing the project back to the Herons Landing Residents if there were any substantial changes to the plans/costs. Staff noted that the Village Board had commented that in an effort to avoid any potential surprises to the Herons Landing Residents they would prefer not take action on approval of the SSA until after the Intergovernmental Agreement (IGA) between the Village and County had been finalized. One of the main points of discussion was allowing the continued use of private wells for irrigation and fire suppression purposes. Lake County Board Member Aaron Lawlor spoke to the Committee on behalf of the homeowners and in support of the continued use of the wells. The Committee was in concurrence and we were directed to proceed accordingly. –

From the March 8, 2011 Board Meeting - President Rodriguez offered congratulations to HOA President Wolfe for a great meeting. Village Manager Lothspeich said that since the meeting, the Lake County Public Works has reviewed the issues and did not have concerns at the committee level. He noted that Aaron Lawlor has championed the cause of the residents at Herons Landing. HOA President Wolfe said that the hope was to have the project starting in April, 2012. Some Trustees thought that the dual water systems was that this was not a stumbling block, though Other Trustees had some reservations. – **No action was taken.**

Item #2: Report Of The March 2, 2011 Conservancy Scenic Corridor Committee Mtg.

The Conservancy Scenic Corridor Committee (CSCC) recommended conditional approval of the following request during their March 2, 2011 meeting

- CSCC #11-02. Removal Of Non-native Materials And The Addition Of Prairie, Wild Flowers, Native Plantings And Other Improvements In A Lowland Conservancy District On Property At 6700 Wildlife Way (Formerly The Ducks Unlimited Property), Mr. Steve Wang Of MAT Holdings. – **Trustee Barry moved to Approve**

CSCC #11-02 with conditions as recommended by the CSCC for the removal of non-native materials and planting of conservancy district plantings at 6700 Wildfire Way; seconded by Trustee Schmitt.

VOICE VOTE:

All ayes, no nays. (Motion Carried 6 – 0)

Item #3: Public Hearing Re: Draft Village Budgets FY 2011/12.

The public hearing notice for the Village Budget was posted at the Village Hall on February 8, 2011, posted on the Village Web Home Page and published in the *Daily Herald* on February 10, 2011 for the scheduled March 8, 2011 Budget Public Hearing. The budget approval ordinance is tentatively scheduled for the March 22, 2011 Board Meeting. – **At 7:17 PM, Trustee Marshall moved to open the Public Hearing regarding the 2011/12 Budget; seconded by Trustee Wachs.**

VOICE VOTE:

All ayes, no nays. (Motion Carried 6 – 0)

The DRAFT Village Budget incorporates the changes suggested during the previous discussions. In order to facilitate discussion during the upcoming meeting, hard copies of the draft budget have been included. Please note the following:

The net General Fund Income (balance) has a positive balance of \$149,919 as a result of these changes. Please note that this positive balance in the General Fund Budget does not reflect the various negative balances for the “Other Funds Budget”. While the budget deficits for the TIF and SSA Budgets are primarily funded through bonds, the Water Fund deficit of \$46,312 will be funded as a loan through the General Fund resulting in a “balanced” budget similar to the current year which is currently projected to be a deficit due to unanticipated (non-budgeted) expenses.

Budget Schedule:

1. January 25, 2011 Board Meeting. Initial review Draft Budget;
2. February 8, 2011 Board Meeting – Budget Discussion;
3. February 22, 2011 Board Meeting – Budget Discussion;
4. March 8, 2011 Board Meeting – Budget Public Hearing; and
5. March 22, 2011 Board Meeting – Approval of Budget.

Discussion followed regarding clarification of multiple funds. Trustee Wachs noted that the Village was running a deficit budget of (\$174,000). Trustee Acuna noted that the Village had long term assets, such as the TIF. President Rodriguez stated that there would be money from Sunset Grove.

John Maguire of the LGBCP spoke about the new marketing campaign of the LGBCP. Rachel Perkel, the new president of the LGBCP, spoke about the initiatives of the LGBCP. Trustees said that of any of the Archer Parking lot building pads sold, the Village would be willing to contribute more money. Trustees discussed the limits to which the Village could extend itself to contribute to the LGBCP, as the downtown produced revenue for the Village. There was the suggestion of a possible fundraiser for the downtown area. Rachel Perkel mentioned an Affinity Program – in which Long Grove would create a loyalty program. The consensus was to hold off on a decision, and keep the budgeted amount as \$20,000 until that time that a decision was made.

Brian Kleuver – HOA President of Stonehaven asked a non-budget question regarding pathways. He wanted to know about the berms, to make certain that they were not denigrated in any way of pathways came through. Trustee Barry said that he would email the initial IDOT plans to the HOA President.

Park District contribution was listed as zero (\$0) on the budget. Discussion regarding the fact that there is no money in the budget to contribute. There was a desire to keep the amount at zero but wait a few weeks before a final decision was made.

Tobin Fraley of the Long Grove Arts and Music Council asked for \$3600 for printing and mailing costs. As that was less than what was budgeted, the Trustees agreed unanimously that \$3600 would be budgeted for this committee. There was also talk that sponsors for the events should be sought and that HOA could even get subdivisions to sponsor an event.

There was discussion that ½ a police shift would be eliminated from the budget and mosquito abatement would be lowered by 50%.

Consensus was that Disruption Insurance was not desirable and the Emergency Communications System should be removed.

President Rodriguez said that the Village of Long Grove was in a much better position than other communities in the area. She said that the Village had opportunities and options, but that the immediate concern was liquidity.

At 9:04 PM, Trustee Schmitt moved to close the public hearing; seconded by Trustee Barry.

VOICE VOTE:

All ayes, no nays. (Motion Carried 6 – 0)

Item #4: Resolution Supporting Maintaining Existing Old McHenry Road & RPC Intersection.

As directed during the February 22, 2011 Board Meeting, Staff prepared a DRAFT resolution supporting keeping the existing intersection configuration for Old McHenry Road and Robert Parker Coffin Road. The next step would include Village President Rodriguez meeting with Lake County

Board Members to discuss this preference along with the request for the Village to accept Old McHenry Road after the County makes various improvements including: repaving; drainage; pathway; streetscape. – **Trustee Schmitt moved to Approve a Resolution Supporting Maintaining the Existing Intersection Configuration for Old McHenry Road & Robert Parker Coffin Road as amended; seconded by Trustee Wachs.**

VOICE VOTE:

All ayes, no nays. (Motion Carried 6 – 0)

Trustee Wachs suggested the resolution include the Old McHenry be turned over to the Village. President Rodriguez said that it would be a second resolution.

Item #5: Resolution Approving Further Revisions To Employee Personnel Manual.

On May 25, 2010 the Village Board approved the current Personnel Manual replacing the former Employee Handbook from 1999. During the January 25, 2011 Meeting, the Village Board approved further amendments to the Personnel Manual. Following this approval, it was noted that “Part-time Employees” were mistakenly defined as those regularly working 1,000 hours rather than 1,300 hours as referenced in the 1999 Employee Handbook. The proposed resolution will correct this error.

Trustee Schmitt moved to a Resolution Approving Further Revisions to the Village Employee Personnel Manual; seconded by Trustee Marshall.

VOICE VOTE:

All ayes, no nays. (Motion Carried 6 – 0)

Item #6: Village President Rodriguez.

Stormwater Drain Tile Workshop - President Rodriguez said that there would be a meeting on March 22, 2011 – **No action was taken.**

Item #7: Village Trustee Acuna.

- A. Tax Increment Financing (TIF) Bond Releases Re: Sunset Grove Redevelopment Agreement – Update.** The Village has released two payments to date to Sunset Grove per the RDA. Although the RDA grants Staff the authority to release these funds as they are submitted and reviewed and approved (certified) by the village engineer, there is a large amount of money that has been and will be moved during the course of the payments approved under the RDA (\$2.7 M to Lakewood and \$300,000 to Sunset Foods). In an effort to keep the Village Board informed on the status of these transactions, there will be regular monthly reports under the Village Treasurer’s Report. Village Board is not aware of these approvals and payments. Lakewood has submitted and the Village has released two (2) payments to date and they have submitted for a 3rd payment. While these amounts are reflected in the monthly Treasurer Reports the following summarizes these transactions to date (Total Releases To Date = \$1,393,266.50):

TIF Release #1 – December, 2010 in the amount of \$501,539.80.

TIF Release #2 – January, 2011 in the amount of \$891,726.70.

TIF Release #3 – March, 2011 in the amount of TBD (Request of \$156,152.29).

- B. Treasurer Report For February 28, 2011. Trustee Acuna moved to Approve the February 28, 2011 Treasurer’s Report; seconded by Trustee Marshall.**

ROLL CALL VOTE:

Acuna – aye; Barry – aye; Marshall – aye; Schmitt – aye; Wachs – aye; Weber – aye

Motion carried 6 – 0

- C. Actual and Budget Comparisons For Period Ending February 28, 2011.** For informational purposes only, no motion required.

Item #8: Village Trustee Barry.

Illinois Route 22 Pathway - Update. The Illinois Department of Transportation provided the enclosed responses to the questions raised by the Pathway Committee. The Pathway Committee will consider these responses during their next meeting on March 25th for report and recommendation to the Village Board during the April 12, 2011 Board Meeting. – Trustee Barry said that the Village is still waiting for grant money that has yet has not been released by the State. - **No action was taken.**

Item #9: Village Trustee Marshall.

Trustee Marshall said that it in the interest of openness, he wanted to mention that the previous meeting's website presentation was given by his daughter. He said that in any future vote on the issue he would recuse himself. - **No action was taken.**

- **Item #10: Village Trustee Schmitt.**

Electronics Recycling: Trustee Schmitt said that the event would be held on April 9, 2011 in the Archer Parking lot from 8:30 AM to Noon. She said that the Village would be receiving 2 cents per ton.

Park District: Trustee Schmitt said that on March 18 there would be a meeting on at Reed Turner regarding "Living with Coyotes." She said that the cost would be \$5 per adult.

Drop Box: Trustee Schmitt said that she would be meeting with the Vernon Library representatives about a drop box location in the Stempel Lot.

No action was taken.

- **Item #11: Village Trustee Wachs.**

IL 83 Water System Construction Time Extension Request. – Trustee Wachs said that this would be discussed in Executive Session. - **No action was taken.**

Pressure Problem: Trustee Wachs said that a switch was needed, and that it would cost \$3912.20. He added that the phone that was requested to be installed could be done by the Village. There was also the need for \$2093.55 for changes to the system. Consensus of the Board was to approve \$6005.75, which was still within the Budget. - **No action was taken.**

- **Item #12: Village Trustee Weber.**

The Bridge – Trustee Weber said that the latest edition would be coming out soon.

Website Quotes: - Trustee Weber said that she would be getting more website quotes. Trustee Wachs thought that the website presentation went way beyond what the Village needs. Trustee Weber said that she would try to write an RFP with Staff. It was noted that there is \$5400 in the budget for website updating..

Historical Society: Lake County has requested an Historical Building inquiry. They were seeking Long Grove's list.

No action was taken.

- **Item #13: Village Clerk Schultheis.**

No action was taken.

- **Item #14: Village Manager Lothspeich.**

No action was taken.

- **Item #15: Village Planner Hogue.**

Not Present.

- **Item #16: Village Attorney Filippini.**

Not Present.

- **Item #17: Approval of Board Meeting Minutes.**

February 8, 2011 Board Meeting Minutes. A resident called inquiring about the following sentence from the approved February 8, 2011 Board Meeting Minutes. The concern was that the Village was being decertified as a community (a.k.a. unincorporated). The following suggested change is offered to clarify the discussion.

"A cost saving measure that was introduced was looking into eliminating the Village's status as a certified community under the Lake County Stormwater Management Ordinance" decertifying the Village as a community, especially as there was no money budgeted for it.

Trustee Wachs moved to Approve the Corrected February 8, 2011 Board Meeting Minutes; seconded by Trustee Acuna.

VOICE VOTE:

All ayes, No nays (Motion carried 6 – 0)

February 22, 2011 Board Meeting Minutes.

Trustee Marshall moved to Approve the February 22, 2011 Board Meeting Minutes; seconded by Trustee Wachs.

VOICE VOTE:

All ayes, No nays (Motion carried 6 – 0)

Item: Executive Session.

At 9:40 P.M.; Trustee Barry moved to go into Closed Session to Discuss (1) Executive Session Minutes; (2) Investments; (3) Litigation; (4) Personnel Matters; and (5) Acquisition and Disposition of Property; seconded by Trustee Wachs.

ROLL CALL VOTE:

Acuna – aye; Barry – aye; Marshall – aye; Schmitt – aye; Wachs – aye; Weber – aye
(Motion carried 6 – 0)

Item: Other Business.

February 22, 2011 Executive Session Meeting Minutes. Trustee Wachs moved to Approve the February 22, 2011 Executive Session Minutes; seconded by Trustee Schmitt.

VOICE VOTE:

All ayes, No nays (Motion carried 6 – 0)

Item: Adjournment.

Trustee Wachs moved to Adjourn; seconded by Trustee Acuna.

VOICE VOTE:

All ayes, No nays (Motion carried 6 – 0)