



**AGENDA  
SPECIAL WORKSHOP  
MEETING OF THE BOARD OF TRUSTEES**

**HOA ROAD MAINTENANCE WORKSHOP  
MONDAY, FEBRUARY 29, 2016 AT 7:00 P.M.  
625 FOREST EDGE DRIVE, VERNON HILLS**

**(ENGINEER GEWALT-HAMILTON OFFICES - REFER TO ATTACHED DIRECTIONS)**

1. Overview:
2. Evaluating Roads.
  - a. How long should roads last?
  - b. Annual Inspection.
  - c. Types of Failures - Photographs.
  - d. What impacts the life of the road?
3. Planning for Future Road Repairs.
  - a. Developing a Plan / Sample Plans.
  - b. Budgeting / Reserves.
  - c. Maintenance.
  - d. Best Practices.
  - e. Road Width – Emergency Vehicles.
4. Repair Methods / Estimated Costs.
  - a. Patching.
  - b. Mill & Fill.
  - c. Full depth reclamation.
5. Bidding Methods.
  - a. Sample RFPs.
  - b. Contractors – Top Contractors.
  - c. Engineers.
6. Drainage.

**Contractor Survey – Sample Data Collection items**

	<b>Name</b>	<b>Address</b>	<b>Contact</b>	<b>Phone</b>	<b>Email</b>
Snow Removal & Salt					
Contractors for Road Repairs					
Civil Engineer - Road Repairs					
Landscaping Contractors					
Aquatics - Pond Maintenance					
Street Light Maintenance					
Management Company					